

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: APRIL 18, 2014

**AGENDA ITEM  
F  
APRIL 23, 2014**

**GENERAL MANAGER'S REPORT**

**ITEM**

Standing report to your Honorable Board -- *Period covered by this report is April 5, 2014 through April 18, 2014.*

**DISTRICT BUSINESS**

**Administrative**

- Drought continues throughout the State and region. The winter of 2013-2104 is on track to be one of the driest on record.
- The Nipomo Mesa Management Area groundwater basin levels are at their lowest recorded level in the forty-year record. The County of San Luis Obispo is scheduled to read area water well levels this month. Once this data is available the Nipomo Mesa Management Area Technical Group will calculate the 2014 Key Wells Index. It is widely expected that the Index will indicate Severe Water Shortage conditions for the area groundwater.
- The District's Supplemental Water Project, Phase 1 is under construction and on schedule for completion in July 2015. Phase 2 of the project will be pursued prior to the completion of Phase 1 if funding is available.
- The District continues to encourage all customers to **conserve water**. Annual average customer water use has declined steadily since the District implemented an inclining tiered water rate structure in 2011. However, customer demand last fall and this winter was higher than typical due to the lack of rainfall.
- Implementation of drought rates (premiums on top of existing rates) and/or water use restrictions may be necessary this summer if winter rain fall levels remain low.
- San Luis Obispo County maintains two rain gauges in the area. One is located at the District's Southland Wastewater Plant (Nipomo South) and one at the District's Tefft Street water storage site (Nipomo East). In the past two weeks, neither gauge registered any precipitation. The seasonal rain total for Nipomo South is 4.5-inches. Average for this gauge is 16-inches per year. The seasonal total for Nipomo East is 5.5-inches. Average seasonal rainfall total for Nipomo East is 18-inches.
- On April 7, the District issue a Will Serve for sewer service to a newly replaced mobile home in Galaxy Park.

**Safety Program**

- No accidents or incidents to report

**Connection Report**

Nipomo Community Services District  
 Water and Sewer Connections

**END OF MONTH CONNECTION REPORT 2014**

	DEC-13	JAN-14	FEB-14	MAR-14	APR-14	MAY-14	JUN-14
Water Connections (Total)	4312	4313	4313	4314			
Sewer Connections (Total)	3104	3104	3104	3105			
Meters turned off (Non-payment)	37	11	19	6			
Meters off (Vacant)	32	44	46	49			
Sewer Connections off (Vacant)	11	12	14	16			
New Water Connections	2	1	0	1			
New Sewer Connection	2	0	0	1			
Galaxy & PSHH at Orchard and Division Sewer Connections billed to the County	463	463	463	463			

**Public Outreach**

The following Public Outreach Program materials are provided:

- A summary of outreach and education activities
- Chamber of Commerce Chat, President's Message and Business Spotlight
- Update Wastewater Supervisor position flyer
- Water Meter Reading flyer
- Solid waste clean-up flyer
- Recent press releases and press release log
- District related news articles

**Other Items and News of Interest (Attachments to this Report)**

- San Luis Obispo County Board of Supervisors April 22, 2014 Meeting Agenda

**Meetings**

*Meetings Attended (telephonically or in person):*

- April 8, Outreach and Rate Consultants
- April 8, District Counsel
- April 9, Regular Board Meeting
- April 10, KSBY Interview
- April 10 & 17, Management Coordination
- April 11, Personnel Committee
- April 14, SLO County 4<sup>th</sup> District Supervisor, County Counsel, Directors of Public Works and Planning and Building
- April 14, Board Officers
- April 15, Blacklake HOA
- April 16, Public Outreach Assistant

*Meetings Scheduled:*

- *April 21, District Counsel and Special Counsel*
- *April 22, SLO Realtors – on water resources*
- *April 22, Water Resources Consultant*
- *April 22, Board President*
- *April 23, Regular Board Meeting*
- *April 24, Outreach and Rate Consultant*
- *April 24 & May 1, Management Coordination*
- *April 25, Board Officers*

**RECOMMENDATION**

Staff seeks direction and input from your Honorable Board

**ATTACHMENTS**

- A. District Outreach Materials
- B. SLO County Supervisors Agenda

APRIL 23, 2014

ITEM F

ATTACHMENT A

**NCS D Outreach Summary  
April 2014**

<b>Date Started</b>	<b>Outreach</b>	<b>Description</b>	<b>Status</b>	<b>Date Completed</b>
2/28/2014	Brochure	Creation of "Detecting Leaks" insert for "Water Meter" brochure	In Progress	
3/17/2014	Website Upgrade	Content archiving	In Progress	
3/20/2014	Manager's Column	Article 13 for Manager's Column in Adobe Press, pub date 3/28	Complete	3/24/2014
3/21/2014	Ad	Drought conservation 1/4 page ad in Adobe, pub date 3/28	Complete	3/26/2014
2/2/2014	Website Upgrade	"Production Phase" with website consultant	Complete	3/31/2014
3/27/2014	Press Release	"Nipomo Community Services District Taking Action to Address the Drought"	Complete	3/31/2014
3/28/2014	Drought Communications	Letter to all customers regarding the Water Shortage Response Plan; mail date 4/4/14	Complete	4/1/2014
4/1/2014	Drought Communications	Rates presentation meeting with Rauch	Complete	4/1/2014
3/28/2014	Chamber Spotlight	NCS D Spotlight in Nipomo Chamber's Newsletter	Complete	4/1/2014
3/31/2014	Website Upgrade	Transition to new servers; upgraded NCS D website went live 4/2/14	Complete	4/2/2014
3/24/2014	Bulletin Board	Update of lobby and Board room bulletin boards	Complete; Ongoing	4/3/2014
3/27/2014	Press Release	"Nipomo CSD Board of Directors Authorize Contract for Eureka Well Repair"	Complete	4/3/2014
4/1/2014	Public Hearing Notice	Notice of public hearing regarding water rate increase	In Progress	
4/2/2014	Press Release	"Nipomo CSD Launches New Customer-Friendly Website"	Complete	4/3/2014
8/19/2013	Brochure	Update of "Reading Water Meters" brochure	Complete	4/8/2014
	Recruitment Brochure	Recruitment brochure for Wastewater Supervisor/Chief Plant Operator	Complete	4/10/2014
4/3/2014	District Newsletter	2014 2nd quarter newsletter for May (late April) distribution	To Printing	
4/9/2014	Press Release	"Board Actions Address Water Shortage and Drought"	Complete	4/11/2014

**NCSO Outreach Summary  
April 2014**

<b>Date Started</b>	<b>Outreach</b>	<b>Description</b>	<b>Status</b>	<b>Date Completed</b>
4/11/2014	Press Release	"Nipomo CSD Receives Recognition for Accounting Excellence"	Complete	4/14/2014
4/7/2014	Bulletin Board	Update of lobby and Board room bulletin boards	Complete; Ongoing	4/14/2014
4/7/2014	Website Updates	Press Releases, reports, presentations, links	Complete; Ongoing	4/16/2014
4/14/2014	Ad	Clean-up Week 1/4 page ad in 4/18 Adobe	Complete	4/16/2014
4/17/2014	Manager's Column	Article 14 for Manager's Column in Adobe Press, pub date 4/26	In Progress	

Contact us at 805-929-1133 | www.ncsd.ca.gov | info@ncsd.ca.gov



148 S. Wilson Ave.  
PO Box 326  
Nipomo, CA 93444

### NIPOMO COMMUNITY SERVICES DISTRICT

#### BOARD

Craig Armstrong, *President*  
Jim Harrison, *Vice President*  
Larry Vierheilig, *Director*  
Dan A. Gaddis, *Director*  
Bob Blair, *Director*

#### STAFF

Michael S. LeBrun, *General Manager*  
Lisa Bognuda, *Finance Director*  
Peter Sevcik, *Director of Engineering and Operations*  
Jessica Matson, *Public Information Assistant*

Presorted Standard  
US Postage Paid  
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93401



### Important Information from Nipomo Community Services District • Issue 6

### You Are Invited to a Public Workshop

Tuesday, May 5th  
3:00 PM

Blacklake Club House  
1490 Golf Course Lane  
Nipomo

6:30 PM

Nipomo Community  
Services District Board Room  
148 South Wilson Street,  
Nipomo

