

NIPOMO COMMUNITY SERVICES DISTRICT

AGENDA

FEBRUARY 17, 1999 7:00 P.M.
BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

ROBERT BLAIR, **PRESIDENT**
GENE KAYE, **VICE PRESIDENT**
AL SIMON, **DIRECTOR**
RICHARD MOBRAATEN, **DIRECTOR**
ALEX MENDOZA, **Director**

STAFF

DOUGLAS JONES, **General Manager**
DONNA JOHNSON, **Secretary to the Board**
JON SEITZ, **General Counsel**

NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

CALL TO ORDER AND FLAG SALUTE

ROLL CALL

APPROVAL OF MINUTES

1. REGULAR MEETING OF FEBRUARY 3, 1998

PUBLIC COMMENTS PERIOD

2. PUBLIC COMMENTS

Any member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda, or pending before the Board. Presentations are limited to three (3) minutes or otherwise at the discretion of the Chair.

BOARD ADMINISTRATION (The following may be discussed and action may be taken by the Board.)

3. INTENT-TO-SERVE, CO-90-208 (PRUITT)
Developer requests an extension of Intent-to-Serve letter
4. BLACK LAKE INTER-TIE
Approval to request bids to construct the inter-tie
5. CALIF PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)
Review possible change of PERS benefit formula
6. OUTSIDE DISTRICT USER AGREEMENT
Select a committee to review agreement with School District

FINANCIAL REPORT

7. APPROVAL OF WARRANTS

OTHER BUSINESS

8. MANAGER'S REPORT
 1. Nipomo Community Advisory Council Meeting Feb. 24, 1999
 2. Urban Streams Conference
 3. Draft Economics Element - SLO Co. General Plan
 4. Personnel
 5. Retrofit
9. DIRECTORS COMMENTS
Appointment of directors to committees

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL (a) and (b) GC§ 54956.9 (c) GC§54956.8
- a. SMVWCD vs NCSD Case No. CV 770214
 - b. NCSD vs. Shell Oil, et. al. Case No. CV 077387
 - c. REAL PROPERTY NEGOTIATION, DANA ESTATE, TANK SITE

ADJOURN

NIPOMO COMMUNITY SERVICES DISTRICT

MINUTES

FEBRUARY 3, 1999 7:00 P.M.
BOARD ROOM 148 S. WILSON STREET NIPOMO, CA

BOARD MEMBERS

ROBERT BLAIR, **PRESIDENT**
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NOTE: All comments concerning any item on the agenda are to be directed to the Board Chairperson.

CALL TO ORDER AND FLAG SALUTE

President Blair called the February 3, 1999 Regular Meeting of the Nipomo Community Services District Board of Directors to order at 7:02 p.m. and led the flag salute.

ROLL CALL

At Roll Call all Board members were present.

APPROVAL OF MINUTES

1. a) **REGULAR MEETING OF JANUARY 6, 1999**
Upon motion of Director Kaye and seconded by Director Simon, the Board unanimously approved the Minutes of the January 6, 1999 meeting.
- b) **REGULAR MEETING OF JANUARY 20, 1999**
Upon motion of Director Kaye and seconded by Director Mobraaten, the Board unanimously approved the Minutes of the January 20, 1999 meeting.

PUBLIC COMMENTS PERIOD

2. **PUBLIC COMMENTS**

Members of the public, wishing to address the Board on matters other than scheduled items, may do so when recognized by the Chairperson. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot act on items not on the agenda. **Presentations are limited to three (3) minutes.**

President Blair opened the meeting to Public Comments. There were none.

BOARD ADMINISTRATION (The following may be discussed and action may be taken by the Board.)

3. **WIDOW LANE UTILITIES**

Developer concerns about the cost of water & sewer lines.

Mr. Jones explained that Mr. Kelley requested that this item be withdrawn from the agenda.

