

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: JANUARY 18, 2013



CONSENT AGENDA

The following items are considered routine and non-controversial by staff and may be approved by one motion if no member of the Board wishes an item removed. If discussion is desired, the item may be removed from the Consent Agenda by a Board member and will be considered separately at the conclusion of the Administrative Items. Individual items on the Consent Agenda are approved by the same vote that approves the Consent Agenda, unless an item is pulled for separate consideration. The recommendations for each item are noted in bracket. Members of the public may comment on the Consent Agenda items.

**Questions or clarification may be made by the Board members
without removal from the Consent Agenda.**

- D-1) WARRANTS [RECOMMEND APPROVAL]
- D-2) APPROVE JANUARY 9, 2013 REGULAR BOARD MEETING MINUTES:
[RECOMMEND APPROVAL]
- D-3) RECEIVE QUARTERLY INVESTMENT REPORT [RECOMMEND RECEIVE
REPORT]

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JANUARY 18, 2013

**AGENDA ITEM
 D-1
 JANUARY 23, 2013**

**TOTAL COMPUTER CHECKS
 \$217,560.63**

HAND WRITTEN CHECKS

01-09-13 10108 JAY CEE TROPHY
 01-23-13 10109 ROSE MARIE LEE

PLAQUES \$225.43
 CUSTOMER OVERPAYMENT \$600.00

VOIDS – NONE

COMPUTER GENERATED CHECKS

21483	01/18/13	EMP01	EMPLOYMENT DEVELOP DEPT	1293.35	.00	1293.35	B30114	STATE INCOME TAX
21484	01/18/13	MID01	RABOBANK-PAYROLL TAX DEPO	3702.17	.00	3702.17	B30114	FEDERAL INCOME TAX
				62.00	.00	62.00	1B30114	FICA
				961.84	.00	961.84	2B30114	MEDICARE (FICA)
			Check Total.....:	4726.01	.00	4726.01		
21485	01/18/13	MID02	RABOBANK-DIRECT DEPOSIT	24797.14	.00	24797.14	B30114	NET PAY
21486	01/18/13	PER01	PERS RETIREMENT	8723.82	.00	8723.82	B30114	PERS PAYROLL REMITTANCE
21487	01/18/13	STA01	CALPERS 457 DEFERRED COMP	2205.00	.00	2205.00	B30114	457 DEFERRED COMP
021488	01/23/13	AEC01	AECOM USA INC	68554.01	.00	68554.01	37304440	SUPPLEMENTAL WATER PROJEC
				30156.30	.00	30156.30	37305952	SOUTHLAND WWTF UPGRADE
			Check Total.....:	98710.31	.00	98710.31		
021489	01/23/13	AME03	AMERI PRIDE	119.54	.00	119.54	796402	UNIFORMS
				137.81	.00	137.81	801103	UNIFORMS
			Check Total.....:	257.35	.00	257.35		
021490	01/23/13	ATT02	AT&T	186.68	.00	186.68	4005730	TELEPHONE
021491	01/23/13	BIG01	BIG BRAND TIRE & SERVICE	26.95	.00	26.95	205541	OIL CHANGE 08' FORD TRUCK
021492	01/23/13	BRE02	BRENNTAG PACIFIC INC.	477.47	.00	477.47	BPI263535	SODIUM HYPOCHLORITE
				433.01	.00	433.01	BPI268671	SODIUM HYPOCHLORITE
				523.44	.00	523.44	BPI268672	SODIUM HYPOCHLORITE
			Check Total.....:	1433.92	.00	1433.92		
021493	01/23/13	CAL03	CALIFORNIA ELECTRIC SUPPL	158.25	.00	158.25	511555	20-600 RK TD FUSE
021494	01/23/13	CAN02	CANNON CORPORATION	665.00	.00	665.00	53439B	LA MIRADA/JUNIPER L/S-LOS
021495	01/23/13	CUS01	CUSTOM PRINTING	499.88	.00	499.88	121840	BILL STUFFERS
021496	01/23/13	FAR01	FARM SUPPLY COMPANY	74.05	.00	74.05	2897	CAMLOCK/CLAMP/1" PIPE
021497	01/23/13	FGL01	FGL ENVIRONMENTAL	397.00	.00	397.00	283879A	LAB TESTS
021498	01/23/13	HAR05	HARRISON, JAMES	65.00	.00	65.00	B30116	REIEMBURSEMENT-CHAMBER DI
021499	01/23/13	HEA01	HEACOCK TRAILERS & TRUCK	3375.61	.00	3375.61	38674	PARTS & INSTALL. FOR NEW
021500	01/23/13	LEB02	LeBRUN, MICHAEL	65.00	.00	65.00	JAN 2013	REIMBURSEMENT-CELL PHONE
021501	01/23/13	LEE02	LEE CENTRAL COAST NEWSPAP	411.25	.00	411.25	B30115	PUBLIC NOTICE-BL WELL PUM
021502	01/23/13	LIN01	LINE-X OF SANTA MARIA	447.39	.00	447.39	7959	LINE-X 2013 FORD TRUCK
021503	01/23/13	MOR02	MORE OFFICE SOLUTIONS	507.56	.00	507.56	365165	COPIER MAINTENANCE
				366.47	.00	366.47	370976	B/W & COLORIED COPIES
			Check Total.....:	874.03	.00	874.03		
021504	01/23/13	NIP08	NIPOMO CSD	686.42	.00	686.42	B30115	LANDSCAPE MAINTENANCE DIS
021505	01/23/13	NUT01	NU TECH PEST MGMT	265.00	.00	265.00	95803	PEST CONTROL
				75.00	.00	75.00	95804	RODENT CONTROL
			Check Total.....:	340.00	.00	340.00		
021506	01/23/13	OFF01	OFFICE DEPOT	92.51	.00	92.51	19287401	OFFICE SUPPLIES
021507	01/23/13	PEO01	PEOPLESCHOICE HEATING & A	74.00	.00	74.00	5932	CASE OF FILTERS