### Learn more and provide input on Nipomo's water shortage and how the District is responding:

- Bringing in a New Supply of Supplemental Water
- Implementing a Water Shortage Response Plan

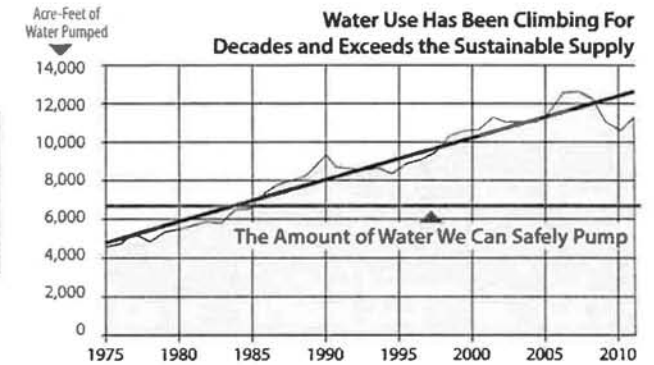
#### AND

- Evaluating Drought Rates to Reduce Water Demand

## Water Shortage Worsens—District's Plan to Deal With it

### Our Stressed Water Supply

Nipomo's sole source of water—the groundwater basin—has declined below sustainable levels. The current unprecedented drought is one important cause, but continued growth and increased water demand are additional long-term causes. Declining groundwater levels threaten to begin allowing ocean saltwater to infiltrate and contaminate our freshwater supply.



### Water Use Has Been Climbing Steadily Since the 1970s

Continued increases in water use is unsustainable and a threat to our water supply. See the inside pages for our plan to protect the basin and ensure long-term water supplies for our community.

## New Customer-Friendly Website

Nipomo CSD just launched its new and improved website

- It is more user-friendly
- Includes Online Bill Pay
- Provides easy access to board packets, reports, news, forms and more

Check it out at [www.ncsd.ca.gov](http://www.ncsd.ca.gov)

- If you have ideas or feedback, email us at [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov)



## The District Offers These Convenient Options for Bill Payment

**Online:** Click on the "Pay My Bill" option on the District's website.

**Mail:** Payments can be mailed to P.O. Box 326, Nipomo, CA 93444

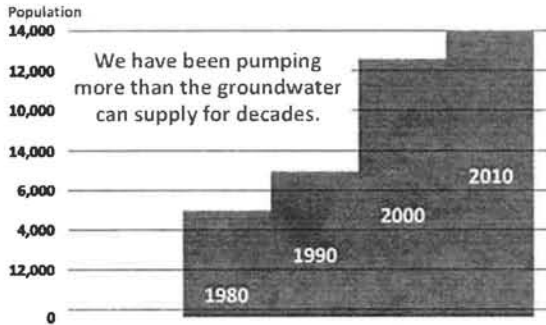
**Drop Box:** Checks or money orders can be placed in our drop box in the District's parking lot. The box is emptied daily Mon - Fri.

**Office:** Customers can pay in the office Mon - Fri 8:00am - 4:30pm except holidays

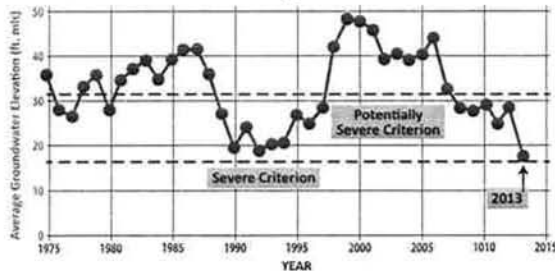
# YOUR DISTRICT'S PLAN TO ADDRESS NIPOMO'S WATER SHORTAGE

## Our Groundwater Supply Is In Trouble

Nipomo Mesa Population is Growing and Groundwater Supplies are Shrinking

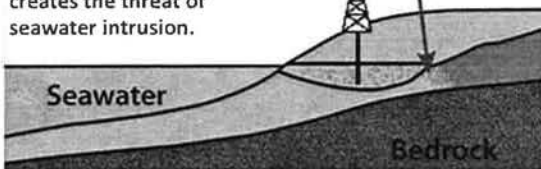


Last Year Groundwater Levels Nearly Fell to "Severe Level". This Year May Be Worse.



### Fresh/Seawater Interface

As groundwater levels fall below sea level it creates the threat of seawater intrusion.



## We Are Bringing New Water to Nipomo

A Long-Term Solution That Will Help to Balance Our Water Supply and Protect the Basin

The District has completed an agreement to buy water from Santa Maria. This is a new, supplemental supply that was previously unavailable.

### Construction is Underway for Delivery of Water in 2015

The District is currently building the needed facilities, and the project is on-schedule to be completed by summer 2015 when the first 650 acre-feet per year of water will start arriving.

### Phase I Underway With More Water to Come

The pipeline to bring in the supplemental water is sized to bring in the 2,500 acre-feet of water needed to balance the basin. Neighboring water agencies are sharing in the cost of the project and purchase of water.

### Supplemental Water Rates Starting Next Year

The District's rates are currently among the lowest in the region. But our low-cost groundwater supply is no longer enough. When supplemental water arrives in 2015, a supplemental charge must be added to pay for this needed new water source.

The amount needed to pay for Phase I Supplemental water will be about \$20 per month for the average water user once that water arrives in 2015.



## Water Shortage Response Plan & Proposed Drought Rates

This Plan Will Help Manage Water Supplies During Drought by Reducing Water Use to Match Water Availability

The District recently approved a Water Shortage Response Plan with the following features:

### 1. Five Escalating Drought Stages

This Plan is based on five escalating stages of drought. These stages are based on the court-mandated water use limits that are designed to protect the groundwater basin.

### 2. Targeted Water Use Reduction by Voluntary Conservation

As the drought stages escalate, the plan calls for increasing levels of voluntary conservation by customers. In higher stages, there are targeted reductions in overall water use designed to protect long-term groundwater supplies. At stages 3, 4 and 5 the targeted reductions are 30%, 50% and 60% respectively. The later stages represent extreme drought that has not occurred to-date.

### 3. Processing Permits for New Water Would Decrease—Then Stop

In stage 4 new water connections would only be made to existing commitments. In Stage 5 no new water service connections would be made.

### 4. Proposed Drought Rates May Be Implemented

To motivate customers to conserve water, the District is considering drought rates designed to signal customers to reduce water use should advance stages of drought be experienced. These rates would be based on the same five stages in the Drought Response Plan. In stages 3 through 5, the drought rates would be designed to motivate people to conserve increasing amounts of water, and also make up for the financial loss from reduced water sales.

### Timeline for Implementing the Water Shortage Response Plan

March - May	Public outreach on drought, supplemental water and drought response plan.
May	Learn Basin Status. The Court-appointed groundwater management group is expected to announce the groundwater condition. Since last year almost reached "Severe" drought condition, and this year conditions worsened, we expect "Severe Water Shortage" conditions and Stage 3 drought to be declared. This would call for a targeted 30% cutback in water use.
June	Likely 30% Conservation Cutbacks. Presumed 30% cutback in water supplies due to Stage 3 drought. District will seek to achieve cutback through voluntary conservation by customers.
May - October	Coordinate with Neighbors for Shared Conservation and Supplemental Water Responsibilities. Work with neighboring water suppliers to finalize agreements for them to purchase their share of supplemental water and institute similar conservation programs and rates. Work with the County to implement water resource management policies to protect the basin and fund purchase of new water supplies for any new development.





**Nipomo**  
CHAMBER OF  
COMMERCE

# THE CHAT



The mission of the Nipomo Chamber of Commerce is to promote the civic, economic, agricultural, educational, & social welfare of Nipomo.



