

NIPOMO COMMUNITY SERVICES DISTRICT

John Snyder

AGENDA

JANUARY 6, 1999 7:00 P.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

AL SIMON, Director
ROBERT BLAIR, Director
GENE KAYE, Director
RICHARD MOBRAATEN, Director

STAFF

DOUGLAS JONES, General Manager
DONNA JOHNSON, Secretary to the Board
JON SEITZ, General Counsel

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NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

CALL TO ORDER AND FLAG SALUTE

ROLL CALL

- A. ELECTION OF Board OFFICERS (PRESIDENT & VICE PRESIDENT)
- B. SPECIAL PRESENTATION (PAST BOARD MEMBERS)

APPROVAL OF MINUTES

- 1. REGULAR MEETING OF DECEMBER 2, 1998

PUBLIC COMMENTS PERIOD

- 2. PUBLIC COMMENTS

Members of the public, wishing to address the Board on matters other than scheduled items, may do so when recognized by the Chairperson. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot act on items not on the agenda. **Presentations are limited to three (3) minutes.**

BOARD ADMINISTRATION (The following may be discussed and action may be taken by the Board.)

- 3. WIDOW LANE UTILITIES
Developer concerns about the cost of water & sewer lines.
- 4. 1999 INVESTMENT POLICY
- 5. BOARD OF DIRECTORS VACANCY
Procedure to fill an unscheduled vacancy on the Board of Directors
- 6. SLO-SPECIAL DISTRICTS SELECTION COMMITTEE MEETING
Special District to meet to select LAFCO Representatives

FINANCIAL REPORT

- 7. APPROVAL OF WARRANTS

OTHER BUSINESS

- 8. MANAGER'S REPORT
 - 1. INTERCOMMUNICATION LOG
 - 2. OLDE TOWNE DESIGN TO SLO PLANNING COMM. 1/14/99
 - 3. WILLOW RD/HWY 101 INTERCHANGE - DRAFT EIR
 - 4. ELECTRIC CAR DEMO
- 9. DIRECTORS COMMENTS

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL (a) and (b)
 - a. NCSD vs. Shell Oil, et. al. Case No. CV 077387
 - b. Anticipated Litigation, One Case

ADJOURN

AGENDA ITEM
JAN 6 1999

A

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 6, 1999

ELECTION OF BOARD OFFICERS

The By-Laws of the Board of Directors require that the President and Vice President of the Board shall be elected at the first Board of Directors meeting after the first Friday in December. Since your Honorable Board canceled the regular December 16, 1998 Board Meeting, Jan. 6, 1999 is the first Board meeting after the first Friday in December.

It would be in order that nominations for President be taken and voted on. After the President is seated, it would be in order that nominations for Vice President be taken and voted on. Then the Vice President would be seated. Then the Board will proceed with the normal Board meeting with the new officers in place.

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AGENDA ITEM
JAN 6 1999

(B)

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 6, 1999

SPECIAL PRESENTATION

Enclosed are two resolutions commending Alex Mendoza and Katie Fairbanks for their service to the Nipomo Community for serving on the Board of Directors of the Nipomo Community Services District.

Your Honorable Board may proceed with adopting the attached resolutions and making the presentation.

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RESOLUTION 99-673

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
COMMENDING

KATHLEEN FAIRBANKS

FOR HER SERVICE TO THIS COMMUNITY

WHEREAS, ON MAY 24, 1989, KATHLEEN FAIRBANKS BEGAN SERVICE TO THIS DISTRICT BY APPOINTMENT TO THIS BOARD OF DIRECTORS; AND

WHEREAS, SINCE THAT APPOINTMENT, KATIE WORKED TO IMPROVE THE WATER AND SEWER SYSTEM OF THE DISTRICT; AND

WHEREAS, HER KNOWLEDGE OF BUDGETING, FISCAL MANAGEMENT AND ADMINISTRATIVE PROCEDURES EXCELLED; AND

WHEREAS, DURING HER ENTIRE TENURE OF THIS BOARD, KATIE HAS PUT HER CONCERNS FOR THIS COMMUNITY AND ITS RESIDENTS AHEAD OF ALL OTHER CONSIDERATIONS, AND

WHEREAS, HER SERVICE TO THIS BOARD, THE COMMUNITY, AND ALL NIPOMO RESIDENTS HAS BEEN OF IMMEASURABLE VALUE TO US ALL.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED THAT THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ON THIS SIXTH DAY OF JANUARY, 1999, ENTHUSIASTICALLY COMMENDS KATHLEEN FAIRBANKS FOR HER SERVICE TO HER COMMUNITY AND WISHES HER THE VERY BEST IN ALL HER FUTURE ENDEAVORS.

APPROVED AS TO FORM

PRESIDENT

JON S. SEITZ, DISTRICT LEGAL COUNSEL

VICE-PRESIDENT

DOUGLAS L. JONES, GENERAL MANAGER

DIRECTOR

DIRECTOR

DIRECTOR

ATTEST:

DONNA K. JOHNSON
SECRETARY TO THE BOARD

RESOLUTION 99-674

A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES DISTRICT
COMMENDING

ALEX MENDOZA

FOR HIS SERVICE TO THIS COMMUNITY

WHEREAS, ON AUGUST 23, 1989, ALEX MENDOZA BEGAN SERVICE TO THIS DISTRICT BY APPOINTMENT TO THIS BOARD OF DIRECTORS; AND

WHEREAS, SINCE THAT APPOINTMENT, ALEX ASSISTED IN ESTABLISHING DISTRICT POLICIES AND WATER AND SEWER IMPROVEMENTS; AND

WHEREAS, HIS IN-DEPTH THINKING AND SUGGESTIONS HAS BROUGHT RESOLUTION AND SOLUTIONS TO MANY OF THE EVENTS OF THE DISTRICT; AND

WHEREAS, DURING HIS ENTIRE TENURE OF THIS BOARD, ALEX HAS PUT HIS CONCERNS FOR THIS COMMUNITY AND ITS RESIDENTS AHEAD OF ALL OTHER CONSIDERATIONS AND ALSO ESTABLISHED SUPERB RAPPORT WITH STAFF; AND

WHEREAS, HIS SERVICE TO THIS BOARD, THE COMMUNITY, AND ALL NIPOMO RESIDENTS HAS BEEN OF IMMEASURABLE VALUE TO US ALL.

NOW, THEREFORE, BE IT RESOLVED AND DETERMINED THAT THE BOARD OF DIRECTORS OF THE NIPOMO COMMUNITY SERVICES DISTRICT ON THIS SIXTH DAY OF JANUARY, 1999, ENTHUSIASTICALLY COMMENDS **ALEX MENDOZA** FOR HIS SERVICE TO HIS COMMUNITY AND WISHES HIM THE VERY BEST IN ALL HIS FUTURE ENDEAVORS.

APPROVED AS TO FORM

PRESIDENT

JON S. SEITZ, DISTRICT LEGAL COUNSEL

VICE-PRESIDENT

DOUGLAS L. JONES, GENERAL MANAGER

DIRECTOR

DIRECTOR

DIRECTOR

ATTEST:

DONNA K. JOHNSON
SECRETARY TO THE BOARD

NIPOMO COMMUNITY SERVICES DISTRICT JAN 6 1999

MINUTES

DECEMBER 2, 1998 7:00 P.M.
BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

ALEX MENDOZA, PRESIDENT
KATHLEEN FAIRBANKS, VICE PRESIDENT
AL SIMON, DIRECTOR
ROBERT BLAIR, DIRECTOR
GENE KAYE, Director

STAFF

DOUGLAS JONES, General Manager
DONNA JOHNSON, Secretary to the Board
JON SEITZ, General Counsel

NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.
CALL TO ORDER AND FLAG SALUTE

President Mendoza called the meeting to order at 7:05 p.m. and led the flag salute.

ROLL CALL

At Roll call, the following members of the Board were present:
Directors Blair, Simon, Fairbanks and Mendoza. Director Kaye had planned his absence.

APPROVAL OF MINUTES

- 1. REGULAR MEETING OF NOVEMBER 4, 1998

Upon motion of Director Blair and seconded by Director Simon, the Board unanimously approved the Minutes of the November 4, 1998 meeting.

PUBLIC COMMENTS PERIOD

- 2. PUBLIC COMMENTS

During this agenda item (#2), the following members of the public spoke:

Richard Mobraaten - 704 Ridge Rd., Nipomo - read a statement made by Ruth Brackett about the District not having water for the proposed school unless they (the District) had State Water.

Mike Kelly - 1889 River Ranch Rd., Santa Maria - Owns property on Widow Lane and would like item put on the agenda concerning sewer service to the property. The Board directed staff to place item on the next agenda.

BOARD ADMINISTRATION (The following may be discussed and action may be taken by the Board.)

- 3. DISTRICT BY-LAWS

Amending sections of the District By Laws

District Counsel, Jon Seitz explained the necessity to clarify the District's Board by-laws by modifying them. There were no public comments.

Upon motion of Director Blair and seconded by Director Fairbanks, the Board unanimously approved Resolution 98-671, amending sections of the District Board By-Laws. Director Kaye was absent.

RESOLUTION 98-671

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT REVISING BOARD BYLAWS

4. DISTRICT REPRESENTATION AT THE SCHOOL BOARD

Selection of a Board member to represent the District at the Lucia Mar School District Board High School EIR meeting

The LMUSD Board meeting is December 15, 1998 at 7:00 to discuss the EIR for the proposed high school.