4. REPLACEMENT STUDY

Approve request for proposal for a Water & Sewer Replacement Study

Mr. Jones recommended a Replacement Study for the Water and Sewer systems within NCSD. Upon motion of Director Kaye and seconded by Director Mendoza, the Board unanimously approved the Request for Proposal to be sent to consulting firms to perform a water and sewer replacement study for the Nipomo and Black Lake water and sewer systems. There were no public comments.

5. ANNUAL REVIEW OF BOARD BY-LAWS POLICY

By-Laws are presented for the Board's review

District Counsel Jon Seitz explained the need to review the Board By-Laws on an annual basis. Also, the insurance carrier gives a discount when reviewed annually. Mr. Seitz reviewed the By-Laws pointing out pertinent points. Modifications of Sections 2.6 and 7.2 were introduced and discussed. Upon motion of Director Simon and seconded by Director Kaye, the Board unanimously approved to reaffirm Resolution 98-671 with modifications as amended in Sections 2.6 and 7.2. There were no public comments.

6. SAFETY MEETING MINUTES

Review and accept into file Minutes of Safety Meeting

Upon motion of Director Kaye and seconded by Director Simon, the Board unanimously accepted into file the Minutes of the December 3 and 7, 1998 Safety Meetings. There were no public comments.

FINANCIAL REPORT

7. INVESTMENT POLICY- QUARTERLY REPORT

Mr. Jones explained that the Investment Policy adopted by the Board requires the Finance Office to file a quarterly report that identifies the District's investments and their compliance with the District's Investment Policy. The Finance Officer report that the District is in compliance with the Investment Policy. Upon motion of Director Mobraaten and seconded by Director Simon, the Board unanimously accepted the Investment Policy - Quarterly Report into file. There were no public comments.

8. SECOND QUARTER FINANCIAL STATEMENT

Upon motion of Director Kaye and seconded by Director Mobraaten, the Board unanimously accepted the Second Quarter Financial Statement into file. There were no public comments.

9. APPROVAL OF WARRANTS

Upon motion of Director Kaye and seconded by Director Simon, the Board unanimously approved the Warrants presented at the February 3, 1999 meeting. There were no public comments.

OTHER BUSINESS

10. MANAGER'S REPORT

Mr. Jones presented information about the Eureka Well being down. The cost for repair by Floyd Wells Co. is approx. \$24,000.

The motor for Black Lake Well #3 burned up and was repaired.

The Sun Dale Well is not on line yet.

Supervisor Achadjian would like to use the Board room for Community Advisory committee.

Mr. Jones will take his van to the CSDA meeting in Templeton. All riders welcome.

County will send information about NCSD possibly taking over the Nipomo Lighting District.

11. DIRECTORS COMMENTS

1. CSDA Survey - Director Mobraaten
Director Mobraaten explained the CSDA Survey.
Director Kaye reported on the Chamber of Commerce meeting for January.

2. WATER CONSERVATION CONFERENCE -Director Blair

President Blair reported on the AWWA Conference he attended in Monterey.

Legal counsel, Jon Seitz, explained the need to go into Closed Session.

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL (a) and (b) GC§ 54956.9

- a. SMVWCD vs NCSD Case No. CV 770214
- b. NCSD vs. Shell Oil, et. al. Case No. CV 077387

The Board came back into Open Session and had no reportable action.

ADJOURN

President Blair adjourned the meeting at 8:35 p.m.