**Nipomo Chamber  
President  
Richard Malvarose**

**Nipomo Chamber of  
Commerce**

**Email:**

**info@nipomochamber.org**

**239 W. Tefft St.  
Nipomo, CA 93444  
805/929-1583  
Fax: 805/929-5835**

**Amber Wilson  
Executive Director**

## President's Message:

From my foxhole:

Have you noticed that most parts of our community are cleaner lately? It's because they are and it's no accident. A little over a year ago the Chamber of Commerce approached NCSW with a proposal to utilize a portion of the Solid Waste Funds at their disposal. A grant was issued to the Chamber allowing us to hire the great folks at The Achievement House in San Luis Obispo. For those not familiar with Achievement House they are a 501c 3 non-profit agency serving the vocational and community living needs of persons with developmental disabilities in San Luis Obispo county. They provide an array of vocational services and programs to assist individuals in developing appropriate workplace skills and behaviors so as to enhance individual productivity, independence, and community integration. On an as needed basis their workers come out in force to clean the main traffic corridors in Nipomo of trash and other debris. They have also been sent to other areas of specific interest primarily from input provided by members of our community. The chamber was recently granted funding for another year to ensure that this great program will continue.

A future clean up program we are moving forward with is the Adopt A Highway program sponsored by Cal Trans. In the near future expect to see the Chamber sponsoring the section of HWY 101 on either side of the Tefft exits.



Richard Malvarose, President

*The Central Coast Starts Here!*

## INSIDE THE CHAT

- 1 President's Message
- 2 Business Spotlight
- 3 New Members!
- 4 News You Can Use
- 5 Community Opportunities
- 6 Members' Advertising
- 8 Chamber Flyer
- 9 Advertising in The Chat
- 10 Community Flyers
- 13 Meet Our Ambassadors

## President's Circle



Rabobank



## Major Sponsors



Rotary Club  
of Nipomo



HEALING  
TOUGH



NIPOMO  
REAL ESTATE  
A Full Service  
Real Estate Company  
805.929.4970



Trilogy  
at Monarch Dunes



Santa Maria  
Refinery



Coast Hills  
FEDERAL CREDIT UNION



NIPOMO  
ANTIQUE EMPORIUM

## BUSINESS SPOTLIGHT

### Nipomo Community Services District



#### Nipomo Community Services District: The Most Local of Local Governments

Our name tells the story of who we are:

**COMMUNITY: Formed by Local Citizens to Serve the Community.**

Fifty years ago, local citizens voted to form a new local government to provide essential services following an outbreak of typhoid caused by sewage that was contaminating private wells.

**SERVICES. We Provide Fundamental Services** that our community cannot function without: water service, wastewater collection and treatment, garbage service, as well as more focused services like street lighting to localized areas.

**DISTRICT. We Are Owned by and Exist Only to Serve our Customers.** We are a public agency so our customer/owners elect Board members from the community to represent them and oversee the District. Each service we provide is accounted for separately. Only the customers who receive a service pay for that service. We don't earn a profit.

**How Your Local Community Services District is Responding to the Current Drought.** Nipomo's sole source of water—the groundwater basin—has declined below sustainable levels. The unprecedented drought is one cause, and continued growth and increased water demand are additional causes. Declining groundwater levels threaten to begin allowing ocean saltwater to infiltrate and contaminate our freshwater supply and permanently damage our aquifer. Here is what we are doing about it:

The District has succeeded in obtaining supplemental water supplies and is constructing essential, but costly facilities to bring that water to our community. Construction is already underway and new water supplies will begin to be available starting next year. This long-term investment will benefit the community for decades to come.

The District is developing a Water Shortage Response Plan and associated drought rates to motivate customers to reduce water use. These rates are still being developed.

The District is collaborating with others: neighboring water suppliers, the County and the court to ensure an effective and coordinated basin-wide drought response that everyone using area groundwater participates in.

**We are a Public Agency But We Run Like a Private Business.** We were recently awarded a Certificate for Excellence in Financial Reporting by the Government Finance Officers Association of the United States and Canada. This is the highest form of recognition in the area of governmental accounting and financial reporting; we believe that we are the first Community Services District in the County to receive this recognition. We pride ourselves on being lean and effective like a private business.

Michael S. LeBrun, General Manager  
Nipomo Community Services District  
[mlebrun@ncsd.ca.gov](mailto:mlebrun@ncsd.ca.gov)  
148 South Wilson St.  
Nipomo, CA 93444

#### THE TOWN OF NIPOMO

*Nipomo is located in southern San Luis Obispo County on the Central Coast of California approximately halfway between Los Angeles and San Francisco. The area enjoys a mild climate throughout the year with temperatures rarely reaching the 30's or 80's. Highway congestion/commute traffic is virtually unheard of. There is a diversity of property types in the area from standard tract homes, to golf course homes, to homes on acreage with equestrian facilities. There is convenient access to beaches (Pismo Beach, Shell Beach, and the Oceano Dunes State Vehicle Recreation area are all within 5 miles of Nipomo), hiking trails and other recreational opportunities. There are over seventy holes of golf between the three public courses in the immediate area. Nipomo is*



*unincorporated and maintains a small town atmosphere. The public school district (Lucia Mar Unified) is highly regarded. Nipomo High School is just ten-years new. A full array of youth sports activities are offered through school and independent programs making Nipomo an excellent place to raise your family.*

#### THE DISTRICT

*Nipomo Community Services District is an independent special district formed in 1965. The District is governed by a five-member elected Board of Directors. The District is financially sound with nearly 100% of its income generated from customer rates and charges.*

*There are 17 staff positions at the District making for a true teamwork-oriented staff where everyone knows everyone and a commitment to professionalism is shared by all. The District's elected Board has a track record of supporting staff with competitive compensation and necessary equipment and facilities upgrades making Nipomo Community Services District an outstanding career opportunity.*

Nipomo Community Services  
District  
148 South Wilson Street  
PO Box 326  
Nipomo, CA 93444

Phone: 805-929-1133  
Fax: 805-929-1932  
E-mail: [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov)



Nipomo Community  
Services District

*invites you to apply  
for the position of*

**Wastewater  
Supervisor/  
Chief Plant  
Operator**

**Filing Deadline:  
May 23, 2014  
4:00 PM**



## WASTEWATER SUPERVISOR/ CHIEF PLANT OPERATOR

### Salary

\$67,032 to \$81,480 annually + benefits  
Non-Exempt position

### About the Position

Under general supervision of the Director of Engineering and Operations, plans, schedules, assigns, and reviews the work of assigned wastewater operations staff within the Engineering and Operations Department. Plans, schedules, assigns, coordinates, monitors, and provides technical input for assigned wastewater system maintenance, construction, and repair projects, and other special programs. Performs a variety of technical tasks relative to the operation, maintenance and repair of District wastewater treatment facilities and wastewater collection systems.

### KEY RESPONSIBILITIES

Oversee daily operation and maintenance of a newly constructed 0.9 MGD wastewater treatment facility, a 0.2 MGD wastewater treatment facility and 13 sanitary sewer lift stations including supervision of 3 treatment plant operators and 2 utility workers.

Ensure regulatory compliance of both wastewater facilities and prepare required regulatory reports.

Develop weekly work schedules and priorities.

### CURRENT PROJECTS



### QUALIFICATIONS

#### Education and Experience

Equivalent to the completion of the twelfth (12<sup>th</sup>) grade and four (4) years of progressive field experience in the operation and maintenance of wastewater collection and treatment facilities.

#### License

Must possess a Grade III Wastewater Treatment Operator Certificate issued by California State Water Resources Control Board.

Must possess a valid California Class "C" driver's license and have and maintain a satisfactory driving record and be insurable to operate District vehicles.

### BENEFITS

- Health: District pays 100% of premiums for employee and dependents.
- Dental and Vision: District pays 100% of premiums for employee and dependents.
- CalPERS Retirement:
  - New Member: 2% @ 62, 3 year average final compensation formula. Employee pays 6.5%.
  - Classic Member: (Tier II) 3% @ 60, 3 year average final compensation formula. Employee pays 8% contribution.
- Survivor Benefit: Employee is required to contribute \$2.00 per month.
- Section 457 Deferred Compensation Plan is available. District does not contribute on the employee's behalf.
- 10 days of vacation first 5 years and increases to 20 days after 10 years.
- 12 paid holidays per year.
- Sick leave accrued at 8 hours per month.