During this agenda item (#4), the following members of the public spoke:

Bill Senna - LMUSD Board member

Upon motion of Director Fairbanks and seconded by Director Mendoza, the Board unanimously approved Director Bob Blair as the District representative for the Dec 15 meeting. Staff and other Board members will probably attend also. Director Kaye was absent.

5. SUPPLEMENTAL WATER

Sub-Committee report on supplemental water

Mr. Jones reviewed the 4 suggestions from Directors Blair and Simon concerning possible sources of supplemental water. He added desal and other types. Director Fairbanks would like to see more discussion on funding future projects for supplemental water. Director Fairbanks made the motion to have this item brought back to the Board within the next six months with emphasis on funding. Director Blair seconded. Vote 4-0.

During this agenda item (#5), the following members of the public spoke:

John Snyder, 662 Eucalyptus Rd., Nipomo - Suggested participating in Zone 3.

6. OAKGLEN-MALLAGH WATER LINE IMPROVEMENTS

Filing the Notice of Completion

A filing of a "Notice of Completion" with the SLO County Clerk-Recorder is required when the Oakglen-Mallagh water line improvements are complete. Upon motion of Director Simon and seconded by Director Fairbanks, the Board conditionally approved the "Notice of Completion" and authorized staff to file the "Notice of Completion" upon completion of the project. Vote 4-0. There were no public comments.

7. WATER LINE EASEMENT

Accepting a water line easement on the McChevron project

One of the requirements for the McDonald's/Chevron project was to install a water line from Tefft St. to Kent Street thereby looping the water system and providing fire protection for the proposed development. The property owner has granted an easement on Parcel No. 3 for the water line. A resolution is necessary to accompany the filing of the easement. There were no public comments.

Upon motion of Director Simon and seconded by Director Fairbanks, the Board unanimously approved Resolution 98-672 accepting and approving a document for recording. Vote 4-0 with Director Kaye absent.

RESOLUTION 98- 672

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE NIPOMO COMMUNITY SERVICES District
ACCEPTING AND APPROVING DOCUMENT FOR RECORDING**

8. CANCELLATION OF Board MEETING

Consideration to cancel December 16, 1998 Board Meeting

Upon motion of Director Blair and seconded by Director Fairbanks, the Board unanimously approved to cancel the regular Board meeting of December 16, 1998 unless an item becomes necessary to hear before January 1999. There were no public comments.

FINANCIAL REPORT

9. APPROVAL OF WARRANTS

Upon motion of Director Fairbanks and seconded by Director Blair, the Board unanimously approved the Warrants presented at the December 2, 1998. Director Kaye was absent.

OTHER BUSINESS

10. MANAGER'S REPORT

Mr. Jones presented information on the following items:

1. OLD TOWNE NIPOMO DESIGN DRAFT AVAILABLE
2. WRAC MINUTES
3. CSDA TRAINING CALENDAR
4. AWWA ARTICLE
5. WATER CONSERVATION CONFERENCE

11. DIRECTORS COMMENTS

District Legal Counsel explained the need to go into Closed Session.

CLOSED SESSION

The Board came back into open session and directed staff to request resumes for special legal counsel.

ADJOURN

President Mendoza adjourned the meeting at 9:00 p.m.

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 6, 1999

WIDOW LANE UTILITIES

At the Board of Directors meeting held on December 2, 1998, during the public comments period, Mr. Mike Kelly spoke about utility improvements in Widow Lane and the cost. This item was requested to be put on the next agenda and is now being presented.

Mr. Kelly owns Lot No. 54 on Widow Lane and is interested in extending a sewer line to his property so that he may build on this one-half acre lot. The developer of Honey Grove Lane (Mr. Newdoll) is presently installing a sewer line in Southland. The sewer line in Widow Lane may be connected to the Southland sewer line once the line is completed. There may be a reimbursement to the developer installing the Southland sewer line.

The original subdivision on Widow Lane had a 20-foot road easement. A waterline presently exists in the easement and service is being provided to a number of lots. A sewer line is proposed, but due to the narrowness of the easement, it would be installed on the east side of the easement next to an existing brick wall and underneath a utility pole making maintenance of this line extremely difficult. (See drawing #1.) The engineering firm, San Luis Engineering, has suggested flip-flopping the water and sewer line, whereas the sewer line would appear on the west side easement and the new water line would be installed on the easterly side of the easement. The District standards for location of water lines would be just the opposite, but due to shortness of the sewer line and the restrictions of the easement, the District could waive this requirement and allow the water and sewer line (as shown on drawing #2) to be installed.

Mr. Kelly's concerns:

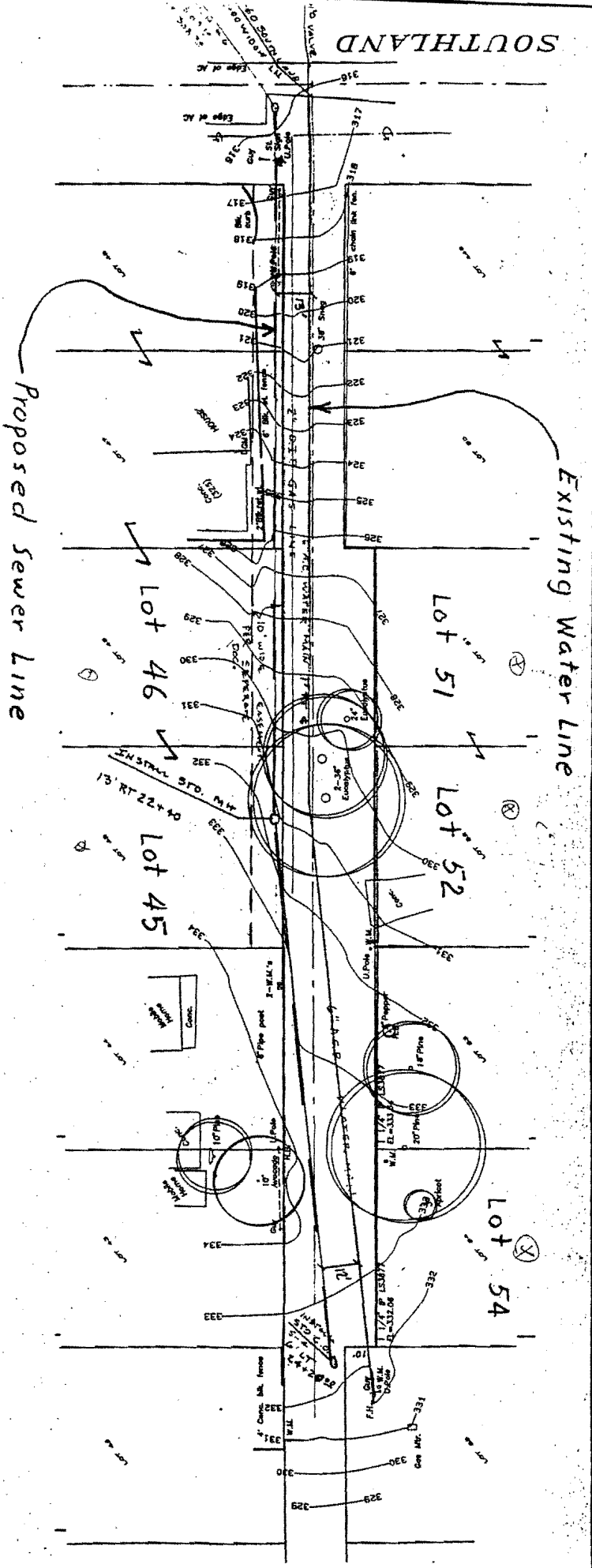
1. Cost of relocating the water line and the sewer line
2. Removal of a number of large eucalyptus trees

It is staff's understanding that more than one property owner would be assisting in the financing of these improvements. The District has a policy whereas, Mr. Kelly and others would finance the improvements and enter into a "Reimbursement Agreement" so Mr. Kelly and the others can be paid back a portion of the cost of these improvements, when additional connections are made.

It would be staff's recommendation that the proposed design on drawing #2, suggested by the applicant's engineer, be approved and that the District would enter into a reimbursement agreement with Mr. Kelly and possibly others.

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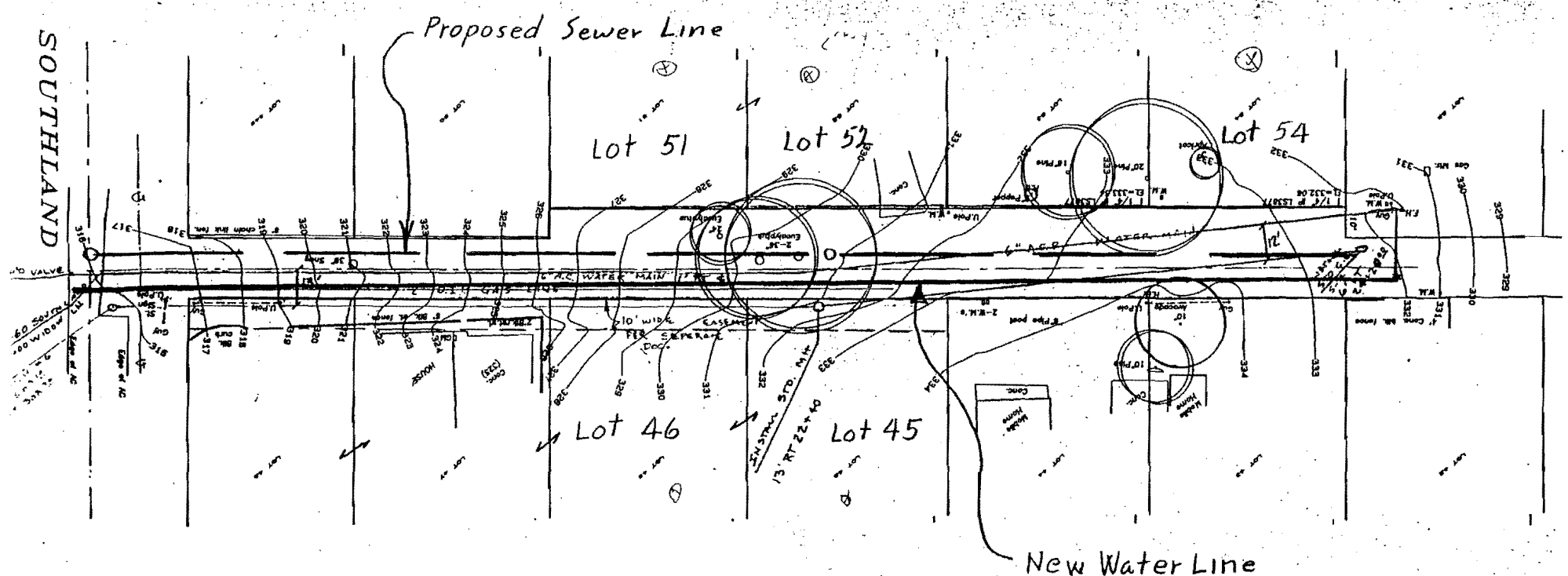
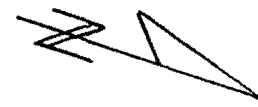
DRAWING # 1



