

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: FEBRUARY 3, 2012



## CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item be removed. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.

**Questions or clarification may be made by the Board members  
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE JANUARY 25, 2012 REGULAR BOARD MEETING MINUTES  
[RECOMMEND APPROVE]
- D-3) ACCEPT QUARTERLY FINANCIAL REPORT [RECOMMEND ACCEPT AND  
APPROVE]

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TO: BOARD OF DIRECTORS  
 FROM: MICHAEL S. LEBRUN *msl*  
 GENERAL MANAGER  
 DATE: FEBRUARY 3, 2012

**AGENDA ITEM  
 D-1  
 FEBRUARY 8, 2012**

**TOTAL COMPUTER CHECKS  
 \$445,311.45**

**HAND WRITTEN CHECKS**

01-25-12	10036	R. BAKER	REPLACEMENT CHECK (VOIDED #20320)	\$25,382.00
02-08-12	10037	RICHARD KOTT	WASHER REBATE	\$75.00
02-08-12	10038	LARRY SIEGRIST	WASHER REBATE	\$75.00

VOIDS - 20320

**COMPUTER GENERATED CHECKS**

20331	02/03/12	EMP01	EMPLOYMENT DEVELOP DEPT	1198.89	.00	1198.89	B20130	STATE INCOME TAX
20332	02/03/12	MID01	RABOBANK-PAYROLL TAX DEPO	3378.73	.00	3378.73	B20130	FEDERAL INCOME TAX
				182.00	.00	182.00	1B20130	FICA
				940.32	.00	940.32	2B20130	MEDICARE (FICA)
			Check Total.....	4501.05	.00	4501.05		
20333	02/03/12	MID02	RABOBANK-DIRECT DEPOSIT	24973.37	.00	24973.37	B20130	NET PAY
20334	02/03/12	PER01	PERS RETIREMENT	8174.48	.00	8174.48	B20130	PERS PAYROLL REMITTANCE
20335	02/03/12	STA01	CALPERS 457 DEFERRED COMP	2005.00	.00	2005.00	B20130	457 DEFERRED COMP
020336	02/08/12	ABA01	ABALONE COAST BACTERIOLOG	4689.00	.00	4689.00	1520	LAB TESTS
020337	02/08/12	ADV01	ADVANTAGE ANSWERING PLUS	189.39	.00	189.39	012512	FEBRUARY ANSWERING SERVIC
020338	02/08/12	AEC01	AECOM USA INC	10740.60	.00	10740.60	37202061	WATERLINE INTERTIE PROJEC
020339	02/08/12	ALX01	ALEXANDER'S CONTRACT SERV	2308.91	.00	2308.91	FEB 2012	METER READING SERVICE
020340	02/08/12	ASA01	ASAP REPROGRAPHICS	41.00	.00	41.00	60904	SOUTHLAND WWTF PRE-QUAL
				45.00	.00	45.00	60906	SOUTHLAND WWTF PRE-QUAL
				258.60	.00	258.60	60987	SOUTHLAND WWTF PRE-QUAL
			Check Total.....	344.60	.00	344.60		
020341	02/08/12	ATT02	AT&T	147.21	.00	147.21	2981977	TELEPHONE
				38.40	.00	38.40	2982221	TELEPHONE
				134.64	.00	134.64	2982291	TELEPHONE
			Check Total.....	320.25	.00	320.25		
020342	02/08/12	BEN02	BENTLEY SYSTEMS, INC.	1740.90	.00	1740.90	47436421	WATER/SEWER GEMS SUBSCRIP
020343	02/08/12	BIG01	BIG BRAND TIRE & SERVICE	249.23	.00	249.23	191399	2 TIRES/OIL CHANGE
020344	02/08/12	BRE02	BRENNTAG PACIFIC INC.	285.00	.00	285.00	BPI165541	SODIUM HYPOCHLORITE
				699.98	.00	699.98	BPI165542	SODIUM HYPOCHLORITE
			Check Total.....	984.98	.00	984.98		
020345	02/08/12	CAL03	CALIFORNIA ELECTRIC SUPPL	31.31	.00	31.31	471590	CONTACT BOOK
020346	02/08/12	CAL08	CALIFORNIA RURAL WATER A	250.00	.00	250.00	B20131	BREWER-DISTRIBUTION GRADE
020347	02/08/12	CHA02	CHARTER COMMUNICATIONS	211.13	.00	211.13	FEB 2012A	OFFICE INTERNET
				211.13	.00	211.13	FEB 2012B	SHOP INTERNET
			Check Total.....	422.26	.00	422.26		
020348	02/08/12	CIT01	CITY NATIONAL BANK	14319.00	.00	14319.00	B20131	DEBT SERVICE A/D 93-1
020349	02/08/12	COR03	CORELOGIC INFORMATION SOL	1550.12	.00	1550.12	60020430	ANNUAL APN SUBSCRIPTION
020350	02/08/12	EBY02	ED EBY	56.80	.00	56.80	B20131	REIMBURSEMENT-PHONE CALLS
020351	02/08/12	ESR01	ENVIRONMENTAL SYSTEMS RES	4669.16	.00	4669.16	92445580	GIS SYSTEM MAINTENANCE
				2681.25	.00	2681.25	92445581	GIS SYSTEM LICENSE
			Check Total.....	7350.41	.00	7350.41		
020352	02/08/12	FAR02	FAR WEST EXPRESS	15.50	.00	15.50	JAN 2012	DELIVERY
020353	02/08/12	FGL01	FGL ENVIRONMENTAL	63.00	.00	63.00	280111A	LAB TESTS-WELLS
				505.00	.00	505.00	280112A	LAB TEST-SOUTHLAND
				20.00	.00	20.00	280113A	LAB TEST-BEVINGTON WELL

