

NIPOMO COMMUNITY SERVICES DISTRICT

AGENDA



REGULAR BOARD MEETING APRIL 16, 1997 7:00 P.M.
BOARD ROOM 261 W. DANA STREET, SUITE 100 NIPOMO, CA

BOARD MEMBERS

KATHLEEN FAIRBANKS, **PRESIDENT**
ALEX MENDOZA, **VICE PRESIDENT**
AL SIMON, **DIRECTOR**
ROBERT BLAIR, **DIRECTOR**
GENE KAYE, **DIRECTOR**

STAFF

DOUGLAS JONES, **General Manager**
DONNA JOHNSON, **Secretary to the Board**
JON SEITZ, **General Counsel**

6:30 P.M. CLOSED SESSION WITH LEGAL COUNSEL

1. Existing litigation GC§ 54956.9
NCSD vs. Shell Oil, et. al. Case No. CV 077387
2. Existing Litigation, Pratt vs. NCSD Case No. CV 79715 GC§54956
*GC§ refers to Government Code Sections

7:00 P.M. REGULAR BOARD MEETING

CALL TO ORDER AND FLAG SALUTE

ROLL CALL

APPROVAL OF MINUTES

1. REGULAR MEETING OF MARCH 19, 1997

PUBLIC COMMENTS PERIOD

2. PUBLIC COMMENTS
Public comments on matters other than scheduled items. Presentations limited to three (3) minutes

BOARD ADMINISTRATION (The following may be discussed and acted on by the Board.)

3. TURNOUT ON THE COASTAL AQUEDUCT
Review District correspondence and authorize staff to work with CCWA and others to establish a turnout for a possible emergency water supply.
4. PROPOSED ADJUSTMENTS OF DISTRICT'S CAPACITY CHARGES AND CONNECTION/METER FEES
Review water and sewer capacity charges (Developer Fees) and water connection/meter fee. Introduction of an Ordinance modifying water and sewer capacity fees and connection/meter fees and the setting of a Public Hearing. Data indicating the estimated costs required to provide the service is available at the District office.
5. REVIEW WATER AND SEWER MONTHLY USER FEES
Report from Finance Committee on proposed adjustment for the Town & Black Lake Divisions water and sewer monthly user fees.

FINANCIAL REPORT

6. QUARTERLY INVESTMENT POLICY REPORT
7. APPROVAL OF WARRANTS

OTHER BUSINESS

8. MANAGER'S REPORT
 1. Capital Seminar 1997 Information
 2. ACWA Managing Groundwater Workshop
 3. Foundation for Community Design Newsletter
9. DIRECTORS COMMENTS

ADJOURN

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

REGULAR BOARD MEETING MARCH 19, 1997 7:00 P.M.
BOARD ROOM 261 W. DANA STREET, SUITE 100 NIPOMO, CA

BOARD MEMBERS

KATHLEEN FAIRBANKS, **PRESIDENT**
ALEX MENDOZA, **VICE PRESIDENT**
AL SIMON, **DIRECTOR**
ROBERT BLAIR, **DIRECTOR**
GENE KAYE, **DIRECTOR**

STAFF

DOUGLAS JONES, **General Manager**
DONNA JOHNSON, **Secretary to the Board**
JON SEITZ, **General Counsel**

CALL TO ORDER AND FLAG SALUTE

Vice-President Mendoza opened the meeting at 7:03 p.m. and led the flag salute.

ROLL CALL

At Roll Call the following Board members were present:
Directors Mendoza, Kaye, Blair, and Simon.
President Kathleen Fairbanks was absent.

APPROVAL OF MINUTES

1. REGULAR MEETING OF MARCH 5, 1997

Upon motion of Director Kaye and seconded by Director Blair, the Board unanimously approved the Minutes of the March 5, 1997 meeting.

PUBLIC COMMENTS PERIOD

2. PUBLIC COMMENTS

Public comments on matters other than scheduled items. Presentations limited to three (3) minutes

Vice President Mendoza asked if there were any Public Comments on matters other than scheduled items. The following commented:

Cees Dobbe asked about Tract 1696 at Willow Rd. and Hwy 1 concerning a well site. Estar Holliday-Laguna Negra Mutual Water Co.-asked about Tracts 2172, 1696 and 1749. She suggested that a well in that area may affect the Mutual Water Co. well. The Board directed staff to put this item on a future agenda.

BOARD ADMINISTRATION (The following may be discussed and acted on by the Board.)

3. FIRE SERVICE OUTSIDE DISTRICT

Mr. Herrera is requesting to install a fire hydrant, outside the District boundary, on Dana-Foothill Rd. to provide fire protection for his residence.

