

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: JANUARY 6, 2012



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) APPROVE WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE JANUARY 11, 2012 REGULAR BOARD MEETING MINUTES
[RECOMMEND APPROVAL]
- D-3) ACCEPT FOURTH QUARTER INVESTMENT REPORT [RECOMMEND ACCEPT]
- D-4) APPROVE EXTENSION OF DEFERRAL OF SOLID WASTE RATE INCREASE
[RECOMMEND APPROVE EXTENDED DEFERRAL OF RATE INCREASE]

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TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JANUARY 20, 2012

**AGENDA ITEM
 D-1
 JANUARY 25, 2012**

**TOTAL COMPUTER CHECKS
 \$169,180.57**

HAND WRITTEN CHECKS

01-12-12	10032	SLO CHAPTER OF CSDA	ANNUAL MEETING	\$150.00
01-13-12	10033	SAN LUIS MAILING	POSTAGE	\$7,100.00
01-13-12	10034	LUCIA MAR UNIFIED SCHOOL DISTRICT	APPLICATION FEE-FACILITIES USE	\$15.00
01-13-12	10035	LUCIA MAR UNIFIED SCHOOL DISTRICT	APPLICATION FEE-FACILITIES USE	\$15.00

VOIDS – NONE

COMPUTER GENERATED CHECKS

20286	01/20/12	EMP01	EMPLOYMENT DEVELOP DEPT	1166.52	.00	1166.52	B20117	STATE INCOME TAX
20287	01/20/12	MID01	RABOBANK-PAYROLL TAX DEPO	3277.56 873.30	.00 .00	3277.56 873.30	B20117 1B20117	FEDERAL INCOME TAX MEDICARE (FICA)
			Check Total.....:	4150.86	.00	4150.86		
20288	01/20/12	MID02	RABOBANK-DIRECT DEPOSIT	22903.03	.00	22903.03	B20117	NET PAY
20289	01/20/12	PER01	PERS RETIREMENT	8108.75	.00	8108.75	B20117	PERS PAYROLL REMITTANCE
20290	01/20/12	STA01	CALPERS 457 DEFERRED COMP	2005.00	.00	2005.00	B20117	457 DEFERRED COMP
020291	01/25/12	AEC01	AECOM USA INC	11445.30 303.75 939.14	.00 .00 .00	11445.30 303.75 939.14	37196829 37196830 37196831	SOUTHLAND WWTF UPGRADE FRONTAGE RD UPGRADE SCADA-PROPOSAL AND CONST.
			Check Total.....:	12688.19	.00	12688.19		
020292	01/25/12	AME02	AMERICAN INDUSTRIAL SUPPL	475.54	.00	475.54	0231749	PAINT FOR HYDRANTS WELLS
020293	01/25/12	AME03	AMERI PRIDE	209.26 101.36	.00 .00	209.26 101.36	519204 544056	UNIFORMS UNIFORMS
			Check Total.....:	310.62	.00	310.62		
020294	01/25/12	ATT02	AT&T	185.07	.00	185.07	2944620	TELEPHONE
020295	01/25/12	CAL08	CALIFORNIA RURAL WATER A	250.00	.00	250.00	B20119	GERMAN/RODRIGUEZ-CLA-VAL
020296	01/25/12	CAN02	CANNON CORPORATION	3316.25 743.74	.00 .00	3316.25 743.74	52045 52046	BLACKLAKE WELL NO 4 WILLOW ROAD PHASE II
			Check Total.....:	4059.99	.00	4059.99		
020297	01/25/12	CLE06	CNSSLO INC	2041.00	.00	2041.00	14094	COMPUTER SUPPORT
020298	01/25/12	COR01	CORBIN WILLITS SYSTEMS	750.83	.00	750.83	B201151	COMPUTER SUPPORT
020299	01/25/12	COR02	CORRPRO COMPANIES, INC.	3030.00	.00	3030.00	104606	ANNUAL MAINT-CATHODIC PRO
020300	01/25/12	CRY01	CRYSTAL SPRINGS	30.36	.00	30.36	DEC 2011	DISTILLED WATER FOR LAB
020301	01/25/12	CUS01	CUSTOM PRINTING	294.60	.00	294.60	116301	NEWSLETTER
020302	01/25/12	CWE01	CWEA	73.00 78.00	.00 .00	73.00 78.00	011912 B20119	RODRIGUEZ-CERTIFICATE REN BREWER-CERTIFICATE RENEWA
			Check Total.....:	151.00	.00	151.00		
020303	01/25/12	DKF01	DKF SOLUTIONS GROUP, LLC	350.00	.00	350.00	1473	MONTHLY SAFETY SUBSCRIPTIO
020304	01/25/12	ELE02	ELEMENTS	1140.00	.00	1140.00	212346	ANNUAL HOSTING/APPLICATIO
020305	01/25/12	FER01	FERGUSON ENTERPRISES INC	606.91	.00	606.91	7822929	CURB ST WRCH/MTR BX LID L
020306	01/25/12	FGL01	FGL ENVIRONMENTAL	357.00	.00	357.00	183320A	LAB TEST
020307	01/25/12	HOM01	HOME MOTORS	331.51	.00	331.51	302782	ON CALL VEHICLE REPAIR
020308	01/25/12	IND01	INDUSTRIAL MEDICAL GROUP	70.00	.00	70.00	142671	DRUG SCREEN/PHYSICAL
020309	01/25/12	LEB01	LeBRUN, MICHAEL	100.00	.00	100.00	B20120	REIMBURSEMENT-TICKETS FOR
020310	01/25/12	LEB02	LeBRUN, MICHAEL	65.00	.00	65.00	JAN 2011	REIMBURSEMENT CELL PHONE
020311	01/25/12	LIN02	LINC DELIVERY	250.00	.00	250.00	DEC 2011	DELIVERY