TO: BOARD OF DIRECTORS  
 FROM: MICHAEL S. LEBRUN  
 GENERAL MANAGER  
 DATE: FEBRUARY 3, 2012

**AGENDA ITEM**  
**D-1**  
**FEBRUARY 8, 2012**  
**PAGE TWO**

020354	02/08/12	GER01	GERMAN, SCOTT	15.00	.00	15.00	B20131	REIMBURSEMENT-MEAL PER DI
020355	02/08/12	GIL01	GLM, INC.	360.00	.00	360.00	JAN 2012	LANDSCAPE MAINTENANCE
020356	02/08/12	GWA01	GWA INC	53.00	.00	53.00	FEB 2012A	OFFICE MONITORING
				85.00	.00	85.00	FEB 2012B	SHOP MOINTORING
				85.00	.00	85.00	FEB 2012C	UTILITY OFFICE MONITORING
			Check Total.....:	223.00	.00	223.00		
020357	02/08/12	HAM02	HAMNER JEWELL & ASSOCIATE	1520.00	.00	1520.00	5579	WATERLINE INTERTIE PROJEC
020358	02/08/12	IRO01	IRON MOUNTAIN RECORDS MGT	34.68	.00	34.68	B20203	SHREDDING SERVICE
020359	02/08/12	LAN02	LANDMARK LANDSCAPE CO INC	214.00	.00	214.00	54912	LANDSCAPE MAINTENANCE DIS
020360	02/08/12	MIN02	MINER'S ACE HARDWARE	29.96	.00	29.96	JAN 2012	OPERATING SUPPLIES
020361	02/08/12	NEX01	NEXTEL COMMUNICATIONS	487.56	.00	487.56	JAN 2012	CELLULAR SERVICE
020362	02/08/12	OFF01	OFFICE DEPOT	55.46	.00	55.46	90506001	OFFICE SUPPLIES
				132.36	.00	132.36	586432001	OFFICE SUPPLIES
			Check Total.....:	187.82	.00	187.82		
020363	02/08/12	PGE01	P G & E	29073.26	.00	29073.26	JAN 2012	ELECTRICITY
020364	02/08/12	PRE01	PRECISION JANITORIAL	650.00	.00	650.00	220	JANITORIAL SERVICE
020365	02/08/12	RBA01	R BAKER, INC	256973.40	.00	256973.40	5	PROGRESS BILLING #5
				14921.85	.00	14921.85	0112-5551	BLACKLAKE FIRE HYDRANTS-R
				7442.41	.00	7442.41	1211-5534	REPAIR LEAKING LINE-KENT
				721.95	.00	721.95	1211-5535	RAISE MANHOLE-BLACKLAKE
			Check Total.....:	280059.61	.00	280059.61		
020366	02/08/12	ROD01	RODRIGUEZ, RIGOBERTO	51.32	.00	51.32	B20131	REIMBURSMENT-MEALS/MILEAG
020367	02/08/12	SAG02	SAGE DESIGNS, INC	1890.00	.00	1890.00	1201017	SCADA CLASS
020368	02/08/12	SHI01	SHIPSEY & SEITZ, INC	6453.40	.00	6453.40	12-30-11	LEGAL SERVICES
020369	02/08/12	SOU01	SOUTH COUNTY SANITARY	34.92	.00	34.92	3591737	GARBAGE SERVICE-OFFICE
				169.12	.00	169.12	3593072	GARBAGE SERVICE-OLDE TOWN
			Check Total.....:	204.04	.00	204.04		
020370	02/08/12	THE01	THE GAS COMPANY	78.31	.00	78.31	JAN 2012A	OFFICE HEAT
				19.38	.00	19.38	JAN 2012B	SHOP HEAT
			Check Total.....:	97.69	.00	97.69		
020371	02/08/12	TIT01	TITAN INDUSTRIAL & SAFETY	661.93	.00	661.93	1048669	SAFETY EQPT-HARD HATS/GLA
020372	02/08/12	TRA02	TRAMUTOLA	832.56	.00	832.56	114892	SUPPLEMENTAL WATER-OUTREA
				7979.96	.00	7979.96	117979	PRINTING-SUPPLEMENTAL OUT
			Check Total.....:	8812.52	.00	8812.52		
020373	02/08/12	USB01	US BANK (VISA)	49.75	.00	49.75	12312A	TRAVEL/MILEAGE
				158.58	.00	158.58	12312B	MEETINGS
				990.00	.00	990.00	12312C	TRAINING/EDUCATION
				52.52	.00	52.52	12312D	OPERATING SUPPLIES
				142.38	.00	142.38	12312E	CHLORINE TANK FOR BEV WEL
			Check Total.....:	1393.23	.00	1393.23		
020374	02/08/12	VER01	VERIZON	38.68	.00	38.68	B20131	TELEPHONE
020375	02/08/12	WAG01	WAGNER & BONSIGNORE	2242.54	.00	2242.54	1-12-2	GENERAL CONSULTATION
020376	02/08/12	WES05	WESTAMERICA BANK	23607.16	.00	23607.16	B20131	LEASE PYMT VACCON TRUCK



# NIPOMO COMMUNITY SERVICES DISTRICT

*Serving the Community Since 1965*

## REGULAR MINUTES

**JANUARY 25, 2012, AT 9:00 A.M.**

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

D2

### BOARD of DIRECTORS

JAMES HARRISON, **PRESIDENT**  
LARRY VIERHEILIG, **VICE PRESIDENT**  
MICHAEL WINN, **DIRECTOR**  
ED EBY, **DIRECTOR**  
DAN A. GADDIS, **DIRECTOR**

### PRINCIPAL STAFF

MICHAEL S. LEBRUN, **GENERAL MANAGER**  
LISA BOGNUDA, **ASSISTANT GENERAL MANAGER**  
MERRIE WALLRAVIN, **SECRETARY/CLERK**  
JON SEITZ, **GENERAL COUNSEL**  
PETER SEVCIK, **DISTRICT ENGINEER**

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

#### A. CALL TO ORDER AND FLAG SALUTE

President Harrison called the Regular Meeting of January 25, 2015, to order at 9:00 a.m. and led the flag salute.

00:00:40

#### B. ROLL CALL AND PUBLIC COMMENT ON ITEMS NOT ON AGENDA

At Roll Call all Board members were present.

There was no public comment.

00:01:14

#### C. PRESENTATIONS AND PUBLIC COMMENT

##### C-1) REPORT ON January 11, 2012 REGULAR MEETING CLOSED SESSION Announcement of Actions, if any, Taken in Closed Session

Jon Seitz, District Legal Counsel, announced that the Board discussed Item One (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCSD) in closed session, but took no reportable action.

The Board discussed Item Two (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 NCSD VS COUNTY SLO) in closed session, but took no reportable action.

The Board discussed Item Three (Public employee evaluation GC §54957 Title: District General Manager Sixth-Month Performance Evaluation) in closed session, but took no reportable action.

##### C-2) SHERIFF COMMANDER JAMES TAYLOR Update re: South County Law Enforcement Activities

Sheriff Commander Taylor was unable to attend this meeting.

##### C-3) CAL FIRE BATTALION CHIEF BILL FISHER Update re: South County Cal Fire Activities

Battalion Chief Bill Fisher was unable to attend this meeting.

**Nipomo Community Services District  
REGULAR MEETING  
MINUTES**

- C-4) NCSD SUPERINTENDENT TINA GRIETENS  
Update re: Summary of Utility Division Activities

Tina Grietens, NCSD Utility Superintendent, reviewed the report as presented in the Board packet. Ms. Grietens answered questions from the Board. The Board thanked Ms. Grietens for her report.