### SELECTION

All applicants are required to complete and submit a District employment application by 4:00 PM on May 23, 2014, including a current DMV printout, and California Grade 3 Wastewater Operator Certificate at the Nipomo Community Services District Office, 148 South Wilson Street, Nipomo, CA 93444. Applications are available at the District's Office or at the District's web site at [www.ncsd.ca.gov](http://www.ncsd.ca.gov). The most qualified candidates will be selected to take a written exam and appear before a panel for an oral exam.



Example of a District water meter

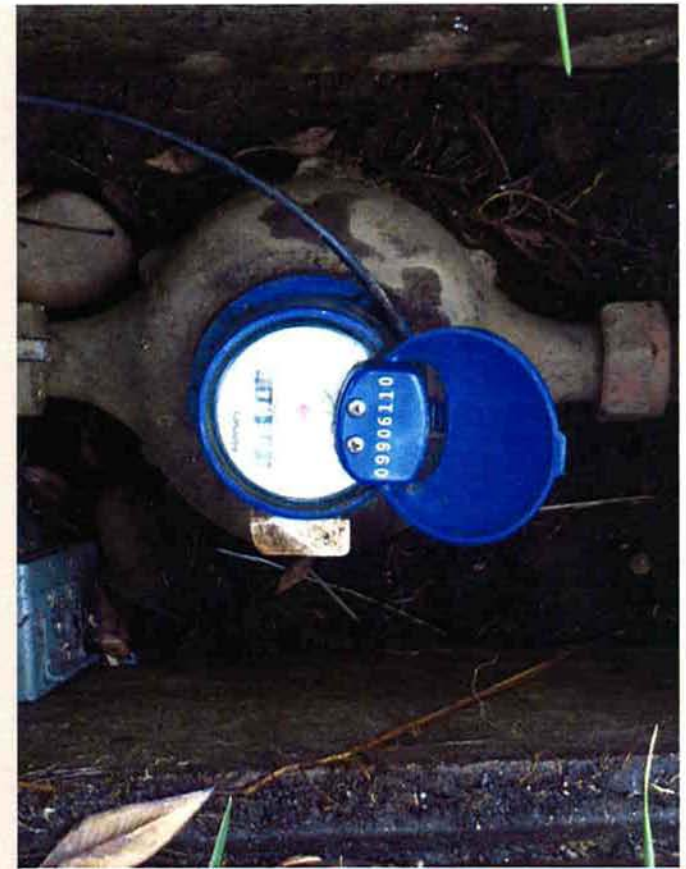
Water meters can be an effective tool for understanding and monitoring your water use and detecting leaks.

After you read this information, you will be able to use the meter to determine if you have a water leak, measure the amount of water leaking, and monitor your overall water use.

## Visit Us Online!

*The Nipomo Community Services District's website offers helpful tips on reading meters and detecting leaks.*

*Visit our "Resources" page at [www.ncsd.ca.gov](http://www.ncsd.ca.gov)*



For more information, contact us at  
**805-929-1133**  
or [info@ncsd.ca.gov](mailto:info@ncsd.ca.gov)



<<< See inside for steps on how to read and utilize water meters.

April 2014

148 S. Wilson Street  
Nipomo, CA 93444



**NIPOMO COMMUNITY SERVICES DISTRICT**



**NIPOMO COMMUNITY SERVICES DISTRICT**

# Water Meters as a Tool

The District installs and maintains a water meter at every customer connection point to the water system.

The District reads meters every two-months for billing purposes.

Customers can use this same meter as an accurate tool for measuring water use and detecting leaks.

## Tracking Your Water Use >>>

You can track your water use by reading the meter from time to time (weekly for example) and calculating how much water was used during the period. You can read the water meter before and after irrigation and measure exactly what is being used and where.

## Detecting Leaks >>>

Meters have a small 'tell-tale' triangle on the meter face (see below) that will move if the slightest of flow is present. Turn all your water- using appliances and valves off. If this triangle is still moving, all your water is NOT off and you have a leak. Now you can begin finding the leak.

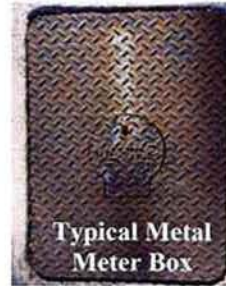
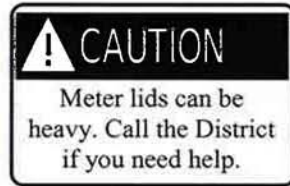


Note:  
Always use caution when accessing the water meter. If you need help, contact the District at 929-1133.

# Reading Water Meters - As Easy as 1-2-3

## 1. Raise the meter lid and open the meter dial cover >>>

Carefully raise the lid and move it out of the way. The District has different types of meter boxes depending on the location of the meter. Typical meter boxes are either concrete or metal. See below. A meter dial cover covers the face of the meter. To read the digits, raise the cover and locate the dial.



## 2. Read the digits >>>

The dial will have a row of numbers similar to a car odometer, a sweep hand, and a 'tell-tale' triangle. Meter faces vary. A typical meter is shown below.

Furthest right on the row of numbers are white numbers on a black background. These record 1's and 10's of cubic feet. Each time the sweep hand goes full circle, 1 cubic foot of water passes through the meter and the farthest right number increases by one.

Note: 1 cubic foot = 7.48 gallons of water.

Numbers change to black on a white background as you move left on the dial. The first row of black numbers on white background (from the right) measures 100's of cubic feet. Example read:



Record ALL numbers on the dial;  
this is Read #1 (514828).

Run some irrigation and/or wait a week.  
Record ALL the numbers again;  
this is Read #2 (515313).



Subtract Read #1 from Read #2 (515313-514828); this equals the cubic feet used (485). Multiply this number by 7.48 to get gallons used (3,627).

## 3. Close meter dial cover and replace the meter lid >>>

Once finished reading the meter, close the meter dial cover. Carefully replace the meter lid and make sure the lid is secure.

### Meter Reads and Billing:

Water meters register in cubic feet, but the District bills in 100 cubic feet increments, or 'units.' Based on the example above, the customer would be billed for 5 'units' of water: (485 cubic feet+100=4.85 or rounded to 5 units)

7.48 gallons = 1 cubic foot      748 gallons = 100 cubic feet = 1 unit of water for billing purposes

In a two-month billing cycle, the average District customer uses 36 units of water which equates to approximately 27,000 gallons of water (36 units x 748 gallons). The District sells 1 unit of water (748 gallons) for about \$3 which works out to be about 120¢ per gallon.

# Clean~Up Week

## April 21 – 25, 2014

### Rules & Regulations

#### CLEAN-UP WEEK

A community service provided **free** to single family residential customers of South County Sanitary Service.

#### ON THE CURB

Place your Clean-Up Week garbage on the curb no later than 6:00am on your regular garbage collection day. Don't block your waste wheelers, we still run automated trucks.

#### CONTAINER NOTES

Clean-Up Week garbage may be placed in standard trash cans or tied into bundles.

#### MORE CONTAINER NOTES

Standard trash containers will be emptied and left on the curb. Boxes and plastic bags will be taken away with your garbage. If you want your non-standard containers left behind, **please mark or place a note on them.**

#### CONTAINER SIZE

Containers or bundles of garbage must weigh 75 pounds or less and must measure four feet or less in overall length. **No hazardous materials will be taken.**

Garbage, greenwaste, & recycling combined for 12 cans, bags, or bundles **plus your waste wheelers.** Excess garbage will be left on the curb.