Mr. Jones explained the request from Gilberto Herrera to install a fire hydrant at the storage facilities at Dana-Foothill Rd. and Tefft St. After some Board discussion and no public comments, the Board unanimously agreed to deny Mr. Herrera's request.

4. EMERGENCY TURNOUT ON COASTAL AQUEDUCT

Consideration to request the SLO Flood Control and Water Conservation District for an emergency turnout on the Coastal Aqueduct.

At the Board's request, Mr. Jones presented information concerning a possible Emergency Turnout on the Coastal Branch Aqueduct. Included in the packet of information were copies of letters from Clint Milne (SLO Engineering Dept), John Silveria (Dept of Water Resources) and James L. McFadden (CDF/SLO County Fire Dept.) to remind the Board of the history of the Emergency Turnout request process. John Snyder recommended that the Board members call each member of the Board of Supervisors before meeting with them as a Board.

Upon motion of Director Simon and seconded by Director Blair, the Board directed staff to investigate the process of obtaining an emergency turnout.

10. PUBLIC COMMENTS

Estar Holliday -NCSD does not need to perpetually promise water service to every development that asks. Groundwater Management Plan would be difficult to manage or get cooperation. A five man board for an agency would be managed by (1) Recreational interests, such as Cypress Ridge, Woodlands, other golf courses. (2) Agricultural, (3) Water distributors such as Cal Cities and NCSD which distribute water for money, (4) an overseer of the County, and the fifth member would be a representative of a conglomerate of all the individuals and users who have primary water rights. If any of the primary, water-right individuals ever have dispute over access to the water, they would have to pay their own legal fees and those of their adversaries. She agrees that groundwater management is necessary. Land use management is a prerequisite. You put too many straws in a can and its going to collapse. You cannot continue to drill wells and promise water. Think in terms of a finite resource.

Cees Dobbe-Agrees with Mrs. Holliday

CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

Jon Seitz, Legal Counsel, explained the need for the Board to adjourn to closed session.

1. Existing litigation GC§ 54956.9
NCSD vs. Shell Oil, et. al. Case No. CV 077387
2. Existing Litigation, Pratt vs. NCSD Case No. CV 79715 GC§54956

*GC§ refers to Government Code Sections

The Board came back into open session with no reportable action.

ADJOURN

Vice President Mendoza adjourned the meeting at 8:10 p.m.



TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 16, 1997

TURN OUT ON THE COASTAL AQUEDUCT

At the Board meeting held on March 19, 1997, your Honorable Board directed staff to inquire about establishing an emergency turn out in the Coastal Branch Aqueduct in the community of Nipomo. Staff has written a letter to the County Flood Control and Water Conservation District inquiring about the possibility of establishing an emergency turn out and has made preliminary contact with the Central Coast Water Authority for establishing such. In preliminary talks with CCWA, they indicated that they may install a valve in the line at the time the Central Coast Aqueduct is down for inspection of maintenance procedures. It would be less expensive installing a valve in the aqueduct when the system is down rather than in operation. Therefore, if your Honorable Board wishes, you may direct staff to negotiate with CCWA about the possibility of installing a valve in coastal aqueduct. The valve would be buried and not used except in the case of an emergency. Prior to utilization of the valve, approval from all agencies would be necessary.

Your Honorable Board may direct staff to negotiate with CCWA about installing a valve in the Coastal Aqueduct in downtown Nipomo. Associated costs for such a valve would not exceed \$5,000.

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APR 16 1997

TO: BOARD OF DIRECTORS
 FROM: DOUG JONES
 DATE: APRIL 16, 1997

**ADJUSTMENT OF WATER AND SEWER
 CAPACITY CHARGES (DEVELOPER FEES) AND
 CONNECTION/METER FEES**

The finance committee has reviewed the District's water and sewer capacity charges and connection/meter fees and will make their report to your Honorable Board.

In 1996, a water rate and financial plan was completed for the District which analyzed both the operation and non-operation rates and charges. The financial plan, which is on file for public review, suggested having annual adjustments for the capacity charges. For administrative purposes, the committee recommends having an adjustment this year and a second adjustment approximately four years from now. This would meet the District's needs as outlined in the financial plan. These capacity charges are needed to build the future water and sewer infrastructures which meet the needs of the District and its customers.

The committee reviewed the District's water connection/meter fees. Since the fees were established many years ago, the present fees are inadequate to cover the costs. The fees need to be adjusted so the District may recoup its costs.

Below is a schedule of the proposed water and sewer capacity charges and the proposed connection/meter fees compared to the existing fees. The finance committee has reviewed this schedule.

