

NIPOMO COMMUNITY SERVICES DISTRICT

AGENDA

JANUARY 20, 1999 7:00 P.M.

BOARD ROOM 148 S. WILSON STREET NIPOMO, CALIFORNIA

BOARD MEMBERS

GENE KAYE, Director
ROBERT BLAIR, Director
AL SIMON, Director
DICK MOBRAATEN, Director
OPEN SEAT, Director

STAFF

DOUGLAS JONES, General Manager
DONNA JOHNSON, Secretary to the Board
JON SEITZ, General Counsel

NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

CALL TO ORDER AND FLAG SALUTE

ROLL CALL

A. CONSIDERATION OF APPOINTMENT TO THE VACANT SEAT ON THE BOARD

The appointment of a Member of the Nipomo Community Services District Board of Directors is to fill the unexpired term created by the resignation of a seated Director. The appointed term of office will expire on the first Friday of December, 2000. The individual appointed to the Board must seek election in the General Election scheduled for November, 2000, and be successful, to remain as a member of the NCSD Board of Directors.

B. ELECTION OF BOARD OFFICERS (PRESIDENT & VICE PRESIDENT)

a. SELECTION SLO-CSDA REPRESENTATIVE

PUBLIC COMMENTS PERIOD

1. PUBLIC COMMENTS

Members of the public, wishing to address the Board on matters other than scheduled items, may do so when recognized by the Chairperson. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot act on items not on the agenda. **Presentations are limited to three (3) minutes.**

FINANCIAL REPORT

2. APPROVAL OF WARRANTS

OTHER BUSINESS

3. DIRECTORS COMMENTS

Directors going to CSDA conference in Templeton, February 11, 1999.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL GC§54956.9 and 54957

- a. APPOINTMENT OF SPECIAL WATER COUNSEL FOR
SMVWCD vs. NCSD Case No. CV 770214
- b. NCSD vs. Shell Oil, et. al. Case No. CV 077387

ADJOURN

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 20, 1999

APPOINTMENT TO THE BOARD OF DIRECTORS

The following list of individuals are interested in being appointed to the vacant seat on the Board of Directors:

1. William Esakoff - *part small business Retired*
2. William Glasspool *RAF, Retired*
3. Alex Mendoza
4. John Miranda
5. Leonard Ojena
6. Ted Thaxton

It is suggested that each of the applicants or nomination from the floor be given approx. 5 minutes to make an oral presentation to your Honorable Board. After each applicant has made a presentation, Board questions and comments, and public comments, the Board would proceed with the appointment to the vacant seat.

It is suggested that a nomination be made for the open board. After nominations are made, a motion to close nominations would be in order and then a vote taken. If more than one nomination is being considered for the Board seat, it is suggested that a roll call vote be made on each nomination. Each Board member would either vote yes or pass on the nominee up for a vote. The individual receiving the most yes votes would then be appointed to the vacant seat on the Board.

After the appointment is made, the Secretary of the Board would swear in the new Board member. After the new Board member has taken his seat, the Board would proceed with electing the President and Vice President to the Board.

Attached are the "Requests to be Appointed" forms from the applicants. As of agenda time, Mr. Ted Thaxton's form had not been returned to the office and the County Elections Office did not have him as a registered voter.

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AGENDA ITEM

JAN 20 1999

B.

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 20, 1999

ELECTION OF BOARD OFFICERS

The By-Laws of the Board of Directors require that the President and Vice President of the Board shall be elected by your Honorable Board. This matter was tabled at the Jan. 6, 1999 meeting until a full Board was selected.

After the appointed Board member is seated, it would be in order that nominations (no second needed) for President be taken and voted on. After the President is seated, it would be in order that nominations for Vice President be taken and voted on. Then the Vice President would be seated. Then the Board will proceed with the normal Board meeting with the new officers in place.

