

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: MAY 3, 2013

**AGENDA ITEM  
F  
MAY 08, 2013**

**GENERAL MANAGER'S REPORT**

**ITEM**

Standing report to your Honorable Board -- *Period covered by this report is April 19, 2013 through May 3, 2013.*

**DISTRICT BUSINESS**

**Administrative**

- Development of District 2013-2014 Budget is proceeding. The 2013-2014 Budget outlines projected Operating expenditures of nearly \$8 million and Non-Operating expenditures of \$29 million. Making this the largest proposed Budget in the District's nearly 50-year history. A public workshop to review the proposed Budget will be conducted at 1pm on May 8, 2013 concurrent with the Regular Board Meeting.
- San Luis Obispo County is considering revision of the Growth Management Ordinance to update the date reference related to the maximum number of dwellings for the Nipomo Mesa – Hearing announcement and draft resolution with proposed revision are attached.
- Local Area Formation Commission adopted their 2013-2014 budget on April 18, 2013, the adopted budget is attached.
- San Luis Obispo County Integrated Waste Management Authority will consider their 2013-2014 budget on May 8. The budget meeting agenda and budget item staff report are attached.
- Most recent data from Nipomo area County rain gauges recorded no rain during the reporting period. The Nipomo South gauge (Sensor 730) is reporting 7 inches of cumulative rain fall this season or 44% of the 16-inch annual average. The Nipomo North gauge (Sensor 730) is reporting 5.9 inches of cumulative rain fall this season or 33% of the 18 inch annual average. Twitchell Reservoir reports 0.0% capacity (at gauge minimum); Lopez Lake stands at 73.8% capacity (36,462 Acre-feet).

**Safety Program**

- No accidents or injuries to report.

**Monthly Connection Report**

Seventeen new connections to the District water and sewer system were completed last month at the Sunwood development (formerly Maria Vista Estates). Two other individual lots within the District joined the District water and sewer system as well. See the updated connection report below.

Nipomo Community Services District  
Water and Sewer Connections

**End of Month Report 2013**

	DEC-12	JAN-13	FEB-13	MAR-13	APR-13	MAY-13	JUN-13	JUL-13
Water Connections (Total)	4259	4268	4268	4268	4268	4287		
Sewer Connections (Total)	3055	3064	3064	3064	3064	3083		
Meters turned off (Non-payment)	20	18	34	32	14	20		
Meters off (Vacant)	52	55	57	56	58	57		
Sewer Connections off (Vacant)	20	22	24	22	23	24		
New Water Connections	12	9	0	0	0	2		
New Sewer Connection	12	9	0	0	0	2		
Galaxy & PSHH at Orchard and Division Sewer Connections billed to the County	462	462	462	462	462	462		

**Public Outreach**

The following information is attached:

- A summary of outreach and education activities
- Final proof May 2013 District Newsletter
- April 26 Adobe "INSIDE NCSD" column
- Chipping event advertisement and 'tearsheet'
- Drinking Water Week advertisement and tearsheet
- Press Release Log, February through April 2013
- Press releases over past two weeks
- News articles over past two weeks
- Web site traffic report and analysis

**Meetings**

*Meetings attended:*

- *April 22, Supplemental Water Financing*
- *April 22, Supplemental Water Financing*
- *April 23, Blacklake Home Owners Association*
- *April 24, Regular Board Meeting*
- *April 25, SLO County Economic Vitality Corp – Supplemental Water Project*
- *April 25, Management Coordination*
- *April 29, Solid Waste Committee*
- *April 29, Board Officers*
- *April 30, Standard & Poor's Rating Call – Supplemental Water Project*
- *May 1, Coordination with Engineering and Operations*
- *May 1, SLO County Water Resources Advisory Committee*
- *May 1, Heritage Ranch CSD transparency review*

*Meetings Scheduled:*

- *May 7, Santa Barbara Board of Supervisors, Supplemental Water Project License Agreement*

- *May 7, City of Santa Maria Supplemental Water Wholesale Agreement*
- *May 8, Regular Board Meeting*
- *May 9, Quarterly All-staff Safety Training*
- *May 9, Management Coordination*
- *May 10, Local Area Formation Commission, Transparency Review*

**RECOMMENDATION**

Staff seeks direction and input from your Honorable Board

**ATTACHMENTS**

- A. SLO County Growth Management Ordinance Notice
- B. LAFCO adopted 2013-2014 Budget
- C. SLO County CIWMB proposed 2013-2014 Budget
- D. Outreach Program Summary Materials

MAY 8, 2013

ITEM F

ATTACHMENT A

**NOTICE OF PUBLIC HEARING  
SAN LUIS OBISPO COUNTY BOARD OF SUPERVISORS  
PROPOSED AMENDMENTS TO TITLE 26 OF THE COUNTY CODE  
THE GROWTH MANAGEMENT ORDINANCE**

**WHO:** San Luis Obispo County Board of Supervisors

**WHEN:** **Tuesday, May 21, 2013**, at 9:00 a.m. (All items are advertised for 9:00 a.m. To find out the agenda placement contact the County Administrative Office the Thursday afternoon before the scheduled hearing date).

**WHAT:** Hearing to consider a request by the **COUNTY OF SAN LUIS OBISPO** to amend the Growth Management Ordinance, Title 26 of the County Code, to update the fiscal year references for the maximum number of new dwelling units allowed for the Nipomo Mesa area for Fiscal Year 2013-2014, and extend the allocation waiting list for the community of Los Osos beyond June 30, 2013 to allow time for completion of the community sewer system. This ordinance amendment affects the land use categories within the communities of Los Osos and the Nipomo Mesa area within the South County and Estero planning areas.

**County File No: LRP2012-00004**  
Supervisorial District: 2, 4

Date Authorized: May 15, 2007  
Assessor Parcel Numbers: Various

On April 11, 2013, the Planning Commission recommended to the Board of Supervisors to approve the amendments to the Growth Management Ordinance.

**WHERE:** The hearing will be held in the San Luis Obispo County Board of Supervisors Chambers, 1055 Monterey St., Room #D170, County Government Center, San Luis Obispo, CA. The Board of Supervisors Chambers are located on the corner of Santa Rosa and Monterey Streets. At the hearing all interested persons may express their views for or against, or to change the proposal.

**FOR FURTHER INFORMATION:** You may contact **Jo Manson, Project Manager**, in the San Luis Obispo County Department of Planning and Building, County Government Center, San Luis Obispo, California 93408 (805) 781-5600.

**ENVIRONMENTAL INFORMATION:** The Environmental Coordinator is proposing a General Rule Exemption be given to the proposed amendment in accordance with the applicable provisions of the Environmental Quality Act.

**\*\*If you challenge this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this public notice or in written correspondence delivered to the appropriate authority at or before the public hearing\*\***

DATED: April 25, 2013

JULIE L. RODEWALD, COUNTY CLERK-RECORDER

By           /s/ Angela McCormick            
Deputy Clerk

RECEIVED

APR 26 2013

NIPOMO COMMUNITY  
SERVICES DISTRICT

EXHIBIT LRP2012-00004:A

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE 26 OF THE SAN LUIS OBISPO COUNTY CODE, THE GROWTH MANAGEMENT ORDINANCE

The Board of Supervisors of the County of San Luis Obispo ordains as follows:

SECTION 1: Section 26.01.070, h. of the Growth Management Ordinance, Title 26 of the San Luis Obispo County Code, is hereby amended as follows:

**h. Maximum number of new dwelling units allowed in the Nipomo Mesa area.** The maximum number of new dwelling units allowed in the Nipomo Mesa area (see Figure 1) for the period of July 1, 2012~~3~~ through June 30, 2013~~4~~ shall not exceed a 1.8 percent increase in the number of existing dwelling units from the previous fiscal year.

SECTION 2: Section 26.01.070, k. (1) (c) of the Growth Management Ordinance, Title 26 of the San Luis Obispo County Code, is hereby amended as follows:

**(c) Expiration of deferred allocations.** All deferred allocations will be retained on the waiting list for Los Osos through June 30, 2013~~6~~, at which time all unused allocations will be considered expired.

SECTION 3: That the activity is covered by a general rule exemption (State CEQA Guidelines section 15061(b)(3)) from the California Environmental Quality Act (CEQA) because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 4: If any section, subsection, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of the remaining portion of this ordinance. The Board of Supervisors hereby declares that it would have passed this ordinance and each section, subsection, clause, phrase or portion thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

SECTION 5: This ordinance shall take effect and be in full force on and after 30 days from the date of its passage hereof. Before the expiration of 15 days after the adoption of this ordinance, it shall be published once in a newspaper of general circulation published in the County of San Luis Obispo, State of California, together with the names of the members of the Board of Supervisors voting for and against the ordinance.

INTRODUCED at a regular meeting of the Board of Supervisors held on the \_\_\_\_\_ day of \_\_\_\_\_, 2013, and PASSED AND ADOPTED by the Board of Supervisors of the County

of San Luis Obispo, State of California, on the \_\_\_\_\_ day of \_\_\_\_\_, 2012, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

\_\_\_\_\_  
Chairman of the Board of Supervisors,  
County of San Luis Obispo,  
State of California

ATTEST:

\_\_\_\_\_  
County Clerk and Ex-Officio Clerk  
of the Board of Supervisors  
County of San Luis Obispo, State of California

[SEAL]

ORDINANCE CODE PROVISIONS APPROVED  
AS TO FORM AND CODIFICATION:

RITA L. NEAL  
County Counsel

By:

\_\_\_\_\_  
Deputy County Counsel  
Dated:

**MAY 8, 2013**

**ITEM F**

**ATTACHMENT B**





LAFCO - San Luis Obispo - Local Agency Formation Commission  
SLO LAFCO - Serving the Area of San Luis Obispo County

RECEIVED  
APR 30 2013  
NIPOMO COMMUNITY SERVICES DISTRICT

**COMMISSIONERS**  
Chairman  
MURIL CLIFT  
Special District Member

Vice-Chairman  
KRIS VARDAS  
City Member

Bruce Gibson  
County Member

Frank Mecham  
County Member

TOM MURRAY  
Public Member

DUANE PICANCO  
City Member

VACANT  
Special District Member

**ALTERNATES**

ROBERTA FONZI  
City Member

David Brooks  
Public Member

MARSHALL OCHYLSKI  
Special District Member

PAUL TEIXEIRA  
County Member

**STAFF**

DAVID CHURCH  
Executive Officer

RAYMOND A. BIERING  
Legal Counsel

MIKE PRATER  
Analyst

DONNA J. BLOYD  
Commission Clerk

**TO: EACH CITY MANAGER  
EACH INDEPENDENT SPECIAL DISTRICT  
BOARD OF SUPERVISORS (Clerk of the Board)  
COUNTY ADMINISTRATIVE OFFICE**

**FROM: DAVID CHURCH, LAFCO EXECUTIVE OFFICER**

**DATE: April 26, 2013**

**SUBJECT: TRANSMITTAL OF THE ADOPTED FISCAL YEAR 2013-2014 LAFCO BUDGET**

Attached is a copy of the Fiscal Year 2013-14 LAFCO Budget adopted by the Commission in April, 2013. The Commission considered and approved the budget at its regular meeting on April 18, 2013. Please note that the charges to agencies are increased by 5.9% from last year. Your agencies share will be based on the revenues reported in the State Controllers latest report. The budget is being transmitted as required by Government Code Section 56381 (a).

Please contact me at 788-2096 if you have any questions. Thank you.

cc. Jim Erb, County Auditor's Office

**IN THE LOCAL AGENCY FORMATION COMMISSION**

**COUNTY OF SAN LUIS OBISPO, STATE OF CALIFORNIA**

Date: April 18, 2013

**PRESENT:** Chairman Muril Clift, Vice Chairman Kris Vardas, Commissioners Frank Mecham, Tom Murray, Duane Picanco, and Alternate Commissioners David Brooks and Marshall Ochylski

**ABSENT:** Commissioner Bruce Gibson and Alternate Commissioners Roberta Fonzi and Paul Teixeira

**RESOLUTION NO. 2013-03**

**RESOLUTION ADOPTING THE FISCAL YEAR 2013-14  
LAFCO FINAL BUDGET**

The following resolution is now offered and read:

**WHEREAS**, the Executive Officer has given the notices required by law and forwarded copies of his report to officers, persons and public agencies prescribed by law; and

**WHEREAS**, the matter was set for public hearing at 9:00 a.m. on Thursday, April 18, 2013, and the public hearing was duly conducted and the proposed LAFCO Budget for Fiscal Year 2013-2014 was considered on Thursday, April 18, 2013; and

**WHEREAS**, at said hearing, this Commission heard and received all oral and written protests, objections and evidence which were made, presented, or filed, and all persons present were given the opportunity to hear and be heard in respect to any matter relating to said proposed budget; and

**WHEREAS**, the Commission considered the Proposed Budget prior to May 1, 2013 and approved it as the Final Budget for Fiscal Year 2013-2014 prior to June 15, 2013;

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Local Agency Formation Commission of the County of San Luis Obispo, State of California, as follows:

1. That the recitals set forth hereinabove are true, correct, and valid.
2. That pursuant to Government Code Section 56381(a), the Commission hereby adopts a Final Budget for Fiscal Year 2013-14 in the amount of \$508,261 as set

forth in Exhibit A. The net amount of the Final Budget after deducting revenues and reserves is \$465,861. This amount will be charged to the Funding Agencies based on the formula contained in the Cortese-Knox-Hertzberg Act and as implemented by the County Auditor.

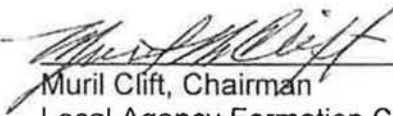
3. That the Executive Officer of this Commission is authorized to mail copies of the Final Budget in the manner provided by law.

Upon a motion of Commissioner Ochylski, seconded by Commissioner Murray, and on the following roll call vote:

AYES: Commissioners Ochylski, Murray, Mecham, Picanco, Vice Chairman Vardas and Chairman Clift

NAYS: None


ABSTAIN: None

  
Muriel Clift, Chairman      4/23/13  
Local Agency Formation Commission      Date

**ATTEST:**

  
David Church      4-22-13  
LAFCO Executive Officer      Date

**APPROVED AS TO FORM AND LEGAL EFFECT:**

  
Raymond A. Biering      4/23/13  
LAFCO Legal Counsel      Date

**Exhibit A**  
**San Luis Obispo Local Agency Formation Commission**  
 Adopted Budget - Fiscal Year 2013-2014

Adopted - April 18, 2013

EXPENDITURES SUMMARY	Current Year	Expense YTD	Proj. Yr End	Adopted 13-14	Inc/Dec	% Inc/Dec
Salaries	208,428	152,118	208,428	226,164	17,736	8.5%
Benefits and Taxes	153,321	105,438	147,371	165,184	11,863	7.7%
Services and Supplies	161,413	125,318	151,197	116,913	-44,500	-27.6%
<b>Total Expenses</b>	<b>523,162</b>	<b>382,874</b>	<b>506,996</b>	<b>508,261</b>	<b>-14,901</b>	<b>-2.8%</b>

EXPENDITURES DETAIL	Current Year	Expense YTD	Proj. Yr End	Adopted 13-14	Inc/Dec	% Inc/Dec
<b>Salaries and Benefits</b>						
Salaries	208,428	152,118	208,428	226,164	17,736	8.5%
Benefits and Taxes	153,321	105,438	147,371	165,184	11,863	7.7%
<b>Subtotal Salaries &amp; Benefits</b>	<b>361,749</b>	<b>257,556</b>	<b>355,799</b>	<b>391,348</b>	<b>29,599</b>	<b>8.2%</b>
<b>Variable Costs (%)</b>						
FICA - Employer Match	13,257	9,767	13,257	14,357	1,100	8.3%
Medicare - Employer Match	3,101	2,334	3,101	3,358	257	8.3%
Retirement - Employer Contribution	52,861	38,580	52,861	57,879	5,018	9.5%
Retirement - Employer for Employee	27,183	19,840	27,183	29,410	2,227	8.2%
Retirement - Employee Contribution <sup>1)</sup>	2,337	1,691	2,337	3,184	827	35.4%
Pension Obligation Bond Payment	11,005	8,003	11,005	13,963	2,958	26.9%
SDI/SUI - Employer Contribution	2,730	851	2,730	2,993	233	8.5%
Fed Unemploy Tax - Employer Cont	834	126	834	905	71	8.5%
<b>Fixed Costs (\$)</b>						
Health Plan/Café Cash	30,600	22,126	30,600	30,600	0	0.0%
Life Insurance	750	0	300	750	0	0.0%
Def Comp - EO Employer Match	11,000	3,800	5,500	11,000	0	0.0%
<b>Total Benefits</b>	<b>153,321</b>	<b>107,128</b>	<b>147,371</b>	<b>165,184</b>	<b>11,863</b>	<b>7.7%</b>

<sup>1)</sup> Not included in the LAFCO budget. Share paid by employee.

