

# NIPOMO COMMUNITY SERVICES DISTRICT

## AGENDA

FEBRUARY 4, 1998 7:00 P.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

### BOARD MEMBERS

ALEX MENDOZA, **PRESIDENT**  
KATHLEEN FAIRBANKS, **VICE PRESIDENT**  
AL SIMON, **DIRECTOR**  
ROBERT BLAIR, **DIRECTOR**  
GENE KAYE, **DIRECTOR**

### STAFF

DOUGLAS JONES, **General Manager**  
DONNA JOHNSON, **Secretary to the Board**  
JON SEITZ, **General Counsel**

Tapes 15  
3/5/98  
4/5/98

**NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.**

### CALL TO ORDER AND FLAG SALUTE

### ROLL CALL

### APPROVAL OF MINUTES

1. REGULAR MEETING OF JANUARY 21, 1998

### PUBLIC COMMENTS PERIOD

2. PUBLIC COMMENTS

Members of the public, wishing to address the Board on matters other than scheduled items, may do so when recognized by the Chairperson. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot act on items not on the agenda. **Presentations are limited to three (3) minutes.**

### BOARD ADMINISTRATION (The following may be discussed and action may be taken by the Board.)

3. SUMMIT STATION  
Review existing pressure recordings
4. REIMBURSEMENT AGREEMENT  
Request from Lane and Krichevsky for a reimbursement agreement for installing approx. 528 feet of water line in Evergreen Way
5. MANHOLE REHABILITATION  
Request for bids to rehabilitate sewer manholes/S. Frontage Rd., Division St., So. Oakglen.

### FINANCIAL REPORT

6. APPROVAL OF WARRANTS
7. SECOND QUARTER FINANCIAL STATEMENT

### OTHER BUSINESS

8. MANAGER'S REPORT
  1. Complaint Log and Compliment Log
  2. Proposed annexation No. 17 (Hazel Lane area approx. 10 acres)
  3. Southland Facility Grant Audit Completed
  4. Town and Black Lake Divisions - Production/Consumption
9. DIRECTORS COMMENTS
10. DISTRICT LEGAL COUNSEL REVIEW OF MEETING PROCEDURES

### CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

Existing litigation GC§ 54956.9

1. NCSD vs. Shell Oil, et. al. Case No. CV 077387
2. Deferville/NCSD Arbitration

### ADJOURN

# NIPOMO COMMUNITY SERVICES DISTRICT

## MINUTES

JANUARY 21, 1998 7:00 P.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

### BOARD MEMBERS

ALEX MENDOZA, **PRESIDENT**  
KATHLEEN FAIRBANKS, **VICE PRESIDENT**  
AL SIMON, **DIRECTOR**  
ROBERT BLAIR, **DIRECTOR**  
GENE KAYE, **DIRECTOR**

### STAFF

DOUGLAS JONES, **General Manager**  
DONNA JOHNSON, **Secretary to the Board**  
JON SEITZ, **General Counsel**

### **CALL TO ORDER AND FLAG SALUTE**

President Mendoza opened the January 21, 1998 meeting at 7:02 p.m. and led the flag salute.

### **ROLL CALL**

At Roll Call, all Board members were present.

### **APPROVAL OF MINUTES**

1. REGULAR MEETING OF JANUARY 7, 1998

Upon motion of Director Kaye and seconded by Director Fairbanks, the Board unanimously approved the minutes of the January 7, 1998 meeting.

### **PUBLIC COMMENTS PERIOD**

2. PUBLIC COMMENTS

Any member of the public may address the Board on any item of interest within the jurisdiction of the Board. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot act on items not on the agenda. Presentations limited to three (3) minutes.

John Snyder - 662 Eucalyptus Rd. - He handed a packet of papers to the Board. A letter in the Board packet with his signature on it did not come from him but was faxed from another source. He requested that the staff not modify, with white-out, letters with his name on it.

Estar Holliday - 577 Sheridan Rd. - Arroyo Grande - She protests NCSD expanding its Sphere of Influence.

3. PUBLIC HEARING - SUN DALE WELL

Review environmental negative declaration of construction of a new well

Mr. Jones explained that on December 17, 1997, the Board set a Public Hearing for today, January 21, 1998.

Jim Garing, District Engineer, gave the staff report and explained the need to improve the District's standby and peaking capacity.

The Public Comment period closed on January 13, 1998. The comments received by that date were considered and categorized by Mr. Garing in his written report into eleven categories. Mr. Garing reviewed the comments received and summarized his report as follows:

(ITEM 3 CONTINUED) PUBLIC HEARING - SUN DALE WELL

<u>SUMMARY OF COMMENTS RECEIVED</u>	<u>SUMMARY OF DISTRICT ENGINEER'S RESPONSES</u>
1. Capacity of District Pumping	An overhead was shown with a table of the District's pumping capacity.
2. Negative Declaration conflicts with District prior position that the Basin is in an overdraft condition.	The only way to determine the overdraft condition is through a legal process. Two EIR reports were previously completed. The EIR for South County Area Plan was prepared by the Morro Group. This Board does not control land development. Mitigation measures were implemented in the County Plan.
3. Impact on existing well levels	No substantial impact expected
4. Growth inducing	SLO County Board of Supervisors controls the growth. The District has no land use control.
5. Lack of restrictions on use of well	The well may be used during maintenance of other District wells and to meet demand periods.
6. Wait for DWR Report	South County Area Plan worked with the DWR. Mitigation measures implemented should cause the basin to be uninfluenced with land improvements.
7. Cannot be considered as permanent water source and cutbacks might be required because of water shortages.	District considers every facility a permanent facility. With the implementation of the mitigation measures and the assurance that water basin is not to be affected, there is no reason to believe that water shortages are in the near future and therefore is no reason to believe that cut backs will be required in the future.

(ITEM 3 CONTINUED) PUBLIC HEARING - SUN DALE WELL

<u>SUMMARY OF COMMENTS RECEIVED</u>	<u>SUMMARY OF DISTRICT ENGINEER'S RESPONSES</u>
8. New facility may replace poorer quality pumping facilities on east side of U.S. 101. It is not clear as to which basin they are in.	Currently there are two wells operated by the District on the east side of US 101 - the Savage Well and the Church Well. These wells are both very small facilities both pumping in the neighborhood of 100-200 GPM and they don't have a significant impact all by themselves whichever basin they are in. What is significant is that all the water that is used on the east side of the freeway that goes into the wastewater collection and treatment system is transported to the wastewater treatment facility at Southland, which is on top of the Nipomo Mesa Basin. All water that is treated and reclaimed by that facility is recharged into the groundwater basin of the Nipomo Mesa.
9. Water use constantly on the increase	Per capita consumption in the past has shown a decline. Use per water account has dropped even though the number of accounts has increased.
10. Noise from new facility	The District plans to enclose the pump with double wall insulation
11. Effect agricultural water availability	1/4 mile away from the nearest ag land. The rest of the area is zoned Residential Rural or Recreational Mitigation measures should create a balance.