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JANUARY 20, 2012

AGENDA ITEM
D-1
JANUARY 25, 2012
PAGE TWO

020312	01/25/12	MIL02	MILLS MECHANICAL, INC.	75.00	.00	75.00	B20119	BACK FLOW TEST
020313	01/25/12	MNS01	MNS ENGINEERS INC	40443.02	.00	40443.02	61718	FRONTAGE RD SEWER LINE PR
020314	01/25/12	MOR02	MORE OFFICE SOLUTIONS	140.04	.00	140.04	196084	B&W/COLORED COPIES
020315	01/25/12	NEX03	NEXTRAQ	308.50	.00	308.50	824587	GPS SERVICE
020316	01/25/12	NIP08	NIPOMO CSD	267.56	.00	267.56	DEC 2011	LANDSCAPE MAINT DIST WATE
020317	01/25/12	NUT01	NU TECH PEST MGMT	265.00	.00	265.00	89189	RODENT CONTROL
				75.00	.00	75.00	89190	PEST CONTROL
			Check Total.....:	340.00	.00	340.00		
020318	01/25/12	OFF01	OFFICE DEPOT	131.63	.00	131.63	627294001	OFFICE SUPPLIES
020319	01/25/12	PEO01	PEOPLESCHOICE HEATING & A	575.00	.00	575.00	5196	UTILITY OFFICE-HEATING SY
020320	01/25/12	RBA01	R BAKER, INC	25832.00	.00	25832.00	12/115528	VALVE RAISING
020321	01/25/12	SAN09	SAN LUIS MAILING SERVICE	1824.66	.00	1824.66	225650	SWP-MAILING
				56.44	.00	56.44	225479A	MAIL LATE NOTICES
				225.63	.00	225.63	225479B	POSTAGE-LATE NOTICES
				131.70	.00	131.70	225480A	MAIL BILLS
				681.44	.00	681.44	225480B	POSTAGE FOR BILLS
				190.13	.00	190.13	225577A	MAIL BILLS
				1064.39	.00	1064.39	225577B	POSTAGE FOR BILLS
				30.03	.00	30.03	225578A	MAIL LATE NOTICES
				127.60	.00	127.60	225578B	POSTAGE-LATE NOTICES
			Check Total.....:	4332.02	.00	4332.02		
020322	01/25/12	SLO08	SAN LUIS OBISPO COUNTY	782.11	.00	782.11	3450	INSPECTION-SEWER MAIN REP
020323	01/25/12	SPE01	SPECIAL DISTRICT RISK	321.25	.00	321.25	38387	INSURANCE/1 GENERATOR
				25.00	.00	25.00	B20119	EMPLOYMENT POSTER
			Check Total.....:	346.25	.00	346.25		
020324	01/25/12	TAF01	TAFT ELECTRIC	760.00	.00	760.00	30751R	INSTALL CORDS-GENERATORS/
020325	01/25/12	TRA02	TRAMUTOLA	7591.84	.00	7591.84	117978	SUPPLEMENTAL WATER-OUTREA
020326	01/25/12	USA01	USA BLUEBOOK	819.73	.00	819.73	561267	PRESSURE TRANSMITTER-EURE
				176.24	.00	176.24	563200	COVERALLS
			Check Total.....:	995.97	.00	995.97		
020327	01/25/12	WAG01	WAGNER & BONSIGNORE	5401.94	.00	5401.94	1-12-1	GENERAL CONSULTATION
020328	01/25/12	WAL01	WALLACE GROUP	3965.00	.00	3965.00	32749	ANNUAL GIS MAINTENANCE
				366.00	.00	366.00	32750	GIS WATER & SEWER
				9367.03	.00	9367.03	32782	INTERTIE ASSESSMENT DISTR
			Check Total.....:	13698.03	.00	13698.03		
020329	01/25/12	WOO01	DOUGLAS WOOD & ASSOCIATES	1144.13	.00	1144.13	SWWTF#27	SOUTHLAND WWTF UPGRADE
020330	01/25/12	WSC01	WSC	141.75	.00	141.75	364	CWCC SUPPORT SERVICES