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN
 GENERAL MANAGER
 DATE: JANUARY 18, 2013

AGENDA ITEM
D-1
JANUARY 23, 2013
PAGE TWO

021508	01/23/13	POO01	POOR RICHARD'S PRESS	33.40	.00	33.40	250136A	MAIL LATE NOTICES
				153.45	.00	153.45	250136B	POSTAGE-LATE NOTICES
				505.73	.00	505.73	250191A	MAIL BILLS
				1090.95	.00	1090.95	250191B	POSTAGE-BILLS
			Check Total.....:	1783.53	.00	1783.53		
021509	01/23/13	RBA01	R BAKER, INC	2151.15	.00	2151.15	1212-6028	DIG UP AND MOVE WATER SER
021510	01/23/13	RIC01	RICHARDS, WATSON, GERSHON	1115.50	.00	1115.50	187246	WATER RIGHTS ADJUDICATION
021511	01/23/13	SAN15	SANTA MARIA FORD	19023.20	.00	19023.20	B30115	2013 FORD F150
021512	01/23/13	SHI01	SHIPSEY & SEITZ, INC	6613.20	.00	6613.20	DEC 2012B	LEGAL SERVICES
021513	01/23/13	SLO02	DIV OF ENVIRON HEALTH	245.00	.00	245.00	IN0083452	BL WWTP-HAZARDOUS MATERIA
021514	01/23/13	SLO03	SAN LUIS OBISPO RECORDER	9372.57	.00	9372.57	B30116	NOV 6, 2012 ELECTIONS
021515	01/23/13	SPE01	SPECIAL DISTRICT RISK	25.00	.00	25.00	B30116	CAL CHAMBER POSTERS
021516	01/23/13	STA05	STATE WATER RESOURCES CB	100.00	.00	100.00	B30118	S. GERMAN-GRADE II WWTP E
021517	01/23/13	STA08	STAPLES	61.09	.00	61.09	236108132	OFFICE SUPPLIES
021518	01/23/13	TAF01	TAFT ELECTRIC	95.00	.00	95.00	30924-14	DATA/COMM-LIFT STATIONS
021519	01/23/13	UPS01	UPS STORE #6031	87.29	.00	87.29	B30116	SHIPPING
021520	01/23/13	USA01	USA BLUEBOOK	512.73	.00	512.73	856099	UNIVERSAL CURB BOX & VALV
021521	01/23/13	WAG01	WAGNER & BONSIGNORE	7039.32	.00	7039.32	01-13-1	GROUNDWATER LITIGATION
				185.00	.00	185.00	01-13-2	GENERAL CONSULATION
			Check Total.....:	7224.32	.00	7224.32		
021522	01/23/13	WAL01	WALLACE GROUP	188.75	.00	188.75	34461	NIPOMO CSD SSMP AUDIT
				108.00	.00	108.00	34469	FOG OUTREACH & INSPECTION
			Check Total.....:	296.75	.00	296.75		
021523	01/23/13	WSC01	WSC	3197.25	.00	3197.25	564	CUWCC SUPPORT SERVICES
021524	01/23/13	XYL01	XYLEM WATER SOLUTIONS U.S	12083.14	.00	12083.14	7717087	2-SUBMERSIBLE PUMPS-LA MI
				2987.99	.00	2987.99	7717608	BRACKETS/CHAINS/HARDWARE
			Check Total.....:	15071.13	.00	15071.13		