President Mendoza opened the Public Comments portion of the Public Hearing. He asked audience to limit their comments to 6 minutes.

During the Public Hearing, the following people spoke and their testimonies are summarized as follows:

1. John Snyder - 662 Eucalyptus Rd., Nipomo - Seems to be discrepancy in Mr. Garing's figures shown on chart. 600 ac/ft shortfall. Was the overdraft based on technical or legal components?

(ITEM 3 CONTINUED) PUBLIC HEARING - SUN DALE WELL

2. Dwayne Chism - Utility manager for City of Santa Maria - 601 Black Rd. Santa Maria. Mitigation measured should be implemented and there should be good planning. The Negative Declaration seemed vague.
3. Estar Holliday - 577 Sheridan - Arroyo Grande  
Please don't take assurances that building houses will use less water.  
Please bring a halt to expansion and extraction of water and expansion of the Sphere of Influence.
4. Cees Dobbe - 620 Black Ridge Rd. - Water is complex issue. Should have a full EIR.
5. James Pudwell - 880 Sun Dale The proposed well is 1/8 mile from his property which is ag land not 1/4 mile. When he tried to develop his land, the County said there was no water.
6. Herb Fox - Attorney for Koch California Ltd. and All Seasons Flowers -  
He handed a packet to the secretary and requested that it be logged by the Board. CEQA process requires public agencies to consider an EIR. Is there a fair argument that a significant impact will be made? He presented several instances how NCSD has consistently claimed that the basin is in an overdraft.
7. George Kiler - 1210 Pomeroy Rd., Arroyo Grande - NCSD is taking water from outside the District to provide for inside District customers. Recycled water won't reach the water table for years.
8. Susan Ostrov - Representing Black Lake Management Association - Black Lake Golf Course Development is an overlying water pumper. South County Area Plan mitigation measures seem to be working because the County required that there be no impact on the ground water basin for the Black Lake Specific Plan Amendment to increase development by 54 homes..
9. Ty Green - Represents Black Lake Partners - CEQA is not a water rights issue but an environmental one. The well does not induce growth because NCSD cannot control land use.
10. Dell Wayner - 737 Via Concha - Should provide water to people in the District not to people outside the District .
11. Brad Balzano - 226 Summit Station Rd. - Would like questions answered tonight.
12. Suzanne Koch Snyder - 662 Eucalyptus Rd.- Requested that the letter concerning the Sun Dale Well Project delivered to the Board by John Snyder at the beginning of the meeting be entered into the record.
13. Mary Holder - 234 Summit Station Rd. - Summit Station is not drawing water from the Mesa.
14. Maureen Koch - 885 Mesa Rd. - Read quote from Santa Maria Times by Bob Blair.
15. Roland Neetz - 1550 Michagan Way, Nipomo - Does the need to drill a well come as a surprise to the District?

*(ITEM 3 CONTINUED)* PUBLIC HEARING - SUN DALE WELL

At 8:36 p.m. President Mendoza closed the Public Comment portion of the Public Hearing.

Jim Garing, District Engineer, responded to some of the comments from the Public Hearing as follows:

- Mr. Garing did not understand the 600 ac/ft shortfall suggested by Mr. Snyder. Black Lake is extracting water from the same basin.
- South County Area Plan Update EIR is the most recent evaluation of the Nipomo area.
- Mitigation measures are being implemented. They attempt to make development completely neutral.
- To the question of how to handle water shortfall issue: After the Boyle Master Plan report was received, the Board started the process suggested.
- The well is part of the Master Plan.
- With all the previous EIR's having been done, it seems unnecessary to do more.
- The proposed well may be about the 1/8 mile from an ag area. Mr. Garing will have to check on this.
- Mr. Ty Green answered most of Mr. Fox's comments.
- The issuance of an Intent-to-Serve letter is based on the physical ability to supply the resource and is not a ground water basin issue.
- Timetable to do an EIR is about a year.
- The South County Area Plan Update looked at the whole Mesa which included the District.
- The Black Lake Development has mitigation measures that are being implemented.
- Property owners must have water available or they would not have been able to split their property.
- Mr. Garing was unable to comment on the question about the Via Concha Well contract because he was not privy to the content of that contract.
- Summit Station Assessment - Special restrictions on growth were placed on the Summit Station area by the County.
- Developing a well was not a surprise but it takes time to go through the process.

Jon Seitz, District Legal Counsel, commented:

- On all annexations LAFCO makes the Environmental Determination.
- The District's current annexation policy requires the proposed annexation be water self-sufficient.
- On Mr. Fox's comments - Mr. Green is correct. CEQA is not a water rights issue. The District took a position in 1987 that the basin was in overdraft. Rights to groundwater basin are determined by the judge. The DWR Report should be ready this year. The District will have a chance to review the report.
- The District has considered all the other EIR's addressing this issue. South County Area Plan Update reviewed McFarland report and other reports.
- NCSD expanding Sphere of Influence is considered by LAFCO

(ITEM 3 CONTINUED) PUBLIC HEARING - SUN DALE WELL

Mr. Seitz reviewed Resolution 98-633. Stated that the words "the staff report" were added after the original resolution was prepared. Upon motion of Director Blair and seconded by Director Simon, the Board unanimously approved Resolution 98-633.

**RESOLUTION NO. 98-633  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
ADOPTING AN ENVIRONMENTAL NEGATIVE DECLARATION AND  
AUTHORIZING THE GENERAL MANAGER TO FILE A  
NOTICE OF DETERMINATION FOR THE SUN DALE WATER WELL**

*[A copy of the tape recording of the Public Hearing is available for public inspection.]*

President Mendoza called a five-minute break.

At 9:10 p.m. the Board came back from the break.

4. CONSTRUCTION OF SUN DALE WELL  
Review bids to drill a test hole and well

Mr. Jones explained that bids were received from four well drillers. Enloe Drilling was low bidder coming in at \$95,870.00.

During this agenda item the following people spoke:

John Snyder - 662 Eucalyptus Rd. Nipomo - Asked how much of the bid for the Sundale Well was for the test hole.

Mr. Jones answered that approx. \$14,000 was for the test hole.

Upon motion of Director Simon and seconded by Director Blair, the Board unanimously approved Resolution 98-634 awarding the contract to Enloe Well Drilling to drill the Sun Dale Well.

