

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: FEBRUARY 24, 2012



PRESENTATIONS AND REPORTS

- C-1) NCSD SUPERINTENDENT TINA GRIETENS
Update Report re: Utility Division Activities

- C-2) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND
REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS,
CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors

- C-3) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS
PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE
PRESENTATIONS AND REPORTS

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SUPERINTENDENT SUMMARY REPORT

ITEM

NCSD Utility Superintendent Tina Grietens Report re Utility Division Monthly Activities [NO ACTION REQUESTED].

BACKGROUND

District Utility Superintendent Tina Grietens will present her report.

RECOMMENDATION

Staff recommends that your Honorable Board receive the report and ask questions as appropriate.

ATTACHMENTS

- Utility Division Summary Report

NIPOMO COMMUNITY

BOARD MEMBERS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
ED EBY, DIRECTOR
MIKE WINN, DIRECTOR
DAN GADDIS, DIRECTOR



SERVICES DISTRICT

STAFF

MICHAEL S. LEBRUN, P.E. GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGE
PETER SEVCIK, P.E., DISTRICT ENGINEER
TINA GRIETENS, UTILITY SUPERINTENDENT
JON SEITZ, GENERAL COUNSEL

Serving the Community since 1965

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TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER
FROM: TINA GRIETENS, UTILITY SUPERINTENDENT
DATE: FEBRUARY 22, 2012
SUBJECT: UTILITY DIVISION UPDATE – JANUARY 2012-FEBRUARY 21, 2012

- **Southland Wastewater Plant and Utility Yard**

- 20.217 Million Gallons treated; Average daily flow: 0.652 Million Gallons –Jan
- Effluent suspended solids in compliance
- Construction continues on trunk sewer line replacement
- Environmental Laboratory Accreditation Program inspection scheduled 4/2/12

- **Blacklake Wastewater Reclamation Facility**

- 2.24 Million Gallons treated; Average daily flow: 0.139 Million Gallons –Jan.
- Quarterly averages of Effluent TDS, Cl, Na exceeded discharge limits

- **Sewer Collection system**

- Jetting collection system 'trouble' spots monthly: 4,160 ft.
- Jetted Maria Vista Lift Station Basin: 6,678 ft.
- Floats replaced at the Oaks Lift station
- Check valves repaired at Tefft, Tejas Lift Station
- Air line replaced at Honey Grove Lift Station

- **Water Distribution System and Wells**

- January well production: 52 Million Gallons, 156 Acre Feet
- Via Concha Well; working with Layne Christensen on warranty-vibration

- **Maintenance Program**
 - Misc repairs and maintenance on vehicles
 - 2 Angle stops replaced, water service leaks repaired; one blow off valve replaced
 - 44 meters replaced, 34 hydrants painted

- **Compliance**
 - Prepared 2011 Annual Wastewater Monitoring Report for the Blacklake Wastewater Reclamation Facility to California Regional Water Quality Control Board
 - Prepared 2011 Annual Wastewater Monitoring Report for the Southland Wastewater Treatment Facility to California Regional Water Quality Control Board
 - Prepared Distribution Coliform Monitoring Summary to Department of Health Services for January 2012
 - Prepared Monthly and Quarterly Wastewater Monitoring Reports for the Blacklake Wastewater Reclamation Facility to California Regional Water Quality Control Board for January 2012
 - Prepared Monthly and Semi-Annual Wastewater Monitoring Reports for the Southland Wastewater Treatment Facility to California Regional Water Quality Control Board for January 2012
 - APCD inspection of Permit compliance and monthly documentation for 2011
 - Completed APCD Emissions Data Certification for Standby Generators for 2011
 - Preparation for ELAP inspection, scheduled for April 2, 2012