Services and Supplies	Current Year	Expense YTD	Proj. Yr End	Adopted 13-14	Inc/Dec	% Inc/Dec
Food	1,000	626	1,000	1,000	0	0.0%
Maintenance - Equipment	500	737	800	500	0	0.0%
Maintenance - Software	400	87	400	500	100	25.0%
CALAFCO/Other Memberships	3,800	3,943	3,943	4,000	200	5.3%
Office Supplies	2,700	1,844	2,600	2,700	0	0.0%
Commissioner/Consultant Exp	9,000	6,550	9,000	10,000	1,000	11.1%
Publication/Legal Notices	1,000	819	1,000	1,000	0	0.0%
Rent	38,000	27,509	36,700	38,000	0	0.0%
Small Equipment	250	76	250	250	0	0.0%
Large Equipment	500	557	557	3,000	2,500	500.0%
Computer Software	250	461	461	500	250	100.0%
Employee Mileage	800	105	400	800	0	0.0%
Commissioner Mileage	1,800	1,441	1,800	1,800	0	0.0%
Airfare/Public Transportation	500	0	200	500	0	0.0%
Accommodations/Travel	3,000	3,301	4,000	4,000	1,000	33.3%
Auto Allowance	5,400	3,946	5,400	5,400	0	0.0%
Training/Conf Registration	3,753	3,529	3,800	4,000	247	6.6%
Utilities	3,250	2,120	3,100	3,250	0	0.0%
Car/Vehicle Rentals	750	270	500	750	0	0.0%
Postage	1,000	877	1,000	1,000	0	0.0%
Custodian	910	585	910	910	0	0.0%
Copying	1,000	1,312	1,312	1,000	0	0.0%
ITD-SAP/Board Chambers	850	550	850	850	0	0.0%
Phones	1,450	724	1,450	1,450	0	0.0%
County Auditor	6,750	6,750	6,750	6,953	203	3.0%
Insurance	8,000	4,373	7,000	8,000	0	0.0%
Legal Counsel/Other Co Billings	15,000	10,312	13,800	15,000	0	0.0%
Outside Legal Counsel-LRDM	50,000	42,214	42,214	0	-50,000	-100.0%
<b>Subtotal Services &amp; Supplies</b>	<b>161,413</b>	<b>125,318</b>	<b>151,197</b>	<b>116,913</b>	<b>-44,500</b>	<b>-27.6%</b>

<b>Total Expenses</b>	<b>523,162</b>	<b>382,874</b>	<b>506,996</b>	<b>508,261</b>	<b>-14,901</b>	<b>-2.8%</b>
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REVENUES	Current Year	Realized YTD	Proj. Yr End	Adopted 13-14	Inc/Dec	% Inc/Dec
Interest	1,000	579	900	900	-100	-10.0%
Environmental Fees	2,000	1,000	1,000	2,000	0	0.0%
Sphere of Influence Fee	1,000	3,500	3,500	1,000	0	0.0%
LAFCO Processing Fees	8,500	18,925	18,925	8,500	0	0.0%
Other Revenue/Grants/Insurance reimb.	5,000	38,272	38,272	5,000	0	0.0%
Transfer of Reserves to Fund Bal. If needed	15,643	0	0	25,000	9,357	59.8%
Reserves to Fund Balance-LRDM Litigation	50,000	50,000	50,000	0	-50,000	-100.0%
<b>Sub-Total w/out Agency Charges</b>	<b>83,143</b>	<b>112,276</b>	<b>112,597</b>	<b>42,400</b>	<b>-40,743</b>	<b>-49.0%</b>
LAFCO Charge to Agencies	440,019	440,019	440,019	465,861	25,842	5.9%
<b>Total Revenue</b>	<b>523,162</b>	<b>562,295</b>	<b>552,616</b>	<b>508,261</b>	<b>-14,901</b>	<b>-2.8%</b>

RESERVES	Beginning FY 12/13	% of Budget	Proj. Year End Fund Balance	Year End Reserves FY12-13	Estimated Reserves FY 13/14	% of Budget
Reserves	123,493	24%	45,620	119,113	94,113	18.5%
Transfer in 4th Qtr-If needed FY 13/14	0			-25,000		
Transfer for LRDM Legal Costs	-50,000					
Balance from FY 12/13			73,493			
	<b>73,493</b>	<b>14%</b>	<b>119,113</b>	<b>94,113</b>		

CHARGES TO AGENCIES	FY 2012-13	FY 2013-14	Inc/Dec	% Inc/Dec
Agency Share				
Cities	146,673	155,287	8,614	5.9%
County	146,673	155,287	8,614	5.9%
Special Districts	146,673	155,287	8,614	5.9%
<b>Total</b>	<b>440,019</b>	<b>465,861</b>	<b>25,842</b>	<b>5.9%</b>

ACCOUNTS RECEIVABLE - LRDM	FY-2013/14
Legal Costs owed to LAFCO	10,783
LAFCO Staff Costs	14,276
<b>Total</b>	<b>25,059</b>

MAY 8, 2013

ITEM F

ATTACHMENT C

**SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY (IWMA)  
BOARD MEETING**

**May 8, 2013  
1:30 p. m.**

**A G E N D A**

**San Luis Obispo Board of Supervisor's Chambers  
County Government Center  
San Luis Obispo, CA 93408**

**RECEIVED**

**MAY - 1 2013**

**NIPOMO COMMUNITY  
SERVICES DISTRICT**

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**1. Call to Order and Roll Call.**

**2. Public Comments.**

Note: Any member of the public may address the Board for a period not to exceed three minutes. Any item not on the agenda, within the jurisdiction of the Board, may be presented. The Board shall listen to all communication, however, in compliance with the Brown Act, no action can be taken at this time.

**Americans With Disabilities Act Compliance.** In compliance with the Americans with Disabilities Act (ADA), the IWMA is committed to including the disabled in all of its services, programs, and activities. If you need special assistance to participate in this meeting, please contact the IWMA clerk at least 72 hours prior to the meeting to enable the IWMA to make reasonable arrangements to insure accessibility to the meeting.

**3. Manager's Report.** Oral report by Bill Worrell.  
Status of grant applications

**CONSENT CALENDAR**

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted in the description. After public comment, any member of the Board or the Manager may request an item be withdrawn from the Consent Calendar to allow discussion.

**4. Draft Minutes of the March 13, 2013 IWMA Board Meeting. (Action Item - Voice Vote)**

**5. Draft Minutes of the April 24, 2013 Executive Committee Meeting (Receive and File)**

## REGULAR CALENDAR

6. **Update on Organics Management (Receive and file)** Receive a report on the management of organics in the County.
7. **Proposed FY 13/14 Program Objectives and Budget (Action Item - Roll Call Vote)** Review and adopt the program objectives and budget for FY 13/14.
8. **Board Member Stipends (Action Item - Voice Vote)** Consider a Board Member Stipend policy.
9. **Legislative Update (Action Item - Voice Vote)** Update on pending legislation.
10. **Cancellation of July 10, 2013 Meeting. (Action Item - Voice Vote)** Consider cancelling the July 10, 2013 Board Meeting.
11. **Member Comments and Future Agenda Items.** Discussion by Members regarding future agenda items and dates.
12. **Closed Session.** It is the intention of the Executive Committee to meet in closed session to review the Manager's Contract (Government Code Section 54957).
13. **Report on Closed Session.**
14. **Adjournment.** The next meeting is scheduled for **July 10, 2013** at 1:30 p.m. in the San Luis Obispo County Board of Supervisor's Chambers, County Government Center, San Luis Obispo, CA.

DATE: May 8, 2013 ITEM: 7

Approve  Deny

Continue to \_\_\_\_\_

**TO:** Integrated Waste Management Authority

**FROM:** William A. Worrell, Manager

**RE:** Proposed FY 13/14 Program Objectives and Budget (Action Item - Roll Call Vote)

Review and adopt the program objectives and budget for FY 13/14.

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### **RECOMMENDATION**

Adopt Resolution 13-01 which adopts the proposed FY 13/14 program objectives and budget. Authorize the President to sign the Hazardous Waste Program Agreement.

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### **DISCUSSION**

Attached is the proposed FY 13/14 budget including program objectives. The FY 13/14 program objectives were reviewed at the March 13, 2013 IWMA Board Meeting. Comments from the Board Meeting were incorporated into the program objectives and a corresponding budget was prepared.

During the budget discussion last year several Board Members suggested that the IWMA go through a selection process for a contractor to manage the IWMA's Hazardous Waste Management Services. The IWMA had been using Eco Solutions to manage the HHW sites and provide retail pickup services, PSC for disposal of most hazardous waste, Amazon for latex paint disposal and Lamptracker for fluorescent lamp disposal. Following up on that suggestion, IWMA staff prepared a comprehensive Request for Proposals to select a contractor to manage the IWMA's household hazardous waste program. The RFP was issued on March 13. Questions regarding the RFP were due on April 1. That same day the IWMA posted the responses to the questions that were received. The deadline to respond to the RFP was April 16 and one proposal was received from Eco Solutions. The proposal met the criteria as described in the RFP. After reviewing the proposal, IWMA requested and received a \$34,000 reduction in Task 2, the Small Quantity Generator Program. With that reduction, the cost of managing the IWMA's Hazardous Waste Program will be similar to the cost for the previous year.

### **FISCAL IMPACT**

This item establishes the budget for FY 13/14.

**ATTACHMENT #1:** Resolution 13-01 Adopting the FY 13/14 Budget

**ATTACHMENT #2:** Proposed FY 13/14 Budget



**ATTACHMENT #3:** Supporting documentation for the Proposed FY 13/14 Budget  
**ATTACHMENT #4:** Hazardous Waste Program Agreement  
**ATTACHMENT #5:** Proposed FY 13/14 Program Objectives

Attachment #1

RESOLUTION NO. 13-01

RESOLUTION OF THE SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT AUTHORITY  
ADOPTING THE 2013/14 FISCAL YEAR IWMA BUDGET

WHEREAS, the 2013/14 Fiscal Year Budget was developed to meet the goals and policies established by the local jurisdictions as well as legislative requirements; and

WHEREAS, the 2013/14 Fiscal Year Budget is based on funding derived from the tipping fee surcharges collected from the County area landfills, solid waste management fee and other revenue sources.

NOW, THEREFORE, BE IT RESOLVED, that the San Luis Obispo County Integrated Waste Management Authority hereby adopts the attached 2013/14 Fiscal Year Budget and Program Objectives and authorizes the Manager to take all actions necessary to implement the Budget and Program Objectives.

PASSED AND ADOPTED, this 8 day of May, 2013, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Paul Teixeira, President

ATTEST:

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William A. Worrell, Manager

APPROVED AS TO FORM AND LEGAL EFFECT:

By \_\_\_\_\_  
Raymond A. Biering, IWMA Counsel

Attachment #2

***SAN LUIS OBISPO COUNTY  
INTEGRATED WASTE MANAGEMENT  
AUTHORITY***

**BUDGET FY 2013 - 2014**



**IWMA BOARD MEETING  
May 8, 2013**

**PROJECTED FUND BALANCE  
FY 13-14**

\$1,300,000 - PROJECTED BEGINNING FUND BALANCE (7/1/13)

+ \$720,000 - TIP FEE REVENUE (based on 240,000 tons for FY 13-14)

+ \$720,000 - AB 939 FEE

+ \$5,000 - INTEREST EARNING ON FUND BALANCE

+ \$160,000 - GRANT FUNDS

+ \$150,000 - HAZARDOUS WASTE (PAINTCARE) REVENUES

+ \$1,000 - MISCELLANEOUS REVENUES

- \$1,707,039 - OPERATING BUDGET FOR FY 13-14

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\$1,348,961 - PROJECTED ENDING FUND BALANCE (6/30/14)

San Luis Obispo County  
 Integrated Waste Management Authority  
 Proposed FY 13-14 Budget

	TOTAL	ADMIN. & MEETINGS	USED OIL PROGRAM	HOUSEHOLD HAZARDOUS WASTE	EDUCATE. AND INFORMATION	LEGISLATION AND REPORTING	SCHOOL PROGRAM	COMMERCIAL RECYCLING	GOLF COURSE RECYCLING GRANT	SCHOOL RECYCLING GRANT	ANAEROBIC DIGESTION/FOOD PROJECT	RETAIL TAKE BACK
SALARIES, BENEFITS & TAXES	\$538,300	\$101,055	\$25,264	\$62,077	\$32,482	\$19,309	\$9,925	\$66,769	\$55,941	\$46,919	\$36,091	\$82,468
<b>SERVICES AND SUPPLIES</b>												
Memberships	\$2,400	\$0	\$0	\$0	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Expense	\$12,000	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Postage	\$3,000	\$1,500	\$0	\$0	\$1,000	\$500	\$0	\$0	\$0	\$0	\$0	\$0
Prof. Serv. - Outside Audit	\$11,000	\$11,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prof. Serv. - Counsel AMMCG	\$12,000	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prof. Serv. - Auditor	\$6,500	\$6,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prof. Serv. - John Cupps	\$25,000	\$0	\$0	\$0	\$0	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
Prof. Serv. - Eco Solutions + disposal	\$577,572	\$0	\$91,572	\$366,000	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$0
Cont. Serv. - Mike di Milo	\$143,267	\$0	\$0	\$0	\$0	\$0	\$143,267	\$0	\$0	\$0	\$0	\$120,000
Prof. Serv. - Landfill & Haulers	\$30,000	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Prof. Serv. - Jen McIntyre	\$55,000	\$0	\$0	\$0	\$0	\$0	\$0	\$55,000	\$0	\$0	\$0	\$0
Travel	\$7,000	\$0	\$0	\$2,000	\$2,000	\$1,000	\$0	\$0	\$0	\$0	\$2,000	\$0
Seminars/Workshop	\$3,000	\$0	\$0	\$1,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Printing/Copying	\$9,000	\$2,000	\$0	\$1,000	\$2,000	\$0	\$2,000	\$2,000	\$0	\$0	\$0	\$0
Telephones/Internet	\$12,000	\$0	\$0	\$0	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Rental & Utilities	\$43,000	\$43,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment and Supplies	\$159,000	\$0	\$15,000	\$9,000	\$0	\$0	\$10,000	\$100,000	\$0	\$0	\$10,000	\$15,000
Insurance	\$15,000	\$6,000	\$0	\$9,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Advertising and Sponsorships	\$39,000	\$0	\$0	\$10,000	\$14,000	\$0	\$0	\$5,000	\$0	\$0	\$0	\$10,000
<b>FIXED ASSET</b>												
furniture/office equipment/computers	\$4,000	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>	<b>\$1,707,039</b>	<b>\$199,055</b>	<b>\$161,836</b>	<b>\$460,077</b>	<b>\$67,882</b>	<b>\$40,809</b>	<b>\$165,192</b>	<b>\$228,769</b>	<b>\$55,941</b>	<b>\$46,919</b>	<b>\$53,091</b>	<b>\$227,468</b>

May 1, 2013

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Proposal to Provide  
***School Education Program Services***  
2013-2014 School Year  
San Luis Obispo County, California

for  
**San Luis Obispo County  
Integrated Waste Management Authority**



Submitted by

**Science Discovery**

April 12, 2013

265 Prado Rd. #6  
San Luis Obispo, CA 93401  
Phone (805) 781-8341 FAX (805) 781-8343  
E-mail: [mdimilo@mysciencediscovery.com](mailto:mdimilo@mysciencediscovery.com)  
Website: [mysciencediscovery.com](http://mysciencediscovery.com)

## **Introduction**

The purpose of this proposal is to outline costs and components as proposed by Science Discovery, for the 2013-14 IWMA Education Program. Many of the components will build upon those formulated for the 2012-2013 education program, with a few modifications.