<u>CAPACITY CHARGES</u>	<u>PRESENT</u>	<u>JULY 1997</u>	<u>JULY 2001</u>
WATER 1" METER OR LESS	\$2055	\$3180	\$3370
SEWER PER DUE	3500	2370	2500
TOTALS	5555	5550	5870

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 16, 1997

ADJUSTMENT OF WATER AND SEWER
CAPACITY CHARGES (DEVELOPER FEES) AND
CONNECTION/METER FEES

WATER CONNECTION FEES	INSTALLATION	METER	ACCOUNT	TOTAL
PRESENT 1" METER OR LESS	\$380	140	10	530
PROPOSED	760	170	10	940

The charges and fees will be appropriately larger for larger meters.

The Board may review the proposed fees and take any public testimony associated with these adjustments. If the Board wishes to proceed, the attached ordinance is proposed for introduction and first reading. This ordinance would adopt the new water and sewer capacity charges and connection/meter fees.

The second reading of this ordinance and Public Hearing would be brought to your Honorable Board on May 7, 1997. The ordinance would become effective 30 days after this date.

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**NIPOMO COMMUNITY SERVICES DISTRICT
ORDINANCE NO. 97-84**

**AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
AMENDING TITLE 3 AND TITLE 4 OF THE
NIPOMO COMMUNITY SERVICES DISTRICT CODE TO:**
1. ESTABLISH CAPACITY CHARGES FOR WATER AND SEWER SERVICE;
2. AMEND ADMINISTRATIVE PROCEDURES

WHEREAS, it is the responsibility of the Niporno Community Services District ("District") to maintain adequate levels of revenue, equitably collected from all classes of utility customers, to meet the District's financial commitments; and

WHEREAS, the District has completed a water and wastewater comprehensive Financial Plan. The Financial Plan includes an analysis of both operating and non-operating District rates and charges. The purpose of the Financial Plan is to assess the District's revenue requirements and provide an independent evaluation of the fairness and equity of the District's charges, and

WHEREAS, the Financial Plan was received and filed on April 27, 1996, and has been available to the public since that date; and

WHEREAS, the Financial Plan demonstrates the necessity to modify the District's connection and capacity charges to the District's domestic water and sewer system, and

WHEREAS, based upon facts and analysis presented in the Financial Plan, the Staff Report, and public testimony received, the Board of Directors finds:

- A. This public meeting has been properly noticed pursuant to Government Code Section 54954.2 (The Brown Act); and that the District has complied with the requirements of Government Code Section 66016; and
- B. The fees and charges, for development within the District that are the subject of this Ordinance, do not exceed the estimated reasonable cost of providing the services for which the fees and/or charges are imposed; and
- C. That the public benefits from the logical, long-range approach to financing of public facilities:

NOW, THEREFORE, BE IT ORDAINED, by the Board of Directors of the District as follows:

Section 1. Authority.

1.1. This Ordinance is enacted pursuant to Government Code Sections 61600(a) and (b), 61621, 61621.5, 61623, 66013 and 66016.

Section 2. Section 3.03.190.

Section 3.03.190 of the District Code is hereby repealed in its entirety and replaced with the following:

“Collection of delinquent charges with taxes.

A. The Board of Directors adopts the procedures for the collection of rates, charges and fees for nonpayment of delinquent bills established in Government Code Sections 61621, 61621.2 and 61621.3 or any successor statutes.

B. Remedies for collection and enforcement for nonpayment of delinquent rates, charges and fees are cumulative and may be pursued alternatively or consecutively by the District. The General Manager or his/her designee is authorized to record a Certificate specifying the amount of such charges and fees and the name and address of the persons liable therefore, 60 days after the payment becomes delinquent, pursuant to Government Code Section 61621.”

Section 3. Section 3.04.060A and A1.

Sections 3.04.060A and A1 of the District Code are repealed in their entirety and replaced with the following:

“A. Fees. New connections shall be subject to water connection fees/capacity charges based on the estimated reasonable cost of the district facilities required to provide the service. The fees shall consist of five component parts (i.e., capacity charge, installation fee, meter fee, account set-up fee and supplemental charge {if applicable}).

1. For municipal, industrial and irrigation services six inches or less in diameter that do not require a pressure regulator, backflow prevention device or other special facilities, standard schedules of fees are set forth in Appendix A to Chapter 3.04.”

Section 4. Section 3.04.140.

Section 3.04.140 (B)(3) is hereby established to read as follows:

“The capacity charge for private fire service shall be 25% of the water capacity charge established by Appendix A to Chapter 3.04.”

