

TO: BOARD OF DIRECTORS
FROM: MICHAEL S. LEBRUN *MSL*
GENERAL MANAGER
DATE: NOVEMBER 8, 2013

**AGENDA ITEM
C
NOVEMBER 13, 2013**

PRESENTATIONS AND REPORTS

The following presentations and reports are scheduled:

- C-1) RECOGNIZE RETIRING BILLING CLERK KATHY BELTRAN FOR 23 YEARS OF SERVICE TO DISTRICT
Present Resolution of Appreciation
- C-2) UNVEIL FOUNDING DIRECTOR RECOGNITION PLAQUE
Unveil a brass plaque recognizing the vision of founding Board of Directors
- C-3) REPORT ON OCTOBER 23, 2013 REGULAR MEETING CLOSED SESSION
Announcement of actions, if any, taken in Closed Session
- C-4) DIRECTOR OF ENGINEERING AND OPERATIONS
RE: Summary of recent activities
- C-5) DIRECTORS' ANNOUNCEMENTS OF DISTRICT & COMMUNITY INTEREST AND REPORTS ON ATTENDANCE AT PUBLIC MEETINGS, TRAINING PROGRAMS, CONFERENCES, AND SEMINARS.
Receive Announcements and Reports from Directors
- C-6) RECEIVE PUBLIC COMMENT ON PRESENTATIONS AND REPORTS PRESENTED UNDER ITEM C AND BY MOTION RECEIVE AND FILE PRESENTATIONS AND REPORTS

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**AGENDA ITEM
C-1
NOVEMBER 13, 2013**

**RECOGNITION OF RETIRING BILLING CLERK KATHY BELTRAN FOR
TWENTY THREE YEARS OF DEDICATED AND EXCEPTIONAL
SERVICE**

ITEM

Recognize and commend retiring Billing Clerk Kathy Beltran for her twenty three years of service [RECOMMENDED ACTION: RECOGNIZE STAFF]

BACKGROUND

Ms. Beltran began her employment with the District on January 2, 1991 and has served the District with great dedication and professionalism ever since.

As Billing Clerk, Kathy generated, mailed, processed, and led the collections on over 2,000 customer accounts each month – managing more than 4,300 customer accounts in all. In carrying out her duties, Kathy necessarily was the most familiar staff person with all the District's most challenging customer accounts.

Kathy's attendance and punctuality were simply without compare throughout her career. A customer could count on seeing Kathy at 8:00 a.m. sharp ready to process a payment or answer a question. And at 4:29 that afternoon, Kathy would be just as ready – routinely staying 5 minutes late to make sure a customer question was answered or payment taken. In fact, throughout the day, Kathy is most often found at her desk, working on a task yet always ready to help a customer or coworker.

Kathy has provided a great example of dedication and commitment to the District and to customer service over the decades. The standards Kathy has set will be carried forward by staff in the decades ahead.

RECOMMENDATION

Staff recommends that your Board present the Resolution of commendation and otherwise recognize the outstanding service career of Ms. Beltran.

ATTACHMENT

- A. Resolution 2013-xxxx Beltran

NOVEMBER 13, 2013

ITEM C-1

ATTACHMENT A

**NIPOMO COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2013-1323**

**A RESOLUTION OF APPRECIATION TO
KATHY BELTRAN
FOR SERVICE TO THE NIPOMO COMMUNITY SERVICES DISTRICT**

WHEREAS, Kathy Beltran began her employment with the Nipomo Community Services District on January 2, 1991; and

WHEREAS, Kathy Beltran began her tenure with Nipomo Community Services District as a part-time billing clerk and soon became a full-time employee of the District; and

WHEREAS, Kathy has faithfully and dutifully served the Nipomo Community Services District for twenty-three (23) years; and

WHEREAS, Kathy brought a combination of competence, commitment, and compassion to the her job each day; and

WHEREAS, Kathy's work attendance and punctuality were exemplary throughout her career; and

WHEREAS, Kathy always considered fairness and equity to all customers in her work with any one customer; and

WHEREAS, through the decades Kathy maintained good working relationships with her colleagues and participated in training countless new customer service staff.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED that the Board of Directors of the Nipomo Community Services District expresses great appreciation and gratitude to Kathy Beltran for serving the District for the past twenty-three (23) years and wish her well in her retirement years.

The Board unanimously adopted the foregoing resolution on November 13, 2013.

James Harrison, President

Larry Vierheilig, Vice President

Dan A. Gaddis

Bob Blair

Craig Armstrong



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**UNVEIL PLAQUE RECOGNIZING THE DISTRICT'S
FOUNDING DIRECTORS**

ITEM

UNVEIL PLAQUE AND RECOGNIZE VISION OF THE FOUNDING BOARD OF DIRECTORS
[RECOMMENDED ACTION: UNVEIL PLAQUE]

BACKGROUND

At the direction of your Honorable Board, staff commissioned a brass plaque recognizing the District's founding Board of Directors for their vision hard work which resulted in the community enjoying safe and reliable drinking water since 1965.

RECOMMENDATION

Unveil plaque and recognize founding Directors.

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**OCTOBER 23, 2013 REGULAR MEETING
CLOSED SESSION REPORT**

ITEM

Announcement of actions, if any, taken during Closed Session at previous Board Meeting [NO ACTION REQUESTED]

BACKGROUND

The October 23, 2013 Regular Meeting Closed Session included:

1. CONFERENCE WITH DISTRICT LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC §54956.9 SMVWCD VS. NCSO (SANTA CLARA COUNTY CASE NO. CV 770214, SIXTH APPELLATE COURT CASE NO. H032750 AND ALL CONSOLIDATED CASES).
2. CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE §54956.9(a):
Existing litigation - 1 case: Mesa Community Alliance Vs. District, Case No. CV 130222
3. CONFERENCE WITH LEGAL COUNSEL RE: PENDING LITIGATION PURSUANT TO GC SECTION 54956.9; NCSO vs. County SLO, ET AL. (CASE #CV090010)

Staff will report on closed session action taken, if any.

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**DISTRICT DIRECTOR OF ENGINEERING AND OPERATIONS
SUMMARY OF ACTIVITIES**

ITEM

Report on recent engineering and operations activities [NO ACTION REQUESTED].

BACKGROUND

Director of Engineering and Operations, Peter Sevcik, will provide your Board with an update of activities.

RECOMMENDATION

Staff recommends that your Honorable Board receive the update and ask questions.