The Education Program will achieve the following goals:

- Show various recycling, composting and waste reduction options in each community within San Luis Obispo County.
- Educate students and adults about The Integrated Waste Management Act (AB 939) and exemplify how individual can help their city meet or exceed AB 939 waste diversion mandates.
- Disseminate information about which items can be recycled, and which cannot.
- Show firsthand how recyclables are sorted and processed.
- Describe or show how landfills manage solid waste.
- Educate citizens about source reduction, reuse, and "closing the loop", zero waste, producer responsibility, and the proper disposal of household hazardous waste.
- Provide resource materials, ideas, and technical assistance for K-12 teachers who would like to incorporate recycling/solid waste units in their classroom curriculum.
- Assist in fulfilling the school and public education goals of the San Luis Obispo County Integrated Waste Management Authority.

**Outcomes:** Education programs can play a significant *and* important role in increasing participation in recycling. Moreover, education programs may provide the means to overcoming various socioeconomic barriers to recycling. The 2011-2012 IWMA Education Program will provide the following outcomes:

- General recycling knowledge within San Luis Obispo County will be increased.



- Over 10,000 students will receive class presentations and field trips focusing on recycling, the 4-R's, natural resources, composting, household hazardous waste and local landfills.
- Citizens of various communities will have an increased understanding of the challenge and need to recycle; They will know how to translate this understanding into action by using the recycling options in their area.
- Local business will increase their participation in recycling and source reduction.

## **Program Components**

### **School Education Program**

#### **Class Presentations**

Five hundred fifty presentations are proposed for grades K-College. Presentations will be delivered exclusively by the Science Discovery staff of professional educators. All presentations will be compatible with the current California State Science Framework. All school presentations will be planned to accommodate students' attention span, vocabulary and grade level.

#### ***Introduction to Recycling Class Program:***

Kindergarten programs will include basic information about recycling, landfills, and how to recycle at home and at school with their local recycler. Additionally, students at this level will participate in one or two recycling activities during the presentation. These activities impart a recycling ethic and help reinforce recycling habits in a fun and stimulating learning environment.

The program for first and second grade students will differ from the kindergarten program. This program will introduce the topic of natural resources in a more detailed manner, and introduce the 4 R's (rethink, reduce, reuse and recycle). Students will learn to make the connection between everyday objects that they use and the natural resources that are required to make those objects. They will also learn that they *can* choose whether materials go to the landfill or recycling center. Students will learn how the curbside program in their community works, and how they can participate. Finally,

the first and second grade program concludes with the thought that they *can* be "recycling teachers" and good waste reduction role models at their school and at home.

Presentations for grades 3-6 will cover the same concepts described for grades 1-2, but in more detail and with some additions. Additions include: a demonstration on energy saved by recycling aluminum, math computations about solid waste generated in one year by a family of four, and "closing the loop".

**Presentations for Middle and High Schools:** These presentations will cover those topics discussed for grades 3-6, but at a more sophisticated level. For example, the discussion of natural resources will be expanded to include renewable vs. nonrenewable resources and the economics of recycling.

**Additional Class Presentation Choices:**

- *Vermicomposting*
- *Oil and Beyond*
- *The TREEmendous Paper Tale*
- *The Zero Waste 101*

**Field Trips**

One hundred fifty (150) field trips will be led to school within IWMA member jurisdictions. It will be mandatory for a class to receive an in-class recycling presentation before attending a field trip. Because of safety concerns and the length of field trips, they will be available to 3rd grade students and above. Questions and critical thinking are encouraged on the field trip.

Field trips will begin at the Materials Processing Facility that serves the school community. Concepts taught during the class presentation will be exemplified on the field trip. Additional topics introduced at the MRF will include: volume of materials kept out of the landfill, weight of various recyclables, sort lines, value of recyclables, contaminants, and localities to which their recyclables are shipped. Students will leave the MRF with the realization and understanding that processing their recyclables is a very labor intensive, important function prior to being recycled.

The second half of the field trip is comprised of a visit to the landfill where the students' garbage is taken. Topics covered at the landfill include: anatomy of a landfill, landfill gasses, decomposition, the working site, green waste, white goods, longevity of a landfill, and closure of landfills. Students are also asked to examine (from a safe distance) what materials are going into the landfill: Could some of these materials have been recycled? If so, why did they end up at the landfill?

At the conclusion of the field trip students will have a vivid understanding of the different paths their solid waste can take, and what the consequences of each pathway are. **Seeing is believing.**

Field Trip Schedule: Bus Arrives at Landfill  
Students Visit HHW Facility and Landfill  
Drive to Materials Recovery Facility  
Orientation In MRF Education Center  
Tour Of MRF

Total Field Trip Time: 2-3 hours

There are other groups (beside K-12 students) who have an interest in attending recycling/landfill field trips. Cuesta Community College and Cal Poly San Luis Obispo classes have participated in field trips during the past several years. Other local groups such as garden clubs and service organizations also have an interest in attending field trips.

### **Field Trip Transportation Costs**

The use of school district busses has proved to be the most cost effective and efficient method of transporting students to field trip locations. Costs have averaged about \$200.00 per bus, for each field trip. Teachers are familiar with requisitioning buses for field trips, and will be tasked with this. Multiple classes will be scheduled for each bus to minimize transportation costs.

College classes and community organizations will arrange their own transportation at no cost to the IWMA.

### **School Food Waste Diversion**

This program provides assistance in the setup and maintenance of vermicomposting and in-vessel composting systems designed to accept pre-consumer and post-consumer food waste from schools. Schools with such systems will receive one visit per week from trained Science Discovery staff. Additional visits will be made as necessary.

Development and administering of this program will include:

- Promote Program Through IWMA School Newsletter
- Meet With School Personnel To Develop Campus Operating Plan
- Train Students, Teachers and Staff to Operate Verimcomposting Bins
- Work To Insure Programs Are Maintained
- Evaluation Of Program

### **Evaluation and Feedback**

Teachers receiving presentations for their class will have the opportunity to complete an evaluation form to be mailed directly to the IWMA. To promote honest and constructive feedback, teachers will be given the opportunity to complete the evaluation anonymously.

### **Resource Materials**

Resource materials purchased during the past several years for loan to teachers will continue to be available during the 2012-2013 school year. Videos, books, recycling curricula, and paper recycling kits are available to teachers through the IWMA School Education Program. Several additional materials may be purchased to supplement or update the current selection.

### **Newsletters**

Newsletters will be the principal method of publicizing the education program to teachers. One newsletter (8 pages) will be printed and distributed in September of 2013. A second newsletter (2 pages) will be distributed in January 2014. Information about the various IWMA class programs, field trips, and recycling grant opportunities will be a major focus of the newsletter. The balance of newsletter space will be dedicated to recycling lessons, activities, and any messages that the IWMA would like conveyed to teachers.

### **Replacement of Class Program Materials**

Currently, IWMA educators are using storyboards, placards and models that are six to eight years old. These presentation materials have been used in thousands of class programs. As a result, they are now worn and faded, with broken sections or missing parts or graphics. While the cost of fabricating replacements will be several thousand dollars, the amortized cost (factoring the number of years and hundreds of programs for which each new item will be used) is relatively low. For example, when amortized over the life of the Introduction to Recycling Set, it will likely cost about eighty cents or less, per use.

### **Community Events & Conferences**

Science Discovery staff will represent the at two regional events/conferences. Various community events and conferences offer the IWMA an opportunity to do outreach to a broad spectrum of people. An example is the Earth Day festival held each year in San Luis Obispo.

### **Administrative and Program Management**

Activities will include:

- Scheduling Class Presentations and Field Trips
- Responding to IWMA Requests
- Responding to Teacher Requests
- Evaluate and Improve Class Programs / Field Trips
- Clean, Repair and Construct Worm Composting Bins

### **Education Center Development & Maintenance**

IWMA operates a recycling education center, located at the Cold Canyon Processing Facility. Development includes the addition of new photographs, updates of existing exhibits and educational displays. Maintenance at the site includes changing light bulbs, dusting, and minor repairs of exhibits.

### **Community Group Slide Program**

The IWMA Education Program will include a slide show that will be available to community organizations. These groups include garden clubs, homeowners associations, Newcomers, Lions, Kiwanis, and Rotary, among others. This presentation, (*Where Does That Stuff Go?*), focuses on how solid waste is managed in San Luis Obispo County, and how individuals and business can increase recycling, while properly disposing of household hazardous waste. Up to ten community presentations will be provided to community groups.

**Program Costs**

**School Education Program**

550 Class Presentations @ 91.92 / presentation.....	50,556.00
150 Field Trips @ 172.84 / trip.....	25,926.00
Staff Maintenance and Training: 200 hours @ 42.80/hr .....	8,560.00
School Food Waste Diversion: 250 hours @ 42.80/hr.....	10,700.00

**Newsletter**

Newsletters, (2) write & general layout 14 hrs. @ 65.55/hr. ....	917.70
Graphic design: 317.00.....	317.00
(Printing Cost Additional)	

**Replacement / Development Class Program Materials**

Safety Vests.....	500.00
Zero Waste 101 .....	800.00
Oil and Beyond (1 set) .....	2,800.00
Total .....	4,100.00

**Community Events & Conferences**

2 Events/Conferences: 20 hrs @ 42.80/hr.....	856.00
10 presentations: @ 91.92/presentation.....	919.20

**Administrative and Program Management**

400 hours @ 65.55/hr .....	26,220.00
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**Education Center Development & Maintenance**

50 hours @ 65.55/hr .....	3,277.50
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**Mileage Allowance**

12 months @ \$517.14/month .....	6,205.68
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**Overhead**

12 months @ \$392.64/month.....	4,711.68
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<b>Total .....</b>	<b>143,266.76</b>
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## AGREEMENT

AGREEMENT BETWEEN THE SAN LUIS OBISPO COUNTY INTEGRATED WASTE MANAGEMENT AUTHORITY, AND CEC ECO SOLUTIONS FOR MANAGEMENT OF THE SAN LUIS OBISPO COUNTY INTEGRATED WASTE MANAGEMENT AUTHORITY REGIONAL HAZARDOUS WASTE PROGRAM.

THIS AGREEMENT made this 8<sup>th</sup> day of May, in the year 2013, by and between the San Luis Obispo County Integrated Waste Management Authority hereinafter designates as Integrated Waste Management Authority and CEC Eco Solutions Inc. hereinafter designates as the Contractor.

The Integrated Waste Management Authority and the Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

1. The Contractor shall complete the Work as specified in ATTACHMENT 1.
2. The Work to be performed under this Contract shall be commenced July 1, 2013 and the Work shall be deemed complete when accepted by the Integrated Waste Management Authority. All Work under this Agreement shall be completed on or before June 30, 2018.
3. The Contractor warrants that it possesses, or has arranged through subcontracts, all equipment, labor, and materials to carry out and complete the Work hereunder in compliance with all Federal, State, county, city, and special district laws, ordinances, and regulations which are applicable.
3. The Contractor shall not assign, transfer, convey, or otherwise dispose of the Agreement, or its right, title or interest, or its power to execute such an Agreement to any individual or business entity of any kind without the previous written consent of the Integrated Waste Management Authority. Any attempted assignment without written consent is in violation of this section and may cause immediate termination of the Agreement.
5. Should the Contractor be obstructed or delayed in the work required to be done hereunder by changes in the work or by any default, act, or omission of the Integrated Waste Management Authority, or by strikes, fire, earthquake, or any Act of God, or by the inability to obtain materials, equipment, or labor due to federal government restrictions arising out of defense or war programs, then the time of completion may, at the Integrated Waste Management Authority's option, be extended for such periods as may be agreed upon by the Integrated Waste Management Authority and the Contractor.

6. The Contractor shall submit to the Integrated Waste Management Authority an invoice for the entire amount of compensation due for Work performed per ATTACHMENT 1 SCOPE OF SERVICES. The cost to perform the work shall be the rates as shown on ATTACHMENT 2 SCOPE OF SERVICES COST BREAKDOWN.
7. The Contractor agrees to provide the services and to do everything required by the Agreement.
8. The Contractor agrees to defend, indemnify, and hold harmless the Integrated Waste Management Authority and the owners of the PHHWCFs sites, their present and future officers, directors (or officials), employees and agents, and subcontractors and assignees from and against any and all liabilities (including strict liability under the Federal Comprehensive Environmental Response, Compensation, and Liability Act, hereinafter called "CERCLA", or any other provision of law), penalties, fines, forfeitures, demands, claims, causes of action, suits, and costs and expenses incidental thereto (including cost of defense, settlement, and reasonable attorney's fees) any or all of them may hereafter suffer, incur be responsible for or pay out as a result of bodily injuries (including death) to any person, damage (including loss of use) to any property (public or private), contamination of or adverse effects on the environment, or any violations or alleged violation of statutes, ordinances, orders, rules or regulations of any governmental entity or agency, to the extent such are caused by the Contractor or the Contractor's agents' negligent, willful or intentional act or omission, breach of Contract or a failure of the Contractor's warranties to be true, accurate, or complete.
9. Any amendment, modification, or variation from the terms of the Agreement shall be in writing and shall be effective only upon approval by the Integrated Waste Management Authority.
10. The Integrated Waste Management Authority, by notifying the Contractor in writing, may upon ten (10) calendar days notice, terminate any portion or all of the services agreed to be performed under the Agreement. In the event of such termination, the Contractor shall have the right and obligation to immediately assemble work in progress for the purpose of winding up the job. All compensation for actual work performed and charges outstanding at the time of termination shall be payable by the Integrated Waste Management Authority to the Contractor following submission of a final invoice and all work completed by the Contractor, in accordance with the Agreement.
11. No relationship of employer and employee is created by the Agreement, it being understood that the Contractor is an independent Contractor, and none of the persons performing services for Contractor pursuant to the Agreement, whether said person be member, partner, employee, subcontractor, or otherwise, shall have any claim under the Agreement or otherwise against Integrated Waste Management Authority for sick leave, vacation pay, retirement benefits, or employee benefits of any kind. The Contractor, in



the performance of its obligation hereunder, is subject to the control or direction of the Integrated Waste Management Authority merely as to the result to be accomplished by the services rendered and performed and not as to the means and methods for accomplishing the results.