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: FEBRUARY 17, 1999

AGENDA ITEM
FEB 17 1999

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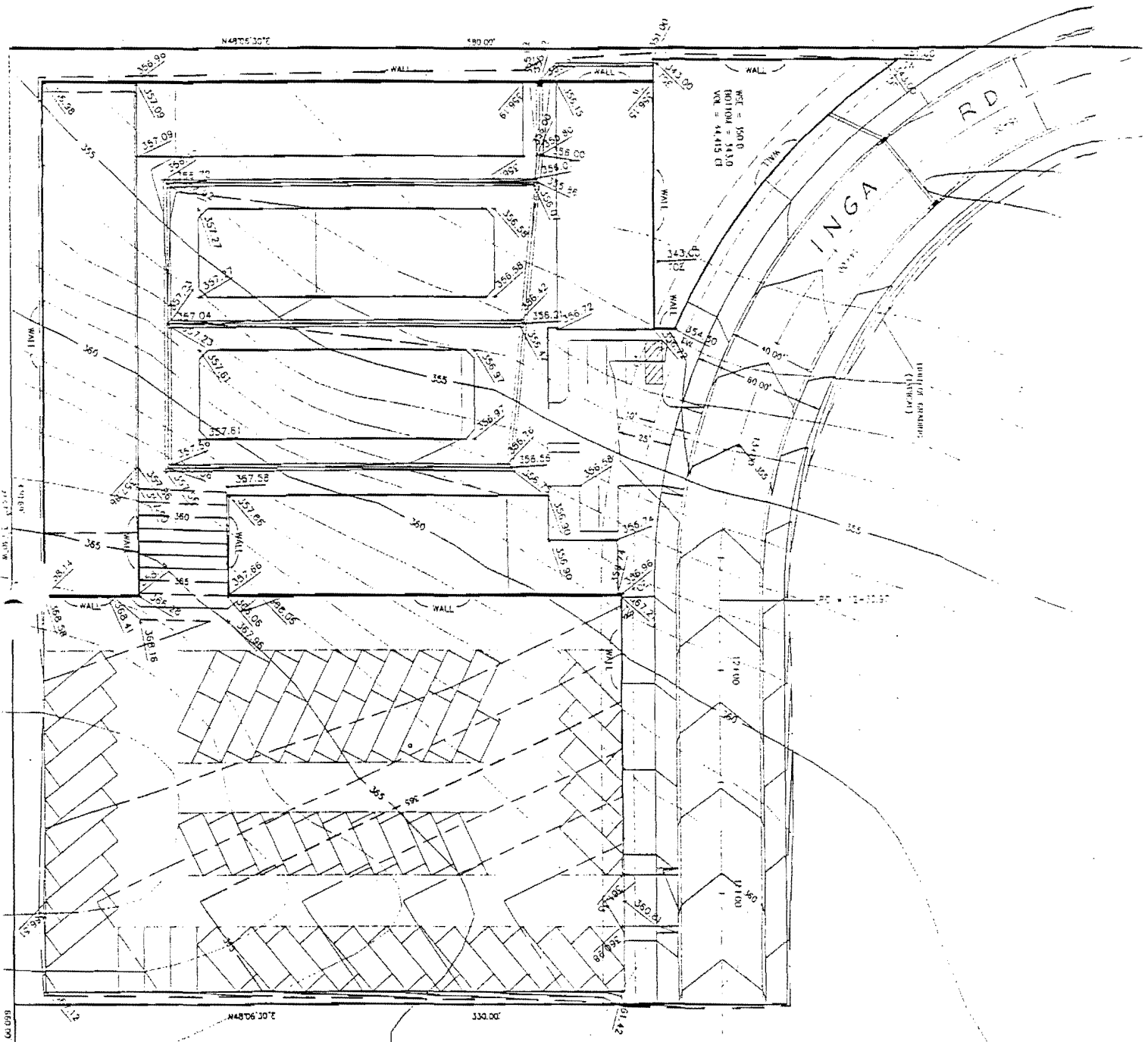
INTENT-TO-SERVE
CO-90-208 (PRUITT)

The District has received a request from Don Pruitt for a time extension of an Intent-to-Serve letter for Parcel Map CO-90-208. The proposed project is for a recreational vehicle and mini-storage area, as shown on the attached map. It is recommended that your Honorable Board approve an extension of the Intent-to-Serve letter for Parcel Map CO-90-208 with the following conditions:

1. Enter into the District's Plan Check and Inspection Agreement
2. Dedicate a 20-foot utility easement on the northerly side of Camino Caballo centerline.
3. Dedicate a 10-foot utility easement to the District on the northerly property line of the project.
4. Grant a 20-foot utility easement in Inga Rd. from Camino Caballo to Frontage Rd.
5. Install an 8-inch water line in Camino Caballo and loop it through Inga R. to Frontage Rd.
6. Water meter sizes are determined by the Uniform Plumbing Code.
7. Submit improvement plans to the District for approval.
8. Pay all appropriate District fees.
9. Install a 3/4 inch conduit between the meter and the phone jack on the house for future automatic meter reading capabilities.
10. Enter into an agreement to participate in future sewers for this area.
11. Submit the following:
 - 1) Reproducible as-builts
 - 2) Offer of Dedication
 - 3) Engineer's Certification
 - 4) Summary of costs of water improvements

The proposed development is outside the District's Wastewater Prohibition Zone, therefore, connection to the District's sewer system is not required. At the present time, it is being proposed that one office and one residence be located on the property. An on-site waste disposal system is proposed and may be adequate for this development.

Upon Board's review of this item, they may approve an extension to the Intent-to-Serve letter with the above conditions for Parcel Map CO-90-208.



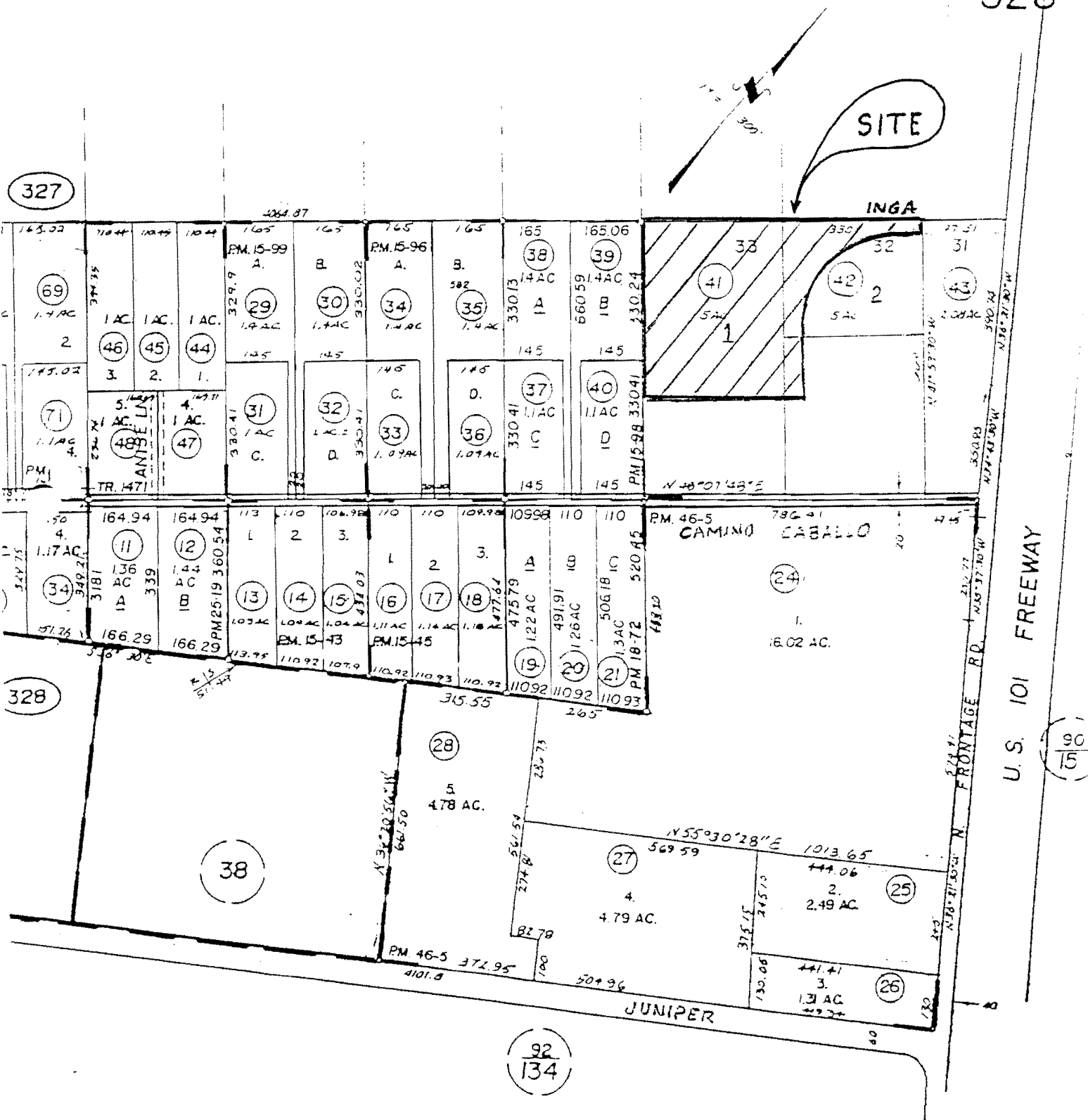
WESTLAND ENGINEERING COMPANY
 CONSULTING CIVIL ENGINEERING (805) 541-2384
 75 ZACA LN., SUITE 100, SAN LUIS OBISPO, CA 93401
 PREPARED FOR: DON FRUIT