**RESOLUTION NO. 98-634  
RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE NIPOMO COMMUNITY SERVICES DISTRICT  
AWARDING THE CONTRACT TO ENLOE WELL DRILLING  
TO DRILL THE SUN DALE WELL**

5. SUMMIT STATION  
Sub committee report

President Mendoza explained that he and Director Kaye were on the Sub-committee that reviewed the information presented at past Board meetings. The District is waiting for the District engineer, Jim Garing, to summarize his findings in a report to the Board.

Director Kaye stated that the legal requirements of Title 22 of 20 psi at the meter are being met.

Jon Seitz, District Legal Counsel, stated that the law sets minimum standards of 20 psi. Boyle Engineering suggested minimum to be set higher. The Board can make the standard even higher. The District is responsible up to the meter. The property owner is responsible after that.

Jim Garing, District Engineer, suggested putting the measuring device at the house. Director Blair suggested putting a measuring device on Dale or Poppy Lanes. Director Kaye says that now the pressure may be fairly good but the residents are concerned about the upcoming summer.

Mr. Jones said the District is taking pressure recordings on a daily basis and that a quarterly report will now be sent to Kurt Souza at the Dept. Of Health Services.

During this agenda item, the following people spoke:

Mary Holder - 234 Summit Station Rd. - repeated to the Board that they do not want a measuring device at their house since NCSD's responsibility ends at the meter. Her water line has been in for twenty-two years and she never had a problem with it.

Wilbur Swanson - 1250 Futura Lane - He has pressure but no water.

Brad Balzano - 226 Summit Station Rd. - Suggested a pressure recording device at each user's house. Said someone on Futura Lane moved because they had no water.

Jan Neetz - 1550 Michigan Way - These people should not be begging for water.

John Snyder - 662 Eucalyptus Rd. Nipomo - Asked if the District had thought of placing a camera down the line. Asked the cost of a booster pump or alternate pump at the tank.

Director Simon asked about possibility of placing the pressure gauges.

Director Kaye said the committee had considered possibilities suggested by John Snyder.

Director Blair agreed that to TV the water line might be a good idea.

Mr. Garing's report will probably be presented to the Board in two meetings.

There was no action taken by the Board.



6. DISTRICT INVESTMENT POLICY

Adoption of the 1998 District Investment Policy

Mr. Jones explained that the California Government Code Section 53646 requires local government entities to adopt an annual investment policy. Director Simon asked to check about the Vanguard Plan as an investment possibility. He asked to be on the subcommittee if one is formed. Jon Seitz, District Legal Counsel, pointed out the investments portion on page 2 of the Investment Policy. There were no Public Comments. Upon motion of Director Fairbanks and seconded by Director Simon, the Board unanimously approved Resolution 98-635 adopting the 1998 District Investment Policy.

RESOLUTION NO. 98-635  
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
NIPOMO COMMUNITY SERVICES DISTRICT  
ADOPTING THE 1998 DISTRICT INVESTMENT POLICY

**FINANCIAL REPORT**

7. APPROVAL OF WARRANTS

Upon motion of Director Blair and seconded by Director Kaye, the Board unanimously approved the Warrants presented at the January 21, 1998 meeting.

8. QUARTERLY INVESTMENT REPORT

The Quarterly Investment Report was presented to the Board. The District is in compliance with the 1997 Investment Policy. There were no public comments on this item. Upon motion of Director Kaye and seconded by Director Fairbanks, the Board unanimously received the Quarterly Investment Report into file.

**OTHER BUSINESS**

9. MANAGER'S REPORT

Mr. Jones presented information on the following:

1. Cal. Water Journal article on Coastal Aqueduct
2. Senator O'Connell correspondence on State Budget
3. Facility Plan Approval - Wastewater Expansion

10. DIRECTORS COMMENTS

Director Kaye, Director Blair and President Mendoza had general comments about the meeting.

No Closed Session necessary at this time.

**ADJOURN**

President Mendoza adjourned the meeting at 10:18 p.m.

A copy of the tape recording of the meeting is available for public inspection.

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES  
DATE: FEBRUARY 4, 1998

**SUMMIT STATION**

The District has been measuring the pressure on Summit Station Rd. The recording devices have indicated that the pressure has remained relatively consistent. The District has added a number of other pressure recording devices on Dale Ave. and Poppy Lane. Daily pressure readings are being taken. This information will be forwarded to the State Health Department on a quarterly basis.

It is anticipated that Mr. Jim Garing, District Engineer, will have his findings on the Summit Station water pressure in two weeks.

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TO: BOARD OF DIRECTORS  
FROM: DOUG JONES  
DATE: FEBRUARY 4, 1998

EVERGREEN WAY  
REIMBURSEMENT AGREEMENT

The District has received a request and agreement for cost reimbursement from a couple of property owners on Evergreen Way for extension of a water line to their properties. The attached diagram shows the six parcels that have benefited from this water line extension. Three of the parcels may be split into two and three of the parcels cannot be split any further. The benefit has been spread based on the number of parcels that would benefit from the improvements. The attached diagram shows the spread of the improvement cost to each parcel. If the property owners request water service, the reimbursement will have to be collected and returned to those paying for the improvements.

It is staff's recommendation that the Board set a Public Hearing on this matter for February 18, 1998. All property will be notified about reimbursement costs for connecting to this water line extension.

A motion would be in order to set a Public Hearing (Feb. 18, 1998) on the reimbursement of Evergreen Way and direct staff to notify each of the property owners of the affected area and the reimbursement costs for each parcel.