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MEETING MINUTES

JANUARY 11, 2012, AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

D2

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
MICHAEL WINN, DIRECTOR
ED EBY, DIRECTOR
DAN A. GADDIS, DIRECTOR

PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
MERRIE WALLRAVIN, SECRETARY/CLERK
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

A. CALL TO ORDER AND FLAG SALUTE

President Harrison called the Regular Meeting of January 11, 2012, to order at 9:00 a.m. and led the flag salute.

00:00:40

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call all Board members were present.

Kena Burke, Community Health Center Foundation Director, announced that there will be a ground breaking for the new Community Health Center on January 27, 2012, at 12:00 p.m. There will be a luncheon following the ceremony.

President Harrison announced that Item D-3 will be taken out of order and will be considered next.

Jon Seitz, District Legal Counsel, announced to the audience that item D-3 is a Resolution recognizing the service of retired Utility Supervisor Rick Motley.

D-3) APPROVE RESOLUTION RECOGNIZING SERVICE OF RETIRED UTILITY SUPERVISOR RICK MOTLEY

There was no public comment.

Upon the motion of Director Eby and seconded by Director Vierheilig, the Board unanimously adopted Resolution 2012-1242, a Resolution of Appreciation to Rick Motley for his faithful service to the Nipomo Community Services District.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilig, Winn, Gaddis, and Harrison	None	None

RESOLUTION NO. 2012-1242

A RESOLUTION OF APPRECIATION
TO RICK MOTLEY FOR THE
SERVICE TO THE NIPOMO
COMMUNITY SERVICES DISTRICT

C. PRESENTATIONS AND PUBLIC COMMENT

C-1) RECOGNIZE RETIRED UTILITY SUPERVISOR MR. RICK MOTLEY
Present Resolution

President Harrison read the Resolution of Appreciation for Rick Motley's fifteen years of service to the District. The Board thanked him for his years of dedicated service.

C-2) MIKE NUNLEY OF AECOM
Update Report re: Southland Wastewater Treatment Plant Upgrade

Mike Nunley, AECOM Project Manager, reviewed the report as presented in the Board packet. Mr. Nunley answered questions from the Board. The Board thanked Mr. Nunley for his report.

C-3) NCSO DISTRICT ENGINEER PETER SEVCIK
Update Report re: Summary of 2011 Activities

Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet. Mr. Sevcik answered questions from the Board. The Board thanked Mr. Sevcik for his report.

C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND
REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS,
CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from DirectorsDirector Winn

- ◇ January 4, 2012 – WRAC held a morning and an afternoon meeting, dealing with County's Integrated Regional Water Management (IRWM) Plan.
- ◇ January 26, 2012 – Director Winn, will meet with San Luis Obispo County Planning Department on a new venture in sustainable communities.
- ◇ February 3, 2012 – The Annual Planning Conference will be held at UCLA, for Land Use Law and Water Laws. Director Winn plans to attend.
- ◇ March 1, 2012 – WRAC will meet in the morning to conclude the IRWM's governance issues and they will meet in the afternoon to finalize the IRWM plans.