- C-5) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST  
Receive Announcements from Directors Items of District & Community Interest

Director Winn

- ◇ January 26, 2012 – Director Winn will meet with San Luis Obispo County Planning Department on a new venture in sustainable communities.
- ◇ January 27, 2012 – Community Health Center will hold a groundbreaking for the new Community Health Center.
- ◇ January 28, 2012 – There will be a workshop at the Nipomo High School's Olympic Hall focusing on the customers of NCSD and Golden State Water Company assessment process.
- ◇ January 30, 2012 – The County will hold a meeting from 3:30 to 5:00 p.m. on strategic growth.
- ◇ February 1, 2012 – WRAC will meet.
- ◇ February 3, 2012 – The Annual Planning Conference will be held at UCLA, for Land Use Law and Water Laws. Directors Winn and Harrison plan to attend.

Director Eby

- ◇ January 19, 2012 – LAFCO met and for the second time they considered the annexation of Los Robles Del Mar into the City of Pismo Beach. The item will come back in March after a third party review.
- ◇ January 23, 2012 – NCSD held a workshop for Rural Water Company customers on the assessment process. The meeting went well.
- ◇ January 28, 2012 – There will be a workshop at the Nipomo High School's Olympic Hall focusing on the customers of NCSD and Golden State Water Company assessment process.
- ◇ January 30, 2012 – There will be a workshop at the Monarch Club's Avila Room focusing on the customers of Woodlands Mutual Water Company assessment process.
- ◇ February 1, 2012 – There will be a make-up workshop at the Nipomo High School's Forum focusing on the customers of NCSD and Golden State Water Company assessment process.

Director Gaddis

- ◇ March 5, 2012 – SCAC will meet at 6:30 p.m.
- ◇ March 19, 2012 – SCAC will hold elections for new members from 5 to 8:00 p.m.
- ◇ Director Gaddis commented on the graffiti on the right hand side of the freeway as you enter the off ramp to Tefft Street.

Director Harrison

- ◇ January 13, 2012 – NMMA met and they are showing quicker progress.
- ◇ January 14, 2012 – Attended the Nipomo Chamber of Commerce Awards Banquet.
- ◇ February 1, 2012 – President Harrison, General Manager, and the 4<sup>th</sup> District Supervisor will meet at 2:00 p.m.
- ◇ Announced he would like staff to go over the alarm system with the Board.

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

- C-6) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There was no public comment.

00:30:19

D. CONSENT AGENDA

- D-1) APPROVE WARRANTS
- D-2) APPROVE JANUARY 11, 2012 REGULAR BOARD MEETING MINUTES
- D-3) ACCEPT FOURTH QUARTER INVESTMENT REPORT
- D-4) APPROVE EXTENSION OF DEFERRAL OF SOLID WASTE RATE INCREASE

Michael LeBrun, General Manager, answered questions from the Board.

There was no public comment.

Upon the motion of Director Winn and seconded by Director Eby, the Board unanimously approved the consent agenda as submitted.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Winn, Eby, Vierheilg, Gaddis, and Harrison	None	None

E. ADMINISTRATIVE ITEMS

00:35:19

- E-1) AUTHORIZE CHANGE ORDER FOR SOUTH FRONTAGE ROAD TRUNK SEWER REPLACEMENT PROJECT

Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet. Michael LeBrun, General Manager, Jon Seitz, District Legal Counsel, and Mr. Sevcik, answered questions from the Board. The Board thanked Mr. Sevcik for his report.

There was no public comment.

Upon the motion of Director Eby and seconded by Director Vierheilg, the Board unanimously authorized the General Manager to issue a change order in the amount of \$77,933 to R. Baker, Inc. for the South Frontage Road Trunk Sewer Project for repair and recoating 14 existing manholes.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilg, Winn, Gaddis, and Harrison	None	None

Nipomo Community Services District  
REGULAR MEETING  
MINUTES

00:53:08

E-2) REVIEW DISTRICT STRATEGIC PLAN

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Peter Sevcik, District Engineer, and Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Harrison and seconded by Director Winn, the Board unanimously directed staff to bring back to the Board a revised list of items the Board can move forward with, by February 29<sup>th</sup> Board meeting.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Harrison, Winn, Eby, Vierheilig, and Gaddis	None	None

*The Board took a break from 10:45 to 11:00 a.m.*

01:45:13

E-3) DISCUSS FUTURE CONSIDERATION OF WATER USE RESTRICTION ORDINANCE

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Eby and seconded by Director Vierheilig, the Board unanimously approved to put the consideration of water use restriction Ordinance on the agenda following the result of the assessment vote.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Eby, Vierheilig, Winn, Gaddis, and Harrison	None	None

01:55:26

E-4) DIRECTOR COMPENSATION REPORTING

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Jon Seitz, District Legal Counsel, and Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Harrison and seconded by Director Vierheilig, the Board unanimously approved reporting the Director compensation by W-2, retroactive to January 1, 2012.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Harrison, Vierheilig, Winn, Eby, and Gaddis	None	None

02:15:30

F. MANAGER'S REPORT

Michael LeBrun, Interim General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board. There was no public comment.

02:28:07

I. CLOSED SESSION ANNOUNCEMENTS

I-1) CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).

I-2) CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSO VS. COUNTY SLO, ET AL. (CASE #CV090010)

I-3) CONFERENCE WITH LEGAL COUNSEL – SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO GOVERNMENT CODE §54956.9 (b) (3) (C) RECEIPT OF TORT LIABILITY CLAIM.

Claimant: Celeste Whitlow

Agency claimed against: Nipomo Community Services District

I-4) PUBLIC EMPLOYEE EVALUATION (GOVERNMENT CODE §54957)

Title: District General Manager Six-Month Performance Evaluation, pursuant to contract.

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

K. ADJOURN TO CLOSED SESSION

President Harrison adjourned to closed session at 11:50 a.m.

L. OPEN SESSION

ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 1:00 p.m.

Jon Seitz, District Legal Counsel, announced that the Board discussed items 1 through 4 listed above for closed session, but took no reportable action. The Board desires to conclude Item I-4 at the next Board meeting, if possible.

02:30:03

G. COMMITTEE REPORT

Ad Hoc Committee for Education and Outreach. There was no public comment.

Jon Seitz, District Legal Counsel, clarified the Brown Act rules on Board members attending meetings.



02:34:33

H. DIRECTOR'S REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Winn

- ◇ Stated that he is looking forward to the water quality test results for each well.
- ◇ Directed staff to get a handle on the Districts liability exposure to manholes that may or may not need work.
- ◇ Suggested staff use Tramutola's knowledge to help recruit a public information officer.
- ◇ Urged staff to urge the NMMA TG to adopt mandatory water use restrictions.

Director Eby

- ◇ Requested staff to inform the Board how much pumping was done from July 1, 2011 to date, in comparison to years past.

Director Vierheilig

- ◇ Confirmed that the debit policy will be on the Agenda soon.

ADJOURN

President Harrison adjourned the meeting at 1:10 p.m.