13. Without limiting the Contractor's indemnification of the Integrated Waste Management Authority, the Contractor shall, during the term of the Agreement, provide and maintain at its sole cost and expense, the types of insurance specified subject to the following conditions:

a. General Conditions - All insurance certificates shall name the County, IWMA, and the owners of the collection sites, their officers, agents, and employees as additional insureds. All insurance required shall be primary coverage as respects the County, IWMA and the owners of the collection site, and any insurance or self-insurance maintained by each County, IWMA, and the owners of the collection site officer, agent, or employer shall be in excess of Contractor's insurance coverage and shall not contribute to it.

b. Cancellation or Reduction in Coverage - The Contractor's insurance shall not be canceled, non-renewed, nor reduced in coverage or limits until after thirty (30) days written notice shall have been sent by the issuing insurance company via certified mail (return receipt requested) to the Integrated Waste Management Authority at the following location, and shall contain an unequivocal clause so stating:

The San Luis Obispo County Integrated Waste Management Authority  
870 Osos Street  
San Luis Obispo, California 93401

If any changes in insurance coverage do not meet the minimum coverage outlined in subsection (h) below, this will constitute a breach of agreement in which the Integrated Waste Management Authority will take those actions outlined in subsection (f) below.

c. Worker's Compensation - The Contractor shall procure and maintain, during the life of the Agreement, workers' compensation insurance for all its employees engaged on or at the site of the project; and in case any of the work is sublet, the Contractor shall require all subcontractors to similarly provide worker's compensation insurance for all the latter's employees unless such employees are covered by protection afforded by workers' compensation insurance carried by the Contractor. By submitting a proposal pursuant to these Scope of Services, the Contractor hereby certifies that it is aware of the provisions of Section 3700 et seq., of the Labor Code which require every employer to be insured against liability for Workers' Compensation.

- d. Aggregate Limits/Blanket Coverage - If any of the required insurance coverage contain aggregate limits, or apply to other operations or tenancy of the Contractor outside this Agreement, the Contractor shall give the Integrated Waste Management Authority prompt, written notice of an incident, occurrence, claim, settlement, or judgement against that insurance which may diminish the protection that such insurance affords the sponsors. The Contractor shall further take immediate steps restoring such aggregate limits or shall provide other insurance protection for such aggregate limits.
- e. Modification of Coverage - The Integrated Waste Management Authority reserves the right at any time during the term of any Agreement executed with the Contractor pursuant to the Agreement to change the amounts and types of insurance required hereunder by giving the Contractor ninety (90) days written notice. If such change should result in a premium increase in excess of ten percent (10%) to the Contractor, the Integrated Waste Management Authority agrees to negotiate additional compensation proportional to the increased benefit to the Integrated Waste Management Authority.
- f. Failure to Procure Insurance - Contractor's failure to procure or maintain required insurance shall constitute a material breach of the Agreement; Integrated Waste Management Authority may immediately terminate the Agreement or, upon mutual agreement, the Integrated Waste Management Authority may procure or renew such insurance to protect the Integrated Waste Management Authority's interests and pay any and all premiums in connection therewith and recover all monies so paid from the Contractor, or deduct all monies so paid from payments due the Contractor.
- g. Underlying Insurance - The Contractor shall be responsible for requiring indemnification and insurance as it deems appropriate from its employees receiving mileage allowance consultants, agents, and subcontractors, if any, to protect the Contractor's and the Integrated Waste Management Authority's interests, and for ensuring that such persons comply with any applicable insurance statutes.
- h. Evidence of Coverage - The Contractor will be required to provide the following insurance documents not later than twenty (20) calendar days after the final execution of the Agreement by the Integrated Waste Management Authority; certificates of insurance for all required coverage; additional insured endorsement; and thirty (30) days notice cancellation clause endorsement. Failure to provide these documents shall be grounds for immediate termination or suspension of the Agreement. The Contractor shall have insurance with the following limits:

Type of Insurance	Coverage Limits
<b>COMMERCIAL GENERAL LIABILITY</b> Includes personal injury, broad form property damage, products/completed operations, independent Contractors, premises and operations, and \$100,000 fire legal liability	\$3,000,000 CSL occurrence \$3,000,000 aggregate
<b>CONTRACTUAL LIABILITY</b>	\$1,000,000 CSL occurrence
<b>COMMERCIAL AUTOMOBILE LIABILITY</b> Includes bodily injury and property damage applicable to owned, non-owned, and hired automobiles. Also includes uninsured/underinsured motorists coverage in the minimum amount of \$100,000.	\$1,000,000 CSL occurrence
<b>WORKERS' COMPENSATION</b> Includes Employer's Liability statutory limits	\$1,000,000
<b>ENVIRONMENTAL IMPAIRMENT LIABILITY</b>	\$1,000,000 CSL aggregate

13. If particular personnel are identified as working under the Agreement, the Contractor will not assign others to work in their place unless prior authorization is obtained from the Integrated Waste Management Authority. Any substitution shall be with a person of commensurate experience and knowledge with the minimum training required for handlers of hazardous materials as per 29 CFR Part 1910.
14. The Integrated Waste Management Authority shall have the right to review the work being performed by the Contractor under the Agreement at any-time. Monitoring under this provision does not constitute approval of Contractor's actions nor shall it relieve the Contractor of its responsibility for the thoroughness of the services to be provided hereunder.
15. In the performance of the terms of the Agreement, the Contractor agrees not to engage in, nor permit subcontractors employed to engage in discrimination in employment of persons because, of the age, disability or handicap, race, color, sex, familial status, national origin or ancestry or religion of such persons. Violation of this provision may result in the imposition of penalties referred to in Labor Code Section 1735.
16. If any provision in the Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

17. The captions or headings in the Agreement are for convenience only and in no other way define, limit or describe the scope or intent of any provision or section of the Agreement.
18. The Agreement, and the rights and obligations of the parties, shall be governed and interpreted in accordance with the laws of the State of California.
19. The Integrated Waste Management Authority, upon three days written notice, shall have the option of inspecting and/or auditing all records and other written materials used by the Contractor in preparing its statements to the Integrated Waste Management Authority as a condition precedent to any payment to the Contractor.
20. Contractor warrants on behalf of itself and all subcontractors for the performance of this Agreement that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the work hereunder.
21. The Integrated Waste Management Authority's obligation hereunder shall be limited to the funds appropriated for this purpose for each fiscal year in which the Agreement is in effect. In the event that the Integrated Waste Management Authority fails to so appropriate said funds, the Integrated Waste Management Authority's obligation hereunder shall terminate at the end of the fiscal year for which funds were appropriated or at the end of the Agreement term, whichever occurs first.
22. The Integrated Waste Management Authority shall pay the Contractor for the completion of the Work.
23. The contract documents consist of this Agreement and ATTACHMENT 1 and ATTACHMENT 2.
24. All written notices to the parties hereto shall be sent by United States mail, postage prepaid, by registered or certified mail addressed as follows:

To: San Luis Obispo County Integrated Waste Management Authority  
870 Osos Street  
San Luis Obispo, California 93401

To Contractor:

CEC Eco Solutions  
139 Whiteley Street  
Arroyo Grande, CA 93420

25. Integrated Waste Management Authority and Contractor do covenant that each individual executing this Agreement on behalf of each party is a person duly authorized and empowered to execute an Agreement for such party.
26. No assignment by a party hereto of any rights under or interests in the Agreement will be binding on another party hereto without the written consent of the Party sought to be bound; and specifically but without limitation monies that may become due and monies that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Agreement.

**IN WITNESS WHEREOF**, the Integrated Waste Management Authority and the Contractor have caused this Agreement to be executed the day and year first above written.

**ATTEST:**

**Integrated Waste Management Authority**

By: \_\_\_\_\_  
Paul Teixeira, President

**CEC Eco Solutions**

By: \_\_\_\_\_  
Charles Tenborg, President

**Approved as to form and legal effect:**

By: \_\_\_\_\_  
Raymond Biering, IWMA Counsel

**ATTACHMENT 1**  
**SCOPE OF SERVICES**

**A. PROGRAM REQUIREMENTS**

The following services shall be provided by the Contractor. The Contractor will provide these services in compliance with local, state and federal laws and regulations and the PHHWCF's Operation Plan. The cost to provide these services shall be shown in Attachment 2 Scope of Services Cost Breakdown.

**1. Receive Household Hazardous Waste (HHW) from the Public.**

The Contractor shall receive HHW from the public. The location of the 5 permanent household hazardous waste collection facilities (PHHWCFs) and the hours of operation that the facilities are open to the public are listed below. In addition the number of participants varies during the year. A typical range is provided.

Cold Canyon Landfill PHHWCF  
2268 Carpenter Canyon Road  
San Luis Obispo, CA 93401  
Public hours - Friday and Saturday 11am to 3pm, number of participants 40 to 60  
EPA ID# CAH111000544

Chicago Grade Landfill PHHWCF  
2290 Homestead Road  
Templeton, CA 93465  
Public hours - Saturday 11am to 3pm, number of participants 20 to 45  
EPA ID# CAH111000545

Paso Robles Landfill PHHWCF  
9000 HWY 46 East  
Paso Robles, CA 93446  
Public hours - Saturday 11am to 3pm, number of participants 10 to 25  
EPA ID# CAH111001008

Morro Bay PHHWCF  
160 Atascadero Road  
Morro Bay, CA 93442  
Public hours - Saturday 11am to 3pm, number of participants 35 to 75  
EPA ID# CAH111000436

Nipomo CSD PHHWCF  
509 Southland  
Nipomo, CA 93444  
Public hours - Saturday 11am to 3pm, number of participants 20 to 35  
EPA ID# CAH111000954

The Contractor's scope of work includes providing all necessary labor, supplies and equipment to receive HHW, universal waste and sharps from the public. Tasks include preparing the PHHWCFs to receive waste, conducting a pre-operations inspection, providing onsite traffic control, receiving HHW from the public including having the public complete a participation log, identifying the HHW, segregating the HHW and placing it in the appropriate location, rejecting unacceptable waste such as explosives, securing the PHHWCFs at the end of the collection time and conducting a post-operations inspection. All operations shall be provided in a manner that is consistent with the Operations Manual for each PHHWCF. The Contractor shall provide adequate staffing so that the Public wait time shall not exceed 15 minutes and any vehicle in line at closing time will be serviced prior to closing a site.

## **2. Receive Hazardous Waste (HW) from businesses that are Conditional Exempt Small Quantity Generators.**

The Contractor shall provide all necessary labor, supplies and equipment to receive HW, including Universal Waste, from businesses that are Conditional Exempt Small Quantity Generators. The HW shall be received at the Cold Canyon Landfill PHHWCF on Wednesdays from 9 am to 1 pm. The IWMA shall provide the business with an inventory sheet that the business must have when the business comes to the PHHWCF. The Contractor shall complete the inventory sheet, collect any fees that are payable, provide a copy of the completed inventory sheet to the business and provide the original completed inventory sheet and any payment to the IWMA within two days of receiving the HW.

As part of expanding its program, the IWMA may open a second site to receive HW, including Universal Waste, from businesses that are Conditional Exempt Small Quantity Generators. The second site is likely to be either the Chicago Grade Landfill PHHWCF or the Paso Robles Landfill PHHWCF. The site will be open for 4 hours on Tuesdays.

## **3. Retail Take Back Collection Program for Universal Waste and Sharps**

The Contractor shall provide all necessary labor, supplies and equipment, including vehicles, to service retail and business locations in San Luis Obispo County that collect household batteries, fluorescent tubes, sharps, paint and/or mercury thermostats. There are approximately 300 retail locations for household batteries, 100 retail locations for fluorescent tubes, 40 locations for home generated sharps, 20 locations for paint and 2 locations for mercury thermostats. The IWMA will provide the collection containers for use in the retail stores. In addition the IWMA

will provide boxes of 1-quart sharps containers that the Contractor will deliver to retail stores when collecting full sharps containers. The IWMA will list retail stores and businesses that need servicing on a google docs site. The Contractor must service the listed retail stores within 4 business days. In addition 10% of the retail stores will be considered "urgent" and must be serviced within 2 business days. The driver must have access to the internet in the collection vehicle and immediately following servicing, the driver will update the google docs. Service includes completing the IWMA provided Bill of Lading. All collected universal waste and sharps will be deposited at Cold Canyon Landfill PHHWCF for processing. Currently pickups range from 7 to 16 per week.

#### **4. Management of Hazardous Waste.**

The Contractor shall be responsible for the bulking, packaging, labeling, transporting and disposal of all HW including universal waste and sharps at the about five PHHWCFs and also at:

Heritage Ranch CSD PHHWCF  
4860 Heritage Ranch Road  
Paso Robles, CA 93446  
EPA ID# CAH111000560

**Packaging and Labeling.** The Contractor shall provide all necessary labor, supplies and equipment (e.g., drums, absorbent, protective barriers, yard boxes, screens, etc.) to properly labpack or bulk HW collected. HW includes all HHW received from the public at PHHWCFs, all HW received from businesses and all universal waste and sharps received at the PHHWCFs and collected through the retail take back program. All HW received at the PHHWCFs, with the exception of the Heritage Ranch CSD PHHWCF shall be bulked and/or packed within 6 calendar days of receiving the HW. After HW is packaged, the Contractor will immediately update the storage report maintained on google docs. HHW received at Heritage Ranch CSD PHHWCF shall be packaged when the shelves use to store HHW are full. The Contractor shall ensure that all packaged materials are properly labeled prior to transport of materials. Bulked liquid drums and labpacked/overpacked yardboxes and/or drums must be packaged to the maximum allowed by pertinent federal and state regulation and the standards of the waste facilities accepting the material. Smaller containers may be used if a 55-gallon drum is not warranted. The Contractor shall make all reasonable efforts to assure that all containers are labpacked with a minimum of wasted space. The IWMA shall specify to the Contractor how the HW shall be packaged consistent with the pricing options provided by the Contractor in Exhibit B.

**Transport of Waste.** The Contractor shall transport all packaged and labeled HW, including universal waste and sharps, to its destination via a registered hauler licensed through the appropriate state and federal agencies to haul such waste. The Contractor shall execute all paperwork necessary to comply with all applicable regulations and ensure acceptance of



packaged waste at recycling, treatment, and/or disposal facilities. Within one week of transport, the Contractor shall provide the IWMA will manifests and/or Bills of Lading.

**Recycling, Treatment and Disposal.** The Contractor shall make all arrangements to provide the safe recycling, treatment, and/or disposal of collected HW, including universal waste and sharp, using those methods and facilities specified by the IWMA consistent with the pricing options provided by the Contractor. The Contractor shall ensure that all facilities used are fully permitted and approved by federal, state and local agencies as hazardous waste recycling, treatment, storage and/or disposal facilities. The Contractor shall be responsible to provide lawful disposal of all materials collected. Contracts for the transportation and/or disposal of all material to these facilities shall be solely between the Contractor and any subcontractors.

Non-Hazardous Wastes - The Contractor shall be required to dispose of all non-hazardous solid wastes generated at the PHHWCFs. The Contractor shall not labpack materials that can be managed as a non-hazardous solid waste.

#### **5. Refurbishment of PHHWCFs**

Each year in the fall, the Contractor shall refurbish the 5 PHHWCFs which are operated by the Contractor. (The Heritage Ranch CSD PHHWCF will not be refurbished). Refurbishment shall begin on Monday and be completed by Thursday so that the PHHWCF will be ready to receive HHW from the public. Refurbishment consists of repainting the inside and outside of the 6 metal hazardous waste storage buildings, the 5 metal receiving/processing buildings and the 5 oil tanks. It also includes removing the grates and cleaning the sump in the 5 receiving/processing buildings. Contractor will also perform minor repairs if needed. Contractor shall provide all labor, equipment and supplies, including paint, to provide this service.