Section 5. Section 3.04.150.

Section 3.04.150 is repealed in its entirety.

Section 6. Appendix A to Chapter 3.04.

There is hereby established Appendix A to Chapter 3.04 as follows:

Appendix A to Chapter 3.04

Standard Schedule of Water Capacity and Connection Fees

The Water Capacity Charge will take effect 30 days after ordinance is passed. The future increases will take effect on July 1st the year 2001:

Standard Schedule of Capacity Charges are established as follows:

<u>METER SIZE</u>	<u>1997</u>	<u>2001</u>
UP TO 1 INCH	\$ 3,180.00	\$ 3,370.00
1-1½ INCH	10,490.00	11,130.00
2 INCH	16,850.00	17,880.00
3 INCH	31,800.00	33,750.00
4 INCH	56,280.00	59,730.00
6 INCH	105,890.00	112,330.00

Standard Schedule of Connection Fees are established as follows:

The variable Connection Fees will take effect 30 days after ordinance is passed.

<u>METER SIZE</u>	<u>INSTALLATION</u>	<u>METER FEE</u>	<u>ACCOUNT FEE</u>
1 INCH or less	\$760	\$170	\$10
1½ INCH	\$835	\$450	\$10
2 INCH	\$995	\$510	\$10
3 INCH AND LARGER	AT COST	AT COST	\$10

Section 7. Appendix to Chapter 4.12, Exhibit A.

Appendix to Chapter 4.12, Exhibit A of the District Code is repealed in its entirety and replaced with the following:

Appendix to Chapter 4.12

Exhibit A

**Cost of Sewer Capacity Charge - Nipomo Division
per Dwelling Unit Equivalent (DUE)**

The Sewer Capacity Charge will take effect 30 days after ordinance is passed. The future increases will take effect on July 1st of the year 2001:

	<u>1997</u>	<u>2001</u>
Per DUE	\$2,370	\$2,500

Note: *Volunteers (Properties within the Nipomo Sewer Project Assessment District) with existing structures or new construction replacing structures existing prior to 1985 and having no greater DUE will not have a sewer capacity charge. All other new construction on volunteer property as zoned in 1985 shall have the option to pay the District Sewer Capacity Charge, as defined above or \$2,100/DUE.*

Section 8. CEQA Finding

The Board of Directors of the District finds that the adoption of this ordinance does not constitute a "project" under the California Environmental Quality Act ("CEQA") (Public Resources Code Section 21000 et seq.) or its implementing Guidelines (14 California Code of Regulations Section 15000 et seq.) ("CEQA Guidelines"). The Board further finds that the adoption of this ordinance falls within the activities described in Section 15378(b)(3) of the CEQA Guidelines which are deemed not to be "projects". Even if the adoption of this ordinance were a "project" for purposes of CEQA, the District Board finds that it is exempt from review pursuant to Section 15061(b)(3) which provides that an activity is not subject to CEQA review where it can be seen with certainty that there is no possibility that it may have a "significant effect on the

environment." The District Board finds that it can be seen with certainty that there is no possibility that the adoption of this ordinance and the approval of the provisions contained herein may have a significant effect on the environment. The District General Manager is authorized to prepare, execute and file a notice of exemption pursuant to the above provisions.

Section 9. Repeal of Prior Ordinances and Resolutions

All ordinances, sections of ordinances and resolutions that are inconsistent with this ordinance are hereby repealed.

Section 10. Repeal Shall not Revive any Ordinances.

The repeal of ordinances and sections of ordinances herein shall not repeal the repealing clause of such ordinances or revive any ordinances which have been repealed thereby.

Section 11. Effect of Repeal on Past Actions and Obligations.

This ordinance does not affect prosecutions for ordinance violations committed prior to the effective date of this ordinance, does not waive any fee, rate, charge or penalty due and unpaid on the effective date of this ordinance, and does not affect the validity of any bond or cash deposit posted, filed or deposited pursuant to the requirements of any ordinance.

Section 12. Severance Clause.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this ordinance. The Governing Board of the District hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsection, sentence, clause or phrase be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

Section 13. Effect of Headings in Ordinance.

Title, division, part, chapter, article, and section headings contained herein do not in any manner affect the scope, meaning, or intent of the provisions of this Ordinance.

Section 14. Effective Date.

This ordinance shall take effect and be in full force and effect thirty (30) days after its passage except that the fees, rates, and charges shall effect at the dates prescribed. Before the expiration of fifteen (15) days after passage it shall be posted in three (3) public places with the names of the members voting for and against the ordinance and

shall remain posted thereafter for at least one (1) week. The ordinance shall be published once with the names of the members of the Board of Directors voting for and against the ordinance in the Five Cities Times Press Recorder.