MEETING SUMMARY	HOURS
Regular Meeting	3.00
Closed Session	1.10
TOTAL HOURS	4.10

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER

DATE: FEBRUARY 3, 2012

**AGENDA ITEM**

**D- 3**

**FEBRUARY 8, 2012**

**ACCEPT QUARTERLY FINANCIAL REPORT**

**ITEM**

ACCEPT QUARTERLY FINANCIAL REPORT [RECOMMEND ACCEPT AND APPROVE]

**BACKGROUND**

The District's fiscal year is now 50% complete. The consolidated operating revenues are at 54.69% of the budget, operating expenditures are at 38.35% of the budget and general and administrative expenditures are at 41.93% of the budget.

Attached are the following which provide an overview of the first six months of the fiscal year:

Page 1	Summary of Approved Budget Amendments
Page 2	Summary of Revenues, Expenses and Cash Balances by Fund
Page 3	Consolidated Balance Sheet
Page 4-5	Consolidated Income Statement
Page 6-7	Graphs for Consolidated Revenues and Expenses
Page 8-10	Graphs for major funds (Water, Town Sewer, and Blacklake Sewer)

Detailed information by fund is available in the office.

**RECOMMENDATION**

It is recommended that your Honorable Board accept report and direct Staff to file the quarterly financial report for the second quarter of fiscal year 2011-2012.

NIPOMO COMMUNITY SERVICES DISTRICT  
SUMMARY OF APPROVED BUDGET AMENDMENTS  
FISCAL YEAR ENDING JUNE 30, 2012

FIRST QUARTER ENDING SEPTEMBER 30, 2011

DATE	DESCRIPTION	FUNDS	APPROVED BUDGET	APPROVED AMENDMENT	AMENDED BUDGET
8/11/11	SOLID WASTE RATE DEFERRAL	300	\$0	\$45,600	\$45,600

SECOND QUARTER ENDING DECEMBER, 2011

DATE	DESCRIPTION	FUNDS	APPROVED BUDGET	APPROVED AMENDMENT	AMENDED BUDGET
12/14/11	SCADA UPGRADE	700	\$140,000	\$23,653	\$163,653
		710	\$120,000	\$20,259	\$140,259
		830	\$40,000	\$6,736	\$46,736

NIPOMO COMMUNITY SERVICES DISTRICT  
SUMMARY OF REVENUES AND EXPENSES BY FUND  
SIX MONTHS ENDING DECEMBER 31, 2011

FUND	FUND #	YTD REVENUES	YTD EXPENSES	FUNDED REPLACEMENT	TRANSFERS B/W FUNDS	YTD SUPRLUS/ (DEFICIT)
Administration	110	232,501	(232,501)	0	0	0
Water	125	1,726,140	(1,035,095)	(283,000)	0	408,045
Town Sewer	130	888,195	(344,556)	(197,500)	(139,699)	206,440
Blacklake Sewer	150	227,363	(137,104)	(84,000)	0	6,259
Blacklake Street Lighting	200	11,130	(9,320)	0	0	1,810
Street Landscape Maintenance	250	5,048	(5,695)	0	0	(647)
Solid Waste	300	46,762	(18,296)	0	0	28,466
Drainage Maintenance	400	7,731	0	0	0	7,731
Supplemental Water Capacity Fees	500	2,878	0	0	0	2,878
Property Taxes	600	286,399	(25,838)	0	0	260,561
Water Capacity Fees	700	6,443	0	0	0	6,443
Town Sewer Capacity Fees	710	4,041	0	0	(349,791)	(345,750)
Funded Replacement-Water	805	7,836	0	283,000	0	290,836
Funded Replacement-Town Sewer	810	8,695	0	197,500	0	206,195
Funded Replacement-BL Sewer	830	201	0	84,000	0	84,201
Town Sewer Sinking Fund	880	3,890	0	0	489,490	493,380
TOTAL		3,465,253	(1,808,405)	0	0	1,656,848

CASH BALANCE OF EACH FUND  
AS OF DECEMBER 31, 2011

FUND	FUND #	CASH BALANCE 12/31/2011
Administration	110	(52,121)
Water	125	2,181,360
Town Sewer	130	781,394
Blacklake Sewer	150	285,879
Blacklake Street Lighting	200	33,463
Street Landscape Maintenance	250	18,562
Solid Waste	300	248,535
Drainage Maintenance	400	12,741
Supplemental Water (Incl COP)	500	1,892,093
Property Taxes	600	2,086,220
Water Capacity Fees	700	3,347,570
Town Sewer Capacity Fees	710	1,574,311
Funded Replacement-Water	805	4,256,345
Funded Replacement-Town Sewer	810	4,467,735
Funded Replacement-BL Sewer	830	147,425
Sinking Fund-Town Sewer	880	2,348,192
Funds held by Trustee		250,482
TOTAL		23,880,186



NIPOMO COMMUNITY SERVICES DISTRICT  
BALANCE SHEET - CONSOLIDATED  
AS OF DECEMBER 31, 2011

ASSETS  
-----

Cash and Cash Equivalents	23,880,186.37
Accounts Receivable - Utility Billing	212,480.87
Unbilled Accounts Receivable	680,000.00
Property, Plant & Equipment	48,838,016.61
Accumulated Depreciation	(14,821,254.72)
Prepaid Expenses	41,754.73
Accrued Interest Receivable	21,075.20
Receivable - Other	11,283.83
Notes Receivable - BL Sewer - Current	18,898.65
Notes Receivable - BL Water Merger - Current	20,546.32
Reservation Fee	37,500.00
Loan Fees - SRF Loan	256,834.00
Accumulated Amortization - SRF Loan Fees	(202,950.99)
Revenue COP's Bond Discount	178,100.60
Accumulated Amortization - Bond Discount	(48,235.20)
Notes Receivable - BL Sewer - Long Term	148,399.19
Notes Receivable - BL Water Merger - Long Term	162,403.41

Total Assets 59,435,038.87

LIABILITIES  
-----

Accounts Payable	437,243.16
Other Payables	1,504.28
Refunds Payable	1,206.23
Construction Meter Deposits	4,500.00
Compensated Absences Payable	68,062.00
Deposits	57,085.75
P/R Tax and Workers Comp Payable	3,446.98
Deposit - NMWCA	13,500.00
Deposit - Maintenance Guarantee	3,657.55
Deposit - Pomeroy Rd Water Line	24,170.00
Deferred Revenue	6,300.00
Notes Payable - Property Tax Fund - Current	18,898.65
Notes Payable - BL Water Merger - Current	20,546.32
Notes Payable - Municipal Finance - Current	39,595.82
SRF Loan #110 - Current Portion	34,868.35
SRF Loan #120 - Current Portion	42,180.25
Revenue COP's - Current Portion	90,000.00
Notes Payable - Municipal Finance - Long Term	111,010.97
Notes Payable - Property Tax Fund - Long Term	148,399.19
Notes Payable - BL Water Merger - Long Term	162,403.41
SRF Loan #110 Payable - Long Term Portion	244,078.45
SRF Loan #120 Payable - Long Term Portion	337,442.00
Revenue COP's - Long Term Portion	3,240,000.00