TWELVE standard trash cans (32 gallons each) **OR** the equivalent in bags, boxes, or bundles. Each not to exceed 75 pounds and four feet in length

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The following special prices are valid only during Clean-Up Week **Items must be on the curb to qualify for these special prices. You must call one week before your collection day.**

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2014**

Date of PR	Title	Date Sent to Media	Date Placed On Website	Media Pub	Date PR Published	Media Published	Date PR Published	Media Published	Date PR Published	Media Published	Date PR Published
1/22/2014	NCSO Board of Directors Review SLO County Resource Management System	1/24/2014	1/24/2014								
1/22/2014	NCSO Director of Engineering and Operations Summarizes a Busy Year	1/24/2014	1/24/2014	SM Times	1/29/2014	Adobe	1/31/2014				
1/22/2014	NCSO Board of Directors Accept Completion of Supplemental Water Project Phase 1	1/24/2014	1/24/2014	SM Times	1/29/2014	Adobe	1/31/2014				
3/3/2014	January Water Demand up Significantly over 2013	3/4/2014	3/4/2014	SM Times	3/5/2014	Adobe	3/7/2014				
3/26/2014	Nipomo CSD Board of Directors Authorize Contract for Eureka Well Repair	4/3/2014	4/3/2014								
3/27/2014	Nipomo Community Services District Taking Action to Address the Drought	3/31/2014	4/3/2014	Sun	4/3/2014	Adobe	4/4/2014				
4/2/2014	Nipomo CSD Launches New Customer-Friendly Website	4/3/2014	4/3/2014								
4/11/2014	Board Actions Address Water Shortage and Drought	4/11/2014	4/16/2014	Tribune	4/9/2014	KSBY	4/10/2014				



**Press Release Log  
2014**

Date of PR	Title	Date Sent to Media	Date Placed On Website	Media Pub	Date PR Published	Media Published	Date PR Published	Media Published	Date PR Published	Media Published	Date PR Published
4/11/2014	Nipomo CSD Receives Recognition for Accounting Excellence	4/14/2014	4/16/2014								

**FOR IMMEDIATE RELEASE**

Date: April 11, 2014  
Contact: Michael S. LeBrun, General Manager  
Nipomo Community Services District  
148 S. Wilson St., Nipomo, CA 93444  
Phone: (805) 929-1133 – Email: mlebrun@ncsd.ca.gov



**Board Actions Address Water Shortage and Drought**

At its regularly scheduled meeting on April 9, 2014, the Nipomo Community Services District Board of Directors took three steps to address the long-term groundwater decline which has been made worse by the current drought.

First, after hearing public comments, the Board unanimously approved a resolution adopting a Water Shortage Response Plan. This Plan is based on five escalating stages of drought. In the higher stages, there are targeted reductions in water use designed to protect the long-term groundwater supplies. As the stages escalate, the plan calls for increasing levels of voluntary conservation by customers. It also defines how the District will suspend processing requests for new water service in advanced stages of drought.

Second, to motivate customers to conserve water, the District is proposing special drought rates designed to signal customers to reduce water use should advanced stages of drought be experienced. The Board reviewed these rates, which are proposed to be based on the same five stages in the Drought Response Plan. In stages three through five, the drought rates are proposed to motivate people to conserve increasing amounts of water, and also make up for the financial loss from reduced water sales.

General Manager, Michal LeBrun pointed out that, "The escalating rates approach lowers impacts on customers who are already conserving. Those who use less, pay less."

Third, the District has succeeded in obtaining supplemental water supplies and is constructing essential, but costly facilities to bring that water to our community. Delivery of supplemental water is planned for summer 2015. At the April 9 meeting, the Board of Directors reviewed a Supplemental Water Charge that is proposed to be levied when the new supply becomes available.

Taken together, the drought response plan, proposed drought rates, and the new supplemental water supply and proposed charges form a comprehensive response to the current water shortage situation both in the near term and the long run.

Details of the proposed drought rates and supplemental rates are still being developed. The Board is scheduled to receive a presentation outlining the proposed rates at its next Regular Board Meeting on April 23<sup>rd</sup> at 9 AM in the District Board Room, 148 South Wilson, Nipomo. Additionally, Public Workshops to discuss the rates are scheduled to be held the week of May 5<sup>th</sup>.

For more information, please contact the Nipomo Community Services District at 929-1133 or visit [www.ncsd.ca.gov](http://www.ncsd.ca.gov).

###

**Established in 1965 to meet the health and sanitation needs of the local community, Nipomo Community Services is pleased to provide a wide variety of services throughout its district including the provision of water, sewer, and waste management services as well as lighting and drainage in limited areas. The mission of Nipomo Community Services District is: Provide our customers with reliable, quality, and cost-effective services now and in the future.**

**FOR IMMEDIATE RELEASE**

Date: April 11, 2014  
Contact: Michael S. LeBrun, General Manager  
Nipomo Community Services District  
148 S. Wilson St., Nipomo, CA 93444  
Phone: (805) 929-1133 – Email: mlebrun@ncsd.ca.gov



**NIPOMO CSD RECEIVES RECOGNITION FOR ACCOUNTING EXCELLENCE**

On March 28, the Government Finance Officers Association notified Nipomo CSD that the District's annual financial report (audit) for 2012-2013 qualified for the Association's Achievement of Excellence in Financial Reporting.

The Association also specifically recognized District Finance Director and 22-year District employee, Ms. Lisa Bognuda with an Award of Financial Reporting Achievement for her instrumental role in the District achieving a level of accounting excellence.

"We are a local public agency, but we pride ourselves on operating like a private business", said General Manager Michael LeBrun. We have a small staff that works hard to be lean, responsive and effective like the best run companies, and this award recognizes that."

This is the first year the District applied for consideration under the Association's program. Nipomo is the first special district in the County to receive this level of recognition on its annual audit. In being so recognized, the District joins less than fifty special districts state-wide—most of which are much larger organizations.

Ms. Bognuda holds a degree in Business from Cal Poly San Luis Obispo and is a lifelong resident of the Central Coast.

For more information, please contact the Nipomo Community Services District at 929-1133 or visit [www.ncsd.ca.gov](http://www.ncsd.ca.gov).

###

**Established in 1965 to meet the health and sanitation needs of the local community, Nipomo Community Services is pleased to provide a wide variety of services throughout its district including the provision of water, sewer, and waste management services as well as lighting and drainage in limited areas. The mission of Nipomo Community Services District is: Provide our customers with reliable, quality, and cost-effective services now and in the future.**

## Nipomo CSD grappling with water shortage

By April Charlton/[acharlton@theadobepress.com](mailto:acharlton@theadobepress.com)

The Nipomo Community Services District plans on continuing to take aggressive steps, including a possible charge to existing rates, to deal with a rapidly depleting groundwater basin.

Nipomo CSD relies solely on groundwater to meet the rural community's demand for the wet stuff, and to meet those needs the water purveyor had to pump 60 percent more in January than it did during the previous year.

At its meeting late last month, NCSD directors reviewed a draft Water Shortage Response Plan that addresses the depletion of the groundwater basin caused by decades of overpumping across the region as well as the state's record-setting drought, said NCSD General Manager Michael LeBrun.

"We've been saying, and so has everyone else, that overpumping (of the groundwater basin) has been occurring for the last 10 or 20 years," LeBrun said. "Now we have a drought and the situation is being exacerbated."

This year's pumping increase represents an average of 6.3 acre-feet per day of water being pulled from the basin by the NCSD, something the already stressed aquifer can't sustain for any length of time.

An acre-foot is about 326,000 gallons, or the amount generally considered needed to supply four to 10 people a year with water.

The NCSD shares the massive aquifer with other three water purveyors — Golden State Water, Woodlands Mutual Water and Rural Water companies. The basin also serves users — commercial, residential and agricultural — in southern San Luis Obispo and northern Santa Barbara counties. This year's levels in the aquifer have been at their lowest measurement since 1975.

"We have to significantly reduce the amount of groundwater we are pumping," LeBrun said.

When the district directors meet Wednesday, April 9, the board is expected to adopt the draft water response plan that provides a range of alternative actions — possibly not issuing any new will-serve letters until more water is on tap — the NCSD can take in response to water emergencies.

The NCSD has contracted with Santa Maria to purchase a share of the city's state water and is in the process of constructing a multimillion-dollar pipeline to bring the water north. The new water supply is expected to be available starting next year.

During the April 9 meeting, district directors also are expected to begin discussing adding an across-the-board charge to all four tiers of water rates in

Nipomo in the hopes that customers will reduce their water use, LeBrun said.

“We have to do all we can to conserve water,” he said.

The new charges — a premium that would be added to existing rates — are proposed to be based on a set of five escalating drought stages.

At each higher stage, the premium would increase to encourage people to conserve the amount of water they use and also make up for the financial loss by the district from reduced water sales due to higher costs, LeBrun said.

The NCSD serves about 12,000 people and 40 businesses and has been operating under a “Stage 2,” meaning a potentially severe water shortage exists, water condition for the past several years.