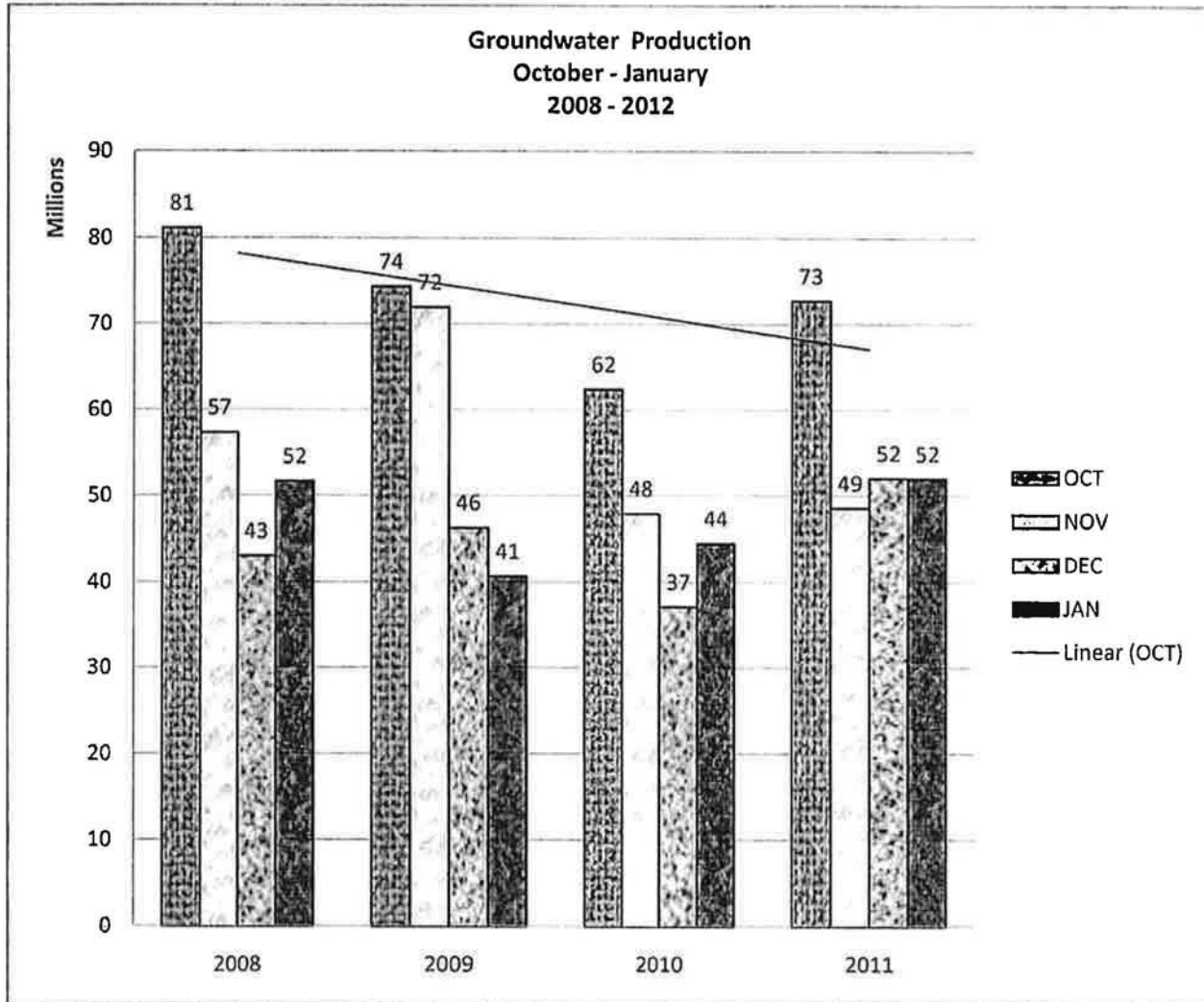
- **Projects**
 - SCADA upgrade: planning and design with District Engineer
 - InfraMap maintenance software: design meeting 1/23 with District Engineer

- **Training**
 - Staff participated in Quarterly All-Staff Safety training on February 9th
 - Staff participated in Annual Electrical, Confined Space and Lock out Tag out Refresher Training February 16, 2012
 - Other training- distribution review classes and Cla-val maintenance training course
 - Weekly Tailgate Safety training

- **Personnel**
 - Maintenance/Customer Service Worker: review of examination results, selection of candidates for and participation in initial and second interviews
 - Background and references checked; offers sent to two candidates
 - Operator-in-Training certificates received for Mike Baumgarten

- **Attachment**
 - Groundwater Production Data Comparison for October 2011-Jan 2012 and prior three years

NIPOMO COMMUNITY SERVICES DISTRICT
GROUNDWATER PRODUCTION COMPARISON
 OCTOBER 2011-JANUARY 2012 COMPARED TO PRIOR 3 YEARS



GROUNDWATER PRODUCTION - MILLION GALLONS
 October 2011 through January 2012 compared to prior three years

	2008	2009	2010	2011	2012
OCT	81,133,401	74,358,777	62,395,766	72,731,032	
NOV	57,359,252	71,964,983	47,941,863	48,595,466	
DEC	43,004,643	46,296,735	37,143,286	52,091,992	
JAN		51,691,697	40,678,484	44,484,383	52,046,064