Total Liabilities 5,110,099.36

FUND EQUITY  
-----

Contributed Capital - Assets	11,158,036.78
Contributed Capital - Capacity Fees (CY)	7,864.00
Contributed Capital - Supplemental Water Fees (CY)	17,898.00
Contributed Capital - Capacity Fees (PY)	17,580,144.62
Contributed Capital - Supplemental Water Fees (PY)	3,146,460.25
Contributed Capital - Right of Way	70,100.00
Contributed Capital - Assessment Districts	1,188,648.00
Contributed Capital - Grants	2,489,316.66
Retained Earnings - Reserved (Sewer Grant)	360,000.00
Retained Earnings - Reserved (Funded Replacement)	10,124,053.87
Retained Earnings - Unreserved	6,525,569.40
CURRENT EARNINGS	1,656,847.93

Total Fund Equity 54,324,939.51

Total Liabilities and Fund Equity 59,435,038.87

UNAUDITED

NIPOMO COMMUNITY SERVICES DISTRICT  
INCOME STATEMENT - CONSOLIDATED  
FOR THE PERIOD ENDING DECEMBER 31, 2011

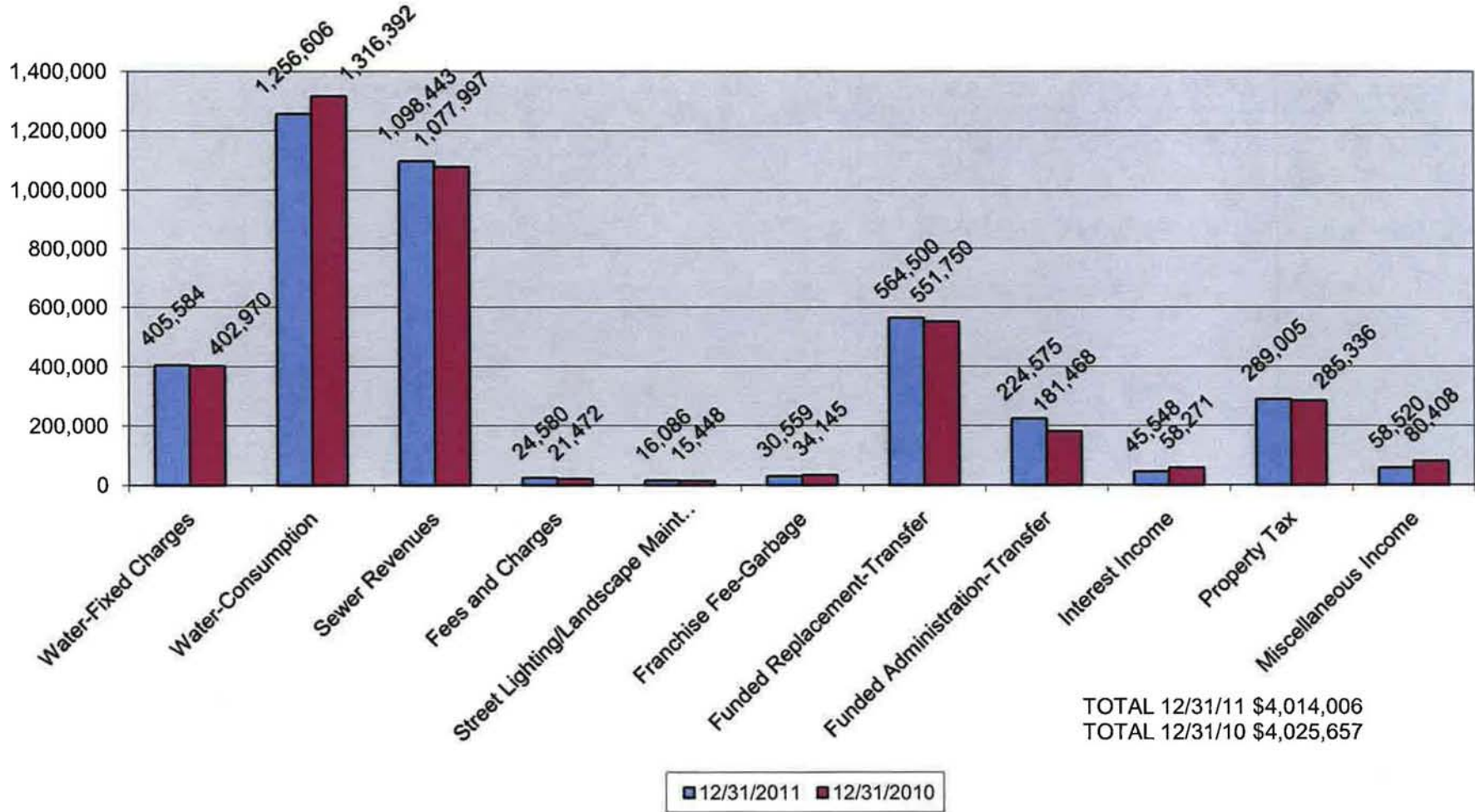
	YTD ACTUAL	ANNUAL BUDGET	% OF BUDGET
<b>REVENUES</b>			
Water - Fixed Charge	405,584.49	805,000.00	50.38 %
Water - Usage	1,232,168.67	1,972,500.00	62.47 %
Construction Water	21,983.25	23,000.00	95.58 %
Fire System Fee	2,453.88	4,500.00	54.53 %
Sewer Charges	1,098,442.52	2,155,000.00	50.97 %
Fees and Penalties	23,585.02	37,000.00	63.74 %
Meters	895.00	2,200.00	40.68 %
Plan Check & Inspection Fees	100.00	300.00	33.33 %
Franchise Fees	46,306.39	90,000.00	51.45 %
Solid Waste Rate Deferral	(15,747.00)	(45,600.00)	34.53 %
Miscellaneous Income	33,765.69	34,900.00	96.75 %
Street Lighting Charges	11,072.00	18,904.00	58.57 %
Landscape Maintenance Dist Charges	5,013.74	8,500.00	58.99 %
Operating Transfers In - Funded Administration	224,574.62	447,132.00	50.23 %
Operating Transfers In - Funded Replacement	564,499.92	1,129,000.00	50.00 %
<b>Total Revenues</b>	<b>3,654,698.19</b>	<b>6,682,336.00</b>	<b>54.69 %</b>
<b>OPERATIONS AND MAINTENANCE</b>			
Wages and Benefits	314,195.52	899,114.00	34.95 %
Electricity	281,637.10	767,150.00	36.71 %
Chemicals	21,923.46	38,000.00	57.69 %
Lab Tests	51,612.20	72,000.00	71.68 %
Operating Supplies	23,228.68	108,000.00	21.51 %
Outside Services	26,082.91	46,000.00	56.70 %
Permits and Operating Fees	19,092.89	27,500.00	69.43 %
Repairs and Maintenance	91,753.81	415,000.00	22.11 %
Engineering	13,395.93	100,000.00	13.40 %
Fuel	12,016.84	35,000.00	34.33 %
Paging Service	4,350.78	11,000.00	39.55 %
Meters - New Installation	0	1,000.00	.00 %
Meters - Replacement Program	12,019.36	48,000.00	25.04 %
Safety Program	3,783.84	12,000.00	31.53 %
Uniforms	3,230.82	11,000.00	29.37 %
Landscape Maintenance & Water	5,649.37	7,500.00	75.32 %
Clean Up	428.99	10,000.00	4.29 %
Conservation Program	6,084.87	57,000.00	10.68 %
Street Sweeping/Trash Collection	1,014.72	2,100.00	48.32 %
Operating Transfers Out - Funded Replacement	564,499.92	1,129,000.00	50.00 %
<b>Subtotal - O &amp; M</b>	<b>1,456,002.01</b>	<b>3,796,364.00</b>	<b>38.35 %</b>
<b>GENERAL AND ADMINISTRATIVE</b>			
Wages and Benefits	312,938.00	706,002.00	44.33 %
Utilities	7,607.37	16,500.00	46.11 %
Audit	8,000.00	8,000.00	100.00 %
Bank Charges and Fees	3,399.42	14,050.00	24.20 %