#### **6. Management/Technical Expertise Services**

During the year IWMA staff will be in communications with the Contractor on various issues, such as responding to the public on how to manage a type of waste, the cost to dispose of a type of HW, review of regulations and preparation of California mandated Forms such as Form 303. The Contractor will also be responsible for updating and/or amending the Operations Manual for each PHHWCF as needed. Estimated number of hours - 750.

#### **7. Miscellaneous Labor and Transportation**

During the year various tasks may arise that requires labor and/or transportation services. Contractor will provide these services on an as needed basis. Estimated number of technician hours - 200 and estimated number of miles - 300.

**ATTACHMENT 2**  
**SCOPE OF SERVICES COST BREAKDOWN**

**(See attached Exhibit B)**

**EXHIBIT "B"**

**SCOPE OF SERVICES COST BREAKDOWN**

The below tables reflect the cost to provide the services as described in Section III, Note that these costs beginning on July 1, 2014, shall annually be increased by the percent change in the annual average California Consumer Price Index for All Urban Consumers for the previous year.

**I. Receive Household Hazardous Waste (HHW) from the Public**

The Contractor shall charge the following daily rate to perform this service:

PHHWCF - Day Open	Cost (per day of operation)
Cold Canyon Landfill PHHWCF - Friday	\$376.00
Cold Canyon Landfill PHHWCF - Saturday	\$376.00
Chicago Grade Landfill PHHWCF - Saturday	\$211.00
Paso Robles Landfill PHHWCF - Saturday	\$211.00
Morro Bay PHHWCF - Saturday	\$376.00
Nipomo CSD PHHWCF - Saturday	\$211.00

**2. Receive Hazardous Waste (HW) from businesses that are Conditionally Exempt Small Quantity Generators (CESQG)**

The Contractor shall charge the following daily rate to perform this service:

PHHWCF - Day Open	Cost (per clay of operation)
Cold Canyon Landfill PHHWCF - Wednesday	<del>\$360</del> \$35.00
PHHWCF (North County, specific facility to be specified at a later date) - Tuesday	<del>\$360</del> \$35.00

*WAW*  
4/17/13

*CKS*  
4/17/13

**3. Retail Take Back Collection Program for universal waste and sharps**

The Contractor shall charge the following rate to service a retail store or business:

Service	Cost per pickup
Retail Store or Business Pickup	\$70

**4. Management of Hazardous Waste**

Because costs will depend on the amount and types of materials received, please provide costs for the waste categories and packaging method. Please enter costs for only those types of packaging that be offering. COSTS SHOWN ON THE FORM MUST INCLUDE CONTRACTOR'S LABOR ASSOCIATED WITH BULKING, PACKAGING, LABELING, TRANSPORTING AND RECYCLE, TREATMENT AND/OR DISPOSAL AND ALL NON-LABOR- COSTS SUCH AS REPLENISHMENT OF MATERIALS (I.E., DRUMS, VERMICULITE, YARD BOXES, ETC.) AND DISPOSABLE SUPPLIES SUCH AS TYVEK, FACE MASKS, ETC. The cost should also include all direct and indirect costs such as supervision of staff, staff training and licensing, staff benefits, laptop computer with internet access, and equipment. The per packaging cost shown on the form will be the only payment provided to the Contractor for this service. A manifest, bill of lading or similar document will be used to determine the and type of material processed each month.

Waste Category	WMM	WMG <sup>(b)</sup>	Cubic Yd.Box	55 Gal Drum	30 Gal Drum	5 Gal Drum	Cost/Pound	Other
Bulked Flammable Liquid, n.o.s.	FU	BU		\$320				
Flammable Solid, Organic, n.o.s.	DI	LP	\$790	\$425				
Oil-Based Paint (Assume free disposal- Paintcare)	FU	LP	\$215					
Bulk Oil-Based Paint (Assume free disposal Paintcare)	FU	BU		\$205				
Bulk Oil-Based Paint	FU	BU		\$355				
Oil-Based Paint	FU	LP	\$705	\$395				
Pesticide Liquid, Flammable, Toxic, n.o.s.	DI	LP	\$780	\$437				
Pesticide Solid, Toxic, n.o.s.	DI	LP	\$780	\$437				
Corrosive Liquid, Acids, n.o.s.	TR	LP		\$397				
Corrosive Liquid Bases, n.o.s.	TR	LP		\$397				
Bulked Corrosive Liquid Acid, n.o.s.	TR	BU		\$422				
Bulked Corrosive Liquid Base, n.o.s.	TR	BU		\$422				
Compressed Gases, Flammable, n.o.s.	TR	LP		\$170				
Water Reactive, Solid, n.o.s.	DI	LP				\$335		
Oxidizing Solid, n.o.s.	DI	LP	\$505	\$447		\$260		
Toxic Liquid, Inorganic, n.o.s.	DI	LP		\$437				
Non-RCRA liquids	TR	LP		\$387				
Bulk Non-RCRA liquids	TR	BU		\$380				
Non-RCRA Solids	LF	LP	\$215	\$205		\$185		
Organic Peroxide, Type D, Liquid	DI	LP				\$260		
Oxidizing Acid	DI	LP	\$505	\$447		\$260		
Oxidizing Base	DI	LP	\$505	\$447		\$260		
Mercury	RC	LP		\$812		\$360		
PCB Containing Paint	DI	BU		\$755				
Other PCB Waste	RC	LP		\$612				
Aerosols	DI	LP	\$740	\$425		\$260		
Bulk Flammable Aerosols	TR	LP		\$170				
Environmentally Hazardous Substance Liquid, n.o.s.	DI	LP						
Bulk Antifreeze	RC	BU		\$170				
Lead Acid Batteries	RC	PALLET						N/C
Oil Filters	RC	LP		\$170				
Bulk Motor Oil	RC	BU						N/C

Waste Category	WMM	WMG <sup>(b)</sup>	Cubic Yd.Box	55 Gal Drum	30 Gal Drum	5 Gal Drum	Cost/Pound	Other
Latex Paint (Assume free disposal- Paintcare)	RC	LP	\$215					
Bulk Latex Paint (Assume free disposal- Paintcare)	RC	BU		\$205				
Latex Paint	RC	LP	\$520					
Bulk Latex Paint	RC	BU		\$325				
Household Batteries	LF	LP					\$0.48	
Household Batteries (Assume free disposal)	RC	LP					\$0.40	
Sodium, mercury and other types of bulbs .	RC	LP					\$1.90	
Fluorescent Light Bulbs (2-Foot)	RC	LP					\$0.75	
Fluorescent Light Bulbs (4-foot)	RC	LP					\$0.75	
Fluorescent Light Bulbs (6-foot)	RC	LP					\$0.75	
Fluorescent Light Bulbs (8-foot)	RC	LP					\$0.75	
CFL Bulbs	RC	LP					\$1.90	
Fire extinguishers	TR	LP						\$1.5 ea
Helium Tanks	TR	LP						\$1.5 ea
Sharps	TR	LP						\$42/tub
Propane Cylinders	TR	LP						\$5 ea
Asbestos	LF	LP	\$635	\$355				
Non RCRA Liquids, Oily Water	RC	BU						\$1.05/gal

Notes:

a. Assumes packaging method is either labpack or overpack unless waste category is specified as bulk.

b. WMG = Waste Management Method: R=Recycle, FT—Fuels Treatment, DI=Destructive Incineration, ST=Stabilization, NE=Neutralization, LF—Landfill

**5. Refurbishment of PHHWCFs**

PHHWCF	Annual Refurbishment Cost
Cold Canyon Landfill PHHWCF	\$6,500
Chicago Grade Landfill PHHWCF	\$5,000
Paso Robles Landfill PHHWCF	\$5,000
Morro Bay PHHWCF	\$5,500
Nipomo CSD PHHWCF	\$5,000

**6. Management/Technical Expertise Services The Contractor shall charge the following to perform this annual service:**

Service	Hourly rate
Technical Expert	\$75

**7. Miscellaneous Labor and Transportation The Contractor shall charge the following charge to provide labor and transportation services:**

Labor	Hourly rate
Technician	\$38.00

Transportation Service	Cost per mile (including driver cost)
Driver	\$2.75

**SAN LUIS OBISPO COUNTY**  
**INTEGRATED WASTE MANAGEMENT AUTHORITY**

**PROPOSED**  
**FY 13/14 PROGRAM OBJECTIVES**

**USED OIL PROGRAM**

- Provide funding to franchised haulers to continue collecting oil and oil filters at the curb
- Provide oil collection equipment to franchised haulers
- Advertise oil collection programs

**HOUSEHOLD HAZARDOUS WASTE PROGRAM**

- Operate the 5 permanent household hazardous waste facilities
- Attend household hazardous waste events and training
- Operate the special/universal waste retail take back program
- Continue to participate in the PaintCare Program

**EDUCATION AND INFORMATION**

- Place the Recycling Guide in the 2013-14 ATT phone book
- Prepare and distribute Christmas tree recycling information
- Continue to serve as the region-wide recycling and hazardous waste clearing house by staffing the recycling and hazardous waste hotline
- Maintain a web site for recycling/hazardous waste information and IWMA agendas and minutes
- Participate in and sponsor recycling and hazardous waste events and recycling organizations.



### **LEGISLATION AND REPORTING**

- Provide comments on proposed rules and regulations
- Follow and comment on proposed State and Federal legislation
- Prepare the CalRecycle annual report
- Serve as a technical resource for Member Jurisdictions

### **SCHOOL PROGRAM AND GRANTS**

- Continue the school-based education program with 550 presentations and 150 field trips
- Support school composting programs
- Provide recycling containers to schools

### **COMMERCIAL RECYCLING**

- Open a CESQG business hazardous waste drop site in North County
- Continue to accept waste at the Cold Canyon Landfill HHW facility from CESQGs
- Provide on-site assistance to businesses including golf courses in developing and implementing recycling programs
- Provide equipment to franchised haulers and businesses/government to enhance recycling

### **GREENWASTE AND FOOD WASTE**

- Continue to work towards implementing greenwaste and food waste programs
- Provide containers for a food waste collection demonstration program

MAY 8, 2013

ITEM F

ATTACHMENT D

**NCSO Outreach Summary  
April 2013**

<b>Date Started</b>	<b>Outreach</b>	<b>Description</b>	<b>Status</b>	<b>Date Completed</b>
3/27/2013	Press Release	Board Recommends Forming Solid Waste Committee	Complete	3/28/2013
3/27/2013	Press Release	Board Presents Resolution of Appreciation to Supplemental Water Alternatives Evaluation Committee	Complete	3/28/2013
3/28/2013	Website Updates	Adding Board bios & emails; updating District's website	In Progress	
3/29/2013	Chipping Event	Working with Cal-Fire; posted information on our website and in the lobby	Complete	4/1/2013
4/4/2013	Press Release	Nipomo Community Services District Hires Assistant Engineer	Complete	4/5/2013
3/20/2013	Construction Banner	Banner for Blacklake Well 4 Pump Replacement	Complete	4/8/2013
4/9/2013	Clean-Up Week	Worked with Waste Connections; posted information on our website and in the lobby	Complete	4/9/2013
4/9/2013	Ad	Clean-Up Week 1/4 page Ad in Adobe, pub dates 4/12 & 4/19	Complete	4/10/2013
3/28/2013	SDLF Award - Website	Making improvements to website for the Special District Leadership Foundation's "District Transparency Certificate of Excellence"	Complete	4/11/2013
4/4/2013	District Newsletter	Second quarter newsletter for May 15th distribution	Printing	
4/18/2013	Manager's Column	Article 3 for Manager's Column in Adobe Press, pub date 4/26	Complete	4/22/2013
4/15/2013	Ad	Chipping Event 1/4 page Ad in Adobe, pub dates 4/26	Complete	4/23/2013
4/29/2013	Ad	AWWA Drinking Water Week 1/4 page Ad in Adobe, pub date 5/3	Complete	5/1/2013
4/30/2013	AWWA Water Week	AWWA Water Week: May 5th-11th; Information on our website	In Progress	
5/2/2013	Value of Water Banner	Value of Water banner for lobby	In Progress	



# District News



Nipomo Community Services District  
148 South Wilson Street, Nipomo, CA  
93444

### Board of Directors

**Jim Harrison**  
President

**Larry Vierheilig**  
Vice President

**Dan A. Gaddis**  
Director

**Bob Blair**  
Director

**Craig Armstrong**  
Director

### Staff

**Michael S. LeBrun**  
General Manager

**Lisa Bognuda**  
Finance Director

**Peter Sevcik**  
Director of Engineering and  
Operations

**Jessica Matson**  
Public Information Assistant

## Bottled vs. Tap Water - What do you value?

When we think of value, we think of a lot of things: the value of our home, the value of our vehicle, the value of food in our refrigerator. Webster's Dictionary defines value as "the quality of something that makes it more or less desirable, useful, and a thing of quality having intrinsic worth." What about the value of running water in our home?

Did you know that it cost millions of dollars to operate and maintain Nipomo's water system? During the 2012-2013 fiscal year \$3.6 million from the District's water fund went to operate and maintain the water system. It's a 24/7 process of treating, analyzing, delivering, collecting, and returning water into the environment. To break it down more; before water

is delivered through your faucets, it is pumped from the ground, treated and tested for quality and safety. Your used water is then collected, treated again, and returned safely to the environment. This process continues all day, every day. Comparing water service to consumer goods: the average price per gallon of gas is \$4.00; the average price per gallon of coffee from a coffee shop is \$22.00; the price per gallon of milk is \$4.00. Now, what do you pay for a gallon of water delivered directly to your home? - \$0.004 per gallon. That's right; you pay less than one cent per gallon for safe drinking water delivered directly to your home. Looking at it another way: \$2

buys a liter of bottled water at the store or the same \$2 buys you 750 gallons of NCSO water delivered to your home - that's 2800 times more water and it's delivered! Furthermore, District water is more thoroughly tested and regulated than bottled water.

Your cost for District water also funds maintaining 3 million gallons of water in storage should a fire breakout in your home or our community.

We value water to support life; we value water to support health and safety; we value water to support our property values, landscaping and recreation. At any cost, the value of water service is incomparable.

## Supplemental Water Project Moving Forward

The District may be nearing the end of its twenty-year long quest to obtain a supplemental source of water to augment potable supplies. In late May 2013, the District's Board of Directors is scheduled to award \$17M in construction contracts to build a pipeline connecting the District's water system with the City of Santa Maria. When construction on

the pipeline is complete in late 2014, the District will pump water directly from the City of Santa Maria's distribution system and deliver the City's blend of state water and groundwater. The supplemental supply will allow the District to comply with a court order to reduce area groundwater pumping. Reducing the demand on

the area's groundwater basin will improve basin long-term health and lessen the potential for seawater intrusion. The District is planning to fund the project with a combination of grant funds, reserves, and a loan secured with existing property tax revenues.

### Inside this issue:

Wastewater Treatment Facility Update	2
Spring Cleaning	2
Meet Your Board	3
New SCADA System	3
FAQs	3
Important Dates	4

### Update on Southland Wastewater Treatment Facility Upgrade

The District's \$12M project to upgrade the Southland Wastewater Treatment and Reclamation Facility is progressing on time and within budget. The Project is nearly 30% complete with a scheduled completion date of May 2014. Project improvements will significantly improve the quality of the facility's treated discharge. The new plant facilities will replace the District's current pond treatment system resulting in a change of plant classification from a

Grade 1 to a Grade 3 classification by the State of CA. The project is designed to meet and/or better the new State regulatory permit requirements. The facility's treated effluent is directed to percolation basins where the water is eventually returned to the area's groundwater basin. For this reason, the District is aiming to do better than required by the facility's State issued permit. The District Contractor, Cushman Contracting Corporation,

is based in Goleta, CA and is using many local sub-contractors as well, resulting in many good paying construction jobs to the area. The District financed the Project with reserves and bonds secured by existing sewer rates. The project serves District sewer customers in the Olde Towne and core-Nipomo area (not the Blacklake area), and only those customers served by the facility are paying for the upgrade.



