

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: OCTOBER 5, 2012



PRESENTATIONS AND REPORTS

- C-1) REPORT FROM SUPPLEMENTAL WATER ALTERNATIVES EVALUATION COMMITTEE
Update on recent Committee activities.
- C-2) REPORT ON SEPTEMBER 26, 2012 REGULAR MEETING CLOSED SESSION
Announcement of Actions, if any, taken in Closed Session
- C-3) NCSD DISTRICT ENGINEER PETER SEVCIK
Update Report re: Recent Activities
- C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-5) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND file PRESENTATIONS AND reports

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GENERAL MANAGER
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REPORT FROM SUPPLEMENTAL WATER ALTERNATIVES EVALUATION COMMITTEE

ITEM

The Board's Supplemental Water Alternatives Evaluation Committee will provide an update on Committee progress [NO ACTION REQUESTED].

BACKGROUND

On June 27, 2012, your Board approved Bylaws for and the formation of, a citizens' committee, the 'Supplemental Water Alternatives Evaluation Committee' (Evaluation Committee). The Evaluation Committee is tasked with conducting an evaluation of alternatives for delivering supplemental water to the Nipomo Mesa Water Conservation Area and making a report to your Board on their findings.

The Evaluation Committee has seven (7) voting members, a non-voting Chair, and Vice Chair, as follows:

VOTING MEMBERS	SEAT
Armstrong, Craig	Finance
Garson, Dan	Citizen at Large
Graue, Dennis	Engineering
Matsuyama, Kathie	Environmental
Miller, Robert	Engineering
Watson, Dave	Finance
Woodson, Dan	Environmental
NON-VOTING MEMBERS	SEAT
Nunley, Michael	Chair
Sevcik, Peter	Vice Chair

The Evaluation Committee has formally met on three occasions. At the Committee's most recent meeting the initial list of alternatives to be reviewed was established. Additionally, sub-committees were formed and assigned alternatives to review.

Committee member Kathie Matsuyama will be present to update your Board on Committee progress.

The next meeting of the full Committee is scheduled for Thursday November 1, 2012, 1:30 pm in the District's Board Room.

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GENERAL MANAGER
DATE: OCTOBER 5, 2012



**SEPTEMBER 26, 2012 REGULAR MEETING
CLOSED SESSION REPORT**

ITEM

Announcement of actions, if any, taken during Closed Session at previous Regular Meeting [NO ACTION REQUESTED].

BACKGROUND

The September 26, 2012 Regular Meeting Closed Session included:

I. CLOSED SESSION ANNOUNCEMENTS

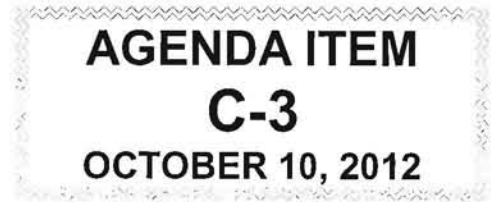
1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9, WHITLOW/NCSD (CASE # E20112E1116-00-APS FILED WITH THE DEPARTMENT OF FAIR HOUSING AND EMPLOYMENT)
3. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE §54956.9(b):
Anticipated litigation - 1 case

Staff will report on closed session action taken, if any.

TO: BOARD OF DIRECTORS

FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER

DATE: OCTOBER 5, 2012



NCSD DISTRICT ENGINEER ACTIVITIES UPDATE

ITEM

District Engineer Update on Recent Activities [NO ACTION REQUESTED].

BACKGROUND

District Engineer Peter Sevcik will review the attached activities summary.

RECOMMENDATION

Staff recommends that your Honorable Board receive the written update.

ATTACHMENT

- A. District Engineer Activities Summary

OCTOBER 10, 2012

ITEM C-3

ATTACHMENT A



NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET
 POST OFFICE BOX 326
 NIPOMO, CA 93444 - 0326
 (805) 929-1133 FAX (805) 929-1932
 Web site address www.ncsd.ca.gov

MEMORANDUM

TO: MICHAEL S. LEBRUN, P.E., GENERAL MANAGER
 FROM: PETER V. SEVCIK, P.E., DISTRICT ENGINEER *P.V.S.*
 DATE: OCTOBER 4, 2012
 RE: DISTRICT ENGINEER ACTIVITIES UPDATE

PROJECTS IN CONSTRUCTION

- **Southland WWTF Phase 1 Improvement Project**
 - SCOPE OF WORK - Phase 1 improvements to the treatment plant include an influent metering station, influent pump station, influent screening system, grit removal system, Biolac® extended-aeration system and two final clarifiers as well as gravity belt thickener and lined drying beds for biosolids handling.
 - STATUS
 - Scheduled Contract Completion May 2014
 - Perimeter fence installation completed for now
 - Pond 1 dewatered, sludge removed and liner removed
 - Mass grading for clarifiers in progress
 - Grading for sludge drying beds in progress