NIPOMO COMMUNITY SERVICES DISTRICT  
 INCOME STATEMENT - CONSOLIDATED  
 FOR THE PERIOD ENDING DECEMBER 31, 2011

	YTD ACTUAL	ANNUAL BUDGET	% OF BUDGET
Computer Expense	21,079.90	62,800.00	33.57 %
Director Fees	9,050.00	25,220.00	35.88 %
Dues and Subscriptions	12,238.30	16,000.00	76.49 %
Education and Training	1,828.50	15,000.00	12.19 %
Insurance - Liability	39,749.78	80,000.00	49.69 %
LAFCO Funding	20,649.49	23,000.00	89.78 %
Landscape and Janitorial	5,958.00	14,000.00	42.56 %
Legal - General Counsel	42,771.32	157,000.00	27.24 %
Legal - Water Counsel	1,807.50	30,000.00	6.03 %
Professional Services	69,244.86	218,000.00	31.76 %
Miscellaneous	2,254.42	8,050.00	28.01 %
Newsletters & Mailers	1,484.44	5,000.00	29.69 %
Office Supplies	6,108.27	15,000.00	40.72 %
Outside Service	4,735.76	16,400.00	28.88 %
Postage	9,874.55	26,000.00	37.98 %
Public Notices	1,605.15	10,700.00	15.00 %
Repairs and Maintenance	7,294.17	20,500.00	35.58 %
Property Taxes	1,033.40	1,035.00	99.85 %
Telephone	3,847.87	10,480.00	36.72 %
Travel and Mileage	2,396.30	13,500.00	17.75 %
Operating Transfer Out - Funded Administration	224,574.62	447,132.00	50.23 %
<b>Subtotal - G &amp; A</b>	<b>821,531.39</b>	<b>1,959,369.00</b>	<b>41.93 %</b>
<b>NON OPERATING INCOME</b>			
Interest Income	45,548.48	118,795.00	38.34 %
Property Tax Revenues	289,005.07	502,280.00	57.54 %
BL Sewer Surcharge	12,219.78	24,480.00	49.92 %
BL Water Surcharge	12,534.79	25,779.00	48.62 %
<b>Subtotal - Non Operating Income</b>	<b>359,308.12</b>	<b>671,334.00</b>	<b>53.52 %</b>
<b>NON OPERATING EXPENSES</b>			
Interest Expense	28,124.98	176,634.00	15.92 %
Other Post Employment Benefits (OPEB)	51,500.00	103,000.00	50.00 %
<b>Subtotal - Non Operating Expenses</b>	<b>79,624.98</b>	<b>279,634.00</b>	<b>28.47 %</b>
<b>Net Surplus/(Deficit)</b>	<b>1,656,847.93</b>	<b>1,318,303.00</b>	<b>125.68 %</b>