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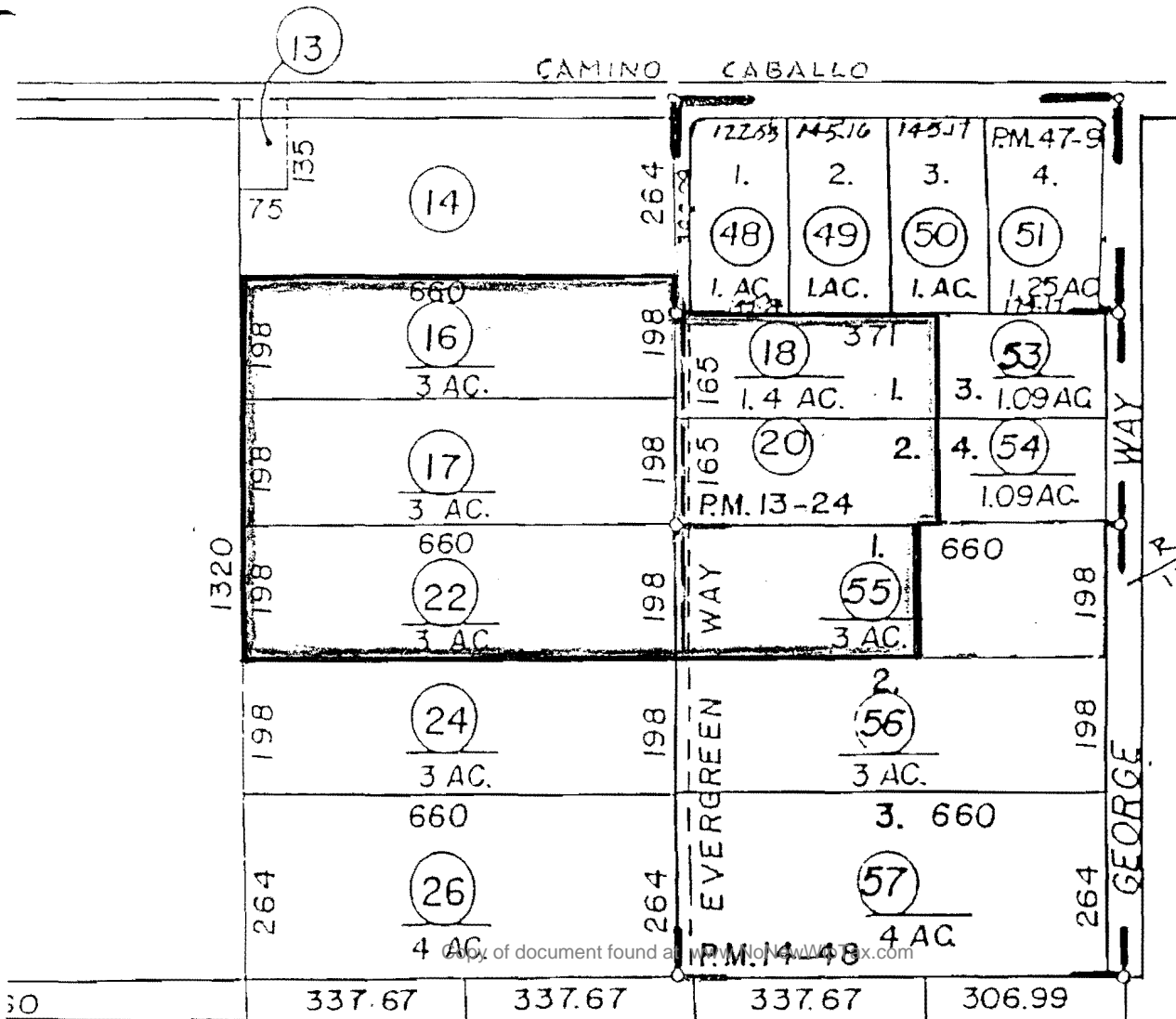
NIPOMO COMMUNITY SERVICES DISTRICT  
 WATER LINE REIMBURSEMENT AGREEMENT

CODE SECTION 3.04.260(C)(3) - PAGE 26

ASSESSOR PARCEL NUMBER	POTENTIAL UNITS	REIMBURSEMENT AMOUNT
091-283-016	2	\$3,371.40
091-283-017	2	\$3,371.40
091-283-018	1	\$1,685.70
091-283-020	1	\$1,685.70
091-283-022	2	\$3,371.40
091-283-055	1	\$1,685.70
<b>TOTAL</b>	<b>9</b>	<b>\$15,171.30</b>

COST SPREAD PER UNIT

Total improvement costs	\$15,171.30
Total number of units	9
Cost per unit	<u>\$1,685.70</u>



30      337.67      337.67      337.67      306.99

### 3.04.260 Lateral distribution facilities.

A. Minimum water main size in the district shall be six inches in diameter.

B. Alternate Procedures. Whenever extension of the water system is required because the lands to be served do not lie along a pipeline of adequate capacity or proper pressure, or special facilities for water services are required, the works may be installed in accordance with following procedure:

1. The works may be installed by the district with the cost associated with service to the applicant's property repaid by the applicant in accordance with an agreement between the applicant and the district.

2. The works shall be financed and installed by the applicant and shall be in accordance with the district's standard specifications. The applicant may be required to pay to the district the cost of engineering and inspection services incurred in connection with the works.

C. Excess Capacity. Where distribution facilities are to be constructed pursuant to any of the procedures set forth in subsection B of this section, the district shall determine whether or not such facilities could be utilized to provide service to lands other than those for which service is requested. If other lands are susceptible of service through such facilities, the district may require the installation of works with sufficient capacity to serve such other lands in addition to those for which service is requested. If such excess capacity is installed, the following rules respecting financing and repayment shall apply:

1. Regardless of which of the alternate procedures outlined in subsection B of this section is applied, the board shall determine an equitable division of the total cost of the facilities between the lands requesting service and those for which the excess capacity is provided. Costs associated with the excess capacity so determined shall become a lien on water service to the land for which excess capacity is provided, and service shall not be rendered to any portion of said land until the owner thereof has executed payment of costs allocated to the land for which such owner requests water service.

2. If the works are constructed pursuant to the procedure in subsection (B)(1) of this section, the repayment agreement shall require the repayment of the applicant's share of the total cost in cash.

3. If the works are constructed pursuant to the procedure in subsection (B)(2) of this section, the district shall collect funds from the effected lands and reimburse the applicant on account of the share of the total costs allocated to providing capacity for lands other than those of the applicant, but only for a period of ten years after that time the district will retain the reimbursement funds.

4. If the works are constructed pursuant to the procedure numbered (3) in subsection 13B\*, repayment shall be in accordance with the applicable rules for the particular method applied as established by the Board or as set forth in the Municipal Water District Law of 1911.

#### D. Design and Construction.

1. Plan Check and Inspection Fees. The fee for checking and approving plans, and inspecting and accepting water system construction shall be five percent of the total value of the improvements as established by the district's engineer and approved by the district's board of directors.

2. Design Criteria. Water system improvements shall be designed and constructed in conformance with the most current standard improvement specifications and drawings of the San Luis Obispo County engineering department, as modified by the district.

3. Plans and Specifications Preparation. Water system improvements plans and specifications shall be prepared by a California Registered Civil Engineer.

Plans shall be prepared on twenty-four-inch by thirty-six-inch transparent material. A reproducible as-built copy of all improvement plans shall be submitted to the district prior to final district acceptance of the water system improvements. (Ord. 80-39, 1980; Ord. 79-35 §§ 8—13, 1979; Ord. 78-27 § 13, 1978)

\* Editor's Note: The phrase "procedure numbered (3) in subsection 13B" does not refer to anything at this time. The City will be making changes to this section in a

AGENDA ITEM  
FEB 04 1998

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TO: BOARD OF DIRECTORS  
FROM: DOUG JONES  
DATE: FEBRUARY 4, 1998

### MANHOLE REHABILITATION

The District is preparing specifications to rehabilitate existing manholes in South Frontage Road, Division Street and Oakglen Avenue. The District has identified 17 manholes that are in need of repair due to the deterioration from hydrogen sulfide gases. The repairs will consist of high pressure water to remove any loose and deteriorated concrete followed by air-placed concrete and a polyurethane coating.