Introduced at a regular meeting of the Board of Directors held on April 16, 1997, and **PASSED AND ADOPTED** by the Board of Directors of the Nipomo Community Services District on the _____ day of _____ 1997, by the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAINING:

KATHLEEN FAIRBANKS
President of the Board
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

DONNA K. JOHNSON
Secretary to the Board

JON S. SEITZ
General Counsel

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APR 16 1997

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 16 ,1997

WATER AND SEWER MONTHLY USER CHARGES

The Finance Committee met on April 9, 1997 and reviewed the District's water and sewer monthly user fees. The Finance Committee and staff reviewed the proposed water and sewer rates which were based on the rate study and financial plan received by the District in April 1996 and the approved financial plan for the State Revolving Fund Loan for the expansion of the wastewater plant.

WATER

In the rate study, it was proposed that water user fees be increased on an annual basis over five years to build sufficient reserves for future replacement of District facilities. Staff, with concurrence of the Finance Committee, modified the figures and proposes an increase every other year. This extends the adjustment period eight years as compared to five years, thus reducing the impact to our customers. The proposed water rates are adequate to support the Town and Black Lake Divisions with the common water rate.

SEWER

The State-approved revenue plan for the expansion of the wastewater facilities indicates that upon the completion of the facility the monthly user fee for sewer service for the Town Division would be approximately \$20.00 per month. Based on this information the committee reviewed the attached sewer rate increases over a period of time to coordinate with the completion of the sewer plant expansion. The Black Lake Division sewer fees are proposed to be slightly higher than the Town Division due to the increased costs of chemicals, lab tests and additional manhours in operating that facility. You will note that the proposed fee is lower than the previously proposed \$29.00 fee for the Black Lake Division. This is due to the economy of scale where it is assumed 40 new units will be coming on line each of the next three years, and borrowing from the Black Lake water fund make up the short fall in the early years, therefore, having a gradual increase in the unit cost. The fees will be reviewed in the near future to see if the proposed revenues meet the operation and maintenance costs of the new expansion of the wastewater facility.

TO: BOARD OF DIRECTORS
 FROM: DOUG JONES
 DATE: APRIL 16, 1997

WATER AND SEWER MONTHLY USER CHARGES
 PAGE TWO

After your Honorable Board has reviewed the proposed user fees, it is staff's recommendation that the Black Lake Division fees be reviewed by the Black Lake Advisory Committee. After their review of the proposed rates, the matter will be brought back to your Honorable Board for consideration of adoption of an ordinance to implement the proposed fee schedule.

PROPOSED WATER RATES - TOWN AND BLACK LAKE DIVISIONS

QUANTITY	PRESENT
0-20 HCF	0.75/HCF
20-40 HCF	1.15/HCF
41 ± HCF	1.15/HCF

PROPOSED RATES

QUANTITY	JAN. 98	JAN 00	JAN 02	JAN 04
0-10 HCF	0.85/HCF	1.00	1.15	1.30
11-40 HCF	1.25/HCF	1.35	1.50	1.70
41 ± HCF	1.35/HCF	1.60	1.90	2.30

MONTHLY INCREASE (IN DOLLARS) BASED ON THE PROPOSED WATER RATES

USED	PRESENT	JAN 98	JAN 00	JAN 02	JAN 04	TOTAL
10 HCF	0	\$ 1.00	1.50	1.50	1.50	5.50
40 HCF	0	4.00	4.50	6.00	7.50	22.00
60 HCF	0	8.00	9.50	12.00	15.50	45.00

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**NIPOMO COMMUNITY SERVICES DISTRICT
SEWER RATES
TOWN AND BLACK LAKE DIVISIONS**

TOWN DIVISION

REVENUE REQUIREMENTS	PRESENT	PROP JUL 97	PROP JUL 98	PROP JUL 99
TOWN DIVISION (A)	311,000	374,000	441,000	463,000
ANNUALIZED DUES (B)	19,400	20,652	21,800	23,000
MONTHLY RATE (A)/(B)	16.03	18.11	20.23	20.13
PROPOSED RATE-TOWN	16.00	18.00	20.00	20.00

BLACK LAKE DIVISION

REVENUE REQUIREMENTS	PRESENT	PROP JUL 97	PROP JUL 98	PROP JUL 99
BLACK LAKE DIVISION (A)	119,000	125,000	132,000	138,000
ANNUALIZED DUES (B)	4,632	5,112	5,592	6,072
MONTHLY RATE (A)/(B)	25.69	24.45	23.61	22.73

PROPOSED RATE-BL OPTION #1	16.00	23.00	23.00	23.00
PROPOSED RATE-BL OPTION #2	16.00	20.00	22.00	24.00

Shortfall in Black Lake revenue-option #1	(7,400)	(3,400)	1,656	(1)
Shortfall in Black Lake revenue-option #2	(22,800)	(9,000)	7,700	(1)

(1) Positive cash flow in year 99 does not include the payback of loan plus interest to the Black Lake Water Fund to absorb the projected shortfalls in years 97 and 98.