Construction Contract Cost Summary	
Contract Amount – Cushman	\$10,224,900.00
Change Orders	\$0.00
Revised Contract Amount	\$10,224,900.00
Completed to Date	\$587,150.00

Project Cost Summary	
Description	Contract Amount
Design – AECOM	\$1,525,120
Construction Management – MNS	\$1,276,560
Construction Management Contingency	\$65,000
Subtotal	\$2,866,680
Construction Contract – Cushman	\$10,224,900
Construction Contingency	\$500,000
Subtotal	\$10,724,900
EIR and Permitting	\$115,370
Estimated Total Project Cost	\$13,706,950

- **SCADA Upgrade Project**

- SCOPE OF WORK – New SCADA system servers, SCADA software, SCADA software configuration, reconfiguration of all existing remote site control panels, and re-programming of all existing Programmable Logic Controllers (PLC) at all existing remote site control panels
- BUDGETED PROJECT COST \$350,648
- STATUS
 - New SCADA servers installed and operational
 - 1 well and 4 lift stations migrated to new SCADA system
 - Scheduled completion November 2012

Item	Description	Contract Amount
1	Implementation Services	\$318,648
2	Change Order	\$24,794
3	Revised Contract Amount	\$343,442
4	Remaining Contingency	\$7206
Estimated Total Project Cost		\$350,648

- **Willow Road Waterline Extension Phase 2 Project**

- SCOPE OF WORK – 3,115 lineal feet of 12-inch diameter waterline and associated ancillary facilities concurrent with County Willow Road Project
- BUDGETED PROJECT COST \$540,000
- STATUS – Waterline construction 99% complete. Punch list work in progress.

Item	Description	Contract Amount
1	Design and Construction Management	\$151,890
2	Construction Deposit to County	\$257,892
3	Construction Contingency	\$25,800
Estimated Total Project Cost		\$435,582

CONSTRUCTION PROJECTS COMPLETED - CLOSE OUT PENDING

- **Willow Road Waterline Extension Phase 1 Project**

- SCOPE OF WORK – 1,260 lineal feet of 14-inch diameter and 6,280 lineal feet of 12-inch diameter waterline and associated ancillary facilities
- Concurrent with County Willow Road Phase 1 Roadway Project
- BUDGETED PROJECT COST \$1,300,000
- ESTIMATED TOTAL PROJECT COST \$928,905
- STATUS – Final accounting from San Luis Obispo County under review

PROJECTS IN DESIGN AND PLANNING STAGES

- **Supplemental Water Project**
 - SCOPE OF WORK – 2,600 lineal feet 24-inch diameter HDD bore, 4,000 lineal feet of 18-inch diameter waterline, 2,480 lineal feet of 24-inch waterline, 300 lineal feet levee crossing jack and bore, 400 gallon per minute pump station, and 4 wellhead chloramination systems
 - STATUS
 - Phase 1 design in progress
- **Water and Sewer Master Plan Implementation**
 - Blacklake Well #4 Pump Replacement Project
 - Final design in progress
 - Standpipe Tank Inlet Modification and Interior Rehabilitation
 - Final design in progress

OTHER PROJECTS AND PROGRAMS

- **Safety Program**
 - Conducted monthly safety meeting for all operations employees on 9/24
 - Coordinated annual hearing test for all operations employees on 9/6
 - Continued to coordinate on-line safety training for all District Employees
- **Development Oversight**
 - Maria Vista Estates – Sequoia Financial and Rialto Capital
 - Lift station air compressor replacement in progress
 - Tract 2650 – Greg Nester Construction
 - Water system installation in progress

MEETINGS

- 9/4 – General Manager Coordination
- 9/5 – Supplemental Water Alternatives Evaluation Committee
- 9/6 – Southland WWTF Phase 1 Improvement Project Construction Progress
- 9/7 – Cannon – Standpipe Project & Blacklake Well 4 Pump Replacement Project
- 9/10 – Water Resources Policy Committee
- 9/13 – Southland WWTF Phase 1 Improvement Project Construction Progress
- 9/13 – Management Coordination
- 9/19 – General Manager Coordination
- 9/20 – Southland WWTF Phase 1 Improvement Project Construction Progress
- 9/24 – Supplemental Water Alternatives Evaluation Committee
- 9/25 – Cannon – Willow Road Waterline Phase 2 Project
- 9/27 – Southland WWTF Phase 1 Improvement Project Construction Progress
- 9/27 – Management Coordination Meeting