WIDOW LANE
PRESENT DESIGN

"It is unlawful to open or draw water from a written permission from Nipomo Community Se

DRAWING #2



WIDOW LANE

PROPOSED DESIGN

"It is unlawful to open or draw water from a written permission from Nipomo Community Se

December 2nd, 1998

Nipomo Community Service District
Board Meeting

Gentlemen:

We are here to ask a favor of the board concerning a new sewer line on Widow Lane off of Southland Street. First, I want to make it abundantly clear that my Wife & I are not here to ask you to second-guess Mr. Jones. We are here to tell you our little story and ask if you, the board, can suggest possible alternatives to our problem. Here is the problem:

1. We purchased a ½ acre parcel on Widow Lane, approximately 9 months ago. It was in an area that some locals call the Barrio and as a result the lot was inexpensive, which was what we could afford.
2. We processed house plans through the County and were told that ½ acres lots now are required to connect to local sewer lines and We would need to have a 'letter to intent to serve' from the Nipomo Community Service District.
3. We contacted the Nipomo Community Service District and were told that we would need to dig a sewer line from our lot to Southland Street and we were in tremendous luck because a Mr. Newdall was constructing a sewer line down Southland Street.
4. Mr. Doug Jones was kind enough to suggest that I contact Mr. Newdoll and Mr. Jim McGinnis, the engineer for Mr. Newdoll concerning our project.
5. We then contracted with Mr. Jim McGinnis to draw the plans for the sewer line.
6. Mr. Jim McGinnis stated that we needed to have a Topology map of the street before He could do the Plans. I hired a Surveyor to do the 'Topo' and presented them to Mr. McGinnis when they were completed.
7. After Mr. Jim McGinnis did a preliminary review of the project he stated that the water line went down the center of the twenty-foot easement and that the district required a 12-foot distance between water and sewer lines.
8. Mr. Doug Jones stated that in order to get the 12 feet distance from the water line we would need to get a 10-foot easement from One of the property owthers next to the road. We contacted a Mr. Armondo Mandrigues who stated that he would give us the easement. We proceeded to have the engineer, Mr. Jim McGinnis draw the plans. In the easement there were two telephone poles next to the street (Wjdow Lane).

9. After a number of passes (which took three months) with the sewer line in the future new easement we finally submitted plans that we hoped would be acceptable. Estimated cost at this point for the sewer line was \$20,000.00.
10. We, then, were told that because of the depth of the sewer line that the district would not be able to work on the sewer line in the future, because the telephone poles were too close to the sewer line and that the plans were not acceptable.
11. Mr. Jim McGinnis discussed the situation with Mr. Doug Jones and putting in a new water line up Widow Lane for the district was considered to be a viable solution.
12. That was yesterday. That requirement to our Sewer plan added at least \$10,000.00 to the cost.

After reducing the size of our planned new home and going to a modular home we came up with \$20,000.00 needed for the sewer. We realize that if anyone connects to the new sewer and water lines in the future we would be reimbursed for a portion of the monies we would spend now. We, unfortunately, do not have the additional \$10,000.00 plus dollars 'now'.

Since we do not have the additional monies our only recourse is to sell the property and find somewhere else to live.

Can you discuss the situation with Mr. Jones to see if there is anything, anything at all that the district can do to help us.

Thank You.

Nipomo Community Service District
Attention: Doug Jones

December 30, 1998

Mr. Jones;

The following cost figures for the sewer and water line project for Widow Lane will be those that we will bring to the District Board meeting on January 6, 1998:

| | | |
|----------------------------|-------------------------|------------------|
| Topology Map of Widow Lane | Jensen-Lenger Surveyors | \$500.00 |
| Engineering | San Luis Engineering | \$2454.00 |
| Xerox Plans | Mayfield Blueprint | \$49.77 |
| District Plan Review | NCSD - Doug Jones | \$500.00 |
| Tree Removal | Steve's Tree Service | \$4000.00 Est. |
| Sewer & Water Lines | TLC Backhoe Service | \$25,178.00 Est. |
| | Total | \$32,681.77 |

Note:

The 'Steve's Tree Service' and 'TLC Backhoe Service' bids were the low bids.
The above does not include the sewer connection fees of \$4740.00 for Perkins & Kelley

Would it be unreasonable to ask the Board members to visit Widow lane for 3 or 4 minutes to see what the neighborhood is like and what is involved in putting in water & sewer for Mr. Perkins & our future home.

Thank You,

Mike & Jo Kelley

AGENDA ITEM
JAN 6 1999



TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 6, 1999

1999 DISTRICT INVESTMENT POLICY

The California Government Code Section 53646 requires local government entities to adopt an annual investment policy. Your Honorable Board adopted an investment policy for last year and it is proposed that the same investment policy be continued. Attached for the Board's review is the 1999 Investment Policy along with a resolution for adopting the policy and Government Code Section 53646.

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RESOLUTION NO. 99-Inv Policy

**A RESOLUTION OF THE
BOARD OF DIRECTORS OF THE
NIPOMO COMMUNITY SERVICES DISTRICT
ADOPTING THE 1999 DISTRICT INVESTMENT POLICY**

WHEREAS, the Board of Directors of the Nipomo Community Services District believes that public funds should, so far as is reasonably possible, be invested in financial institutions to produce revenue for the District rather than to remain idle, and

WHEREAS, from time to time there are District funds which for varying periods of time will not be required for immediate use by the District, and which will, therefore, be available for the purpose of investing in financial institutions with the objectives of safety, liquidity, yield and compliance with state and federal laws and policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Nipomo Community Services District hereby adopts a District investment policy attached hereto as Exhibit "A".

PASSED AND ADOPTED by the Board of Directors of the Nipomo Community Services District this 6th day of January, 1999, on the following roll call vote:

AYES: Directors

NOES:

ABSENT:

ABSTAIN:

, President
Nipomo Community Services District

ATTEST:

APPROVED AS TO FORM:

Donna K. Johnson
Secretary to the Board

Jon S. Seitz
District Legal Counsel

EXHIBIT A

1999 INVESTMENT POLICY

NIPOMO COMMUNITY SERVICES DISTRICT

1. INTRODUCTION

The purpose of this written *Investment Policy* is to establish the guidelines for the prudent investment of Nipomo Community Services District funds (herein referred to as District's funds). The objectives of this policy are safety, liquidity, yield, and compliance with state and federal laws and policies.

District funds are to be managed with a high degree of care and prudence. Though all investments contain a degree of risk, the proper concern for prudence, maintenance of high level of ethical standards and proper delegation of authority reduces the potential for any realized loss.

This policy establishes the standards under which the District's Finance Officer will conduct business with financial institutions with regard to the investment process.

2. FINANCE OFFICER

The Board of Directors appoints the General Manager as the District Finance Officer and Treasurer. The District's Administrative Assistant shall serve as the District's Finance Officer and Treasurer in the absence of the District's General Manager.

3. SCOPE

The District investment portfolio shall consist of money held in a sinking fund of, or surplus money in, the District's treasury not required for the immediate necessities of the District. The District's investment portfolio shall be invested in accordance with this policy.

4. OBJECTIVES

The primary objectives are safety, liquidity, yield, and compliance.

A. SAFETY

The investment portfolio shall be managed in a manner that ensures the preservation of capital. The objective is to minimize credit risk and interest rate risk.

B. LIQUIDITY

The investment portfolio shall remain sufficiently liquid to meet all operating requirements. This shall be accomplished by structuring the investment portfolio so that investments mature concurrent with cash needs.

C. YIELD

Yield shall be a consideration only after the requirements of safety and liquidity have been met.

**RESOLUTION 99-INV POLICY
EXHIBIT A
1999 INVESTMENT POLICY**

D. COMPLIANCE

This Investment Policy is written to be in compliance with California and Federal law.

5. STANDARDS OF CARE

A. PRUDENCE

The Finance Officer will manage the portfolio pursuant to the "Prudent Investor Standard." When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds in the District's investment portfolio, the Finance Officer shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the District.

B. DISCLOSURES

Finance Officer shall disclose any material interest in financial institutions with which he/she conducts the District business.