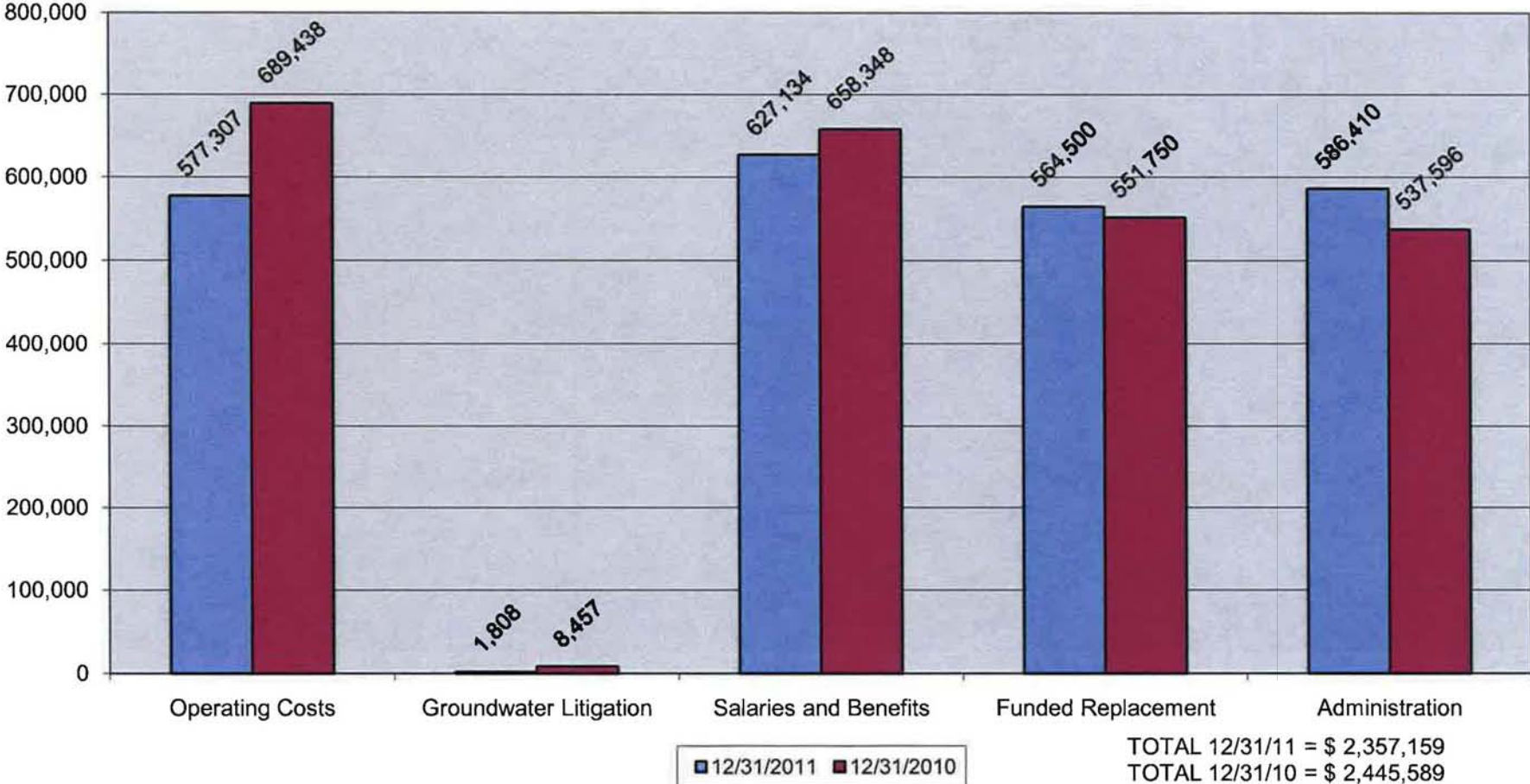
UNAUDITED

**NIPOMO COMMUNITY SERVICES DISTRICT  
 COMBINED REVENUES FOR ALL FUNDS  
 SIX MONTHS ENDED  
 DECEMBER 31, 2011 AND DECEMBER 31, 2010**

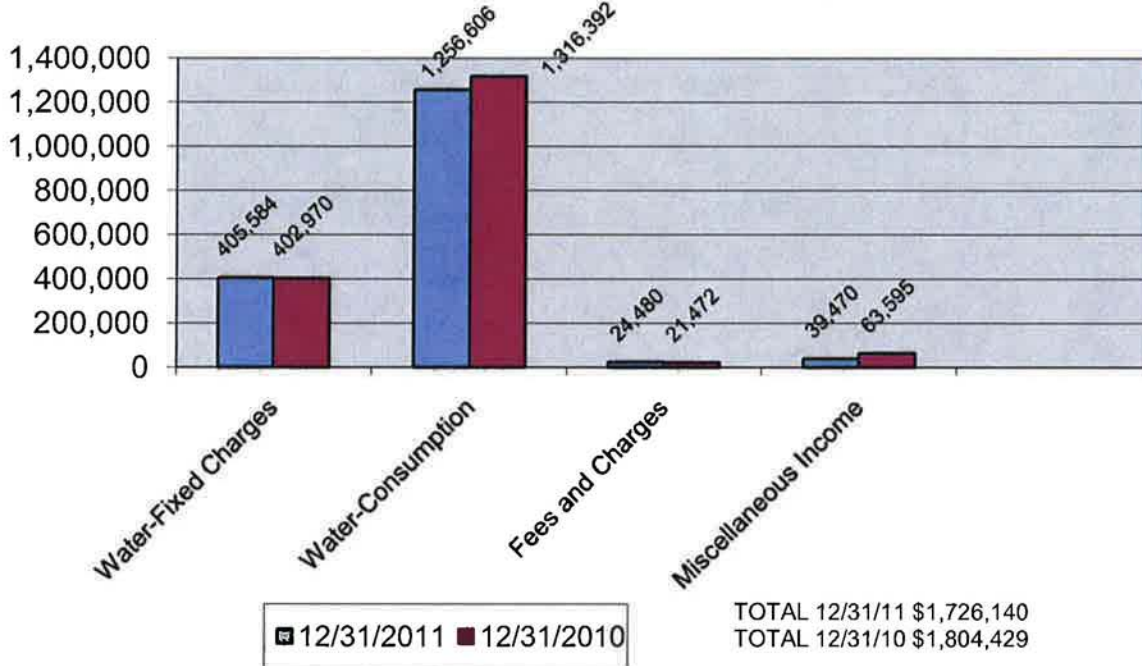




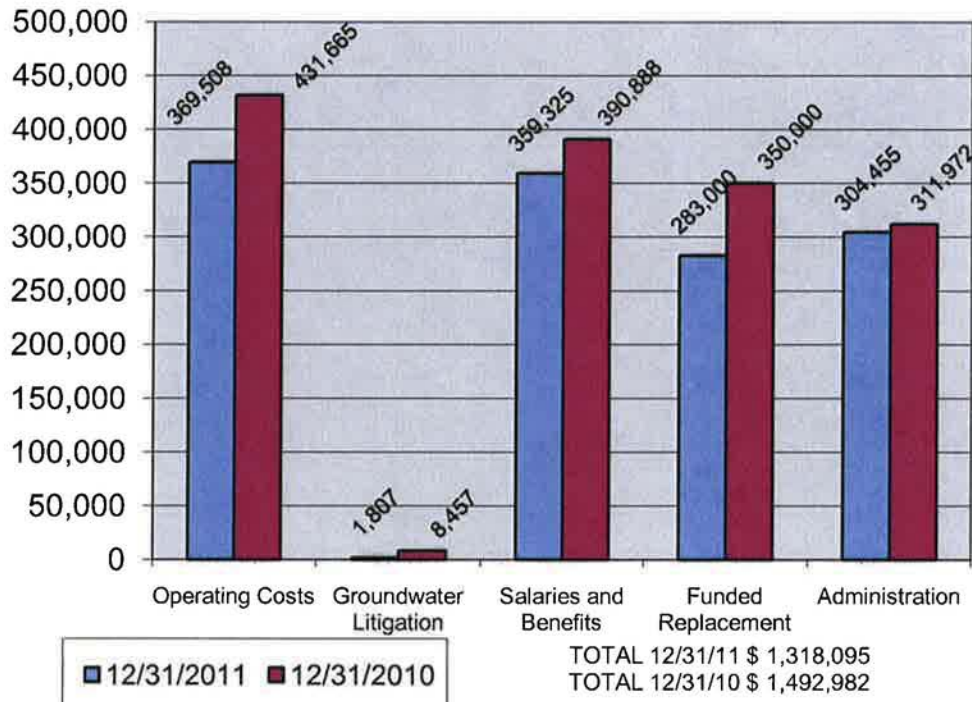
**NIPOMO COMMUNITY SERVICES DISTRICT  
 COMBINED EXPENDITURES FOR ALL FUNDS  
 SIX MONTHS ENDED  
 DECEMBER 31, 2011 AND DECEMBER 31, 2010**