If the proposed water rate premium is approved, LeBrun said it would likely become effective toward the end of June or beginning of July.

The NCSD board of directors meets at 9 a.m. at 148 S. Wilson St. For more information, call the district at 929-1133 or visit [www.ncsd.ca.gov](http://www.ncsd.ca.gov).

Posted Friday April 4, 2014

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### South County Beat

## Gathering spot is in the works in Nipomo

By Cynthia Lambert

[clambert@thetribunenews.com](mailto:clambert@thetribunenews.com) April 8, 2014 Updated 18 hours ago

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Plans for a small park named for one of the founding members of the Nipomo Community Services District are moving ahead, with just enough space for a small veterans' memorial, a marker honoring Dorothea Lange's "Migrant Mother" photo and a gazebo.

Kathy Kubiak, longtime president of the Olde Towne Nipomo Association, is now seeking donations to develop the approximately 0.68-acre Jim O. Miller Memorial Park at West Tefft and Carrillo streets.

Kubiak anticipates it will cost at least \$200,000 to finish designing and building the "town-center park," described as a little gathering spot for the community where concerts could be performed at the gazebo. The park will be landscaped, she said, with a mixture of grasses and drought-tolerant plants.

"Once it's designed, we will also have to find donations of materials, including piping for irrigating plants," Kubiak said. "In two to three years, we'll see this park to fruition."

She said the association is working with Paul Martin Lester, a professor at Cal State Fullerton, to seek grant funding to create a marker recognizing the famous photo Lange took of Florence Owens Thompson and her children in February or March of 1936 in Nipomo.

Fundraising for the veterans' memorial will be handled by the Veterans of Foreign Wars-Nipomo, she said. The plans for the park predate the Olde Towne Nipomo Association, which was formed about 20 years ago to improve the historic downtown area of Nipomo between Thompson Avenue and the railroad tracks that paralleled Carrillo Street and Nipomo Creek.

The Nipomo Community Services District pursued the park's creation about five years ago, but plans stalled after residents voted against an assessment district to pay for maintenance. After that, the Olde Towne Nipomo Association took the lead. The location of the park has changed slightly from the northeast corner of Tefft and Carrillo streets to the south side of West Tefft Street after sampling found the soil was contaminated by a leaking oil pipeline and heavy metals.

The contamination was likely caused by deterioration of an old railroad warehouse that was demolished in the 1950s, according to county officials.

The community services district on Wednesday will consider waiving service charges and fees for the park. Several fundraising barbecues are planned to raise money for the park April 13, May 18, June 22, July 20, Aug. 17, Sept. 21 and Oct. 19.

All will be held from 11 a.m. to 3 p.m. in the Miner's parking lot at 553 W. Tefft St. For information and a sketch of the park, go to [www.facebook.com/OldeTowneNipomo](http://www.facebook.com/OldeTowneNipomo).

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### Join The Conversation

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## Nipomo water rates could rise to pay for new pipeline and drought effects

By Cynthia Lambert

[clambert@thetribunenews.com](mailto:clambert@thetribunenews.com) April 9, 2014

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Residents who live within the Nipomo Community Services District boundaries could face higher water rates if a severe drought condition is declared.

Customers in the Nipomo district — which includes about 12,000 people and 40 businesses — may also see their bills rise in order to pay for water coming to the community through a pipeline from Santa Maria.

The Nipomo district board on Wednesday received information on the proposed rate increases but will formally consider them May 14. After that, residents would have a chance to protest the increases, with a public hearing tentatively scheduled for July 9.

In addition, the board approved a water shortage response plan that outlines specific actions the district could take if the groundwater basin falls to extremely low levels or there's evidence of seawater intrusion.

A few board members and local residents worried about how the increases would affect community members living on a fixed income. Another underlying concern remains whether other water users on the Mesa, including other large water purveyors, are going to take similar steps to prompt their customers to conserve.

"Nipomo does not have a water shortage problem; the entire mesa has a water shortage problem," resident Dan Hall wrote in comments submitted to the board. "As with the North County, this is a county problem, and solutions for conserving water need to be shared by all parties, including the users of rural wells."

Nipomo residents have one source of water: an enormous underground aquifer that serves parts of southern San Luis Obispo and northern Santa Barbara counties. Besides Nipomo district residents, other users on the Nipomo Mesa include water purveyors Golden State Water Co., Rural Water Co. and Woodlands Mutual Water Co.; the Phillips 66 oil refinery; and about 1,000 private wells.

Last year, wells in the area dropped to their lowest level on record. An update on the status of the basin is expected in May.

"I hope the intent and goal here is collaboration with neighboring supplies so they work in concert with us," said resident Ed Eby, a former district board member. "If we raise our rates, they raise theirs."

Nipomo district customers are in the midst of annual rollout of rate increases approved in 2011, with water rates scheduled to increase 9.5 percent this November and in November 2015.

Whatever action the board takes on additional rate hikes would be on top of the existing increases, officials said. The drought-related rate increases could be put into effect only after a severe water shortage condition is declared; they were described as one tool the board could use to reduce its groundwater pumping.

The board chose to reduce water use through rate increases, not mandatory conservation. The district would urge customers to conserve, but would not impose mandatory measures, which can be costly to



enforce, district general manager Michael LeBrun said.

The average customer currently uses nearly 27,000 gallons of water every two months and pays \$108.99. Under the proposed rates, that customer would pay \$163.23 if a more advanced drought condition were declared (called Stage 3).

The district has been operating under a Stage 2 condition since spring 2008, meaning that a potentially severe water shortage exists. The board also discussed charging a fixed fee of \$39.79 to pay for the cost of supplemental water that it's agreed to purchase from Santa Maria.

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## Join The Conversation

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Apr 10, 2014 6:58 PM by **April Hansen, KSBY**

## Nipomo water rates set to rise in 2015

Residents in Nipomo will see a rise in their water bills starting next year. The Nipomo Community Services District says the water supply is severely low, so supplemental water will be brought in to help Nipomo. Nipomo has signed an agreement with the City of Santa Maria to build a water pipeline connecting the two cities. Nipomo residents received a letter in the mail saying there will be an increase of about \$20 per month to pay for the extra water and if the drought continues, conservation rates may also go up. "To reduce our demand on groundwater, we have to reduce our customers' demand for that water and then where the rates come in place," said Community Services District General Manager Michael LeBrun. LeBrun says the Nipomo Mesa has been overpumped for years, so the issue needs to be addressed now. "What we are attempting to do is preserve the health of our water basin over the long term, so that it is always there and available to us for supply going forward," said LeBrun. So, residents and the agriculture community will have to pay more. "When we begin to deliver that water in July 2015 there will be a rate that will be applied to customer bills at that time to pay for the purchase of the water," said LeBrun. Some residents are not happy with an increase. Robert I. said on Facebook, "The correct question is, how we can conserve enough water to prevent spending more to bring in a new source?" Roland B. said, "Recycle the water." "The groundwater is the cheapest source of water supply and that's why we often hear in communities that it is overpumped and sometimes that basin is damaged and they lose the groundwater supply," said LeBrun. He says everyone who lives in Nipomo will have to pitch in to bring in the extra water, but they want to keep the rates low for the low water users. "If you are already conserving and doing your best and you have a well below water use you are not going to be asked to pay more," said LeBrun. Phase 1 of pipeline construction is underway right now. It is a \$30 million project. The Nipomo Community Services District approved the supplemental water rates at its last meeting.

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## Water plan makes no sense

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To the Editor:

I sure wish someone out there could tell me why it is so important to overbuild our area and run out of water. The state said that they promised to deliver zero water to counties, NCS (Nipomo Community Services District) still is pushing a pipeline for more water from Santa Maria, who we share the aquifer with, if the state is not delivering water to Santa Maria, then they just are selling us overpriced water from our own aquifer, pumped from a new pipeline.

This makes no sense, unless we are trying to add homes in non-drought years, regardless of the consequences of future drought.

This seems misleading to call it supplemental water when we can't count on it in a shortage. It's some kind of crazy, irresponsible planning, but maybe we are counting on global warming to kick in and flood a bunch of low-lying communities, and after those people leave there will be enough water for the rest of us.