6. INVESTMENTS AUTHORITY

A. PERMITTED INVESTMENTS

The District Finance Officer is authorized to invest in the following institutions:

1. County pooled funds (California Government Code § 61730)
2. The Local Agency Investment Fund created by the California State Treasury (California Government Code § 16429.1)
3. One or more FDIC insured Banks and/or Savings and Loan Associations that are designated as District depositories by resolution of the Board of Directors California Government Code § 61737.02).
4. Such other financial institutions or securities that may be designated by the Board of Directors from time to time in compliance with California and Federal law.

RESOLUTION 99-INV POLICY
EXHIBIT A
1999 INVESTMENT POLICY

B. PROHIBITED INVESTMENTS

The District's Finance Officer shall not invest in:

1. Inverse floaters, range notes or interest only strips that are derived from a pool of mortgages.
2. Any security that could result in a zero interest accrual if held to maturity.
3. A state or federal credit union, if a member of the District's Board of Directors or an administrative officer also serves on the Board of Directors, or any committee appointed by the Board of Directors, or the credit committee or supervisory committee, of the state or federal credit union.

C. DIVERSIFIED INVESTMENTS

Investments, other than investments referenced in paragraphs A (1) and (2) above, will be diversified to avoid losses that may be associated with any one investment.

7. REPORTS

A. QUARTERLY REPORT

Finance Officer shall file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The quarterly report must be filed with the District's auditor and considered by the District's Board of Directors within thirty (30) days after the end of each quarter (i.e., by May 1, August 1, November 1, and February 1) (California Government Code § 53646). Required elements of the quarterly report are as follows:

1. Type of Investment
2. Institution
3. Date of Maturity (if applicable)
4. Amount of deposit or cost of the security
5. Current market value of securities with maturity in excess of twelve months (if applicable)
6. Rate of Interest
7. Statement relating the report to the Statement of Investment Policy
8. Statement of the District's ability to meet cash flow requirements for the next six months.
9. Accrued Interest (if applicable)

**RESOLUTION 99-INV POLICY
EXHIBIT A
1999 INVESTMENT POLICY**

B. ANNUAL REPORT

Prior to February 1, of each year, the Finance Officer shall file and submit an annual report to the District's auditor and Board of Directors which will contain the same information required in the quarterly report.

The annual report will include a recommendation to the Board of Directors to either:

1. Readopt the District's then current annual Investment Policy; or
2. Amend the District's then current Investment Policy.

C. LIMITED QUARTERLY REPORT

If the District has placed all of its investments in the Local Agency Investment Fund (LAIF), created by California Government Code § 16429.1, or in Federal Deposit Insurance Corporation, insured accounts in a bank or savings and loan association, in a County investment pool, or any combination of these, the Finance Officer may submit to the Board of Directors, and the auditor of the District the most recent statement or statements received by the District from these institutions in lieu of the information required in paragraph 7.A, above. This special reporting policy does not relieve the Finance Officer of the obligation to prepare an annual investment report as identified in paragraph 7.B, above.

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§ 53646. Investment policy statement; review and approval; legislative body or oversight committee; reports

(a)(1) In the case of county government, the treasurer shall annually render to the board of supervisors and any oversight committee a statement of investment policy, which the board shall review and approve at a public meeting. Any change in the policy shall also be reviewed and approved by the board at a public meeting.

(2) In the case of any other local agency, the treasurer or chief fiscal officer of the local agency shall annually render to the legislative body of that local agency and any oversight committee of that local agency a statement of investment policy, which the legislative body of the local agency shall consider at a public meeting. Any change in the policy shall also be considered by the legislative body of the local agency at a public meeting.

(b)(1) The treasurer or chief fiscal officer shall render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency. The quarterly report shall be so submitted within 30 days following the end of the quarter covered by the report. Except as provided in subdivision (e), this report shall include the type of investment, issuer, date of maturity par and dollar amount invested on all securities, investments and moneys held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs, that are under the management of contracted parties, including lending programs. With respect to all securities held by the local agency, and under management of any outside party that is not also a local agency or the State of California Local Agency Investment Fund, the report shall also include a current market value as of the date of the report, and shall include the source of this same valuation.

(2) The quarterly report shall state compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance.

(3) The quarterly report shall include a statement denoting the ability of the local agency to meet its pool's expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

(4) In the quarterly report, a subsidiary ledger of investments may be used in accordance with accepted accounting practices.

(c) Pursuant to subdivision (b), the treasurer or chief fiscal officer shall report whatever additional information or data may be required by the legislative body of the local agency.

(d) The legislative body of a local agency may elect to require the report specified in subdivision (b) to be made on a monthly basis instead of quarterly.

(e) For local agency investments that have been placed in the Local Agency Investment Fund, created by Section 16429.1, in Federal Deposit Insurance Corporation-insured accounts in a bank or savings and loan association, in a county investment pool, or any combination of these, the treasurer or chief fiscal officer may supply to the governing body, chief executive officer, and the auditor of the local agency the most recent statement or statements received by the local agency from these institutions in lieu of the information required by paragraph (1) of subdivision (b) regarding investments in these institutions.

(Added by Stats.1995, c. 783 (S.B.564), § 3. Amended by Stats.1996, c. 156 (S.B.864), § 10, eff. July 12, 1996; Stats.1996, c. 749 (S.B.109), § 8.)

JAN 6 1999

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 6, 1999

BOARD OF DIRECTORS VACANCY

The District has received a notice of resignation from Director Caren Moore, effective December 28, 1998.

The California Government Code, Section 1780, outlines the method to fill a vacancy on elected governing boards. Your Honorable Board has a period of 60 days from the date of resignation to make an appointment to the vacated seat or call for a special election.

If your Honorable Board does not fill the vacancy within 60 days or call for election, , the County Board of Supervisors may make an appointment to the Board or call for election in the following 30 days.

The District will proceed to notice that there is a vacancy on the Board of Directors of the District. If your Honorable Board so desires, they may request anyone interested in being appointed to the District Board of Directors to fill out an application and submit it to the District by January 26, 1999.

If your Honorable Board wishes to make the appointment to the vacated seat, a procedure would be developed for the Board's review and approval at the next Board meeting.

California Government Code, Section 1780 is attached for the Board's review.

C:\W:8d2\Bd vacancy.DOC

NIPOMO COMMUNITY SERVICES DISTRICT

DEC 28 1998

RECEIVED

Respectfully,
David D. Moore

Having only recently taken the oath of office as Director of the N.C.S.D., I am new and and disappointed to have to resign.
I have a medical problem that has taken a turn for the worse and at this time it would not be possible to sit on the trail.
I am very thankful for the opportunity to serve.
Thank you for your assistance in this matter.

Mr. David Jones,

Dec. 20, 1998

§ 1780. Special districts; method of filling vacancies on elected governing boards; term

(a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled as provided in this section. The remaining district board members may fill the vacancy by appointment. The person appointed shall hold office until the next district general election that is scheduled 130 or more days after the effective date of the vacancy, unless an election is also held on the same date for the purpose of electing a director to serve a full term in the same office to which the person was appointed, in which event the person appointed to the vacancy shall fill the balance of the unexpired term of his or her predecessor. Appointments pursuant to this subdivision shall be made within a period of 60 days immediately subsequent to the effective date of the vacancy and a notice of the vacancy shall be posted in three or more conspicuous places in the district at least 15 days before the appointment is made. In lieu of making an appointment the remaining members of the board may within 60 days of the vacancy call an election to fill the vacancy. The election shall be held on the next available election date provided by Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the vacancy occurs.

(b) If the vacancy is not filled by the district board as specified, or if the board has not called for an election within 60 days of the vacancy, the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may fill the vacancy within 90 days of the vacancy, or the city council or county supervisors may order the district to call an election to fill the vacancy. The election shall be held on the next available election date provided by Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the vacancy occurs.

(c)(1) If within 90 days of the vacancy the remaining members of the board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, the district shall call an election to fill the vacancy. The election shall be held on the next available election date provided by Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the vacancy occurs.

(2) If the number of remaining members of the board falls below a quorum, at the request of the district secretary, or a remaining board member, the board of supervisors or the city council may waive the 60-day period provided in subdivision (a) and appoint immediately to fill the vacancy as provided in subdivision (a), or may call an election to fill the vacancy. The election shall be held on the next available election date provided by Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is held 130 or more days after the vacancy occurs.

The board of supervisors or the city council shall only fill enough vacancies to provide the board with a quorum.

(d) Persons appointed to fill a vacancy shall hold office until the next district general election and thereafter until the person elected at that election to fill the vacancy has been qualified, but persons elected to fill a vacancy shall hold office for the unexpired balance of the term of office.

(Added by Stats.1975, c. 1059, p. 2551, § 1.3. Amended by Stats.1977, c. 189, p. 708, § 1; Stats.1977, c. 1205, p. 4074, § 82; Stats.1978, c. 319, § 1; Stats.1986, c. 866, § 20; Stats.1987, c. 1184, § 2; Stats.1994, c. 923 (S.B.1546), § 31.)

NIPOMO COMMUNITY SERVICES DISTRICT

148 SOUTH WILSON STREET

POST OFFICE BOX 326 NIPOMO, CA 93444-0326

(805) 929-1133 FAX (805) 929-1932

Request to be appointed to the Nipomo Community Services District Board of Directors
(Must live within the District boundary and be a registered voter)

Name

Address

Phone No.

1. Why do you wish to be on the Board of Directors of the Nipomo Community Services District?

2. General background and experience that may be beneficial in being a Director for the District. A resume' may be helpful.