CONCEPTUAL GRADING PLAN

PORTION LOTS 32 & 33 OF 1-MB-23

COUNTY CHECKER:	APPROVED:
OFFICE ENGINEER:	COUNTY ENGINEER, RCE 25508 EXP 3-31-2000
DATE:	RECOMMENDED FOR APPROVAL:
JOB NO.:	DEPUTY COUNTY ENGINEER, RCE 30789 EXP 3-31-2000
COUNTY R.O. NO.:	TERENCE K. ORTON, PE 71807 EXP 2-30-97
CALIF. COORD. N 570 E 1252	SHEET 1 OF 1

TAX AREA CODE NO. 91-327
328



CALIMEX PLANTATION'S TRACT "A"
RANCHO NIPOMO
SAN LUIS OBISPO COUNTY

Copy of document found at www.NoNewWipTax.com

ASBESTOS TESTING PURPOSES ONLY

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: FEBRUARY 17, 1999

AGENDA ITEM
FEB 17 1999



BLACK LAKE INTER-TIE

ITEM

Request bids to construct an Inter-Tie Between the Town Division and the Black Lake Division water systems.

BACKGROUND

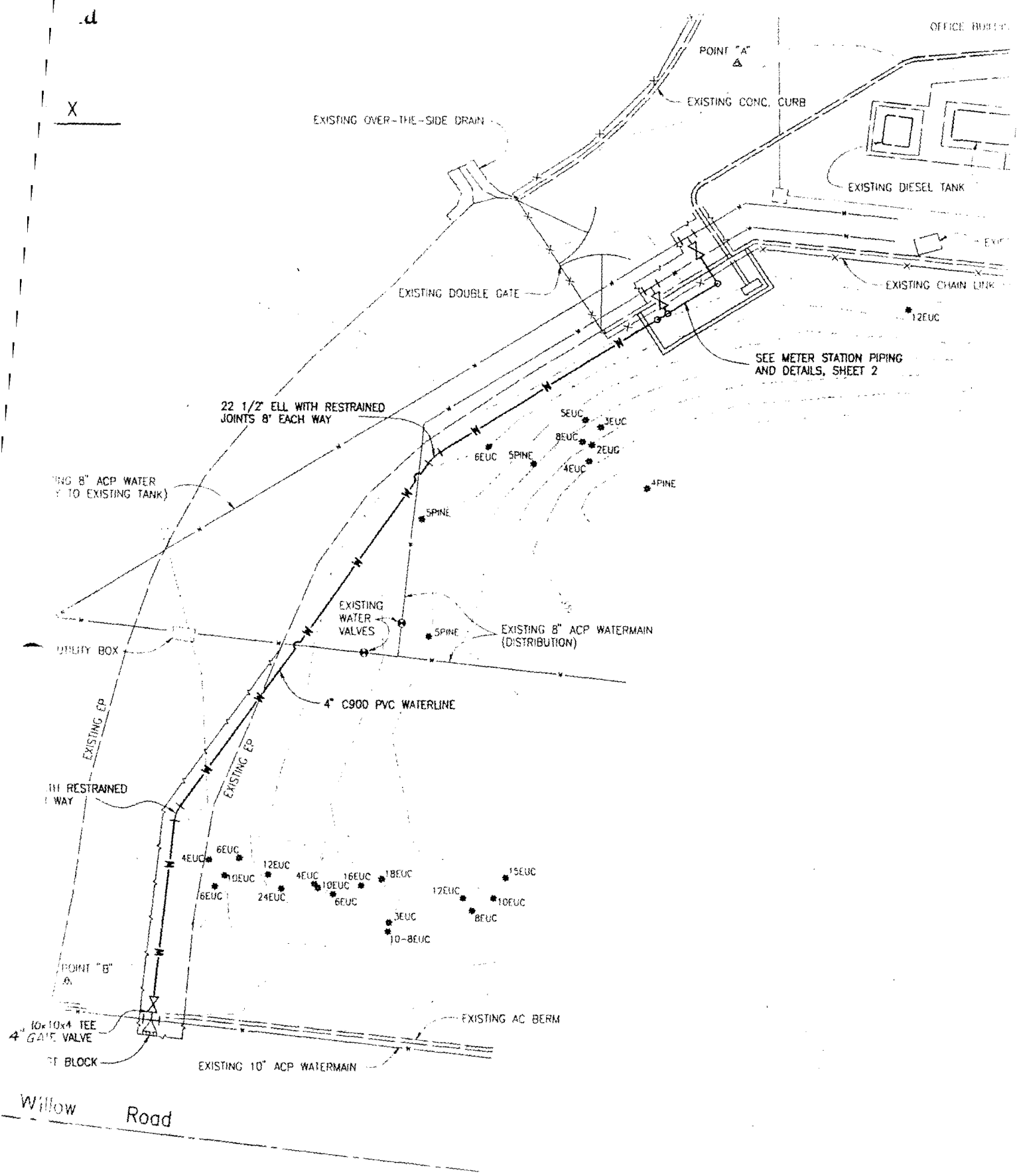
The District operates two separate water systems. One is the Town Division and the other is the Black Lake Division. An analysis of the water production requirements of the Black Lake Division, based on build-out with its major producing wells down, would need a back-up water supply of approx. 200 gpm. This inter-tie between the two divisions is designed to supply the Black Lake Division with the necessary 200 gpm back-up water supply.