The attached diagram indicates the manholes to be rehabilitated and their depths. These manholes were not included in the rehabilitation work done in 1993.

This item has been budgeted for this fiscal year. It is recommended that the Board authorized staff to request bids to rehabilitate the manholes.

C:\W:\manholes.DOC

**NOTICE TO CONTRACTORS  
SPECIFICATIONS AND CONTRACT**

**for**

**Nipomo Community Services District**

STATE OF CALIFORNIA

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Sealed proposals will be received at the office of the Nipomo Community Services District, 148 South Wilson Street, P. O. Box 326, Nipomo, CA 93444, (805) 929-1133, until 2:00 p.m. on \_\_\_\_\_, at which time they will be publicly opened and read for performing work in accordance with the specifications as follows:

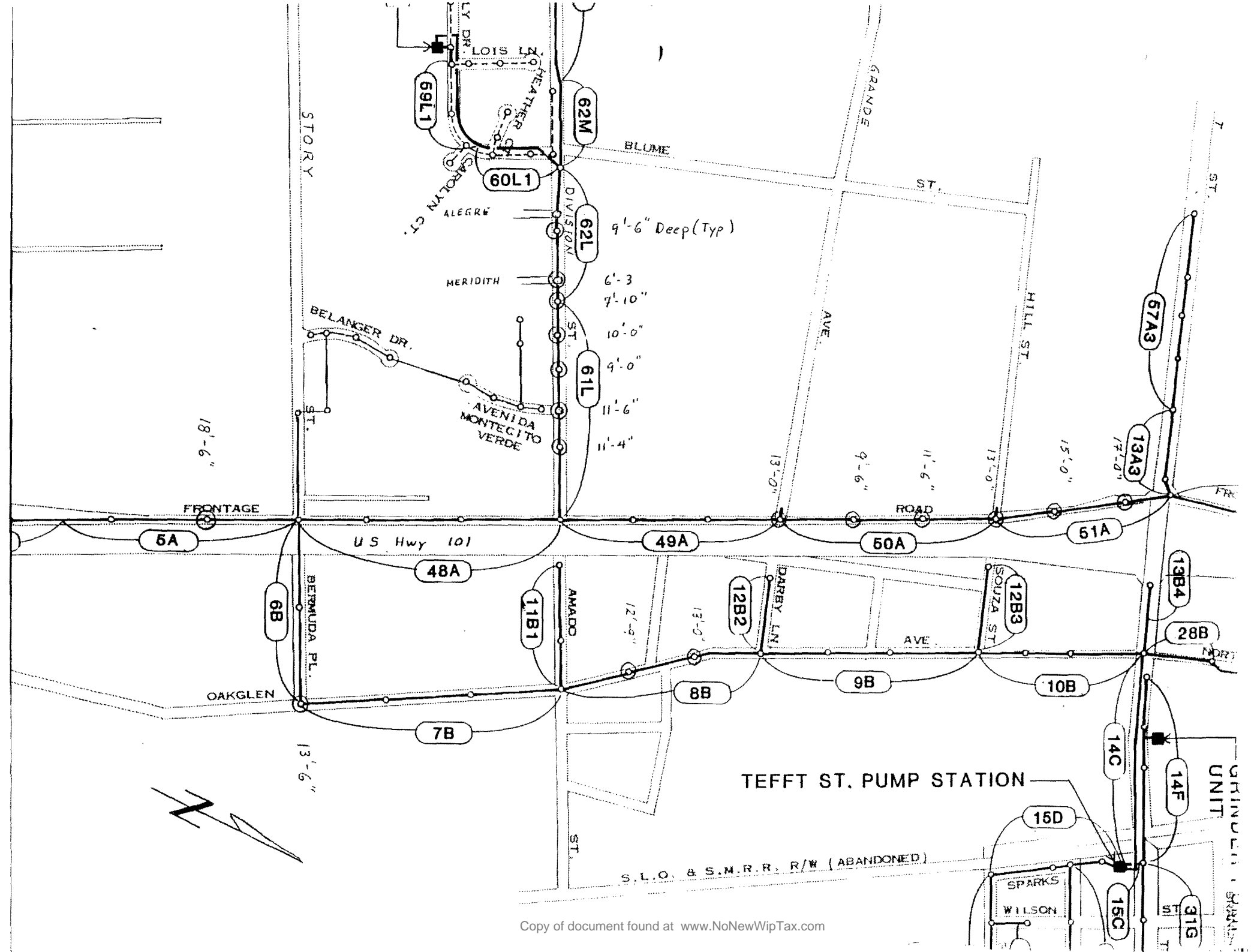
AIR-PLACED CONCRETE AND POLYURETHANE  
PROTECTIVE LINING MANHOLE REHABILITATION  
IN THE WESTERLY FRONTAGE ROAD FOR  
U.S. HIGHWAY 101, DIVISION STREET, AND OAK GLEN AVENUE  
IN  
NIPOMO, CALIFORNIA

The specific manholes to be rehabilitated are shown with depth of manhole on the following attached diagram.

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PROJECT ENGINEER

Date







TO: BOARD OF DIRECTORS  
 FROM: LISA BOGNUDA  
 DATE: FEBRUARY 4, 1998

**SECOND QUARTER FINANCIAL STATEMENTS**

Attached is the Balance Sheet as of December 31, 1997 and the Income Statement for the six months ended December 31, 1997 for each Fund.

The fiscal year is 50% complete with six months remaining. The consolidated Income Statement (page 3, 4 and 5) summarizes the District's operations for the first six months of the fiscal year. The total operating revenues are 58% of the budgeted amount and total operating expenditures are 44% of the budgeted amount. Below is a summary of the information attached:

**SUMMARY OF REVENUES AND EXPENSES BY FUND  
 SIX MONTHS ENDING DECEMBER 31, 1997**

FUND	FUND #	YTD REVENUES	YTD EXPENSES	FUNDED REPLACEMENT	YTD NET INC/ (NET LOSS)
Administration	110	51,881	(51,881)	0	0
Town Water	120	553,386	(374,082)	(51,534)	127,770
Town Sewer	130	208,775	(102,192)	(46,878)	59,705
Blacklake Water	140	127,270	(53,688)	(4,998)	68,584
Blacklake Sewer	150	53,537	(51,734)	(3,254)	(1,451)
Blacklake Streetlighting	160	9,576	(7,480)	0	2,096
Drainage Maintenance	170	6,287	0	0	6,287
Sewer Maint Dist (Folkert Oaks)	180	11,664	(200)	0	11,464
Montecito Verde II	190	5,333	(297)	0	5,036
Property Taxes	210	83,124	(252)	0	82,872
Town Water Capacity Fees	220	19,185	0	0	19,185
Town Sewer Capacity Fees	230	55,054	(55,597)	0	(543)
Blacklake Water Capacity Fees	240	5,219	0	0	5,219
Funded Replacement-Town Water	800	5,856	0	51,534	57,390
Funded Replacement-Town Sewer	801	8,458	0	46,878	55,336
Funded Replacement-BL Water	802	707	0	4,998	5,705
Funded Replacement-BL Sewer	803	429	0	3,254	3,683
<b>TOTAL</b>		<b>1,205,741</b>	<b>(697,403)</b>	<b>0</b>	<b>508,338</b>