Bc2/appointment

AGENDA ITEM
JAN 6 1999

6

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 6, 1999

SLO SPECIAL DISTRICTS
SELECTION COMMITTEE MEETING

The District received notice from Mr. Van Orden, President of the SLO-CSDA, that there will be a selection committee meeting on January 21, 1999 to select a Special District representative to LAFCO. The notification of the meeting is attached.

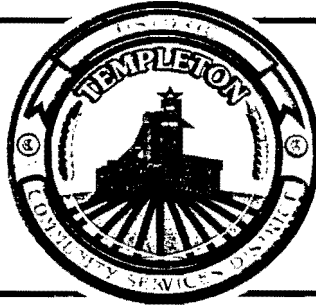
The District will have one vote for the new representative to LAFCO. As designated by the Special District By-Laws, the President of the Board of Directors is the one to be voting for the District at this meeting. If the President cannot make this meeting, the Board may select another member to represent the District and vote accordingly.

If the Board of Directors wishes to nominate a person to be the LAFCO representative, they may so indicate and staff will pass this information on to the Association for consideration at the Special District selection committee meeting.

C:\W:Bd2\CSDA selection.DOC

TEMPLETON COMMUNITY SERVICES DISTRICT

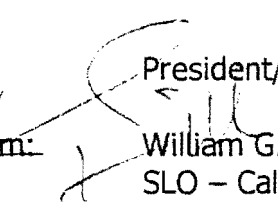
BOARD OF DIRECTORS
Bill Engels, President
Robert Bergman, Vice-President
Clifford S. Beere, Director
Keith Vreeken, Director
John Gannon, Director



STAFF
William Van Orden, General Manager
Laurie Ion, Administrative Supervisor
Richard Dolling, Utilities Supervisor

P.O. Box 780 • 420 Crocker Street • Templeton, California 93465 • FAX (805) 434-4820 • (805) 434-4900

NOTICE OF SELECTION COMMITTEE MEETING

To: President/Chairperson of the Board
From:  William G. Van Orden, President
SLO – California Special Districts Association
Date: November 13, 1998
Re: Meeting of the Independent Special Districts Selection Committee

As a result of the non-election of one of our current LAFCO representatives, it is necessary for the Independent Special Districts Selection Committee to meet for purposes of selecting a new individual to the LAFCO Commission for a two-year term. As you will recall, the presiding officer of each special district is a member of the Selection Committee. State statute indicates if a presiding officer cannot attend the meeting, the full legislative body of the District may appoint one of its members to attend.

I have scheduled the Selection Committee to meet at 6:00 p.m. on Thursday, January 21, 1999 at the San Luis Obispo City/County Library Conference Room. The conference room is located on the corner of Palm and Osos Streets. It is absolutely essential we have a majority of District presiding officers or an appointed member from each Special District at the meeting to constitute a quorum. To this end, I am providing you with enough lead-time to conduct a regular Board meeting, in the event you need to appoint one of your fellow Board members in your stead.

I am also requesting nominations from the Districts for purposes of filling the vacated seat. If you desire to nominate an individual to fill a vacancy, I would appreciate receiving that nomination by Friday, January 15, 1999. I will bring up the nomination at the meeting on the 21st. Additionally, nominations will be taken at the Selection Committee Meeting.

Notice of Selection Committee Meeting
November 13, 1998
Page two

If the Special Districts alternate LAFCO Commissioner (Carolyn Moffatt) is appointed to fulfill the unexpired term, then the Selection Committee will appoint an alternate LAFCO Commissioner.

Again, I would like to emphasize this is of utmost urgency that as many presiding officers or the appointed alternate, attend this extremely important meeting. Please call me at (805) 434-4900 or Jon Seitz at (805) 543-7272 to confirm your attendance.

If you have any questions regarding the procedures to be followed, please let me know.

cc: Paul Hood

NOV 15 1998

WPC COMMUNITY
SERVICES DISTRICT



TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 6, 1999

MANAGER'S REPORT

1. INTERCOMMUNICATION LOG

Attached is the Compliment/Complaint Log for the Board's review.

2. OLDE TOWNE DESIGN PLAN

Attached is correspondence received from the County Department of Planning on the Planning Commission hearing of the Olde Towne Nipomo design to be held on January 14, 1999.

3. WILLOW ROAD/HWY 101 INTERCHANGE - DRAFT EIR

The District received correspondence from the Department of Planning and Building on the Willow Road extension/Highway 101 interchange draft EIR. The Planning Department is requesting a written statement on the draft EIR submitted by Feb. 1, 1999. The hearing for the proposed project is scheduled for March 23, 1999.

4. ELECTRIC CAR DEMONSTRATION

Air Pollution Control District will have an Electric Car Demo on Jan. 13, 1999. See attached.

INCIDENT REPORT

COMPLIMENT LOG

OCTOBER 15, 1998 THROUGH DECEMBER 16, 1998

| DATE | TYPE OF COMPLIMENT | NUMBER |
|-----------------------------------|-------------------------|--------|
| OCTOBER, NOVEMBER, DECEMBER | Nice building | 3 |
| | Finding Leak | 2 |
| | Fast Response | 4 |
| | Quick and Nice Clean Up | 2 |
| | Helpful with a problem | 5 |
| | Information | 7 |

COMPLAINT LOG

OCTOBER 15, 1998 THROUGH DECEMBER 16, 1998

| DATE | STREET | INCIDENT REPORTED | CAUSE | ACTION TAKEN |
|----------|----------------|--|--|------------------------------|
| 10/21/98 | Thompson | Dirt in water | New main line connection | Flushed line |
| 10/29/98 | Tanis | Blue stains and particles | New construction | Flushed line |
| 11/16/98 | W Tefft | Customer unhappy about District process of getting service and using water | Illegally hooked to F.H. & service without meter | Told customer District rules |
| 11/19/98 | Summit Station | Low pressure | Unknown | Gauges show ok |
| 12/1/98 | N. Oakglen | Air & dirt in lines | New water line | Flushed line |
| 12/9/98 | Encino | Settlement in filter | Unknown | Flushed line |
| 12/16/98 | Trevino | Meter box lid too high | Lid on backwards | Turned around |

Bd2\incident report



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PLANNING AND BUILDING

ALEX HINDS
DIRECTOR

BRYCE TINGLE
ASSISTANT DIRECTOR

ELLEN CARROLL
ENVIRONMENTAL COORDINATOR

BARNEY MCCAY
CHIEF BUILDING OFFICIAL

Date: December 9, 1998

To: Affected Property and Business Owners

From: Chuck Stevenson, AICP, Supervising Planner

Via: Alex Hinds, Director of Planning and Building

Subject: *Olde Towne Nipomo Design and Circulation Plan - Planning Commission Hearing - January 14, 1999*

As you may know, the community of Nipomo has been working with the county Planning Department to develop a design plan for the historic downtown area of Nipomo. The plan is referred to as The Olde Towne Nipomo Design and Circulation Plan (OTNDCP) and the draft plan will be brought before the County Planning Commission on January 14, 1999, for a public hearing. We wish to call your attention to this hearing because our records indicate that you own property within the design plan study area and future development of your property may be subject to the proposed design guidelines. The map on the reverse side of this letter shows the study area boundary. After the Planning Commission completes their review of the plan, the matter will be brought to the County Board of Supervisors at a later date who will also conduct a public hearing.

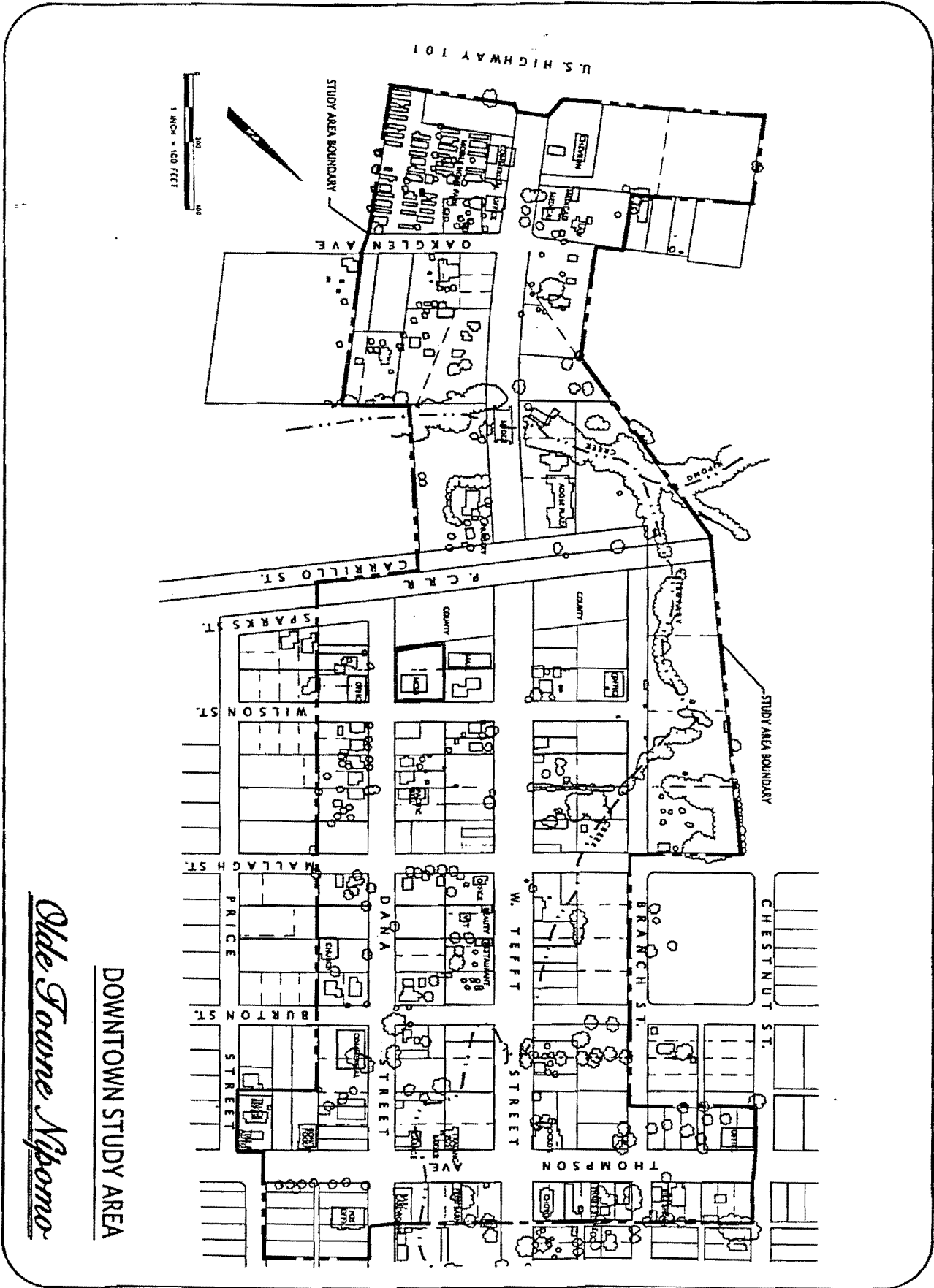
The attached notice provides more information about the hearing. If you have not had a opportunity to review the OTNDCP hearing draft, you are invited to review a copy at the Nipomo Library or the Olde Towne Nipomo Association (phone number 929-2352). Copies are also available for purchase or review at the county Planning Department, Room 310, in the old courthouse building at the corner of Osos and Palm Streets, San Luis Obispo.