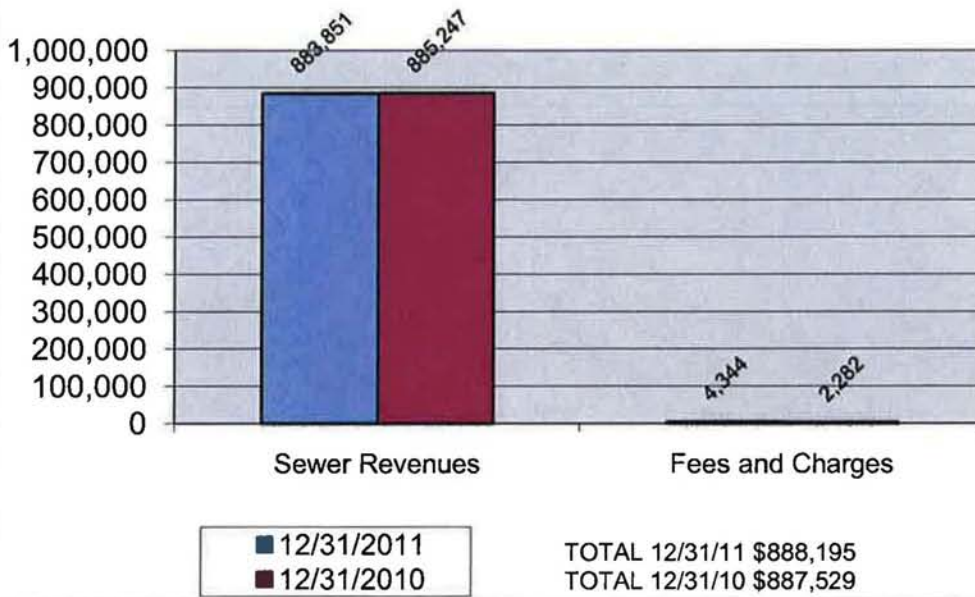
**NIPOMO COMMUNITY SERVICES DISTRICT  
WATER FUND #125  
REVENUES-DECEMBER 31 2011 AND DECEMBER 31, 2010**



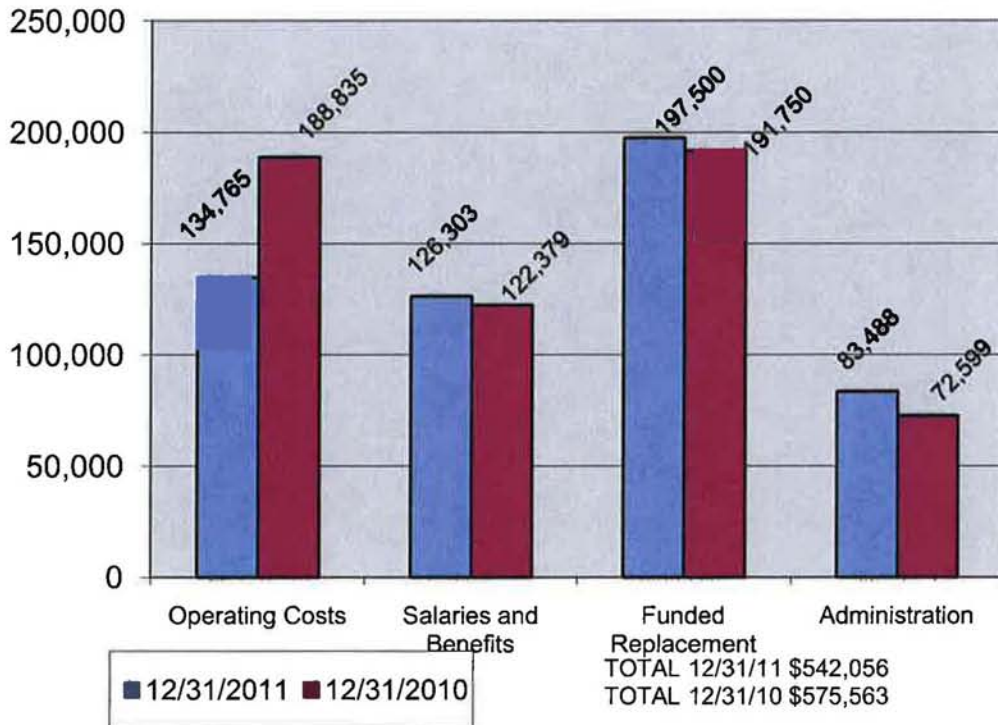
**NIPOMO COMMUNITY SERVICES DISTRICT  
WATER FUND #125  
EXPENDITURES-DECEMBER 31, 2011 AND DECEMBER 31, 2010**



**NIPOMO COMMUNITY SERVICES DISTRICT  
TOWN SEWER FUND #130  
REVENUES-DECEMBER 31, 2011 AND DECEMBER 31, 2010**

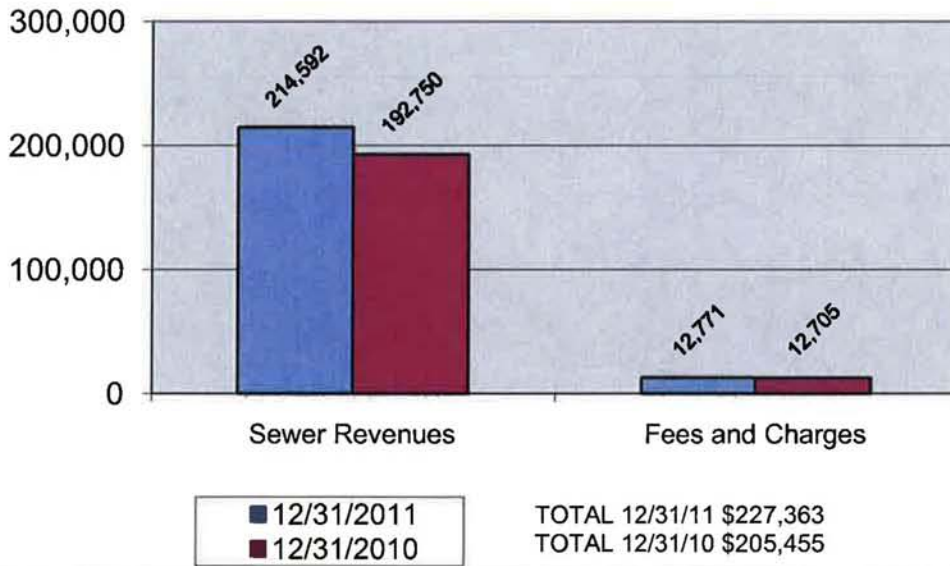


**NIPOMO COMMUNITY SERVICES DISTRICT  
TOWN SEWER FUND #130  
EXPENDITURES-DECEMBER 31, 2011 AND DECEMBER 31, 2010**





**NIPOMO COMMUNITY SERVICES DISTRICT  
BLACKLAKE SEWER FUND #150  
REVENUES-DECEMBER 31, 2011 AND DECEMBER 31, 2010**



**NIPOMO COMMUNITY SERVICES DISTRICT  
BLACKLAKE SEWER FUND #150  
EXPENDITURES-DECEMBER 31, 2011 AND DECEMBER 31, 2010**

