

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *msl*
GENERAL MANAGER
DATE: AUGUST 3, 2012

**AGENDA ITEM
C
AUGUST 8, 2012**

PRESENTATIONS AND REPORTS

- C-1) REPORT ON JULY 25, 2012 REGULAR MEETING CLOSED SESSION
Announcement of Actions, if any, taken in Closed Session
- C-2) NCSD DISTRICT ENGINEER PETER SEVCIK
Update Report re: Recent Activities
- C-3) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND
REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS,
CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-4) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS
PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND file
PRESENTATIONS AND reports

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *msl*
GENERAL MANAGER
DATE: AUGUST 3, 2012

**AGENDA ITEM
C-1
AUGUST 8, 2012**

**JULY 25, 2012 REGULAR MEETING
CLOSED SESSION REPORT**

ITEM

Announcement of Actions, if any, Taken during Closed Session at previous Regular Meeting [NO ACTION REQUESTED].

BACKGROUND

The July 25, 2012 Regular Meeting Closed Session included:

- I. CLOSED SESSION ANNOUNCEMENTS
 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
 2. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9, WHITLOW/NCSD (CASE # E20112E1116-00-APS FILED WITH THE DEPARTMENT OF FAIR HOUSING AND EMPLOYMENT)

Staff will report on closed session action taken, if any.

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2012\PRESENTATIONS\120425 CLOSED REPORT.DOCX

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *msl*
GENERAL MANAGER
DATE: AUGUST 3, 2012



NCSD DISTRICT ENGINEER ACTIVITIES UPDATE

ITEM

District Engineer Update on Recent Activities [NO ACTION REQUESTED].

BACKGROUND

District Engineer Peter Sevcik will review the attached activities summary.

RECOMMENDATION

Staff recommends that your Honorable Board receive the written update.

ATTACHMENT

- District Engineer Activities Summary

T:\BOARD MATTERS\BOARD MEETINGS\BOARD LETTER\2012\PRESENTATIONS\DISTRICT ENGINEER UPDATE BL.DOCX



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
 POST OFFICE BOX 326
 NIPOMO, CA 93444 - 0326
 (805) 929-1133 FAX (805) 929-1932
 Web site address www.ncsd.ca.gov

MEMORANDUM

TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER
 FROM: PETER V. SEVCIK, P.E., DISTRICT ENGINEER
 DATE: AUGUST 2, 2012
 RE: DISTRICT ENGINEER ACTIVITIES UPDATE

PROJECTS IN CONSTRUCTION

- **Southland WWTF Phase 1 Improvement Project**
 - SCOPE OF WORK - Phase 1 improvements to the treatment plant include a new influent metering station, influent pump station, influent screening system, grit removal system, Biolac® extended-aeration system and two final clarifiers as well as gravity belt thickener and lined drying beds for biosolids handling
 - STATUS
 - Notice to Proceed Issued July 30
 - Construction initiated July 30
 - Initial clearing and grubbing underway
 - Submittal review in progress
 - Scheduled Completion May 2014

Item	Description	Contract Amount
1	Design – AECOM	\$1,525,120
2	Construction Management – MNS	\$1,276,560
3	Construction Management Contingency	\$65,000
	Subtotal	\$2,866,680
4	Construction Contract – Cushman	\$10,224,900
5	Construction Contingency	\$500,000
	Subtotal	\$10,724,900
6	EIR and Permitting	\$115,370
	Estimated Total Project Cost	\$13,706,950
Construction Contract Cost Summary		
6	Contract	\$10,224,900.00
7	Change Orders	\$0.00
8	Revised Contract	\$10,224,900.00
9	Completed to Date	\$0.00

- **SCADA Upgrade Project**

- SCOPE OF WORK – New SCADA system servers, SCADA software, SCADA software configuration, reconfiguration of all existing remote site control panels, and re-programming of all existing Programmable Logic Controllers (PLC) at all existing remote site control panels
- BUDGETED PROJECT COST \$350,648
- STATUS
 - Submittal review process ongoing
 - Scheduled completion November 2012

Item	Description	Contract Amount
1	Implementation Services	\$318,648
2	Change Order	\$24,794
3	Revised Contract Amount	\$343,442
4	Remaining Contingency	\$7206
Estimated Total Project Cost		\$350,648

- **Willow Road Waterline Extension Phase 2 Project**

- SCOPE OF WORK – 3,115 lineal feet of 12-inch diameter waterline and associated ancillary facilities concurrent with County Willow Road Project
- BUDGETED PROJECT COST \$540,000
- STATUS – Waterline construction 98% complete. Completion pending installation of final asphalt lift.

Item	Description	Contract Amount
1	Design and Construction Management	\$151,890
2	Construction Deposit to County	\$257,892
3	Construction Contingency	\$25,800
Estimated Total Project Cost		\$435,582

CONSTRUCTION PROJECTS COMPLETED - CLOSE OUT PENDING

- **Willow Road Waterline Extension Phase 1 Project**

- SCOPE OF WORK – 1,260 lineal feet of 14-inch diameter and 6,280 lineal feet of 12-inch diameter waterline and associated ancillary facilities
- Concurrent with County Willow Road Phase 1 Roadway Project
- BUDGETED PROJECT COST \$1,300,000
- ESTIMATED TOTAL PROJECT COST \$928,905
- STATUS – Final accounting from San Luis Obispo County under review

PROJECTS IN DESIGN AND PLANNING STAGES

- **Supplemental Water Project**
 - SCOPE OF WORK – 2,600 lineal feet 24-inch diameter HDD bore, 16,000 lineal feet of 12-inch diameter waterline, 210 lineal feet freeway crossing jack and bore, 4,000 lineal feet of 18-inch diameter waterline, 2,480 lineal feet of 24-inch waterline, 300 lineal feet levee crossing jack and bore, 2,000 gallon per minute pump station, 500,000 gallon tank, and 4 wellhead chloramination systems
 - STATUS
 - Phasing technical feasibility study completed
 - Phase 1 Budget and Schedule tentatively scheduled for Board consideration 9/12/2012
 - AECOM task order for completion of Phase 1 design tentatively scheduled for Board consideration 9/12/2012
- **Water and Sewer Master Plan Implementation**
 - Blacklake Well #4 Pump Replacement Project
 - Final design in progress

OTHER PROJECTS AND PROGRAMS

- **Safety Program**
 - Conducted monthly safety meeting for District operations employees on July 23
 - Continued to coordinate on-line safety training for all District Employees
- **Development Oversight**
 - Maria Vista Estates – Sequoia Financial and Rialto Capital
 - Assisting new owners with developing plan to complete project

MEETINGS

- 7/2 – Water Resources Policy Committee
- 7/3 – General Manager Coordination
- 7/5 – GIS Consultant
- 7/6 – Maria Vista Estates Sewer Encasement Verification
- 7/9 – Conference call with SLO County Planning
- 7/12 – Cabinet
- 7/17 – General Manager Coordination
- 7/17 – Southland WWTF Phase 1 Improvement Project Preconstruction Meeting
- 7/20 – Cannon, Blacklake Well 4 Pump Replacement Project
- 7/20 – CSDA, SLO County Chapter
- 7/23 – Water Resources Policy Committee
- 7/26 – Cabinet
- 7/27 – NMMA Technical Group
- 7/31 – General Manager Coordination Meeting