COMBINED DIVISIONS

REVENUE REQUIREMENTS	PRESENT	PROP JUL 97	PROP JUL 98	PROP JUL 99
COMBINED DIVISION (A)	430,000	499,000	573,000	601,000
ANNUALIZED DUES (B)	24,032	25,764	27,392	29,072
MONTHLY RATE (A)/(B)	17.89	19.37	20.92	20.67

PROPOSED RATE-COMBINED	16.00	19.50	21.00	21.00
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**NIPOMO COMMUNITY SERVICES DISTRICT
INVESTMENT POLICY - QUARTERLY REPORT 3/31/97**


The District's investments are as follows:

TYPE OF INVESTMENT	INSTITUTION	DATE OF MATURITY	AMOUNT OF DEPOSIT 3/31/97	RATE OF INTEREST	ACCRUED INTEREST 3/31/97
Money Market Checking	Mid-State Bank	n/a	\$8,499.29	1.00%	\$0.00
Savings	Mid-State Bank	n/a	\$3,103.24	2.54%	\$0.00
Certificate of Deposit	Mid-State Bank	12/11/97	\$22,000.00	5.10%	\$63.40
Pooled Money Investment	Local Agency Investment Fund	n/a	\$4,438,434.67	5.63%	\$63,313.00

n/a = not applicable

As District Finance Officer and Treasurer, I am pleased to inform the Board of Directors that the District is in compliance with the 1997 Investment Policy and that the objectives of safety, liquidity, and yield have been met. The District has the ability to meet cash flow requirements for the next six months.

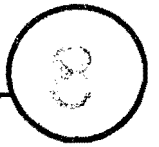
Respectfully submitted,


Doug Jones
General Manager and
Finance Officer/Treasurer

4,400,000
4,400
81000
22000

18,000,000.00

AGENDA ITEM
APR 16 1997



TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: APRIL 16, 1997

MANAGER'S REPORT

The following items are presented to the Board for information.

1. The 1997 Capital Seminar from Senator Jack O'Connell
2. Association of California Water Agencies Groundwater Management Workshop
3. Newsletter from the Foundation for Community Design

SACRAMENTO OFFICE
CAPITOL ROOM 2187
SACRAMENTO, CA 95814
(916) 445-5405

SAN LUIS OBISPO OFFICE
1260 CHORRO STREET, SUITE A
SAN LUIS OBISPO, CA 93401
(805) 547-1800

SANTA BARBARA OFFICE
428 WEST CARRILLO, SUITE F
SANTA BARBARA, CA 93101
(805) 966-2296

VENTURA OFFICE
89 S CALIFORNIA STREET, SUITE E
VENTURA, CA 93001
(805) 641-1500

California State Senate

SENATOR
JACK O'CONNELL
EIGHTEENTH SENATORIAL DISTRICT



COMMITTEES
CHAIR
TOXICS AND PUBLIC SAFETY
MANAGEMENT
MEMBER
BUDGET AND FISCAL REVIEW
BUSINESS AND PROFESSIONS
EDUCATION
INSURANCE
JUDICIARY
NATURAL RESOURCES

CAPITOL SEMINAR 1997

The Fifth Annual Capitol Seminar is here! Capitol Seminar is three days of education, exposure, and interaction with the California Legislature. Like the experiences in years past, the program consists of travel, by bus, up to Sacramento and two days of observation and learning about the legislative process. As you will agree, it is enriching to see how committees, legislators and other actors in the policy realm shape the laws of California.

The dates for this year's seminar have been set for May 4 - 6, 1997, which should be a busy, exciting time in the legislative process. In the past, seminars have included: How a Bill Becomes a Law, Major Policy Areas Facing the State, The Legislature and the Media, and more. Tours of the historic Capitol and grounds, as well as meetings with lobbyists, media representatives, and legislative leadership will be offered.

Responses from last year's three day seminar were overwhelmingly positive. As they left Sacramento, many attendees expressed how much they enjoyed their time at the Capitol and pledged to share their experience with others back at home. Seats will fill up fast, so sign up soon and share this information with family, friends, colleagues, community groups, and anyone with an interest in how their government works.