**NIPOMO COMMUNITY SERVICES DISTRICT  
 CASH BALANCE OF EACH FUND  
 AS OF DECEMBER 31, 1997**

FUND	FUND #	CASH BALANCE 12/31/97
Administration	110	(9,373)
Town Water	120	301,885
Town Sewer	130	296,611
Blacklake Water	140	476,257
Blacklake Sewer	150	16
Blacklake Streetlighting	160	51,514
Drainage Maintenance	170	104,863
Sewer Maint Dist (Folkert Oaks)	180	141,005
Montecito Verde II	190	38,336
Property Tax	210	0
Town Water Capacity Fees	220	729,803
Town Sewer Capacity Fees	230	1,958,936
Blacklake Water Capacity Fees	240	167,546
Funded Replacement-Town Water	800	233,556
Funded Replacement-Town Sewer	801	323,716
Funded Replacement-BL Water	802	27,599
Funded Replacement-BL Sewer	803	16,867
<b>SUBTOTAL</b>		<b>4,859,137</b>

**CUSTODIAL FUNDS-A/D #93-1**

A/D-Redemption Fund	820	164,610
A/D-Reserve Fund	820	104,179
<b>SUBTOTAL</b>		<b>268,789</b>

**GRAND TOTAL** 5,127,926

AGENDA ITEM  
FEB 04 1998

8

TO: BOARD OF DIRECTORS  
FROM: DOUG JONES  
DATE: FEBRUARY 4, 1998

#### MANAGER'S REPORT

1. Attached is the Complaint Log for the previous month.
2. The District has received verbal notification of a proposed Annexation No. 17, consisting of approximately 10 acres off of Hazel Lane as shown on the attached map.
3. The District has received notice from the United States Environmental Protection Agency that the original Southland Wastewater Treatment Facility Construction Grant Audit is now completed.
4. Town Division, Production/Consumption information. See attached.

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<b>COMPLAINT LOG - December 29, 1997 to January 30, 1998</b>						
<b>DATE</b>	<b>ADDRESS</b>	<b>COMPLAINT</b>	<b>CAUSE</b>	<b>ACTION TAKEN</b>		
01/12/98	948 Osage	Brown & cloudy water	Air in customer's line and water softener or water heater	Flushed main and told cust. to flush own line.		
<b>COMPLIMENT LOG-December 29, 1997 to January 30, 1998</b>						
<b>DATE</b>	<b>ADDRESS</b>	<b>COMPLIMENT</b>				
1/20/98	608 Beverly Drive	Thanks for calling and letting him know that his sprinklers were on all day during the rain				
1/22/98	154 E. Vintage	Thanks for years of great service.				
1/22/98	515 Grande Apt J	Thanks for giving her notice to sign up after she moved in.				



PROPOSED ANNEXATION No 17

Division Street

Hazel Ln

Simmons Lane

Orchard Road

La Serena Way

Osage Road

Tefft St.

Pomeroy Road

Grande Avenue

Hill Street

Tefft Street

Juniper Street

Windsor Street

Keivola Drive

Canning Circle

Ingo Street

Sandydale Road

Frontage Road

U.S. Highway 101

Front Street

N. Oakglen Ave.

S.P.R.R.

Sparks Street

Day Street

Eye Street

Walden Street

Burns Street

Thompson Avenue

Central Street

Madison Street

Windsor Street

Windsor Street

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Windsor Street

Windsor Street

Windsor Street

Windsor Street

Windsor Street

Windsor Street

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Windsor Street

Souza Gray St.

Dandy Ln.

Amado Street

S. Oakglen Ave.

Bermuda Street

S.P.R.R.

Wilson Street

Tefft Street

Windsor Street

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Nipomo Commu District Bo



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION IX

75 Hawthorne Street

San Francisco, CA 94105-3901

CERTIFIED MAIL NO. Z 372 961 367

Return Receipt Requested

JAN 22 1998

In Reply Refer to: WTR-10

Re: C-06-1255-112

Mr. Douglas Jones, General Manager  
Nipomo Community Services District  
261 West Dana, Suite 101  
Post Office Box 326  
Nipomo, CA 93444-0326

Dear Mr. Jones:

I am pleased to acknowledge the completion of the construction of the collection and treatment facility. This work was partially funded by EPA Grant No. C-06-1255-112. I appreciate the effort your District has contributed toward completing this project.

The enclosed Grant Amendment reflects the final total eligible project cost of \$4,853,609 and is for your records. It does not require a signature or return to this Agency.

As you know, the project represents a substantial investment of public funds. I encourage you to continue to protect this investment by upholding the assurances set forth in the grant agreement.

Your project is complete regarding federal participation. However, you should retain all grant records for three years from this date. The enclosed Form 258 shows how the final reimbursement was calculated.

Again, I wish to thank you for your efforts regarding this construction grant project.