NIPOMO COMMUNITY SERVICES DISTRICT

Serving the Community Since 1965

REGULAR MINUTES

JANUARY 9, 2013, AT 9:00 A.M.

BOARD ROOM 148 SOUTH WILSON STREET, NIPOMO, CA

D2

BOARD of DIRECTORS

JAMES HARRISON, PRESIDENT
LARRY VIERHEILIG, VICE PRESIDENT
DAN GADDIS, DIRECTOR
BOB BLAIR, DIRECTOR
CRAIG ARMSTRONG, DIRECTOR

PRINCIPAL STAFF

MICHAEL S. LEBRUN, GENERAL MANAGER
LISA BOGNUDA, ASSISTANT GENERAL MANAGER
MERRIE WALLRAVIN, SECRETARY/CLERK
JON SEITZ, GENERAL COUNSEL
PETER SEVCIK, DISTRICT ENGINEER

Mission Statement: The Nipomo Community Services District's mission is to provide its customers with reliable, quality, and cost-effective services now and in the future.

00:00:00

A. CALL TO ORDER AND FLAG SALUTE

President Harrison called the Regular Meeting of January 9, 2013, to order at 9:00 a.m. and led the flag salute.

00:00:40

B. ROLL CALL AND PUBLIC COMMENT FOR ITEMS NOT ON AGENDA

At Roll Call, all Board Members were present.

The following members of the public spoke:

Valerie Williams, NCSD property owner, handed the Board a site plan and a letter of support (See Exhibit "A") for a proposed assisted living center. She urged the Board to remove the water moratorium.

Larry Ewing, NCSD property owner, supports the proposed assisted living center and would like the water moratorium lifted.

Kirby Gordon, non NCSD customer, questioned if Item D-3 will be pulled from today's Agenda and stated that item D-3 should not be on the Consent Agenda.

Mike Seitz, District Deputy Legal Counsel, confirmed that he will request Item D-3 be pulled from the today's Agenda.

00:03:28

C. PRESENTATIONS AND PUBLIC COMMENT

Michael LeBrun, General Manager, introduced Jessica Matson as the new Public Information Assistant.

President Harrison stated that contrary to some newspaper reports, this Public Information Assistant position is not an added position. It is downsizing from one full-time position to one part-time position.

C-1) RECOGNITION OF FORMER DIRECTORS MICHAEL W. WINN AND EDWARD D. EBY Present resolution commending service of former Directors

President Harrison presented former Director Michael Winn with a Resolution commending him for his 12 years of service with the District. Michael LeBrun, General Manager, presented former Director Michael Winn with an engraved clock for his 12 years of service with the District.

Note: Past Director Eby was not present to receive his Resolution. It will be presented to him at a later date by President Harrison and/or General Manager LeBrun.

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

C-2) REPORT ON DECEMBER 12, 2012 REGULAR MEETING CLOSED SESSION
Announcement of actions, if any, taken in Closed Session

Mike Seitz, District Deputy Legal Counsel, announced that the Board discussed Item One (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9 SMVWCD VS. NCSD) in closed session, but took no reportable action.