If you have any questions, you can call Chuck Stevenson, Supervising Planner, at (805) 781-5197.

RECEIVED

DEC 15 1998

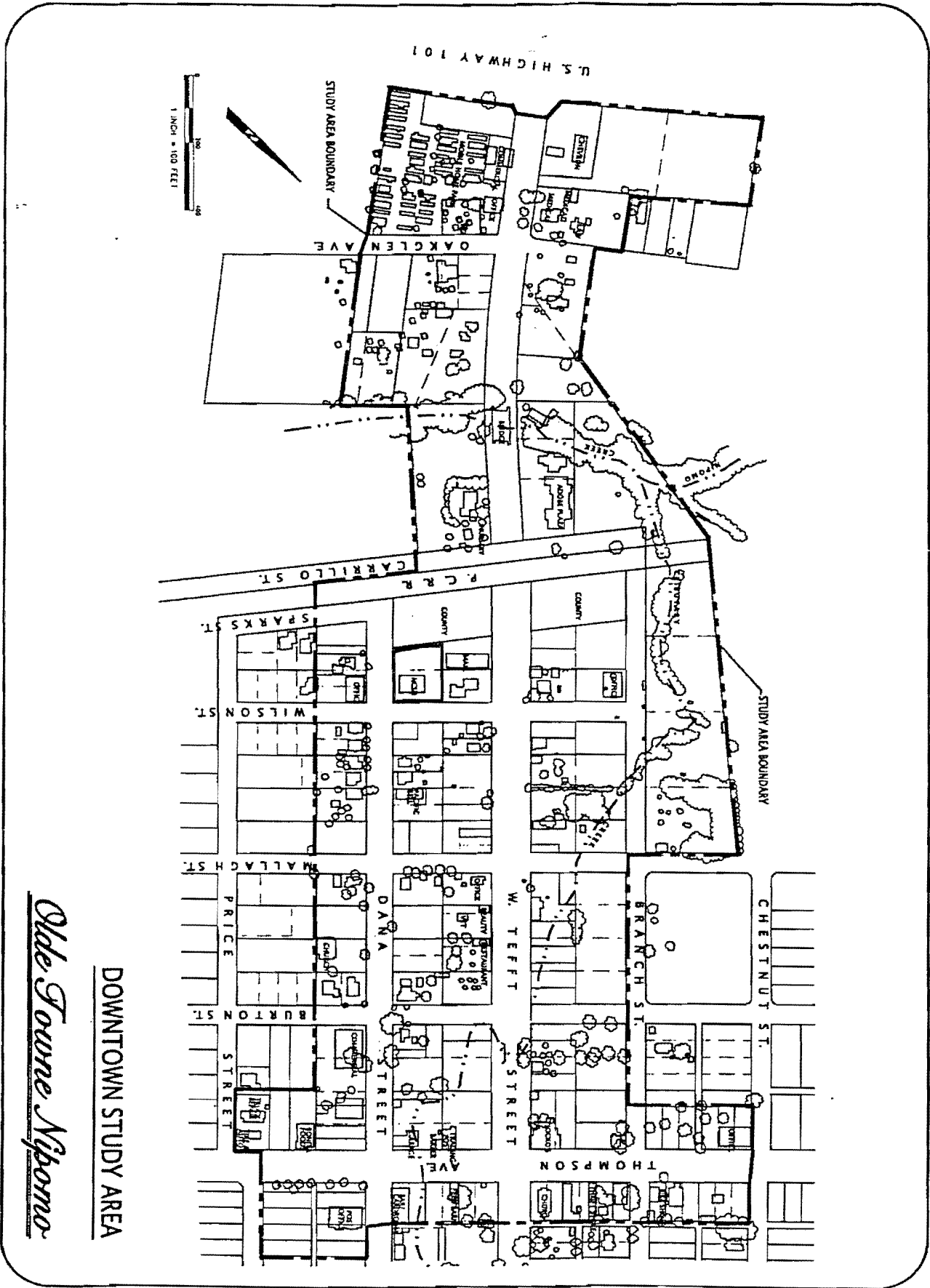
NIPOMO COMMUNITY
SERVICES DISTRICT



Old Towne Nipomo

DOWNTOWN STUDY AREA

Figure 1.1 - Study Area



DOWNTOWN STUDY AREA

Old Towne Nipomo

Figure 1.1 - Study Area



NOTICE OF PUBLIC HEARING
SAN LUIS OBISPO COUNTY PLANNING COMMISSION

PROPOSED AMENDMENTS TO THE SAN LUIS OBISPO COUNTY
GENERAL PLAN - LAND USE ELEMENT/CIRCULATION ELEMENT

WHO: A public hearing will be held by the San Luis Obispo County Planning Commission.

WHEN: The hearing will be Thursday, January 14, 1999 at 8:45 a.m.

WHERE: The Board of Supervisors Chambers, County Government Center, San Luis Obispo, California.

WHAT'S BEING PROPOSED: This is a request by the County of San Luis Obispo (1) adopt the Olde Towne Nipomo Design and Circulation Plan and (2) incorporate the design plan into the South County Area Plan by reference. The design plan would apply to an approximately 20-block area stretching almost two-thirds of a mile between Highway 101 and Thompson Avenue centering on Tefft Street and extending to Branch Street to the north and Dana Street to the south. The design plan establishes a vision for future development in the historical downtown area of Nipomo that lies east of Highway 101. The goals of the plan are to create a visual environment that evokes a varied yet unified image, protects historic character, avoids haphazard development, promotes commercial activity and pedestrian-oriented development. The plan will amend the South County Area Plan that pertains to the downtown area by replacing the standards and guidelines presently in effect. Supervisorial District No. 4 (G980007N)

ENVIRONMENTAL DETERMINATION: The Environmental Coordinator is proposing an Negative Declaration (ND) be given to the proposal. The proposed ND identified the following mitigable impacts: (1) traffic and circulation and (2) visual and aesthetic. The ND is to be considered at the hearing, in accordance with the applicable provisions of the California Environmental Quality Act. Anyone interested in commenting or receiving a copy of the proposed Negative Declaration should submit a written statement to this office. Comments will be accepted up until completion of the public hearing.

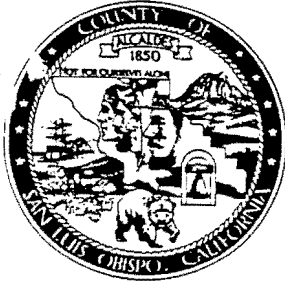
CONTACT: If you have any questions about this proposal, you can contact Chuck Stevenson in the San Luis Obispo County Department of Planning and Building, County Government Center, San Luis Obispo, California 93408 (805) 781 - 5600.

WHAT'S AVAILABLE: You can review or request a copy of the Olde Towne Nipomo Design and Circulation Plan - Public Hearing Draft and the proposed Negative Declaration at the County Department of Planning and Building, corner of Osos and Palm, or at 1194 Pacific Street, Suite 102, in San Luis Obispo between 8 a.m. and 5 p.m. on weekdays. Copies are also available for review at the Nipomo Branch County Library.

WHERE YOU COME IN: At the hearing any interested person may express their views for or against, or to change the proposal. Also, if you challenge this matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing or in written correspondence delivered to the appropriate authority at or before the public hearing.