- a. Selection of SLO-CSDA Selection Committee Representative
(see attached)

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AGENDA ITEM
JAN 20 1999

(B)

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: JANUARY 20, 1999

SLO SPECIAL DISTRICTS
SELECTION COMMITTEE MEETING

The District received notice from Mr. Van Orden, President of the SLO-CSDA, that there will be a selection committee meeting on January 21, 1999 to select a Special District representative to LAFCO. The notification of the meeting is attached.

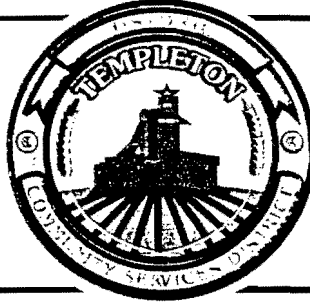
The District will have one vote for the new representative to LAFCO. As designated by the Special District By-Laws, the President of the Board of Directors is the one to be voting for the District at this meeting. If the President cannot make this meeting, the Board may select another member to represent the District and vote accordingly.

Director Bob Blair's name has been submitted for consideration as the SLO-CSDA representative to LAFCO.

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TEMPLETON COMMUNITY SERVICES DISTRICT

BOARD OF DIRECTORS
Bill Engels, President
Robert Bergman, Vice-President
Clifford S. Beere, Director
Keith Vreeken, Director
John Gannon, Director



STAFF
William Van Orden, General Manager
Laurie Ion, Administrative Supervisor
Richard Dolling, Utilities Supervisor

P.O. Box 780 • 420 Crocker Street • Templeton, California 93465 • FAX (805) 434-4820 • (805) 434-4900

NOTICE OF SELECTION COMMITTEE MEETING

To: President/Chairperson of the Board
From: William G. Van Orden, President
SLO – California Special Districts Association
Date: November 13, 1998
Re: Meeting of the Independent Special Districts Selection Committee

As a result of the non-election of one of our current LAFCO representatives, it is necessary for the Independent Special Districts Selection Committee to meet for purposes of selecting a new individual to the LAFCO Commission for a two-year term. As you will recall, the presiding officer of each special district is a member of the Selection Committee. State statute indicates if a presiding officer cannot attend the meeting, the full legislative body of the District may appoint one of its members to attend.

I have scheduled the Selection Committee to meet at 6:00 p.m. on Thursday, January 21, 1999 at the San Luis Obispo City/County Library Conference Room. The conference room is located on the corner of Palm and Osos Streets. It is absolutely essential we have a majority of District presiding officers or an appointed member from each Special District at the meeting to constitute a quorum. To this end, I am providing you with enough lead-time to conduct a regular Board meeting, in the event you need to appoint one of your fellow Board members in your stead.

I am also requesting nominations from the Districts for purposes of filling the vacated seat. If you desire to nominate an individual to fill a vacancy, I would appreciate receiving that nomination by Friday, January 15, 1999. I will bring up the nomination at the meeting on the 21st. Additionally, nominations will be taken at the Selection Committee Meeting.

Notice of Selection Committee Meeting
November 13, 1998
Page two

If the Special Districts alternate LAFCO Commissioner (Carolyn Moffatt) is appointed to fulfill the unexpired term, then the Selection Committee will appoint an alternate LAFCO Commissioner.

Again, I would like to emphasize this is of utmost urgency that as many presiding officers or the appointed alternate, attend this extremely important meeting. Please call me at (805) 434-4900 or Jon Seitz at (805) 543-7272 to confirm your attendance.

If you have any questions regarding the procedures to be followed, please let me know.

cc: Paul Hood

NOV 15 1998
MIRCO COMMUNITY SERVICES DISTRICT



**California Special Districts Association presents:
EFFECTIVE SPECIAL DISTRICT GOVERNANCE:
ESSENTIAL SKILLS, KNOWLEDGE AND RESOURCES FOR
TODAY'S LEADERS**

A one-day "nuts and bolts" training workshop for newly-elected/appointed directors, veteran leaders and special district administrators.

This workshop is designed to provide a basic understanding, not only the general responsibilities of Board members and managers, but also techniques for improving personnel management, finance management, intergovernmental relations and public outreach.