Just reimagine Oceano. Dig a big channel, sort of a "back bay, Adventure sail port." Who doesn't want a home on the bay with their own dock? Who knows what the future will bring? We could kick out ConocoPhillips and make that the Nipomo dunes access. Oceano won't mind, because it will be the back bay, and the billionaires won't want all that off-road riff-raff around anyhow.

How's that for fantastic planning?

Sue Barrackman

Nipomo

Posted Friday April 11, 2014


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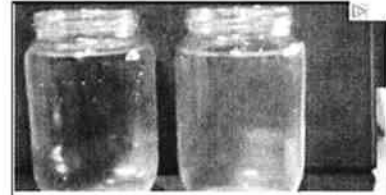
Image Verification: (Case sensitive)   
 

### Discussion

1 comment(s)

**Jerry wrote on Apr 12, 2014 11:40 AM:**

" Couldn't agree more.....If the aquifer cannot sustain our current water usage, why pull more of it at a higher price from Santa Maria, and why keep approving new connections? I guess you have to follow the convoluted money trail."



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APRIL 23, 2014

ITEM F

ATTACHMENT B

# AGENDA

Dan Buckshi  
County Administrator



# BOARD OF SUPERVISORS

Frank R. Mecham, Vice-Chairperson, 1<sup>st</sup> District  
Bruce Gibson, Chairperson, 2<sup>nd</sup> District  
Adam Hill, 3<sup>rd</sup> District  
Caren Ray, 4<sup>th</sup> District  
Debbie Arnold, 5<sup>th</sup> District

Tuesday, April 22, 2014

CONSENT AGENDA

9:00 AM

REVIEW AND APPROVAL

PRESENTATIONS

PUBLIC COMMENT PERIOD

BOARD BUSINESS

CLOSED SESSION

RECESS

AFTERNOON SESSION

1:30 PM

REPORT ON CLOSED SESSION

BOARD BUSINESS

HEARINGS

ADJOURNMENT

5:00 PM

- The Board of Supervisors' weekly agenda and staff reports are available at the following website: [www.slocounty.ca.gov](http://www.slocounty.ca.gov). Packets are also available at the County Government Center and may be viewed on-line at the Atascadero, Arroyo Grande, Paso Robles, Nipomo, Morro Bay, SLO City/County Libraries and the SLO Law Library.
- All persons desiring to speak on any Board item, including the Consent agenda, Closed Session or during the general public comment period are asked to fill out a "Board Appearance Request Form" and submit to the Clerk of the Board *prior* to the start of the Board item. Each individual speaker is limited to a MAXIMUM of three (3) minutes.
- Please refer to the information brochure located in the back and outside of the Board Chambers for additional information regarding accommodations under the Americans with Disabilities Act, supplemental correspondence, and general rules of procedure.

9:00 FLAG SALUTE

## CONSENT AGENDA – REVIEW AND APPROVAL

The items listed on this portion of the agenda are scheduled for consideration as a group. The staff recommendations will be approved as outlined within the staff report. Any Supervisor may request an item be withdrawn from the Consent Agenda to permit discussion or change the recommended course of action for an item.

Items Set for Hearing:

1. Submittal of a resolution of intention to renew the San Luis Obispo County Tourism Business Improvement District (CBID) Ordinance for FY 2014-15 and set May 13, 2014 as the date of the public hearing to consider any protest to the renewal of the CBID ordinance. All Districts.
2. Introduction of an ordinance to continue the provisions and restrictions that were in place in the Land Application of Treated Sewage Sludge/Biosolids interim ordinance for a period of four years. Hearing date set for May 6, 2014. All Districts.

Bid Opening:

3. Letter transmitting plans and specifications (Clerk's File) for Sidewalk Improvements for Crocker Street in Templeton, for Board approval and advertisement for construction bids. Bid opening date for Thursday, May 22, 2014. District 1.
4. Letter transmitting plans and specifications (Clerk's File) for 2014 Pavement Surface Treatment, Various County Roads, San Luis Obispo County, for Board approval and advertisement for construction bids. Bid opening date set for Thursday, May 22, 2014. Districts 1, 2, and 3.

Bid Opening- Public Works - Board Sitting as Flood Control District:

5. Letter transmitting plans and specifications (Clerk's File) for Removal and Replacement of the Reservoir Liner at the Santa Margarita Booster Station Reservoir, Santa Margarita, for Board approval and advertisement for construction bids. Bid opening date set for Thursday, May 22, 2014. District 5.

Consent Agenda - Administrative Office Items:

6. Request to receive and file the response from the Sheriff-Coroner to the Grand Jury's 2013-14 report "Forensic Investigations in San Luis Obispo County: The SLO County Crime Lab, The SLO County Coroner's Office." All Districts.

Consent Agenda - Auditor - Controller - Treasurer - Tax Collector Items:

7. Submittal of cash procedures and internal control review of the Agricultural Commissioner/Sealer Weights and Measures department conducted on September 10 and 11, 2013. All Districts.
8. Request to approve a rate adjustment for the garbage hauling services provided by Mid-State Solid Waste and Recycling Services (.85%) and San Miguel Garbage Company (.63%). All Districts.

Consent Agenda - Board of Supervisors Items:

9. Request to appoint Kenneth J. Price as a District 4 representative to the Bicycle Advisory Committee. District 4.

Consent Agenda - Clerk-Recorder Items:

10. Request to destroy Clerk-Recorder documents as allowed by State Law. All Districts.
11. Request to approve the minutes of the Board of Supervisors meetings held during the months of January through March 2014. All Districts.

Consent Agenda - General Services Agency Items:

12. Request to authorize a budget adjustment transfer totaling \$52,000 from Public Safety Realignment (AB 109) funds through Behavioral Health – Fund Center (FC) 166, to Maintenance – FC 200, for a new project to construct conference rooms at the South County Drug and Alcohol Services Clinic located at 1523 Longbranch in Grover Beach. District 4.
13. Request to approve Amendment No. 1 to the lease with Potratz Properties LLC for an additional 3,161 square feet of improved office space for Social Services located at 3563 Empleo Street in San Luis Obispo. District 3.
14. Request to approve a ground lease (Clerk's Filed) with GTE Mobilnet, doing business as Verizon Wireless, for the installation of a cellular telephone antenna tower and associated equipment at the San Luis Obispo County Regional Airport. District 3.

Consent Agenda - Health Agency Items:

15. Request for approval to apply for various federal grants to support and enhance adult treatment courts and to provide treatment services to the homeless suffering from mental health issues and/or substance use disorders. All Districts.
16. Submittal of a resolution recognizing Roberta (Bert) Sharpe upon her retirement after 37 years of service to the County of San Luis Obispo. All Districts.
17. Submittal of a resolution amending the Position Allocation List for Fund Center 160 - Public Health by deleting 1.0 Public Health Nurse position and adding 1.0 Program Manager I/II position to more effectively implement the County's Maternal Child and Adolescent Health Program. All Districts.

Consent Agenda - Planning & Building Items:

18. Submittal of a resolution amending the Position Allocation List for Fund Center 142 - Planning and Building to add two full-time, Limited Term Planner positions to support the emPower Energy Efficiency Program and authorize a budget adjustment in the amount of \$30,150 from unanticipated revenue. All Districts.

Consent Agenda - Public Works Items:

19. Submittal of a resolution to install and maintain gateway monuments along US 101 within California state right-of-way for the town of San Miguel and authorize the Director of Public Works to execute an encroachment permit with the State of California. District 1.

Consent Agenda Public Works - Board Sitting as Flood Control District:

20. Request to: 1) approve an agreement for professional engineering services with Carollo Engineers, Inc. in an amount not to exceed \$191,373 for developing the Integrated Regional Water Management (IRWM) expedited drought grant application for multiple projects and related services; 2) authorize the Director of Public Works, or his designee, to execute reimbursement agreements with agencies implementing the projects in the application; and 3) authorize a budget adjustment in an amount of \$191,373 from Flood Control and Water Conservation District reserves in Fund 1300000000 to fund the IRWM granting efforts. All Districts.