For more information, please contact the district office in San Luis Obispo (547-1800), Santa Barbara (966-2296), or Ventura (641-1500). See you on the bus!

Psst: Let's Talk Groundwater!

Managing Groundwater Into the 2¹st Century

May • 6 • 1997
Harrah's Hotel
South Lake Tahoe

A workshop presented by the
Association of California Water Agencies
Groundwater Committee

Co-sponsored by:
California Groundwater Association
Groundwater Resources Association of California

● PRELIMINARY AGENDA ●

- 8-8:15 a.m. Registration and Check In
- 8:15-8:30 a.m. Welcome and Introduction
Daniel F. Kriege, Chairman
ACWA Groundwater Committee
- Groundwater Management Update ●
Moderator: Carl Hauge, Chief Hydrogeologist
Department of Water Resources
- 8:30-9 a.m. Palmdale
Steve Williams, Director of Public Works
City of Palmdale
- 9-9:30 a.m. Tulare Lake Basin Water Storage District
Brent Graham, General Manager
Tulare Lake Basin Water Storage District
- 30-10 a.m. Sacramento
Edward Schnabel, General Manager
Sacramento Metropolitan Water Authority

10-10:15 a.m. Break

● **Groundwater Management Ordinances** ●

Moderator: Kevin J. Neese, Attorney
Hatch and Parent

10:30-11 a.m.

Butte County

Susan Minasian, County Counsel

11-11:30 a.m.

Tehama County

Dan Keppen, Water Resources Engineer, Public Works Department

11:30 a.m.-Noon

San Diego County

John Peterson, Groundwater Geologist

Noon-1:30 p.m.

Luncheon

Honorable Jim Costa (D-Hanford)

Chairman, Senate Agriculture and Water Resources Committee

● **Managing Groundwater Quality - Contaminated Aquifers** ●

Moderator: James A. Goodrich, Executive Director
San Gabriel Basin Water Quality Authority

1:30-2 p.m.

Containment Zones

Dr. Lisa Anderson, Groundwater Resources Specialist
Metropolitan Water District of Southern California

2-2:30 p.m.

Leaking Underground Fuel Tank Mitigation

James Giannopoulos, Underground Storage Tank Program
State Water Resources Control Board

2:30-3 p.m.

Successful Strategies for Dealing With Landfills

Dr. Steven B. Bachman, Groundwater Manager
United Water Conservation District

3-3:30 p.m.

Break

● **Managing Groundwater Quality - Watershed Protection** ●

Moderator: Dr. Steven B. Bachman, Groundwater Manager
United Water Conservation District

3:30-4 p.m.

Wellhead Protection

Anthony Saracino, Consulting Hydrogeologist

4-4:30 p.m.

Groundwater Disinfection Rule

Bruce Macler, National Regulatory Manager for Groundwater Disinfection Rule
US Environmental Protection Agency

4:30-5 p.m.

Source Protection

Alexis Milea, P.E., Senior Sanitary Engineer
Department of Health Services



WARRANTS APRIL 16, 1997

HAND WRITTEN CHECKS

CHECK #	NAME	AMOUNT
17857	McGlone Insurance	51.95
17858	CSDA	175.00
17859	Postmaster	565.27
17860	Caldon, John	32.10
17863	Johnson Properties	500.00
17864	Blacklake Estates	405.15
17865	Nester Construction	466.95
17866	First American Title	720.00
17867	Alex Ramey	56.65
17868	George Dalton	3.50