The Board discussed Item Two (Conference with District Legal Counsel re: pending litigation pursuant to GC §54956.9, Whitlow/NCSD) in closed session, but took no reportable action.

The Board discussed Item Three (Conference with Legal Counsel pursuant to GC §54956.9, Anticipated litigation) in closed session, but took no reportable action.

C-3) NCSD DISTRICT ENGINEER PETER SEVCIK
Update Report re: Recent Activities

Peter Sevcik, District Engineer, reviewed the report as presented in the Board packet. Michael LeBrun, General Manager, and Mr. Sevcik answered questions from the Board. The Board thanked Mr. Sevcik for his report.

C-4) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors

Director Vierheilig

- ◇ January 8, Attended Blacklake Master's Association meeting.
- ◇ January 17, Chamber of Commerce Annual Award Dinner.
- ◇ February 12, Blacklake Master's Association meeting at 3:00 p.m. in the Community Center.
- ◇ February 22, California Special District Association SLO County Annual meeting.
- ◇ March 8, All comments are due for the proposed reorganization of the Land Use and Circulation Elements of the County General Plan.

Director Gaddis

- ◇ January 21, South County Advisory Council Land Use will meet at NCSD at 9:00 a.m.
- ◇ January 28, South County Advisory Council will meet at NCSD at 6:30 p.m.

Director Harrison

- ◇ December 14, Attended the Garbage Man's Ball.
- ◇ December 18, The Fire Safe Council met and discussed how to distribute \$200,000 in grant money for 2013.
- ◇ December 18, SLO County Board of Supervisors met and approved the Nipomo Community Park PEIR.
- ◇ December 19, Attended Nipomo Mesa Management Area Technical Group meeting with Director Blair.
- ◇ December 19, Attended Supplemental Water Alternatives Evaluation Committee meeting.
- ◇ January 2, Water Resources Advisory Committee met.
- ◇ January 10, DANA Adobe EIR review at NCSD.
- ◇ January 23, Integrated Regional Water Management Plan will kick off a new program.

Copy of document found at www.NoNewWipTax.com

SUBJECT TO BOARD APPROVAL

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

- C-5) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE and FILE PRESENTATIONS AND REPORTS

There was no public comment.

Upon the motion of Director Vierheilig and seconded by Director Gaddis, the Board unanimously approved to receive and file the presentations and reports as submitted.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Vierheilig, Gaddis, Armstrong, Blair, and Harrison	None	None

The Board took a break from 10:20 to 10:30 a.m.

01:16:03

D. CONSENT AGENDA

- D-1) WARRANTS
- D-2) APPROVE DECEMBER 12, 2012 REGULAR BOARD MEETING MINUTES
- D-3) APPROVE DEVELOPMENT AGREEMENT WITH OWNERS OF MARIA VISTA ESTATES DEVELOPMENT
- D-4) APPROVE RESOLUTION RECOGNIZING STAFF SERVICE

At the request of Mike Seitz, Deputy District Legal Counsel, President Harrison pulled Item D-3 and directed staff to put it on a future Agenda.

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board.

The following member of the public spoke:

Don Faye, Sunwood Associates, introduced himself and commented on working with the Board in resolving Maria Vista Estates' issues.

Upon the motion of Director Armstrong and seconded by Director Gaddis, the Board unanimously approved Items D-1, D-2, and D-4 on the Consent Agenda.
Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Gaddis, Vierheilig, Blair, and Harrison	None	None

RESOLUTION NO. 2013-1286

A RESOLUTION OF APPRECIATION TO
LISA SOUZA BOGNUA FOR SERVICE
TO THE NIPOMO COMMUNITY SERVICES DISTRICT

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

E. ADMINISTRATIVE ITEMS

01:23:05

- E-1) RECEIVE GROUNDWATER INDEX PRESENTATION BY BRAD NEWTON, PH.D. PG OF WAGNER & BONSIGNORE CONSULTING CIVIL ENGINEERS

Dr. Brad Newton, Wagner & Bonsignore, reviewed the report as presented in the Board packet. Dr. Newton answered questions from the Board. The Board thanked Dr. Newton for his report.