Sincerely,

Alexis Strauss  
Acting Director  
Water Division

JAN 27 1998

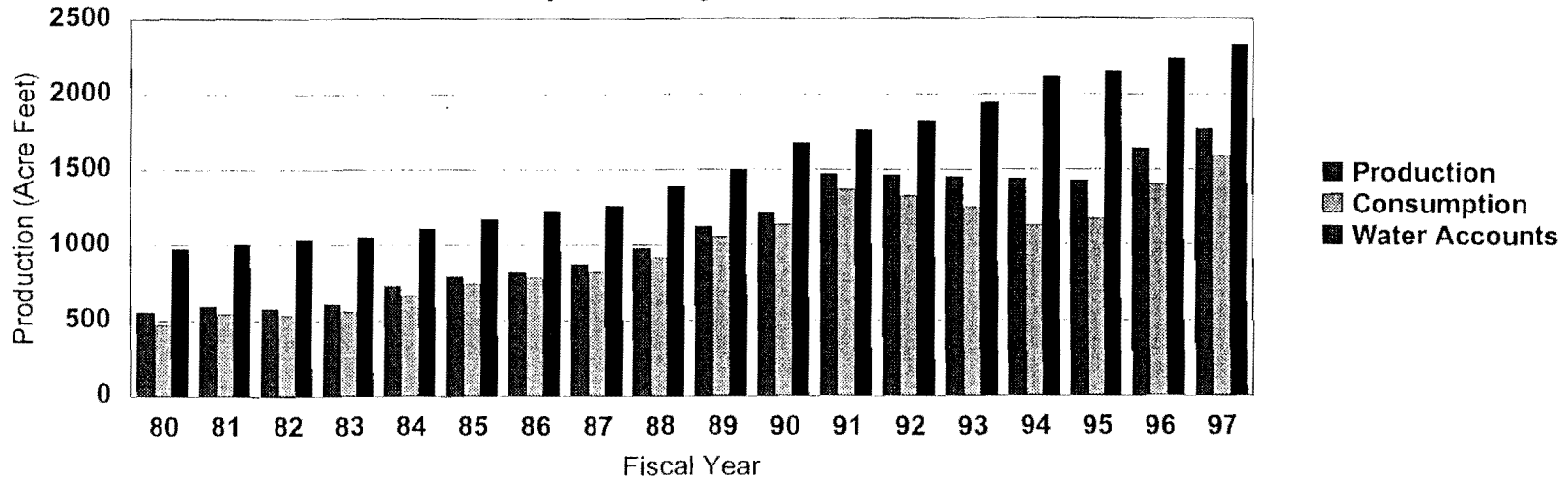
Enclosures

NIPOMO COMMUNITY SERVICES DISTRICT

NIPOMO COMMUNITY SERVICES DISTRICT  
TOWN DIVISION WATER PRODUCTION AND CONSUMPTION

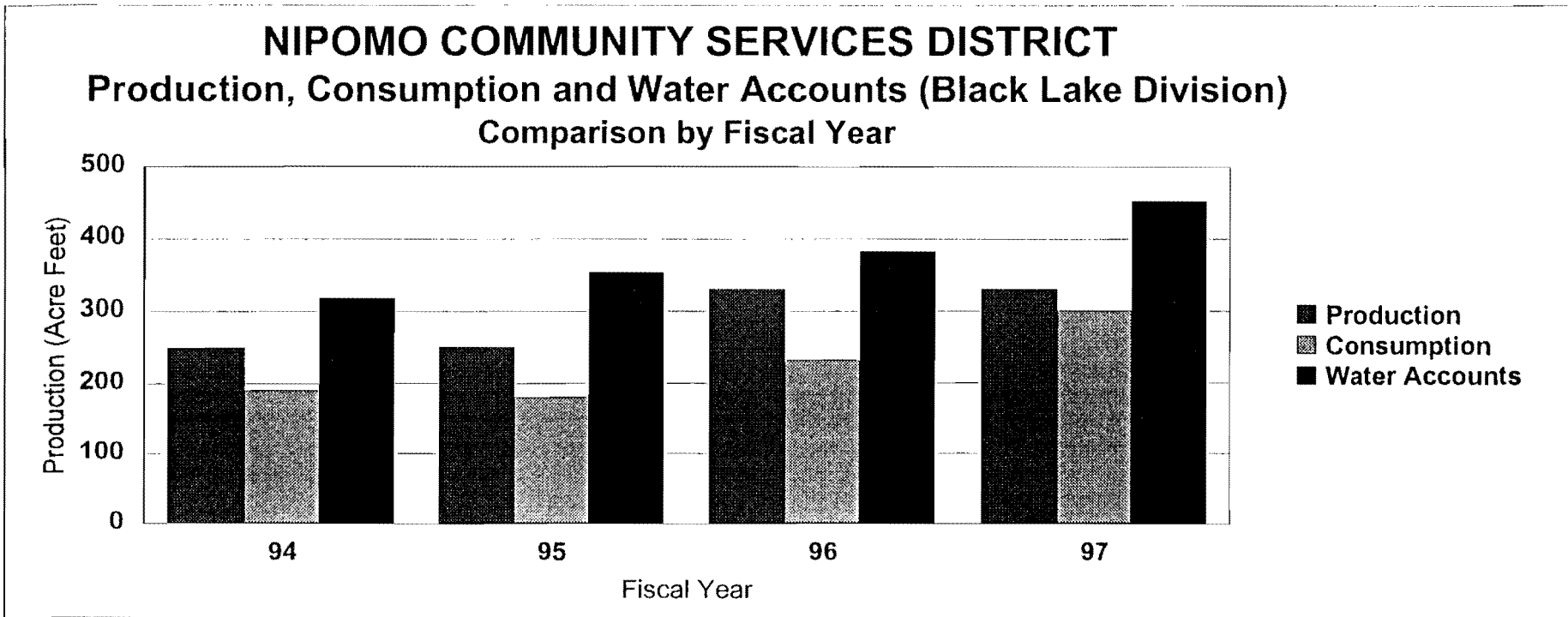
FISCAL YEAR	PRODUCTION (AF)	CONSUMPTION (AF)	% UNACCOUNTABLE WATER	WATER ACCOUNTS	AF/PRODUCTION/ACCOUNT	AF/CONSUMPTION/ACCOUNT
80	555	472	0.15	975	0.57	0.48
81	592	544	0.08	1006	0.59	0.54
82	576	532	0.08	1034	0.56	0.51
83	604	559	0.07	1053	0.57	0.53
84	725	664	0.08	1106	0.66	0.60
85	787	743	0.06	1170	0.67	0.64
86	819	780	0.05	1216	0.67	0.64
87	870	819	0.06	1260	0.69	0.65
88	972	913	0.06	1388	0.70	0.66
89	1118	1052	0.06	1497	0.75	0.70
90	1207	1134	0.06	1676	0.72	0.68
91	1470	1366	0.07	1760	0.84	0.78
92	1465	1322	0.10	1820	0.80	0.73
93	1447	1246	0.14	1941	0.75	0.64
94	1434	1124	0.22	2115	0.68	0.53
95	1424	1170	0.18	2149	0.66	0.54
96	1640	1399	0.15	2242	0.73	0.62
97	1764	1591	0.10	2325	0.76	0.68

**NIPOMO COMMUNITY SERVICES DISTRICT**  
**Production, Consumption and Water Accounts (Town Division)**  
**Comparison by Fiscal Year**



NIPOMO COMMUNITY SERVICES DISTRICT  
 BLACKLAKE DIVISION WATER PRODUCTION AND CONSUMPTION

FISCAL YEAR	PRODUCTION (AF)	CONSUMPTION (AF)	% UNACCOUNTABLE WATER	WATER ACCOUNTS	AF/PRODUCTION/ACCOUNT	AF/CONSUMPTION/ACCOUNT
94	249	190	0.24	318	0.78	0.60
95	250	180	0.28	354	0.71	0.51
96	330	232	0.30	383	0.86	0.61
97	330	300	0.09	453	0.73	0.66