Director Eby

- ◇ January 19, 2012 – LAFCO will meet and for the second time to consider annexation of Los Robles Del Mar into the City of Pismo Beach.
- ◇ Director Eby commented on Oceano CSD's meeting last month.

Director Vierheilig

- ◇ January 14, 2012 – The Nipomo Chamber of Commerce is hosting the Annual Dinner and Awards Ceremony from 5:30 to 9:00 p.m. at Trilogy. To RSVP call 929-1583.

Director Gaddis

- ◇ Director Gaddis commented on an email from the San Luis Obispo County Planning Department about strategic growth policies.

Director Harrison

- ◇ January 28, 2012 – Cal Fire/Nipomo Station 20 will be hosting a free CPR class at the Nipomo Library at 1:00 p.m. Call 929-3911 for more information.

Nipomo Community Services District
REGULAR MEETING
MINUTES

- ◇ January 20, 2012 - CSDA will hold its annual meeting at Avila CSD.
- ◇ Director Harrison would like staff to put the Board compensation status issue on the next Regular Board Meeting Agenda.

C-5) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

There was no public comment.

Upon the motion of Director Vierheilg and seconded by Director Winn, the Board unanimously approved to receive and file presentations and reports as submitted.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Vierheilg, Gaddis, and Harrison	None	None

00:46:28

D. CONSENT AGENDA

D-1) WARRANTS

D-2) APPROVE DECEMBER 14, 2011 BOARD MEETING MINUTES

D-3) APPROVE RESOLUTION RECOGNIZING SERVICE OF RETIRED UTILITY SUPERVISOR RICK MOTLEY

D-4) CONSIDER BUDGET \$35,000 BUDGET AUGMENTATION WITH WALLACE GROUP FOR ON-GOING ASSESSMENT ENGINEERING IN SUPPORT OF SUPPLEMENTAL WATER PROJECT

The Board considered item D-3 previously on the today's agenda.

At the request of Director Vierheilg, President Harrison pulled item D-4 for further discussion.

There was no public comment.

Upon the motion of Director Winn and seconded by Director Eby, the Board unanimously approved items D-1 and D-2.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Vierheilg, Gaddis, and Harrison	None	None

Item D-4

Michael LeBrun, General Manager, answered questions from the Board.

There was no public comment.

Upon the motion of Director Eby and seconded by Director Winn, the Board unanimously approved the following:

Nipomo Community Services District
REGULAR MEETING
MINUTES

CONSENT AGENDA (Continued)

- The contract amendment #3.
- A \$35,000 budget augmentation with Wallace Group.
- Staff to issue a task order and revise the project not to exceed to \$217,792.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn, Vierheilig, Gaddis, and Harrison	None	None

E. ADMINISTRATIVE ITEMS

00:52:55

E-1) APPROVE SUPPLEMENTAL WATER PROJECT PROPERTY OWNER LETTER

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Kari Wagner, Assessment Engineer, Jon Seitz, District Legal Counsel, and Mr. LeBrun, answered questions from the Board.

The following members of the public spoke:

John Snyder, Nipomo resident, questioned the possibility of homeowners outside the assessment district b. He also had questions about a merged list of property owners.

Jon Seitz, District Legal Counsel, and Director Winn commented on Mr. Snyder's questions.

Upon the motion of Director Eby and seconded by Director Vierheilig, the Board unanimously approved the draft letter and directed staff to mail to property owners within the proposed assessment area, as amended already by Assessment Engineer.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilig, Winn, Gaddis, Eby, and Harrison	None	None

The Board took a break from 10:20 to 10:35 a.m.

01:21:20

E-2) APPROVE SUPPLEMENTAL WATER PROJECT BENEFIT ASSIGNMENT CHANGE POLICY

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Kari Wagner, Assessment Engineer, and Jon Seitz, District Legal Counsel, answered questions from the Board.

The following members of the public spoke:

John Snyder, Nipomo resident, questioned changing benefit units, financing, and funding for the Supplemental Water Project.