### Spring Cleaning Outdoors - Check Your Sprinklers!

Spring is often a time for tackling those tough indoor chores. But you can also save water and money outdoors with a little sprinkler spruce-up this season.

If you have an irrigation system, chances are it has been dormant for the past several months. Take a few minutes to check your system for common problems, such as leaks or malfunctioning sprinkler heads. Just one broken sprinkler head could waste as much as 25,000 gallons of water and more than

\$100 over a six-month irrigation season.

Before you ramp up your watering this spring, spruce up your irrigation system by remembering four simple steps—*inspect, connect, direct, and select*:

**Inspect.** Check your system for clogged, broken, or missing sprinkler heads. If you're not the do-it-yourself type, go with a pro - look for an irrigation professional certified through a Water

Sense labeled program to help you maintain your system.

**Connect.** Examine points where the sprinkler heads connect to pipes or hoses. If water pools in your landscape or you have large wet areas, you could have a leak in your system. A leak about as small as the tip of a ballpoint pen (1/32<sup>nd</sup> of an inch) can waste as much as 6,300 gallons of water per month.

**Direct.** Are you watering the driveway, house, or sidewalk instead of your yard? Redirect sprinklers to apply water only to

the landscape. **Select.** An improperly scheduled irrigation controller can waste a lot of water and money. Update your system's schedule with the seasons. Replace the back-up battery so the programmed schedule is saved in power outages.

Don't forget to add "sprinkler spruce-up" to your spring cleaning list this year.

*Source: WaterSense Current, Spring 2013*



**\$75 REBATE**  
for  
**High-Efficiency Washers!**

Save Water, Save Money!

Nipomo Community Services District  
www.ncsd.ca.gov | 805.929.1133



To find out if you are eligible for the \$75 clothes washer rebate, visit the NCSD website at [www.ncsd.ca.gov](http://www.ncsd.ca.gov), click on the "High Efficiency Washer Rebate" link under Quick Links, then scroll down for the clothes washer rebate information and application

If you have any questions, stop by the office at 148 S. Wilson in Nipomo or call NCSD at 929-1133.

## Meet Your District's Board of Directors

Nipomo Community Services was formed in 1965 under the State of California's Community Services District Law. NCSO is an independent local agency and is governed by a Board of five Directors. Each Director is a customer of the District and is elected by their fellow District customers. Directors serve four-year terms on the Board.

The Board of Directors is responsible for setting District

policy and hiring the General Manager.

The District's current Board members are:

**President: Jim Harrison,** December 2006 - December 2014, retired Fire Division Chief Officer

**Vice President: Larry Vierheilig,** December 2002 - December 2014, retired Aerospace Environmental Engineering Manager

**Director: Dan A. Gaddis,** December 2010 - December 2014, retired Aerospace Manager

**Director: Bob Blair,** December 2000 - December 2004, December 2012 - December 2016, retired Pharmacist

**Director: Craig Armstrong,** December 2012 - December 2016, retired Financial Executive

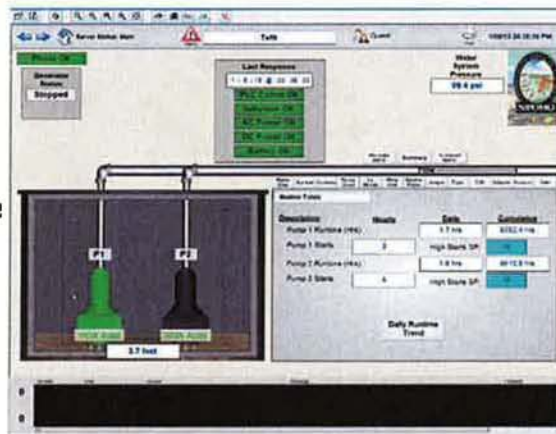
To learn more about the Board of Directors, please visit the District's website at [www.ncsd.ca.gov](http://www.ncsd.ca.gov)



Board of Directors, from left to right: Craig Armstrong, Dan Gaddis, Jim Harrison, Larry Vierheilig, Bob Blair

## New SCADA System

The District recently completed a \$350K upgrade to its Supervisory Controls and Data Acquisition (SCADA) system. The project finished on time and under budget. The project allows District operations staff to more effectively and efficiently monitor and control over 25 remote facilities locations spread throughout the District's seven



square mile service area. Operators monitor and control the system 24 hours a day, seven days a week. The new system automatically provides warnings and alarms to on-call operations staff. The advanced system allows the District to respond at the first sign of problems in order to mitigate and/or avoid operational problems altogether.

## Frequently Asked Questions

### What is a water service charge?

The charge shown on your bill is the service charge for having water service available at your connection 24 hours per day, 7 days per week, 365 days per year.

### What is the Sewer charge?

The Sewer charge shown on your bill is the service charge to pay for operating the sewer collection system, treatment plant and safe reintroduction of treated waste water back into the environment.

### Can NCSO fix a pothole?

NCSO does street repair only if it is a result of a water leak repair. SLO County Road Department handles all other road maintenance and can be reached at 800-834-4636.



We welcome your feedback and questions! If you have a question you would like us to answer, feel free to contact [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov)

*Providing the community with reliable, quality, and cost-effective services now and in the future.*

Phone: 805-929-1133 | Fax: 805-929-1932 | E-mail: [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov) | [www.ncsd.ca.gov](http://www.ncsd.ca.gov)

Nipomo Community Services District  
148 South Wilson Street, Nipomo, CA 93444



## Upcoming Meetings and Dates to Remember

**Mon - Thu, May 13th - 23rd**  
Nipomo Area Chipping Event  
through Cal Fire & FireSafe

**Wed, May 22nd @ 9:00 am**  
Board Meeting at NCSD Office  
(public welcome)

**Mon, May 27th**  
District Office closed for  
Memorial Day

**Wed, June 12th @ 9:00 am**  
Board Meeting at NCSD Office  
(public welcome)

**Wed, June 26th @ 9:00 am**  
Board Meeting at NCSD Office  
(public welcome)

**Thu, July 4th**  
District Office closed for  
Independence Day

*Check [ncsd.ca.gov](http://ncsd.ca.gov) for updates*

Pay your bill online!

[www.ncsd.ca.gov](http://www.ncsd.ca.gov)

For customer convenience, Nipomo Community Services District continues to offer an online bill paying service. This service accepts Visa, Master Card, Discover, and American Express, as well as debit cards and e-checks. Customers can also pay in the office Monday - Friday 8:00am - 4:30pm, except holidays. There is a payment drop box in the driveway.

## CONSERVATION TIP

Water your lawn and garden in the morning or evening when temperatures are cooler to minimize evaporation.



[www.slowaterwiselandscaping.com](http://www.slowaterwiselandscaping.com)

# SPEAKING OUT

## What does 'groundwater' mean?



INSIDE NCSD

Michael LeBrun

sands and gravels present below the surface.

Groundwater is an important source of water across the United States and around the world. According to the Environmental Protection Agency, the "United States uses about 77,500 million gallons of groundwater each day for all sorts of uses like drinking water, washing clothes, watering crops and making food products."

Our district produced, or pumped, more than 800 million gallons of groundwater in 2012, producing more than 3 million gallons per day during the peak water-use month of August.

Groundwater supplies are replenished by rainfall, and across the Nipomo Mesa, 100 percent of water needs are met by groundwater. We have no lakes, rivers or imported supply sources.

Multiple low rainfall years, like the one we are currently experiencing, threaten our only source of water.

The district has been working for nearly 20 years to obtain a supplemental water source — another source of water to serve our area's customers.

A supplemental source of water would greatly increase long-term supply reliability for district customers and allow the district to reduce demand on the area's underlying groundwater basin.

That would improve the basin's long-term health and lessen the potential for seawater intrusion or other physical damage that would negatively impact our groundwater supply.

A dependable safe supply of potable water, which can be counted on for future generations, is paramount to

a community's near-term and long-term property values and economic vitality.

Diversification of water supply is ever more important as our state, region and country face growing challenges to meet projected potable water demands.

To read more about groundwater, you may visit the EPA's website at [www.epa.gov/learn/resources/groundwater](http://www.epa.gov/learn/resources/groundwater).

To learn more about area groundwater and the district's effort to diversify supply, visit the district's website at [www.ncsd.ca.gov](http://www.ncsd.ca.gov).

If you have questions or comments about this column or NCSD services, please contact me.

*Michael LeBrun is the general manager of the Nipomo Community Services District. He can be reached by calling 929-1133 or by email at [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov).*

## Pause:

Continued from A3

is more expensive to feed and properly care for a litter than it is to spay the female pet. Please get your pets spayed or neutered and help stop the senseless suffering of unwanted animals. If you need financial assistance, we can advise you.

Summer begins June 21, the day before our second Animals In Need Fundraiser. Animals In Need Fund is a nonprofit organization that helps unowned dogs and cats get healthy and get homes. We also provide humane education and access to low-cost spay/neuters to those who have financial need.

The Animals In Need Fundraiser will be Saturday, June 22, from 5 to 9 p.m. at Edward's Barn. Last year's event was a crazy success in spite of novices planning the evening.

This year we have some pros involved and the event should be even more fun.

Humphreys are securing wonderful items for the silent and live auctions.

Dinners, spa days, art and vacations will be up for the highest bidder. Rich Ferguson, the Ice Breaker, who delighted our guests last year with his truly amazing talents will once again hang out for the evening. Dinner, drinks, games and fluffy rescued animals will round out the evening.

Tickets will go on sale May 1 on our website at [ainfund.org](http://ainfund.org). The event will probably sell out so mark your calendars for both dates. If you aren't a computer whiz, give us a call and we can get your tickets for you. It will be a great evening and it's tax-deductible.

*Veterinarian Robin Shroyer is the co-owner of Nipomo Dog & Cat Hospital, 525 Sanddydale Drive, and founder of Animals in Need, a nonprofit organization for the care of Nipomo's unowned dogs and cats. For more information, contact the hospital at 929-2855 or visit the website at*



# NIPOMO AREA CHIPPING EVENT 2013 FIRE SAFE/GREEN WASTE MAY 13<sup>TH</sup> - MAY 23<sup>RD</sup>

**WHAT:** The Fire Safe Council, with the assistance of CAL-FIRE, is conducting a FREE chipping event to be held throughout the Nipomo/Mesa area. Sustained high temperatures and dry weather in the summertime has created dangerous fire conditions State wide. Chipping is a great way to clear your property of potential fire hazards. Disposing of green waste without burning also preserves our air quality.

**WHERE:** The event will cover all of Nipomo including the Nipomo/Arroyo Grande Mesa. The area will be divided into 3 zones and chipped throughout the two-week schedule.

**WHEN:** Chipping will be done on week days only. Have your pile ready by Monday May 13<sup>th</sup>.  
**All Zones May 13<sup>th</sup> through May 23<sup>rd</sup>**

**HOW:** Sign up to reserve your spot by downloading the registration form at [www.calfireslo.org](http://www.calfireslo.org) or [www.ncsd.ca.gov](http://www.ncsd.ca.gov) or visiting one of the following fire stations: 450 Pioneer Ave, Nipomo & 2391 Willow Rd, Arroyo Grande. Sign-up forms will be accepted until May 3<sup>rd</sup>.  
**NO EXCEPTIONS. NO LATE REGISTRATIONS.**

**For more information please call the  
Fire Safe Council at 805-285-2447.**



In partnership with



# MINOR MADNESS



Carrie Casano/Contributor

Melinda Marchiano will be a principal dancer in Pepperdine University's "Dance in Flight: The Film."

## Marchiano to dance in upcoming film

By Alex Starr

Nipomo High School graduate and cancer survivor Melinda Marchiano has been cast as a principal dancer for "Dance in Flight: The Film," an artistic collaboration between Pepperdine University staff, students and alumni working professionally in the entertainment industry. Filming is scheduled begin July 1 in Malibu. As a principal cast member, Marchiano will not only have the opportunity to dance in the film but also to share her personal life story of survival and advocacy for cancer research and patients. The narrative film, inspired by the success of the 20th anniversary stage production of "Dance in Flight," is based on the journeys of nine dancers who use word

and movement to show how they have been transformed by dance. Individually, the dancers "move through space and time somewhere between reality, performance and fantasy," a spokesman for the project said. Marchiano will speak about her diagnosis, treatment and recovery as well as her efforts to raise funds for cancer research and to support children battling the disease at 1 p.m. Saturday, April 27, in the First United Methodist Church of Arroyo Grande, 275 N. Halcyon Road. After her presentation, Marchiano will sell copies of her award-winning book, "Grace: A Child's Intimate Journey Through Cancer and Recovery," with proceeds to benefit St. Baldrick's Foundation for pediatric cancer research.



Contributed

Nipomo 4-H visited the Guadalupe Boys and Girls Club on March 20.

## 4-H visits Guadalupe Boys and Girls Club

Horses, rabbits, goats, dogs, lamb and chicken join

By Mirella Naimon  
NIPOMO 4-H CLUB REPORTER

On March 20, about 15 members of the Nipomo 4-H Club visited the Guadalupe Boys and Girls Club. They brought with them minia-

ture horses, rabbits, dogs, goats, a lamb and a chicken for the kids to pet and ask questions about.

Each child was able to transplant and take home a vegetable seedling and received a goody bag full of activity books, pencils and other agri-

culture-themed items. The seedlings and goody bags were purchased with funds donated by local businesses.

Altogether, about 150 Boys and Girls Club members were able to participate. The kids had lots of questions to ask the 4-H members, and it was a fun time for everyone involved.

## Coastal Christian to open at new site in fall 2014

By Lauren Ferguson  
STAFF WRITER  
Ferguson@theodpress.com

Coastal Christian School has secured enough funding to occupy 27 acres of Pismo Beach property donated to the school by a developer in 1977.

After more than 30 years of planning hurdles, the K-12 grade campus in Arroyo Grande plans to open doors of its new site — located less than a mile north of James Way on Oak Park Boulevard — to students in fall 2014.

Plans for the new school campus include 18 buildings, about six secondary and seven elementary-level classrooms each between 500 and 940 square feet, sports fields and equipment, a computer lab and supporting infrastructure.

The location change would relocate the school from having to rent classroom space and double the classroom buildings, said Bob McLaughlin, Coastal

Christian School principal. School and community members raised about \$800,000 of a \$1 million goal to fund the nearly \$2 million construction project. Laughlin said a 10-year loan would fund the remaining balance.

Officials initially proposed the Coastal Christian School construction project as part of a housing construction plan in the area, but the project and did not

pass initial planning review. Coastal Christian School, 1220 Farrell Ave., was not granted permission to build a water well for the new site until about 2008, and a conditional use permit for the Oak Park construction project was not granted until about three years ago.

The reality of a Oak Park campus is now in sight, said Frank Springer, a Coastal Christian School parent and board member.

## YOUTH BRIEF

### Preschool open house set for Wednesday

L'il Bits Preschool in Nipomo will introduce its programs to parents during an open house from 6 to 7 p.m. Wednesday, May 1. In addition to tours of the facility, the preschool will provide games for children and booklets about book fairs, said Kathy Bumgardner, preschool director. Parents also can sign up for summer and fall programs. The preschool is located near the playground in Nipomo Community Park at West

Tefft Street and Pomeroy Road. For more information, call Bumgardner at 929-4175.