The following member of the public spoke:

Mike Winn, former Director and NCSD customer, gave appreciation for Dr. Newton's reports and commented on NCSD making policy before seawater intrusion occurs here.

02:14:57

- E-2) APPROVE CONTRACT FOR WAGNER & BONSIGNORE 2013 CONSULTING SERVICES SCOPE AND BUDGET FOR NOT TO EXCEED \$90,000

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Dr. Brad Newton, Wagner & Bonsignore, and Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Armstrong and seconded by Director Vierheilig, the Board unanimously approved the 2013 Support Services Contract with Wagner & Bonsignore for a not to exceed amount of \$90,000 and directed staff to issue Task Order 100-13 in the amount of \$10,000 and Task order 200-13 in the amount of \$80,000, as amended. Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Vierheilig, Gaddis, Blair, and Harrison	None	None

02:20:28

- E-3) AUTHORIZE PURCHASE OF A HEAVY DUTY SERVICE TRUCK FOR A NOT TO EXCEED \$81,000

Tina Grietens, NCSD Utility Superintendent, reviewed the report as presented in the Board packet. Michael LeBrun, General Manager, and Ms. Grietens answered questions from the Board.

There was no public comment.

Upon the motion of Director Armstrong and seconded by Director Harrison, the Board approved the purchase of a Ford F550 with a Utility Body for a not to exceed amount of \$81,000, including sales tax at 7.5%, from Mullahey Ford. Vote 4-1.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Harrison, Vierheilig, and Gaddis	Director Blair	None

Nipomo Community Services District
REGULAR MEETING
MINUTES

02:36:56

I. CLOSED SESSION ANNOUNCEMENTS

- 1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSD (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
- 2. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9, WHITLOW/NCSD (CASE # E20112E1116-00-APS FILED WITH THE DEPARTMENT OF FAIR HOUSING AND EMPLOYMENT)
- 3. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE §54956.9(b):
Anticipated litigation - 1 case

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS

There was no public comment.

K. ADJOURN TO CLOSED SESSION

President Harrison adjourned to closed session at 12:00 p.m.

L. OPEN SESSION
ANNOUNCEMENT OF ACTIONS, IF ANY, TAKEN IN CLOSED SESSION

The Board came back into Open Session at 1:00 p.m.

Mike Seitz, Deputy District Legal Counsel, announced that the Board discussed Items 1, 2, and 3, listed above for Closed Session but took no reportable action.

02:38:42

E-4) CONSIDER DRAFT HIGH WATER BILL RELIEF POLICY

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mike Seitz, District Deputy Legal Counsel, and Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Armstrong and seconded by Director Blair, the Board unanimously directed staff to draft a policy to offer relief of a high water bill due to a leak, charging the customer Tier I rates above their prior comparable usage; no more than once every 36 months.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Vierheilig, Gaddis, and Harrison	None	None

**Nipomo Community Services District
REGULAR MEETING
MINUTES**

03:15:06

E-5) APPROVE LOCAL AREA FORMATION COMMISSION BALLOT FOR SPECIAL DISTRICT SEAT

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Gaddis and seconded by Director Vierheilig, the Board unanimously directed staff to file the completed ballot, nominating Muril Cliff for the LAFCO Special District position, no later than January 31, 2013.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Vierheilig, Armstrong, Blair, and Harrison	None	None

03:17:36

E-6) RATIFY 2013 BOARD COMMITTEE ASSIGNMENTS

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Peter Sevcik, District Engineer, and Mr. LeBrun answered questions from the Board.

There was no public comment.

Upon the motion of Director Armstrong and seconded by Director Blair, the Board unanimously approved the 2013 Board Committee Assignments, as amended.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Armstrong, Blair, Vierheilig, Gaddis, and Harrison	None	None

03:31:45

E-7) AFFIRM 2013 BOARD MEETING SCHEDULE

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet.

There was no public comment.

Upon the motion of Director Gaddis and seconded by Director Armstrong, the Board unanimously approved the 2013 Regular Board Meeting schedule as submitted.