Jon Seitz, District Legal Counsel, and Kari Wagner commented on Mr. Snyder's questions.

Nipomo Community Services District
REGULAR MEETING
MINUTES

E-2) APPROVE SUPPLEMENTAL WATER PROJECT BENEFIT ASSIGNMENT CHANGE POLICY (Continued)

Michael LeBrun, General Manager, answered questions from the Board.

Director Winn submitted to staff minor punctuation edits to the draft Resolution.

Upon the motion of Director Eby and seconded by Director Vierheilg, the Board unanimously considered the draft policy and Resolution, submitted changes, and approved Resolution 2012-1243, as amended.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilg, Winn, Gaddis, Eby, and Harrison	None	None

RESOLUTION NO. 2012-1243

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ADOPTING A BENEFIT UNIT ASSIGNMENT CHANGE REQUEST POLICY FOR THE NIPOMO MESA SUPPLEMENTAL WATER PROJECT ASSESSMENT DISTRICT

01:40:54

E-3) AUTHORIZE APPLICATION FOR USDA LOAN TO SUPPORT WOODLANDS MUTUAL WATER COMPANY FINANCING OF SUPPLEMENTAL WATER PROJECT

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Kari Wagner, Assessment Engineer, Jon Seitz, District Legal Counsel, and Mr. LeBrun answered questions from the Board.

The following members of the public spoke:

John Snyder, Nipomo resident, had questions on the bonds.

Jon Seitz, District Legal Counsel, commented on Mr. Snyder's questions.

Upon the motion of Director Eby and seconded by Director Winn, the Board unanimously authorized staff to file the application with the USDA.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn Vierheilg, Gaddis, and Harrison	None	None

Nipomo Community Services District
REGULAR MEETING
MINUTES

01:56:10

E-4) CONSIDER INTENT TO SERVE LETTER FOR TRACT 2689, A 25-LOT MIXED USE SUBDIVISION LOCATED AT INTERSECTION OF TEFFT STREET AND BLUME STREET

Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, Michael LeBrun, General Manager, and Mr. Sevcik answered questions from the Board.

There was no public comment.

Terrance Flatley, the applicant, questioned the terms of having the intent-to-serve revoked. Mr. Flatley answered questions from the Board.

Jon Seitz, District Legal Counsel, commented on Mr. Flatley's question.

Upon the motion of Director Eby and seconded by Director Winn, the Board approved the intent-to-serve letter with the conditions listed in staff's recommendation, with a note that the applicant understands that if there is a shortage of water resources or supplemental water is not secured, the intent-to-serve letter will likely be revoked.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Winn, Vierheilig, Gaddis, and Harrison	None	None

02:29:24

E-5) RATIFY 2012 BOARD COMMITTEE ASSIGNMENTS

Michael LeBrun, General Manager, reviewed the nominations and appointments by Board President Harrison as presented in the Board packet. Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Winn and seconded by Director Vierheilig, the Board unanimously approved the proposed appointments and assignments and directed staff to post them as amended in compliance with State Law.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Vierheilig, Eby, Gaddis, and Harrison	None	None

Nipomo Community Services District
REGULAR MEETING
MINUTES

02:38:20

E-6) AFFIRM 2012 BOARD MEETING SCHEDULE

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Winn and seconded by Director Eby, the Board unanimously approved the 2012 Board Meeting schedule as amended.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Vierheilig, Gaddis, and Harrison	None	None

02:43:51

F. GENERAL MANAGER'S REPORT

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board.

There was no public comment.

No action was taken.

I. CLOSED SESSION ANNOUNCEMENTS

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSD VS. COUNTY SLO, ET AL. (CASE #CV090010)
3. PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE §54957)
Title: District General Manager Six-Month Performance Evaluation

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Jon Seitz, District Legal Counsel, announced that item I-3 is pursuant to the contract.

There was no public comment.

K. ADJOURN TO CLOSED SESSION

President Harrison adjourned to closed session at 12:30 p.m.

Nipomo Community Services District
REGULAR MEETING
MINUTES

03:08:03

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 2:15 p.m.

Jon Seitz, District Legal Counsel, announced that the Board discussed items I-1 and I-2 listed above for closed session, but took no reportable action. On item I-3 listed above for closed session, the Board spent a fair amount of time on it and will continue the discussion, in closed session, at the next regular Board meeting.