**Brian Beres D.D.S.**  
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For more information please call the Fire Safe Council at 805-285-2447.



## UNIVERSITY OF CALIFORNIA SANTA BARBARA ECONOMIC FORECAST PROJECT

### North Santa Barbara County ECONOMIC SUMMIT

Friday, May 3, 2013 | 8:00 - 10:30 am  
7:30 am: Check-in and breakfast  
RADISSON SANTA MARIA • 3455 SKYWAY DR



**Thomas Cooley**  
professor at the NYU Stern School of Business on the Eurozone crisis



**Rod Alferness**  
Dean of the UCSB College of Engineering speaking about growing the tech sector in Santa Barbara County



**Peter C. Rupert**  
Executive Director of the UCSB Economic Forecast Project with the local and regional economic picture



**Bonnie Queen**  
Research Analyst at the UCSB Economic Forecast Project with the latest North County demographic data

Founding Sponsor: UnionBank

Tickets: \$50 in advance and at the door  
Ticket includes admission to the Summit, a copy of the 2013 North Santa Barbara County Economic Outlook report, plus continental breakfast.

Tickets & Info: (805) 893-5148

Pub date  
5/3/13

MAY 5-11

2013

# DRINKING WATER WEEK

## What do you know about H<sub>2</sub>O?

**There's so much to know about our H<sub>2</sub>O!** Where does it come from and how does it get into our homes? How is it cleaned before we drink it? How dependable is our water supply? Which laws protect it? What other benefits does it offer besides public health and fire protection? This Drinking Water Week let's all make a commitment to learn more by getting to know our H<sub>2</sub>O!

**Water plays a critical role in our daily lives and the quality of life we enjoy. To assist homeowners, Nipomo Community Services District and American Water Works Association provide the following tips for maintaining water quality at home:**

1. Clean faucets and aerators regularly
2. Clean and disinfect sinks and drains regularly
3. Replace old plumbing and install certified "lead free" fixtures
4. Flush cold water taps after household plumbing work or when the water hasn't been used for several days
5. Drain and flush your hot water heater annually
6. Keep hazardous chemicals and unsanitary materials away from drinking water faucets
7. Water is a precious resource – use it wisely

For more information visit  
[www.ncsd.ca.gov](http://www.ncsd.ca.gov) or [www.drinktap.org](http://www.drinktap.org).

 American Water Works Association



# MINOR MADNESS

## Kelrik's next show will take families 'under the sea'

• Disney's 'The Little Mermaid' opens with matinee Saturday

By Anna Starr

Disney's "The Little Mermaid" will swim onto the stage at Unity in San Luis Obispo when Kelrik Productions opens the next show in its Family Series at 2 p.m. Saturday, May 4.

The classic Disney version of Hans Christian Andersen's fairy tale includes all the songs from the animated feature film as well as three new songs from the Broadway show, said Erik Austin, director and lighting designer for the play.

The action takes place in a magical kingdom beneath the sea, where a beautiful young mermaid named Ariel longs to leave her ocean home for a bit in the world above.

"That first, she must defy her father, the king of the sea, escape the clutches of an evil sea witch and convince a prince that she's the girl with the perfect voice," Austin said.

Popular songs from the film featured in the show include the Oscar-winning "Under the Sea" as well as "Part of Your World," "She's in Love" and "Kiss the Girl." Kelrik's production features

Camelia Johnson as Ariel, Theresa Rigoletto as Ursula, London Echols as Scuttle and Jeffrey Lassen as Sebastian.

Also featured in the cast are Stephanie Wittlieb as Flotsam, Cassia Caradonna as Jetsam and Isabel Casper as Fiddler.

Rounding out the cast are Christian Clarno as King Triton, Cody Pettil as Grimsby and Greggory C. Rikard as Prince Eric.

Music direction is by Lacey McNamara, and choreography is by Danielle Mendosa. The rest of the creative team includes Kathleen Fowler and Keith West on costumes, and grand leader Wilcox on props.

The family-friendly performances are set for 2 p.m. Saturdays and Sundays through May 26 at Unity, 1450 Southwood Drive, San Luis Obispo.

Tickets at \$14 for children, \$18 for students and seniors and \$20 for all others are available online at [www.kelrikproductions.org](http://www.kelrikproductions.org), by calling the box office at 543-7529 and in-person at Cheap Tickets, 563 Higuera St., San Luis Obispo.

Other shows coming up in Kelrik's "Inspire 2013" season include the Kelrik After Dark Series production of "Under the Sea: The Musical" set for June 7 to 20, and the Family Series presentation of "Shrek: The Musical" scheduled July 13 to 21.

### STILL TRUCKIN': Lange students win poster contest



Dorothy Lange Elementary School teacher Karen Carlisle, left, and members of her fourth/fifth grade combination class show off the truck-shaped poster that earned them first place in the annual statewide poster contest sponsored by the California Trucking Association. "We Love Trucks" was the theme of this year's contest, designed to promote trucking and transportation and help elementary students understand how trucks affect everyday lives. Association representatives recently presented Carlisle with a \$600 check and gave each student a calendar with their winning poster on it and a backpack filled with school supplies.

### YOUTH BRIEFS

#### Cal Poly Pier open to public Saturday

The Cal Poly Pier in Avila Beach will be open to the public from 9 a.m. to noon Saturday, May 4.

Interactive displays will include special touch-tanks full of live marine crustaceans, microscopes for viewing ultra-small sea creatures, a "fish-over-SCUBA" experience and more.

Cal Poly professors and students will be on hand to

explain ongoing research into local marine life, including sustaining local fisheries and mapping Central Coast ocean currents.

The pier is a little more than half a mile long, and displays will be located at the ocean end. Safety rules require everyone wear closed-toe walking shoes. Flip-flops and high heels are not allowed.

Parking is limited near the pier on Avila Beach Drive, just west of the San Luis Creek

bridge, so visitors are asked to park in the public lots in Avila Beach and walk to the pier.

Rain will cancel the event. For more information, call 756-0777.

#### NHS benefit golf tournament Saturday

NHS Booster Club was at taking sign-ups all previous times for the T. Ben Chaney Golf Tournament set for 11 a.m. Saturday, May 4, at Monarch Dunes Golf Resort.

The entry fee is \$475 per team or \$125 per individual, with raffle tickets and raffle tickets available at \$40 each.

Entries include a round of golf, a cart, food and trophies for low gross, low net, Callaway, closest to the hole and longest drive.

Proceeds will benefit Nipomo High School athletes and other programs. To sign up using a credit card, call 478-3540.

MAY 5 - 11 2013

# DRINKING WATER WEEK

## What do you know about H2O?

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**Press Release Log  
2013**

Date of PR	Title	Date Sent to Media	Date Placed On Website	Media Published	Date PR Published	Media Published	Date PR Published	Media Published	Date PR Published	Media Published	Date PR Published
2/28/2013	Committee Presents Draft-Final Report on Supplemental Water Alternatives	2/28/2013	2/28/2013	Tribune	2/28/2013						
2/28/2013	District Utilities Superintendent Provides Summary of 2012 Operational Highlights	2/28/2013	2/28/2013								
2/28/2013	Board Initiates Process to Allow Applications for New Water Service	2/28/2013	2/28/2013	Adobe	3/8/2013	SM Times	3/10/2013				
2/28/2013	Board Initiates Process to Allow Relief to Customers with High Water Bills Caused by Leaks	2/28/2013	2/28/2013								
2/28/2013	District Awards Contract for Well Repairs to Sansone Company, Inc.	2/28/2013	2/28/2013								
3/14/2013	Board Allows Applications for New Water Service	Sent by MSL 3/13/13	3/18/2013	Tribune	3/13/2013	Sun	3/27/2013	New Times	3/27/2013		
3/14/2013	District Awards Grant Funds for Solid Waste Removal to Nipomo Chamber of Commerce	Sent by MSL 3/13/13	3/18/2013								

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3/14/2013	Board Allows Relief to Customers with High Water Bills Caused by Leaks	Sent by MSL 3/13/13	3/18/2013								
3/28/2013	Board Recommends Forming Solid Waste Committee	3/28/2013	3/29/2013								
3/28/2013	Board Presents Resolution of Appreciation to Supplemental Water Alternatives Evaluation Committee	3/28/2013	3/29/2013								
4/4/2013	Nipomo Community Services District Hires Assistant Engineer	4/5/2013	4/5/2013								
4/25/2013	Board Accepts Completion of SCADA System Upgrade	4/25/2013	4/26/2013								
4/25/2013	Board Approves Funding Plan for Phase I of Supplemental Water Project	4/25/2013	4/26/2013	Tribune	4/29/2013						
4/25/2013	Board Approves Wholesale Water Supply Agreement with Santa Maria	4/25/2013	4/26/2013	SM Times	4/28/2013						



**FOR IMMEDIATE RELEASE**

Date: April 25, 2013  
Contact: Michael S. LeBrun, General Manager  
Nipomo Community Services District  
148 S. Wilson St., Nipomo, CA 93444  
Phone: (805) 929-1133 – Email: mlebrun@ncsd.ca.gov

**Board Accepts Completion of SCADA System Upgrade**

On Wednesday, April 24<sup>th</sup>, the District's Board held their regular meeting at 9AM and accepted completion of the District's Supervisory Control and Data Acquisition (SCADA) System Upgrade project.

The District recently completed a \$350K upgrade to its Supervisory Controls and Data Acquisition (SCADA) system. The project finished on time and under budget.

The project allows District operations staff to more effectively and efficiently monitor and control over 25 remote facilities locations spread throughout the District's seven square mile service area. Operators monitor and control the system 24 hours a day, seven days a week. The new system automatically provides warnings and alarms to on-call operations staff.

The advanced system allows the District to respond at the first sign of problems in order to mitigate and/or avoid operational problems altogether.

Next Scheduled Board Meeting: Wednesday, May 8, 2013, 9AM, District Board Room 148 South Wilson, Nipomo

For more information, please contact the Nipomo Community Services District at 929-1133 or visit [www.ncsd.ca.gov](http://www.ncsd.ca.gov).

###

**Established in 1965 to meet the health and sanitation needs of the local community, Nipomo Community Services is pleased to provide a wide variety of services throughout its district including the provision of water, sewer, and waste management services as well as lighting and drainage in limited areas. The mission of Nipomo Community Services District is to provide its customers with reliable, quality, and cost-effective services now and in the future.**



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Contact: Michael S. LeBrun, General Manager  
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148 S. Wilson St., Nipomo, CA 93444  
Phone: (805) 929-1133 – Email: mlebrun@ncsd.ca.gov

**Board Approves Funding Plan for Phase 1 of Supplemental Water Project**

On Wednesday, April 24<sup>th</sup>, the District's Board held their regular meeting at 9AM and on a 4-1 vote approved the funding plan for Phase 1 of the District's Supplemental Water Project. The Board's action came on the heels of the Board reviewing and accepting the District's 3<sup>rd</sup> Quarter Financial report and a Resolution adopted by the Board regarding use of water fund reserves to provide a portion of the funding to build the supplemental water pipeline.

At its next regular meeting the Board is scheduled to consider authorizing Certificates of Participation to provide \$5,000,000 of the required project funding and then at the May 22<sup>nd</sup> regular meeting, the Board is scheduled to consider awarding the Supplemental Water Project Phase 1 construction contracts leading to commencement of construction.

If the project stays on schedule for bid award and construction, District customers can expect to be receiving supplemental water by late fall 2014, bringing to an end a twenty-year long pursuit of water supply diversification resulting in a significant increase in the District near and long-term supply reliability.

District General Manager Michael LeBrun stated; "The day when Nipomo will no longer be entirely dependent on rainfall one year to the next for its water supply is quickly becoming a visible reality."

For more information on this critical water supply project or any District services, please contact the Nipomo Community Services District at 929-1133 or visit [www.ncsd.ca.gov](http://www.ncsd.ca.gov).

Next Scheduled Board Meeting: Wednesday, May 8, 2013, 9AM, District Board Room 148 South Wilson, Nipomo

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Phone: (805) 929-1133 – Email: mlebrun@ncsd.ca.gov

**Board Approves Wholesale Water Supply Agreement with Santa Maria**

On Wednesday, April 24<sup>th</sup>, the District's Board held their regular meeting at 9AM and approved a Wholesale Water Supply Agreement with City of Santa Maria. The Agreement sets down the parameters under which the District will purchase water from the City once the pipeline project to connect the two water systems is completed.

The Board and the City agreed to a similar sales agreement back in 2009/2010 when a single project capable of delivering 3,000 acre-feet of water annually was envisioned. However; the current project approach is to build up pipeline capacity in phases with the initial 'Phase 1' project having a design capacity to deliver 650 acre-feet of water annually.

The updated sales agreement reflects a more gradual delivery schedule that coincides with phased construction of the intertie pipeline. The City is scheduled to consider the Agreement on May 7<sup>th</sup>.

Next Scheduled Board Meeting: Wednesday, May 8, 2013, 9AM, District Board Room 148 South Wilson, Nipomo

For more information, please contact the Nipomo Community Services District at 929-1133 or visit [www.ncsd.ca.gov](http://www.ncsd.ca.gov).

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# SanLuisObispo.com

Next Story >

Woman sexually assaulted at Cal Poly dorm, police say

## Nipomo CSD OKs pipeline's initial funding plan

Published: April 29, 2013

Opponents poised to fight financing proposal for project's \$17.5 million first phase

By Cynthia Lambert — [clambert@thetribunenews.com](mailto:clambert@thetribunenews.com)

The Nipomo Community Services District is moving ahead with a phased plan to bring water to the community from Santa Maria through a pipeline built across the Santa Maria River.

In the meantime, local residents who opposed earlier efforts to pay for construction of the pipeline by raising property taxes are positioning themselves to fight the district's latest action on its funding plan.

This past week, the services district board voted 4-1, with board member Bob Blair dissenting, to approve an updated funding plan for the first phase of the project, now estimated to cost \$17.5 million.

District officials have long held that Mesa property owners must reduce their dependency on the underground aquifer, which is the area's only source of water. The district spearheaded the project to construct a pipeline and pay Santa Maria for additional water.

Last May, Nipomo-area property owners rejected a plan to fund construction of a \$26 million pipeline by raising property taxes through an assessment district.

After that vote, Nipomo district officials moved to build the pipeline in phases, using state and district funds, including a \$2.2 million grant from the state Department of Water Resources.

The district also plans to use about \$4 million from a reserve fund created to repair and replace "existing capital assets." District officials say use of the money is appropriate because the pipeline will reduce the district's need to repair and refurbish its wells, and will prolong their use.

However, San Luis Obispo-based attorney Babak Naficy, who represents a group of residents called Mesa Community Alliance, argues that state law prevents the district from spending the reserve money on the pipeline instead of capital replacement projects.

"In my view, they're saying, 'That law doesn't apply to me,'" said Bill Petrick, secretary of Mesa Community Alliance and a Nipomo district resident. "Right now it's like they're daring us to take them to court."

Naficy said Mesa Community Alliance members are discussing whether to file litigation. In a letter to district deputy legal counsel Michael Seitz dated April 19, Naficy wrote that the group could seek an immediate temporary restraining order and an injunction.

The board also approved a revised agreement with Santa Maria for future water sales. Nipomo district customers would start paying a higher cost for water once construction is complete and delivery starts, likely in late 2014.

District general manager Michael LeBrun estimated that customers will pay roughly an additional \$1.50 for each "unit" of water used. A unit is equal to 750 gallons.