Vote 5-0.

YES VOTES	NO VOTES	ABSENT
Directors Gaddis, Armstrong, Vierheilig, Blair, and Harrison	None	None

03:34:11

F. GENERAL MANAGER'S REPORT

Michael LeBrun, General Manager, reviewed the report as presented in the Board packet. Mr. LeBrun answered questions from the Board. There was no public comment.

Nipomo Community Services District
REGULAR MEETING
MINUTES

03:51:36

G. COMMITTEE REPORT

The report was as presented. There was no public comment.

03:53:36

H. DIRECTORS' REQUESTS TO STAFF AND SUPPLEMENTAL REPORTS

Director Blair

- ◇ Requested customer billing be put on a future Agenda.

Director Harrison

- ◇ January 24, Fire Safe Council will meet.
- ◇ Commented on possible Jury Duty the week of January 21, 2013.

ADJOURN

President Harrison adjourned the meeting at 2:15 p.m.

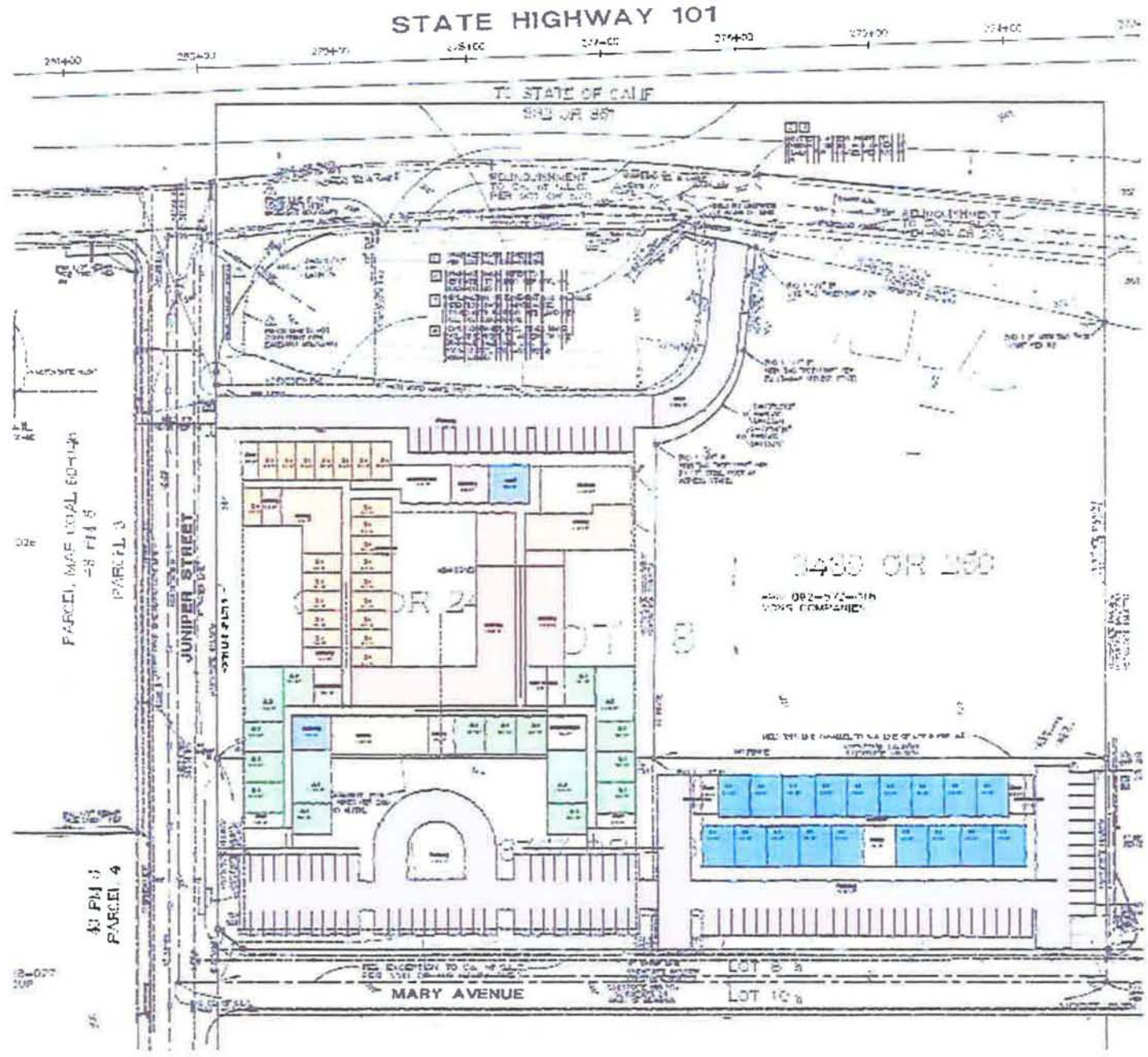
MEETING SUMMARY	HOURS
Regular Meeting	4.15
Closed Session	1.00
TOTAL HOURS	5.15