Presentations:

21. Submittal of a resolution commending Diane Graton upon her retirement after 28 years of service to San Luis Obispo County Clerk-Recorder. All Districts.
22. Submittal of a resolution commending Kari Graton upon her retirement after 30 years with the County of San Luis Obispo. All Districts.
23. Submittal of resolutions recognizing County employees for 30 years of service. All Districts.
24. Submittal of a resolution proclaiming May 2014 as "Bike Month" and May 7, 2014 as "Bike to School Day" and May 16, 2014 as "Bike to Work Day" in San Luis Obispo County. All Districts.

Public Comment Period:

25. The general public comment period is intended to provide an opportunity for members of the public to address the Board on matters within the Board's purview that are not scheduled on the current agenda. Individuals interested in speaking are asked to fill out a "Board Appearance Request Form" and submit it to the Clerk of the Board prior to the start of general public comment. When recognized by the Chair, each individual speaker may address the Board and is limited to a MAXIMUM of three (3) minutes or a reasonable period of time as determined by the Board Chairperson.

Board Business:

26. Presentation of the 2013 Annual Agricultural Statistics for San Luis Obispo County. All Districts.
27. Consideration of a request to: 1) approve a three year contract totaling approximately \$322,000 annually with the City of Arroyo Grande for the Sheriff's Office to provide consolidated dispatch services for the Arroyo Grande Police Department; 2) approve a resolution amending the Position Allocation List for Fund Center 136 – Sheriff-Coroner to add 3.00 FTE limited term Sheriff's Dispatcher positions funded by the City of Arroyo Grande for Fiscal Years (FY) 2013-14, 2014-15, 2015-16 and 2016-17; 3) and authorize a budget adjustment in the amount of \$89,588 for FY 2013-14 in FC 136 – Sheriff-Coroner. Districts 2 and 3.



28. Consideration of a request to: 1) accept a Stonegarden Federal Grant in the amount of \$493,013 for coastline monitoring/detection and response equipment related to interdiction of coastal smuggling activities; 2) authorize a corresponding budget adjustment in Fund Center (FC) 136 – Sheriff-Coroner; 3) amend the fixed asset list in FC 136 to include a 27-foot Defender Class response boat; and 4) authorize the Sheriff-Coroner to sign grant documents necessary to the purchase of these items. All Districts.

Closed Session Items:

29. I. PENDING LITIGATION (Government Code, section 54956.9.) It is the intention of the Board to meet in closed session concerning the following items:  
Conference with Legal Counsel-Existing Litigation (Government Code, section 54956.9(a).) (Formally initiated) 1. North County Watch v. County of San Luis Obispo (SMR Subd., CV 098031).
- II. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code section 54957.6.) It is the intention of the Board to meet in closed session to have a conference with its Labor Negotiator Tami Douglas-Schatz concerning the following: Name of employee organizations are: 2. SLOCEA-Trades and Crafts; 3. DCCA; 4. SLOGAU.

**RECESS**

**1:30 REPORT ON CLOSED SESSION**

Board Business:

30. Consideration of a request to authorize processing of a Land Use Ordinance Amendment application (LRP2013-00011) to allow multi-family residential as a primary use on a 1.2-acre site designated Commercial Retail in the community of Oceano. District 4.

Hearings:

31. Hearing to consider an appeal by Integrity SLO of the Planning Commission's: 1) approval of Tentative Tract Map 2993 and Conditional Use Permit (SUB2008-00028) for a cluster subdivision of twenty-one parcels of one acre each and two open space parcels of 21.2 and 14.6 acres located on Zenon Way east of Palo Mesa and 2) adoption of the Mitigated Negative Declaration prepared for this project pursuant to the California Environmental Quality Act. District 4.

## ND. WEEKLY REPORT OF ENVIRONMENTAL DOCUMENTS AVAILABLE FOR REVIEW

The purpose of the environmental review process is to provide information about the environmental effects of the actions and decisions made by the County, so that environmental considerations become a part of the decision making process. The following is a summary of the most recent determinations made by the County's Environmental Coordinator. The purpose of this listing is to notify the public of pending actions, which may affect the environment of San Luis Obispo County.

You are invited to participate in this process by reviewing and providing comments on the recommendations of the Environmental Coordinator. Your comments should be in writing and should be delivered to: Ellen Carroll, Environmental Coordinator, Department of Planning and Building, 976 Osos Street, Room 300, San Luis Obispo, Ca 93408-2040. For more information about the environmental review process, please write to the address above, call the Environmental Division of the Department of Planning and Building at (805) 781-5600, or review the environmental determination and other information on our website located at [www.sloplanning.org](http://www.sloplanning.org).

#### Proposed Negative Declarations

A Negative Declaration is issued for projects that would not result in significant effects on the environment. In many cases, the project applicant has added mitigation measures to the project to reduce environmental impacts in order to qualify for a Negative Declaration. If you disagree with the issuance of a proposed Negative Declaration, you may provide comments or file a Request for Review (appeal) of the Negative Declaration. Requests for Review must be filed within two weeks of the date that the proposed Negative Declaration is posted and must address only environmental issues. There is a fee for the request. If you would like more information about this process, please contact the Environmental Coordinator.

For Week of April 4, 2014

#### Paso Robles Area

Hamm Wireless Conditional Use Permit. Request by Rudolph Hamm and Verizon Wireless for a Conditional Use Permit to allow the construction and operation of an unmanned wireless communications facility. The proposed facility would consist of: a) twelve (12) panel antennas mounted at a height of 36 feet above ground level within the cylinder portion of a new 40-foot high faux elevated water tank; b) one new 176 square-foot prefabricated equipment shelter, designed to resemble a barn; c) one new 132-gallon diesel standby emergency generator; and d) associated utility trenching for the installation of power and telco lines. The project is located on a 13 acre parcel and will result in the disturbance of approximately 2,500 square feet (50-foot by 50-foot concrete pad) for the construction of the proposed facility. The facility will be accessed by an existing agricultural road. No road improvements or grading are proposed. The proposed project is within the Residential Suburban land use category and is located at 833 Gahan Place, approximately 326 feet south of the intersection of Highway 41 (Green Valley Road) and Gahan Place and east of the City of Paso Robles. The subject property is within the Salinas River planning area and located at 833 Gahan Place, Paso Robles, and CA 93446. ED13-140 (DRC2013-00026)

TO: BOARD OF DIRECTORS  
FROM: MICHAEL S. LEBRUN *MSL*  
GENERAL MANAGER  
DATE: APRIL 18, 2014

**AGENDA ITEM**

**G**

**APRIL 23, 2014**

**COMMITTEE REPORTS**

**ITEM**

Review and discuss Committee meeting minutes.

**BACKGROUND**

The following committee meetings were held for which meeting minutes are being provided:

- April 11, 2014 Personnel Committee Meeting Minutes

**RECOMMENDATION**

It is recommended that your Honorable Board discuss the meeting minutes as appropriate.

**ATTACHMENTS**

- A. Personnel Committee Meeting Minutes

APRIL 23, 2014

ITEM G

ATTACHMENT A

# **NIPOMO COMMUNITY SERVICES DISTRICT**

**FRIDAY, APRIL 11, 2014**  
9:00 A.M.

## **SPECIAL MEETING MINUTES**

### **PERSONNEL COMMITTEE**

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#### **1. CALL TO ORDER, FLAG SALUTE AND ROLL CALL**

Chairman Gaddis called the meeting to order at 9:07 a.m. Chairman Gaddis and Director Vierheilg were in attendance along with Staff members Michael LeBrun and Lisa Bognuda. No public was in attendance.

#### **2. REVIEW EMPLOYEE COST OF LIVING ADJUSTMENT (COLA)**

Michael LeBrun, General Manager, gave an overview of the item and answered questions from the Committee.

Upon motion of Director Vierheilg and seconded by Director Gaddis, the Committee unanimously supports including the COLA of 1.625% in the FY 2014-2015 budget.

#### **3. REVIEW DRAFT EMPLOYEE HANDBOOK**

Michael LeBrun gave an overview of the item and answered questions from the Committee.

Upon motion of Director Gaddis and seconded by Director Vierheilg, the Committee unanimously agreed to recommend the draft Employee Handbook, with suggested changes, be forwarded to the Board of Directors for review and approval.

#### **4. ADJOURN** –The meeting was adjourned at 10:52 a.m.