Three other major water purveyors on the Nipomo Mesa — Golden State Water Co., Rural Water Co. and Woodlands Mutual Water Co. — had also agreed to purchase a portion of the supplemental water as part

Copy of document found at [www.koei.com/news/114114](http://www.koei.com/news/114114)

of a stipulation that resulted from a settlement of litigation over water rights in the Santa Maria groundwater basin.

"Once we get under construction, one priority will be to put in place sales contracts with each individual purveyor," LeBrun said.

The board is scheduled to consider awarding construction contracts for the first phase of the project at its May 22 meeting.

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## Improvement work continues on West Grand Avenue in Grover Beach



## Woman sexually assaulted at Cal Poly dorm, police say

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## NCSD approves new water purchase agreement

Santa Maria to consider contract May 7

APRIL 28, 2013 12:15 AM • STAFF REPORT

A revised agreement for Nipomo Community Services District to purchase water wholesale from the city of Santa Maria was approved Wednesday by NCSD directors.

The Santa Maria City Council is tentatively scheduled to consider the agreement to sell supplemental water to Nipomo at its May 7 meeting.

NCSD General Manager Michael LeBrun said a similar agreement approved around 2009 had to be revised after the district downsized the proposed supplemental water pipeline.

Last year, property owners rejected an assessment to build a pipeline capable of delivering 3,000 acre-feet of water a year from Santa Maria to the Nipomo Mesa.

NCSD is now planning a pipeline that will initially carry only 650 acre-feet a year, although that capacity could be expanded in the future.

An acre-foot is about 326,000 gallons, or the amount of water necessary to supply the annual needs of four to 10 people.

LeBrun said although the district will initially buy less water from the city, the price per unit will not increase.

NCSD will still pay the same base rate as Santa Maria residential customers.

The updated agreement simply reflects a more gradual delivery schedule that coincides with phased construction of the pipeline, LeBrun said.

The board on Wednesday also approved a funding plan for the first phase of the pipeline.

Board members OK'd the plan after reviewing the district's third-quarter financial report and adopting a resolution to use water fund reserves pay for a portion of the \$14 million project.

NCSD is counting on a \$2.2 million grant from the state Department of Water Resources to pay for part of the project.

Additional funding would come from the property tax fund and the water system replacement fund, but customer rates will not rise to pay for the project.

The board is scheduled to consider issuing \$5 million in certificates of participation to provide the balance of the funding at its meeting set for 9 a.m. May 8 in the district board room at 148 S. Wilson St., Nipomo.

If directors approve issuing COPs, they will then consider awarding first-phase construction contracts at their May 22 meeting.

LeBrun said if the project stays on schedule, supplemental water would begin by late fall 2014.

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P R E S S

## Suspicious box prompts call to bomb squad

When a package was "returned" to a Nipomo company that didn't send it, suspicious employees decided to play it safe and called 9-1-1.

— see pg. A2

### their local plants

South County residents learn about the plants that once blanketed the Nipomo Mesa, how to grow them and how to deal with gophers.

page A3



### Central Coast goes crazy for cupcakes

Local bakers are responding to the craze for gourmet cupcakes by launching businesses and concocting complex culinary creations.

page B1

## IN BRIEF

### Barbecue to aid firefighters

Nipomo Firefighters Association is its sixth annual barbecue this Sunday to raise money for the local burn foundation and for special training and equipment.

Firefighters will be cooking up and serving a steak sandwich with beans, chips and a beverage for a \$10 donation between 11 a.m. and 3 p.m. Sunday, April 28, in the parking lot at Vons, 520 W. Tefft St.

Smoke Bear and Sparky the Fire Dog are scheduled to attend the family event.

Firefighters also will give tours of fire engines and teach all ages how to be fire safe, an association spokeswoman said.

She noted the firefighters respond to more than 2,000 emergencies in the Nipomo Mesa area every year, and funds raised at the barbecue will help them continue to do so.

### CHP car struck during stop

A California Highway Patrol officer sustained minor injuries Sunday, April 21, when a GMC Safari collided with his patrol car.

See BRIEFS / A6

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### CLEANER WATER: Project addresses Mesa's 'closed loop'



Photos by Leah Thompson/Staff

Workers continue construction on one of two 25-foot deep clarifiers that are part of phase one of the Nipomo Community Services District project to improve and expand the Southland Wastewater Treatment Plant.

## Sewer plant upgrade nears halfway point

Most of the improvements will be 'invisible'

By Mike Hodson  
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Beyond the tree-lined embankment along Highway 101 south of Southland Street, crews are about halfway through a project aimed at protecting water quality and preparing for future growth.

Nipomo Community Services District is improving the Southland Wastewater Treatment Plant that has served the Old Towne and an area just west of Highway 101 since 1966.



District engineer Peter Sevcik points out elements of the improvements being made to the plant.

The first phase of the nearly \$14 million upgrade, most of which will be hidden below ground, will result in a much cleaner-operating plant, dis-

trict officials said. "The rebuild is not an increase of capacity, but it will

See WATER / A6

### OCEANO DUNES

## Dust rule upheld by judge

By APRIL CHARLTON  
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Arguments aimed at overturning a contentious measure regulating dust emissions at the Oceano Dunes State Vehicular Recreation Area have been rejected by a San Luis Obispo County judge.

Superior Court Judge Charles Crandall sided with the county Air Pollution Control District and its 2011 adoption of Rule 1001: Coastal Dunes Dust Control Requirements in the legal battle over its approval.

The separate lawsuits were filed by dunes enthusiast Kevin P. Rice and Friends of Oceano Dunes.

Rule 1001 is directed at protecting the health of downwind residents by reducing the amount of dust particles 10 microns in diameter — known as PM10 — blowing out of the Oceano Dunes SVRA.

A 2010 study released by the APCD claims dust emissions from the park create health problems for Nipomo Mesa residents.

The regulation requires the State Parks Department meet California particulate matter standards by mid-2015 or face \$1,000-per-day fines for exceeding state standards at the popular off-road park.

In the Friday, April 19, ruling, Crandall states off-roading in the dunes does exacerbate the problem of dust and sand pollution on the Mesa, thus

See DUNES / A6

## New Elks Rec head breathes life into rodeo

Nipomo resident Phil Harwick is a lifelong fan of event

By SAMANTHA YALE SCROGGIN  
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Phil Harwick is not bored anymore. After retiring a decade ago from a career as a firefighter in San Diego, Harwick found himself missing the adrenaline rush of the job.

The lifelong rodeo fan found it again organizing an amped-up Santa Maria Elks Rodeo in the span of just a few months.

In January, Harwick became the new president of Elks Recreation, Inc., which puts on the annual rodeo and parade and manages the Elks/Unocal Event Center where the rodeo is held.

Along with Harwick stepping up to the supervising role, a number of fresh faces have joined the Elks.

### TIME MACHINE: Nipomo event revisits decades



Copy of document found at www.NoNewWipTax.com

Cancer survivors walk the first lap during the Nipomo Relay for Life at Nipomo High School.

Phil Klein/Contributor

## Sewer plant upgrade nears halfway point

*By Mike Hodgson/Associate Editor*

Beyond the tree-lined embankment along Highway 101 south of Southland Street, crews are about halfway through a project aimed at protecting water quality and preparing for future growth.

Nipomo Community Services District is improving the Southland Wastewater Treatment Plant that has served the Olde Towne and an area just west of Highway 101 since 1986.

The first phase of the nearly \$14 million upgrade, most of which will be hidden below ground, will result in a much cleaner-operating plant, district officials said.

“The rebuild is not an increase of capacity, but it will make us much more capable of not exceeding our state water discharge limits,” said Michael LeBrun, NCSO general manager.

Under Central Coast Regional Water Quality Control Board regulations, the plant is permitted to operate at 900,000 gallons per day and is currently at that level.

But it’s also limited to discharging 300 milligrams per liter of certain pollutants, LeBrun said, and currently, it’s running at about 1,000 milligrams per liter.

The water board issued a notice of violation to the district in 2006 for exceeding its discharge limit, which prompted the NCSO board of directors to embark on the upgrade program.

“We were motivated to go beyond what the state is asking us to do in our discharge permit because, ultimately, we have a closed (water) loop up here on the Mesa,” LeBrun said.

A “closed loop” means water used in homes and businesses is processed at the treatment plant, then percolates down into the groundwater basin.

As it percolates, soils and natural microbial action remove any remaining contaminants, and the water is eventually pumped back out, starting the cycle all over again.

Since the Nipomo Mesa has no other source for potable water, LeBrun said the district wanted water discharged from the plant to be even cleaner than required.

Peter Sevcik, NCSO’s director of engineering and operations, said the existing plant treats sewage in four open ponds with single floating aerators.

Treated effluent is discharged to eight ponds, where the liquid percolates into the ground and solids, called sludge, dry out.

Sevcik said the new Parkson Biolac system will use one treatment pond — about half the size of one existing pond — and a submerged controllable multipoint aeration system.

A new pump, screens and grit removal system are being added upstream, and two clarifiers — 25-foot-deep concrete tanks — are being set into the ground downstream from the treatment pond.

Sevcik said solids separated in the clarifiers can be diverted back to the aerated pond to jump-start the aerobic and anaerobic treatment process as necessary or sent on to the percolation and thickening ponds.

Currently, the dried sludge can only be used to cover landfills, Sevcik said. But the new system will make it clean enough for composting.

The new system will require a computerized electrical control room — likely the upgrade's most visible component.

“We tried to automate it as much as possible,” Sevcik said, but a plant operator certified two grades higher than currently required and more hours of on-site monitoring will be needed.

But the upgrade also will save on energy costs.

Sevcik noted sewer plants operate 24 hours a day, seven days a week, so a 120-horsepower pump is constantly running.

The new plant will operate on only a 75-horsepower pump.

LeBrun said NCSD is considering installing photovoltaic cells where three existing treatment ponds will be filled in, which could make the plant electrically self-sufficient.

The upgrade also will leave the plant poised for expansion, Sevcik said.

In the future, an emergency overflow pond could be converted to a second treatment pond, pushing capacity to 1.8 million gallons per day, and a third pond could be added later.

“We’re set up to expand the plant at much lower cost than what we’re doing now,” Sevcik added.

LeBrun said the district's AA rating with Standard & Poors allowed NCSD to issue \$9.5 million in bonds, at low interest, secured with existing rates.

Cushman Contracting Corp. of Goleta has the \$10.2 million contract for the first phase, which is expected to be complete by summer 2014.

Posted Friday April 26, 2013



**2013 Website Traffic Summary**

Week	Visits	Unique Visitors	Pageviews	Pages/Visit	Avg. Visit Duration	Bounce Rate	% New Visits	Highest Traffic Day	Significant Actions During the Week Possibly Contributing to Traffic
12/31/12 - 1/6/13	300	250	696	2.32	0:02:01	60.33%	66.00%	Wed 1/2	
1/7/13 - 1/13/13	325	262	742	2.28	0:02:16	56.31%	62.15%	Thu 1/10	Board Meeting 1/9; 4 Press Releases (incl bill payment policy)
1/14/13 - 1/20/13	311	240	676	2.17	0:02:20	54.98%	55.63%	Fri 1/18	Adobe b&w convs ad 1/18
1/21/13 - 1/27/13	414	327	906	2.19	0:02:26	64.25%	56.76%	Tue 1/22, Wed 1/23	Board Meeting 1/23 3 Press Releases (incl New Water Svc) Adobe color convs ad 1/25
1/28/13 - 2/3/13	417	334	988	2.37	0:02:34	63.31%	62.35%	Thu 1/31	Adobe color convs ad 1/25
2/4/13 - 2/10/13	382	285	826	2.16	0:01:51	50.79%	54.19%	Wed 2/6	SWAEC Press Release
2/11/13 - 2/17/13	407	314	889	2.18	0:02:04	56.27%	54.30%	Wed 2/13	Board Meeting 2/13 KCOY On-Air Story 2/13 6 Press Releases (incl Supp Water, Trash, New Water Service)
2/18/13 - 2/24/13	521	381	1179	2.26	0:02:48	54.51%	55.85%	Wed 2/20	Newsletter Mailing (rcd 2/19) Adobe Manager's Column 2/22
2/25/13 - 3/3/13	470	319	1133	2.41	0:02:38	52.77%	52.34%	Fri 3/1	Board Meeting 2/27 KCOY On-Air Story 2/26 Press Release on Illegal Dumping
3/4/13 - 3/10/13	493	387	1233	2.5	0:02:19	49.29%	62.47%	Mon 3/4	Illegal Dumping newspaper articles
3/11/13 - 3/17/13	462	369	1147	2.48	0:02:08	46.75%	65.15%	Mon 3/11	Board Meeting 3/13 3 Press Releases (incl New Water Service and Bill Relief) Fix A Leak Week Ad in Adobe 3/15
3/18/13 - 3/24/13	474	390	1222	2.58	0:02:23	50.84%	64.35%	Wed 3/20	WWS Recruitment Fix A Leak Week Ad in Adobe 3/15 Fix A Leak Week Ad in Adobe 3/22
3/25/13 - 3/31/13	432	346	1115	2.58	0:02:33	49.07%	63.89%	Tue 3/26	WWS Recruitment Fix A Leak Week Ad in Adobe 3/22 Board Meeting 3/27 Manager's Column in Adobe 3/29
4/1/13 - 4/7/13	395	312	993	2.51	0:02:26	52.15%	58.23%	Fri 4/5	New Washer Rebate banners hung
4/8/13 - 4/14/13	353	256	892	2.53	0:02:51	51.56%	52.97%	Tue 4/9	Board Meeting 4/10 Clean-up Week ad in Adobe pub 4/12

**2013 Website Traffic Summary**

<b>Week</b>	<b>Visits</b>	<b>Unique Visitors</b>	<b>Pageviews</b>	<b>Pages/Visit</b>	<b>Avg. Visit Duration</b>	<b>Bounce Rate</b>	<b>% New Visits</b>	<b>Highest Traffic Day</b>	<b>Significant Actions During the Week Possibly Contributing to Traffic</b>
4/15/13 - 4/21/13	404	323	835	2.07	0:01:30	66.34%	61.39%	Fri 4/19	Clean-up Week ad in Adobe pub 4/19
4/22/13 - 4/28/13	431	331	834	1.94	0:01:47	63.81%	58.70%	Tue 4/23	Clean-up Week ad in Adobe pub 4/19 Board Meeting 4/24 3 Press Releases (incl Supp Water) SWWTF Story Manager's Column

### Website Traffic Summary 2013 Monthly Comparisons

2013	Visits	Chg from Prev Mo	Unique Visitors	Chg from Prev Mo	Page views	Chg from Prev Mo	Pages/ Visit	Chg from Prev Mo	Avg. Visit Duration	Chg from Prev Mo	Bounce Rate	Chg from Prev Mo	% New Visits	Chg from Prev Mo
December	1223		880		2898		2.37		0:02:21		51.76%		58.87%	
January	1623	32.71%	1165	32.39%	3741	29.09%	2.3	-2.95%	0:02:23	1.42%	60.14%	16.19%	60.63%	2.99%
February	1734	6.84%	1162	-0.26%	3855	3.05%	2.22	-3.48%	0:02:16	-4.90%	54.21%	-9.86%	55.02%	-9.25%
March	2023	16.67%	1456	25.30%	5086	31.93%	2.51	13.06%	0:02:24	5.88%	49.33%	-9.00%	62.78%	14.10%
April	1735	-14.24%	1194	-17.99%	3920	-22.93%	2.26	-9.96%	0:02:10	-9.72%	59.19%	19.99%	56.95%	-9.29%
May														
June														
July														
August														
September														
October														
November														
December														