DATED: December 9, 1998

DIANE TINGLE
COUNTY PLANNING COMMISSION



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PLANNING AND BUILDING

ALEX HINDS
DIRECTOR

BRYCE TINGLE
ASSISTANT DIRECTOR

ELLEN CARROLL
ENVIRONMENTAL COORDINATOR

BARNEY MCCAY
CHIEF BUILDING OFFICIAL

ENVIRONMENTAL DIVISION

TO: Interested Party DATE: November 30, 1998
FROM: John McKenzie, Environmental Specialist *JM*
SUBJECT: Willow Road Extension/Highway 101 Interchange – Notice of Availability of Draft EIR
(ED94-203; C940004E)

The Draft Environmental Impact Report (EIR) for the Willow Road Extension/Highway 101 Interchange is complete and available for public review and comment. The Draft EIR addresses the environmental impacts that may be associated with the extension of Willow Road from Pomeroy Road to Thompson Avenue, the construction of an interchange as Willow Road intersects Highway 101, and the possibility of extending a frontage road along Highway 101 to the Los Berros interchange. The proposed project crosses many land use categories and is located north of the community of Nipomo.

Copies of the Draft EIR are available at the following locations: County libraries at South County (Arroyo Grande) and Nipomo, Cal Poly Library and City/ County Library of San Luis Obispo. Copies are also available on loan and for review at the Environmental Division of the Planning Department, located at the County Government Center, Room 310, 1050 Monterey Street, San Luis Obispo, 93408. A portion of the EIR (intro and summary only) is on the Planning Department's web site at: www.slonet.org/vv\ipcoplng under "Environmental Review-Summaries of Current EIR/ Appeal Staff Reports/ Other Environmental Documents".

ENVIRONMENTAL IMPACTS:

The Draft EIR addresses the proposed project's potential impacts on land use, traffic, noise, air quality, public services, biological resources, cultural resources, agricultural resources, aesthetics, geology and soils, hazardous materials, drainage/sedimentation/erosion and socio-economics. The Draft EIR also considers a number of project alternatives which consider slightly different road alignments and/or interchange designs than what is proposed.

HOW TO COMMENT OR GET MORE INFORMATION:

Anyone interested in commenting on the draft EIR should submit a written statement by 5:00 p.m., February 1, 1999 to:

John McKenzie, Environmental Division
County Planning & Building Dept.
County Government Center, Rm. 310
San Luis Obispo, CA 93408-2040

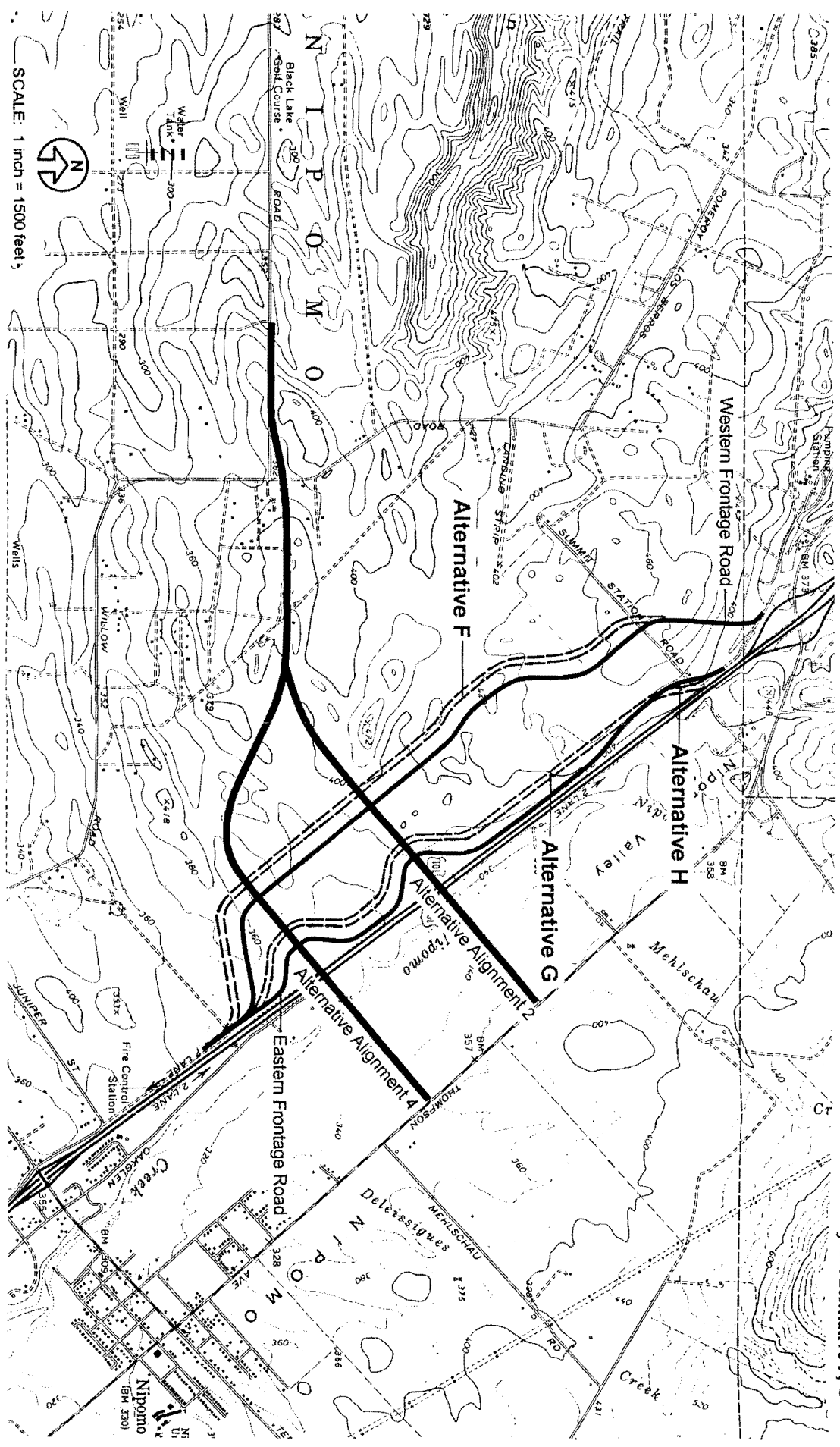
If you need more information about this project, please contact John McKenzie (e-mail: jdmckenzie@co.slo.ca.us) at (805)781-5452.

PUBLIC HEARING:

The public hearing before the San Luis Obispo Board of Supervisors has been tentatively scheduled for March 23, 1999 in the Board of Supervisors Chambers, County Government Center, San Luis Obispo. If you plan to attend, please call two weeks before this date to verify.

C:\OFFICE\WWW\PDF\CONPRO\ED94\WILLOW\EDINT\PARTY.MEM

FIGURE 35
Project Alternative F, G and H





**AIR POLLUTION
CONTROL DISTRICT**
COUNTY OF SAN LUIS OBISPO

3433 Roberto Court, San Luis Obispo, CA 93401 (805) 781-5912

**The San Luis Obispo County Air Pollution Control District
Invites you to Attend a
Free Luncheon and Electric Car Demonstration Event**

**“Fueling the Future with Ford
The Electric Way”**

DATE: Wednesday, January 13, 1999
11:00 AM-1:00 PM

LOCATION: San Luis Obispo County Air Pollution Control District
3433 Roberto Court, San Luis Obispo, CA 93401
(Conference Room)

SPEAKER: Mr. Ken Stwertnik, AFV Specialist, Ford Motor Company

RSVP to: Jacquie Bean (805) 781-5912
BY: January 6, 1999
(Reservations required due to limited seating)

Attend this free presentation by Mr. Ken Stwertnik of Ford Motor Company spotlighting the new for 1999 Ford Ranger Electric Vehicle (EV) with advanced Nickel-Metal Hydride (NiMH) batteries. A slide show on the Ford Ranger EV is slated with a question and answer session following. You will be given the opportunity to drive the Ford Ranger EV. A free lunch will be provided courtesy of Ford.