There was no public comment.

03:09:32

I. COMMITTEE REPORT

Ad Hoc Committee for Education and Outreach. There was no public comment.

03:11:22

DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Vierheilig

- Requested staff to visit the floridealert.org/health website.
- Announced that CSDA will host a free ethics training course online.
- Requested staff to look into which Board members need to complete the ethics training course.

Director Eby

- Requested staff to look at the difference in Supplemental Water fees paid now versus fees paid after the Assessment District is formed

Michael LeBrun, General Manager, commented on Director Eby's comment.

Director Winn

- Requested staff to start each item of the Board packet on the righthand side.
- Requested the Water Conservation Committee to meet soon and on a regular basis to look at conservation actions in case of a drought.
- Requested the Board to revisit the allocation policy.
- Requested staff to look into receiving the monies that every resident in Nipomo pays annually for state water and apply it to the Supplemental Water Project.

Director Harrison

- Confirmed when the next agenda setting meeting will be held.

There was no public comment.

ADJOURN

President Harrison adjourned the meeting at 2:45 p.m.

MEETING SUMMARY	HOURS
Regular Meeting	4.00
Closed Session	1.45
TOTAL HOURS	5.45

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN *MSL*
 GENERAL MANAGER
 DATE: JANUARY 20, 2012

**AGENDA ITEM
 D- 3
 JANUARY 25, 2012**

INVESTMENT POLICY – FOURTH QUARTER REPORT

ITEM

Review Investment Policy Fourth Quarter Report [RECOMMEND ACCEPT]

BACKGROUND

The Board of Directors have adopted an Investment Policy for NCSD which states that the Finance Officer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report must be filed with the District's auditor and considered by the Board of Directors.

Below is the December 31, 2011 Quarterly Report for your review. As District Finance Officer and Treasurer, I am pleased to inform the Board of Directors that the District is in compliance with the 2011 Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report by motion and minute order and direct staff to file the Report with District Auditor.

INVESTMENT POLICY-FOURTH QUARTER REPORT 12/31/11

Investment	Institution	Amount of Deposit 12/31/11	Rate of Interest	Quarterly Interest Earned or Accrued 12/31/11	Amount of Deposit 12/31/10	Rate of Interest	Quarterly Interest Earned or Accrued 12/31/10
Public Checking	Rabaobank	\$193,522.15	0.00%	\$0.00	\$29,083.62	0.00%	\$0.00
Savings	Rabobank	\$927.35	0.05%	\$0.12	\$926.89	0.05%	\$0.12
Pooled Money Investment	Local Agency Investment Fund (LAIF)	\$21,799,248.90	0.38%	\$20,762.47	\$21,800,894.88	0.46%	\$24,701.57
Certificate of Deposit Account Registry Service (CDARS)	Mission Community Bank	\$1,772,268.74	0.18 %	\$872.21	\$2,064,830.66	0.53%	\$2,838.62

ATTACHMENTS

None

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: JANUARY 20, 2012

AGENDA ITEM

D-4

JANUARY 25, 2012

APPROVE EXTENSION OF DEFERRAL OF SOLID WASTE RATE INCREASE

ITEM

Review solid waste fund balance and consider schedule for considering deferred solid waste rate increase. [RECOMMEND APPROVE EXTENDED DEFERRAL OF RATE INCREASE]

BACKGROUND

South County Sanitary Services (SCSS) provides solid waste collection services to homes throughout southern San Luis Obispo County. SCSS provides these services to District customers under a Franchise Agreement with the District.

In August 2011, SCSS requested a 5% rate 'interim-year' increase throughout the south county service area. At the August 10, 2011 Regular meeting, your Board elected to defer the requested increase and offset the 'lost' income to SCCC by expending \$5,700 of District solid waste reserves monthly and directed staff to schedule a quarterly review of the deferral and solid waste fund balance.

As of November 30, 2011, the District's solid waste fund (Fund #300) balance is \$253,945.

FISCAL IMPACT

Each month the increase is deferred impact the solid waste reserves by \$5,700.

RECOMMENDATION

Staff recommends the Board review the information and continue the rate increase deferral.

ATTACHMENT

None

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