JANUARY 9, 2013

REGULAR BOARD MEETING MINUTES

EXHIBIT "A"

1/9/13 Board Meeting
Public Comment



From: Todd Crandall <tlc0890@sbcglobal.net>
Subject: NCS D
Date: January 6, 2013 8:55:54 AM PST
To: Valerie Williams <valeriegaccolta-williams@gmail.com>

Valerie, please copy this for each board member as my wife and I will be out of town.

Dear NCS D Board Member,

My wife and I have been residents of Nipomo for over 11 years and grew up from children in the Santa Maria Valley. We worked in construction, owning our own construction business, TLC Backhoe Service, for 25 years. We had many opportunities to work with NCS D on various water/sewer projects over that time. Each of those projects was well managed and a great benefit to the people of Nipomo.

I believe the project being debated would likewise be an outstanding benefit and positive addition to the area. We personally had a family member living in an "assisted" care facility and greatly appreciated the opportunity for this person to be safe and well cared for. The need for this type of business is not declining but increasing. Our city is filled with retirees and building an assisted living facility along with affordable housing just makes practical and economic sense.

My wife and I, my daughter and friends have all supported this project. This will create jobs and build something of value for the community.

We hope that you will allow the water for this project that has been in the planning for ten years.

Respectfully,
Todd and Teresa Crandall

TO: BOARD OF DIRECTORS
 FROM: MICHAEL S. LEBRUN *MSL*
 GENERAL MANAGER
 DATE: JANUARY 18, 2013

**AGENDA ITEM
 D-3
 JANUARY 23, 2013**

INVESTMENT POLICY – FOURTH QUARTER REPORT

ITEM

Review Investment Policy Fourth Quarter Report [RECOMMEND ACCEPT]

BACKGROUND

The Board of Directors have adopted an Investment Policy for NCS D which states that the Finance Officer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report must be filed with the District's auditor and considered by the Board of Directors.

Below is the December 31, 2012 Quarterly Report for your review. As District Finance Officer and Treasurer, I am pleased to inform the Board of Directors that the District is in compliance with the 2012 Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

INVESTMENT POLICY-FOURTH QUARTER REPORT 12/31/12

Investment	Institution	Amount of Deposit 12/31/12	Rate of Interest	Quarterly Interest Earned or Accrued 12/31/12	Amount of Deposit 12/31/11	Rate of Interest	Quarterly Interest Earned or Accrued 12/31/11
Public Checking	Rabaobank	\$188,762.16	0.00%	\$0.00	\$193,522.15	0.00%	\$0.00
Savings	Rabobank	\$166,698.94	0.06%	\$18.94	\$927.35	0.05%	\$0.12
Pooled Money Investment	Local Agency Investment Fund (LAIF)	\$21,999,982.75	0.32%	\$17,534.01	\$21,799,248.90	0.38%	\$20,762.47
Certificate of Deposit Account Registry Service (CDARS)	Mission Community Bank	\$924,185.11	0.09 %	\$237.43	\$1,772,268.74	0.18%	\$872.21

RECOMMENDATION

After Board consideration and public comment, it is recommended that your Honorable Board accept the quarterly report by motion and minute order and direct staff to file the Report with District Auditor.