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**WARRANTS FEBRUARY 4, 1998**

**HAND WRITTEN CHECKS**

17966 DECHANCE 427.15

**VOIDS**

9703  
 2383

**NET PAYROLL**

CK# 2384-2392 \$13,033.96

**COMPUTER GENERATED CHECKS**

9699	01/30/98	EMPLOYMENT DEVELOPMENT DEPARTMENT	\$766.68
9700	01/30/98	DOUG JONES	\$300.00
9701	01/30/98	PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$1,877.40
9702	01/30/98	STATE WATER RESOURCES CONTROL BOARD	\$100.00
9704	02/04/98	ADVANTAGE ANSWERING PLUS	\$117.41
9705	02/04/98	ALL PURE CHEMICAL CO	\$419.27
9706	02/04/98	ROBERT BLAIR	\$100.00
9707	02/04/98	BLUEPRINT EXPRESS	\$48.50
9708	02/04/98	BOB'S RUBBER STAMPS	\$26.40
9709	02/04/98	CALIFORNIA APPLIED TECHNOLOGIES	\$2,265.18
9710	02/04/98	DANA PROPERTIES	\$205.90
9711	02/04/98	DEPARTMENT OF GENERAL SERVICES	\$2.57
9712	02/04/98	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$738.75
9713	02/04/98	KATHLEEN FAIRBANKS	\$100.00
9714	02/04/98	GTE CALIFORNIA INCORPORATED	\$26.08
9715	02/04/98	GREAT WESTERN ALARM AND COMMUNICATIO	\$25.00
9716	02/04/98	IMAGE BLINDS	\$1,341.70
9717	02/04/98	KARDEL COMPUTER SERVICES	\$381.00
9718	02/04/98	GENE KAYE	\$100.00
9719	02/04/98	McKESSON WATER PRODUCTS	\$6.70
9720	02/04/98	ALEX MENDOZA	\$100.00
9721	02/04/98	MID STATE BANK-MASTERCARD	\$387.42
9722	02/04/98	MISSION UNIFORM SERVICE	\$211.15
9723	02/04/98	NIPOMO ACE HARDWARE	\$80.45
9724	02/04/98	NIPOMO CHEVRON	\$279.62
9725	02/04/98	NIPOMO GARBAGE COMPANY	\$54.30
9726	02/04/98	P G & E	\$14,877.00
9727	02/04/98	PERS HEALTH BENEFIT SERVICES	\$3,544.25
9728	02/04/98	PRECISION JANITORIAL SERVICE	\$135.00
9729	02/04/98	SAN LUIS OBISPO COUNTY	\$58.01
9730	02/04/98	SAN LUIS OBISPO COUNTY HEALTH DEPART	\$574.09
9731	02/04/98	SHIPSEY & SEITZ, INC.	\$3,604.00
9732	02/04/98	ALBERT SIMON	\$100.00
9733	02/04/98	SOUTHERN CALIF GAS COMPANY	\$139.06
9734	02/04/98	SPECIAL DIST RISK MANAGEMENT AUTHORI	\$836.00
9735	02/04/98	SYLVESTER'S SECURITY ALARMS, INC.	\$35.00
9736	02/04/98	TERMINIX INTERNATIONAL	\$42.00
9737	02/04/98	USA BLUE BOOK	\$632.86

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**WARRANTS APRIL 22, 1998**

**HAND WRITTEN CHECKS**

17984	Sierra Auto	40.00
17985	T. Canode	27.37
17986	K. Wittstrom	442.60
17987	A. Martin	70.72

**VOIDS**

9884  
9885  
9909  
2434

**NET PAYROLL**

CK# 2435-2443                      \$12,741.01

**COMPUTER GENERATED CHECKS**

9886	04/14/98	CHEVRON	\$474.71
9887	04/14/98	CLEATH & ASSOCIATES	\$424.00
9888	04/14/98	EASTER RENTS	\$45.60
9889	04/14/98	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$179.20
9890	04/14/98	GARING, TAYLOR & ASSOCIATES, INC.	\$5,368.99
9891	04/14/98	GTE CALIFORNIA	\$28.67
9892	04/14/98	GROENIGER & COMPANY	\$1,540.75
9893	04/14/98	IKON	\$98.84
9894	04/14/98	JOHNSON, DONNA	\$69.26
9895	04/14/98	MISSION UNIFORM SERVICE	\$180.21
9896	04/14/98	NIPOMO ACE HARDWARE, INC.	\$99.21
9897	04/14/98	NIPOMO GARBAGE COMPANY	\$54.75
9898	04/14/98	NIPOMO REXALL DRUG	\$10.72
9899	04/14/98	NIPOMO SHELL	\$150.45
9900	04/14/98	P G & E	\$5.42
9901	04/14/98	POOR RICHARD'S PRESS	\$173.63
9902	04/14/98	SHIPSEY & SEITZ, INC.	\$5,826.10
9903	04/14/98	STATEWIDE SAFETY & SIGNS, INC.	\$88.10
9904	04/14/98	SYLVESTER'S SECURITY ALARMS, INC.	\$35.00
9905	04/14/98	TERMINIX INTERNATIONAL	\$42.00
9906	04/14/98	U S POSTAL SERVICE	\$712.81
9907	04/14/98	WILSON, LEE ELECTRIC COMPANY	\$1,593.10
9908	04/14/98	ZETRON, INC.	\$78.95
9910	04/22/98	ROBERT BLAIR	\$100.00
9911	04/22/98	CALIFORNIA APPLIED TECHNOLOGIES	\$703.42
9912	04/22/98	DEPARTMENT OF GENERAL SERVICES	\$21.43
9913	04/22/98	ENLOE WELL DRILLING	\$77,968.00
9914	04/22/98	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$1,844.80
9915	04/22/98	KATHLEEN FAIRBANKS	\$100.00
9916	04/22/98	GTE WIRELESS	\$38.51
9917	04/22/98	GROENIGER & COMPANY	\$106.66
9918	04/22/98	KARDEL COMPUTER SERVICES	\$152.25
9919	04/22/98	GENE KAYE	\$100.00
9920	04/22/98	ALEX MENDOZA	\$100.00
9921	04/22/98	NIPOMO CHEVRON	\$10.00
9922	04/22/98	PACIFIC BELL	\$181.97
9923	04/22/98	PETTY CASH-MIDSTATE BANK	\$138.45
9924	04/22/98	SAN LUIS OBISPO COUNTY HEALTH DEPART	\$522.00
9925	04/22/98	ALBERT SIMON	\$100.00