Effective Board Governance
Conflicts of Interest
Director Liability
Intergovernmental Relations
District Policy Development
Financial Management

Strategic Planning
Brown Act Update
Board/Staff Relations
LAFCOs and Special Districts
Constituent Relations

Panelists Include:

Mike Gotch, Former Assembly Member and CSDA Local Government Consultant
David Aranda, CSDA Education Committee Chair and General Manager, Stallion Springs CSD
Public Agency Attorney, Kronick, Moskovitz, Tiedemann & Girard
Saul Rosenbaum, Prager, McCarthy & Sealy

This information-packed one-day session is being held in five locations throughout the State to encourage participation and reduce travel costs. **The workshop in your area is scheduled for February 11, 1999 at the Templeton Community Center, 601 Main Street in Templeton. For directions call (805) 434-4900 or the CSDA office.** Registration begins at 8:30 a.m. Program convenes at 9:00 a.m. and adjourns at 4:00 p.m. Lunch is included in registration fee.

REGISTRATION FORM FOR FEBRUARY 11, 1999 - WORKSHOP #2

Name _____
District _____
Address _____
City _____ State _____ ZIP _____
Telephone _____ FAX _____

FEES:

_____ \$85 CSDA State and/or Local Chapter Members
_____ \$125 Non-CSDA Members

WARRANTS JANUARY 20, 1999

HAND WRITTEN CHECKS

18112	State Comp Fund	2,153.50
18113	Sheriff's Civil Division	300.00
18114	University of Nebraska	316.00

VOIDS

10531
 2644
 10605

NET PAYROLL

CK# 2645-2652		\$11,655.76
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COMPUTER GENERATED CHECKS

10608	01/20/99	ALL PURE CHEMICAL CO	\$332.70
10609	01/20/99	AMERICAN WATER WORKS ASSOCIATION	\$45.00
10610	01/20/99	ARROYO GRANDE, CITY OF	\$1,368.88
10611	01/20/99	ROBERT BLAIR	\$100.00
10612	01/20/99	BOB'S RUBBER STAMPS	\$28.65
10613	01/20/99	CALIFORNIA APPLIED TECHNOLOGIES	\$353.87
10614	01/20/99	CANNON ASSOCIATES	\$1,980.52
10615	01/20/99	EASTER RENTS	\$60.67
10616	01/20/99	FGL ENVIRONMENTAL ANALYTICAL CHEMIST	\$44.80
10617	01/20/99	GARING, TAYLOR & ASSOCIATES, INC.	\$25,531.56
10618	01/20/99	GTE CALIFORNIA	\$26.98
10619	01/20/99	GTE WIRELESS	\$55.86
10620	01/20/99	GROENIGER & COMPANY	\$1,466.37
10621	01/20/99	JIM'S DUPLICATING & COPY MACHINE REP	\$80.00
10622	01/20/99	GENE KAYE	\$100.00
10623	01/20/99	McKESSON WATER PRODUCTS	\$19.45
10624	01/20/99	MILLS-KOEHLER	\$660.00
10625	01/20/99	MOBRAATEN, RICHARD	\$521.88
10626	01/20/99	MORRO GROUP, INC.	\$4,133.12
10627	01/20/99	NIPOMO CHAMBER OF COMMERCE	\$75.00
10628	01/20/99	NIPOMO GARBAGE COMPANY	\$54.75
10629	01/20/99	NIPOMO SHELL	\$391.06
10630	01/20/99	PACIFIC BELL	\$137.19
10631	01/20/99	POSTMASTER	\$500.00
10632	01/20/99	SAN LUIS OBISPO COUNTY HEALTH DEPART	\$796.96
10633	01/20/99	SIMMONS, TOLBERT	\$210.00
10634	01/20/99	ALBERT SIMON	\$100.00
10635	01/20/99	SOARES VACUUM SERVICE	\$540.00
10636	01/20/99	SOUTHERN CALIF GAS COMPANY	\$40.05
10637	01/20/99	WEST GROUP	\$289.58