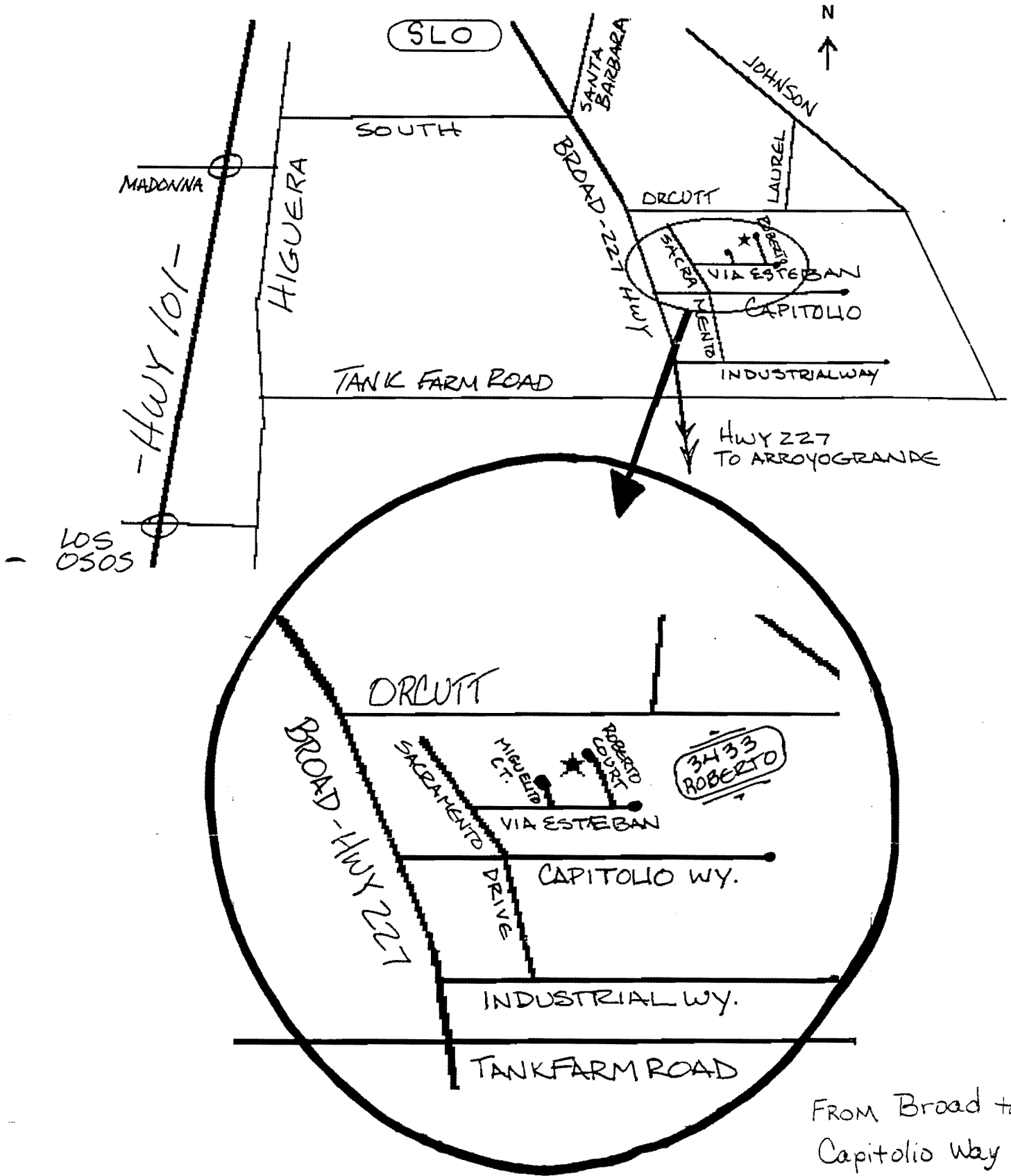
For more information please call Jacquie Bean at (805) 781-5912.

RECEIVED

DEC 21 1998

NIPOMO COMMUNITY
SERVICES DISTRICT

SAN LUIS OBISPO COUNTY AIR POLLUTION CONTROL DISTRICT
 3433 ROBERTO COURT, SAN LUIS OBISPO



From Broad take
 Capitolio Way
 Left on Sacramento
 Right on Via Esteban.
 Left on Roberto Ct.

WARRANTS JANUARY 6, 1999

HAND WRITTEN CHECKS

| | | |
|-------|--------------------------|-----------|
| 18103 | K. James | 10,598.51 |
| 18104 | K. James | 13,500.00 |
| 18105 | SLO County Clerk | 14.00 |
| 18106 | E. Hulahan | 10.00 |
| 18107 | Sansone | 500.00 |
| 18108 | Dolan Construction | 381.28 |
| 18109 | H. Walsh, Jr. | 26,625.00 |
| 18110 | Shiffrar Trust | 26,625.00 |
| 18111 | Black Lake Ranch Estates | 40.00 |

VOIDS

2628-2635
 10518
 10605

NET PAYROLL

| | |
|---------------|-------------|
| CK# 2617-2627 | \$12,938.79 |
| CK# 2636-2643 | \$11,391.65 |

COMPUTER GENERATED CHECKS

| | | | |
|-------|----------|--------------------------------------|--------------|
| 10566 | 12/15/98 | STATE DEPARTMENT OF HEALTH SERVICES | \$2,295.28 |
| 10567 | 12/15/98 | WYATT & BAKER, Lawyers | \$13,758.98 |
| 10568 | 12/31/98 | EMPLOYMENT DEVELOPMENT DEPARTMENT | \$903.86 |
| 10569 | 12/31/98 | DOUG JONES | \$300.00 |
| 10570 | 12/31/98 | PUBLIC EMPLOYEES RETIREMENT SYSTEM | \$1,799.68 |
| 10571 | 01/06/99 | ADVANTAGE ANSWERING PLUS | \$97.95 |
| 10572 | 01/06/99 | FRED ASMUSSEN | \$2,330.00 |
| 10573 | 01/06/99 | BAKER, R, INC. | \$184,723.38 |
| 10574 | 01/06/99 | ROBERT BLAIR | \$100.00 |
| 10575 | 01/06/99 | BOOK PUBLISHING COMPANY | \$1,956.28 |
| 10576 | 01/06/99 | HARCO/CPS WATER WORKS | \$1,180.00 |
| 10577 | 01/06/99 | DANA PROPERTIES | \$205.90 |
| 10578 | 01/06/99 | DEPARTMENT OF GENERAL SERVICES | \$10.97 |
| 10579 | 01/06/99 | DEWAR, INC. | \$159.19 |
| 10580 | 01/06/99 | FGL ENVIRONMENTAL ANALYTICAL CHEMIST | \$1,030.40 |
| 10581 | 01/06/99 | GILLESPIE LANDSCAPE | \$251.32 |
| 10582 | 01/06/99 | GTE CALIFORNIA | \$28.91 |
| 10583 | 01/06/99 | GTE WIRELESS | \$38.43 |
| 10584 | 01/06/99 | GREAT WESTERN ALARM AND COMMUNICATIO | \$25.00 |
| 10585 | 01/06/99 | JOHNSON, DONNA | \$42.05 |
| 10586 | 01/06/99 | GENE KAYE | \$100.00 |
| 10587 | 01/06/99 | MID STATE BANK-MASTERCARD | \$219.51 |
| 10588 | 01/06/99 | MISSION UNIFORM SERVICE | \$210.27 |
| 10589 | 01/06/99 | MOBRAATEN, RICHARD | \$100.00 |
| 10590 | 01/06/99 | NICKSON'S MACHINE SHOP | \$78.75 |
| 10591 | 01/06/99 | NIPOMO ACE HARDWARE, INC. | \$66.59 |
| 10592 | 01/06/99 | NIPOMO REXALL DRUG | \$4.83 |
| 10593 | 01/06/99 | P G & E | \$17,331.69 |
| 10594 | 01/06/99 | PACIFIC BELL | \$192.10 |
| 10595 | 01/06/99 | PERS HEALTH BENEFIT SERVICES | \$3,061.69 |
| 10596 | 01/06/99 | PRECISION JANITORIAL SERVICE | \$135.00 |
| 10597 | 01/06/99 | SAN LUIS OBISPO COUNTY HEALTH DEPART | \$1,431.00 |
| 10598 | 01/06/99 | SANTA MARIA TIRE, INC. | \$205.64 |
| 10599 | 01/06/99 | S/G TESTING LABORATORIES, INC. | \$680.00 |
| 10600 | 01/06/99 | SHIPSEY & SEITZ, INC. | \$1,194.00 |
| 10601 | 01/06/99 | ALBERT SIMON | \$100.00 |
| 10602 | 01/06/99 | SJS ENGINEERING | \$7,334.34 |
| 10603 | 01/06/99 | SOUTHERN CALIF GAS COMPANY | \$139.59 |
| 10604 | 01/06/99 | SPECIAL DIST RISK MANAGEMENT AUTHORI | \$493.00 |
| 10606 | 01/06/99 | UNDERGROUND SERVICE ALERT | \$139.00 |
| 10607 | 01/06/99 | WESTBURNE/AIR COLD INC. | \$151.92 |

COMPUTER GENERATED CHECKS

| | | | |
|-------|----------|--------------------------------------|--------------|
| 10544 | 12/15/98 | ALL PURE CHEMICAL CO | \$491.70 |
| 10545 | 12/15/98 | AVILA SIGN & DESIGN | \$42.90 |
| 10546 | 12/15/98 | CREATIVE SOLUTIONS, INC. | \$14.50 |
| 10547 | 12/15/98 | DWIGHT'S AUTOMOTIVE | \$256.43 |
| 10548 | 12/15/98 | FGL ENVIRONMENTAL ANALYTICAL CHEMIST | \$179.20 |
| 10549 | 12/15/98 | GARING, TAYLOR & ASSOCIATES, INC. | \$19,602.15 |
| 10550 | 12/15/98 | GILLESPIE LANDSCAPE | \$217.00 |
| 10551 | 12/15/98 | GMAC COMMERCIAL MORTGAGE | \$4,874.99 |
| 10552 | 12/15/98 | GTE CALIFORNIA | \$27.27 |
| 10553 | 12/15/98 | GROENIGER & COMPANY | \$409.69 |
| 10554 | 12/15/98 | IKON | \$63.49 |
| 10555 | 12/15/98 | MCGOVERN, MIKE | \$225.00 |
| 10556 | 12/15/98 | MCKESSON WATER PRODUCTS | \$13.30 |
| 10557 | 12/15/98 | MADONNA, JOHN CONSTRUCTION | \$188,728.07 |
| 10558 | 12/15/98 | MISSION UNIFORM SERVICE | \$160.48 |
| 10559 | 12/15/98 | MORRO GROUP, INC. | \$4,416.53 |
| 10560 | 12/15/98 | NIPOMO ACE HARDWARE, INC. | \$96.15 |
| 10561 | 12/15/98 | NIPOMO GARBAGE COMPANY | \$54.75 |
| 10562 | 12/15/98 | NIPOMO REXALL DRUG | \$29.27 |
| 10563 | 12/15/98 | QUILL CORPORATION | \$507.35 |
| 10564 | 12/15/98 | SANSONE, INC. | \$30,358.75 |
| 10565 | 12/15/98 | SIMMONS, TOLBERT | \$107.80 |