VOIDS

ck# 17861, 17862
8960, 9002, 9003, 9008
2166, 2167 2177

NET PAYROLL

ck#2168-2176 \$12,775.05
ck#2178-2186 \$12,318.68

COMPUTER GENERATED CHECKS

8961	04/01/97	ADVANTAGE ANSWERING PLUS	\$94.50
8962	04/01/97	ALL PURE CHEMICAL CO	\$642.53
8963	04/01/97	CLANIN & ASSOCIATES, INC.	\$6,486.48
8964	04/01/97	KENNETH KERRI, OFFICE OF WATER PROGR	\$216.54
8965	04/01/97	DANA PROPERTIES	\$205.90
8966	04/01/97	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$248.20
8967	04/01/97	KATHLEEN FAIRBANKS	\$50.00
8968	04/01/97	FRANK L. FREITAS	\$1,704.79
8969	04/01/97	GTE CALIFORNIA INCORPORATED	\$31.66
8970	04/01/97	GTE MOBILNET	\$24.57
8971	04/01/97	GROENIGER & COMPANY	\$3,471.47
8972	04/01/97	GENE KAYE	\$50.00
8973	04/01/97	MID STATE BANK	\$45.00
8974	04/01/97	J.O. MILLER	\$1,980.00
8975	04/01/97	UNDERGROUND SERVICE ALERT	\$152.00
8976	04/01/97	NIPOMO CHEVRON	\$102.83
8977	04/01/97	NIPOMO REXALL DRUG	\$19.98
8978	04/01/97	P G & E	\$15,644.32
8979	04/01/97	PACIFIC BELL	\$206.21
8980	04/01/97	PERS HEALTH BENEFIT SERVICES	\$3,393.68
8981	04/01/97	SAN LUIS OBISPO COUNTY HEALTH DEPART	\$861.05
8982	04/01/97	SHIPSEY & SEITZ, INC.	\$4,020.50
8983	04/01/97	SOUTHERN CALIF GAS COMPANY	\$126.11
8984	04/01/97	STAPLES CREDIT PLAN	\$48.26
8985	04/01/97	STATE COMPENSATION INSURANCE FUND	\$2,530.13
8986	04/01/97	TERRATECH, INC	\$65.41
8987	04/01/97	FLOYD V. WELLS, INC.	\$349.09
8988	04/01/97	WIRSING GRAPHICS & TYPESETTING	\$28.42
8989	04/08/97	APODACA PAVING, INC.	\$700.00
8990	04/08/97	CALIFORNIA APPLIED TECHNOLOGIES	\$157.19
8991	04/08/97	CALIFORNIA ELECTRIC SUPPLY	\$93.31
8992	04/08/97	CALIFORNIA SPECIAL DISTRICTS ASSOCIA	\$95.00
8993	04/08/97	CHEVRON	\$44.50
8994	04/08/97	DITCH WITCH OF THE PACIFIC	\$58.42
8995	04/08/97	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$380.20
8996	04/08/97	KATHLEEN FAIRBANKS	\$50.00
8997	04/08/97	GARING, TAYLOR & ASSOCIATE, INC.	\$2,643.52
8998	04/08/97	IKON	\$116.33
8999	04/08/97	GENE KAYE	\$50.00
9000	04/08/97	MISSION UNIFORM SERVICE	\$155.98
9001	04/08/97	NIPOMO ACE HARDWARE	\$51.32
9002	04/08/97	NIPOMO AUTO PARTS	\$51.32
9003	04/16/97	NIPOMO GARBAGE COMPANY	\$0.00
9004	04/08/97	NIPOMO SHELL	\$409.32
9005	04/08/97	SYLVESTER'S SECURITY ALARMS, INC.	\$35.00
9006	04/08/97	FLOYD V. WELLS, INC.	\$4,615.04
9007	04/08/97	WYATT & BAKER, Lawyers	\$2,708.47
9009	04/16/97	ARROYO GRANDE COMMUNITY HOSPITAL	\$34.30
9010	04/16/97	ROBERT BLAIR	\$100.00
9011	04/16/97	CALIFORNIA APPLIED TECHNOLOGIES	\$724.14
9012	04/16/97	CALIFORNIA WATER JOURNAL	\$129.00
9013	04/16/97	CLAY'S SEPTIC SERVICES	\$495.00

COMPUTER GENERATED CHECKS

8956	03/31/97	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$806.63
8957	03/31/97	DONIG JONES	\$300.00
8958	03/31/97	MID STATE BANK	\$4,305.14
8959	03/31/97	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$2,791.69
9014	04/16/97	KATHLEEN FAIRBANKS	\$100.00
9015	04/16/97	FAMILIAN	\$187.54
9016	04/16/97	GILLIGAN'S FLAG AND POLES	\$1,109.31
9017	04/16/97	GTE CALIFORNIA INCORPORATED	\$26.60
9018	04/16/97	GENE KAYE	\$100.00
9019	04/16/97	McKESSON WATER PRODUCTS	\$17.05
9020	04/16/97	ALEX MENDOZA	\$100.00
9021	04/16/97	NIPOMO GARBAGE COMPANY	\$54.30
9022	04/16/97	P G & E	\$768.26
9023	04/16/97	PIONEER EQUIPMENT CO.	\$917.29
9024	04/16/97	POSTALIA, INC.	\$18.29
9025	04/16/97	SAN LUIS OBISPO COUNTY HEALTH DEPART	\$442.00
9026	04/16/97	ALBERT SIMON	\$100.00
9027	04/16/97	FLOYD V. WELLS, INC.	\$7,899.34

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