The Black Lake Division, through developer contributions, has established \$158,000 for the construction of the inter-tie, at an estimated cost of \$40,000 and a pro-rated cost of the construction (200 gpm) from the new Sun Dale Well. The construction of the Sun Dale Well is completed and ready to be put on line.

Attached is a sketch of the connection between the District system and the Black Lake system and a piping detail of the inter-tie.

RECOMMENDATIONS

It is recommended that your Honorable Board approve the request for bids to construct the Black Lake Inter-tie. A motion would be in order to approve the request for bids to construct the Inter-tie.



1. ALL OF THE EXISTING WATERLINE ARE SHOWN ON THIS DRAWING
 RECORDS AND PLANS.
 2. THE CONTRACTOR SHALL VERIFY THE LOCATION OF EXISTING FACILITIES BEFORE
 BEGINNING CONSTRUCTION.
 3. THE CONTRACTOR SHALL VERIFY THAT THE TANK SUPPLY LINE AS SHOWN ON THE
 DRAWING FACT CONNECT TO THE EXISTING WATER TANK.
 4. THE WATER LINE SHALL BE INSTALLED ON A STRAIGHT GRADE
 FROM THE MAIN IN WILLOW ROAD TO THE METER STATION PIPING.

FLOW METER (FM)
3" TURBO METER WITH
STRAINER AND HIGH
SPEED REGISTER

3" FLOW CONTROL VALVE (FCV) WITH
ELECTRIC ACTUATOR (FCVA, NOT SHOWN)

AIR VENT VALVE, APCO, MODEL 50, WITH
1" SERVICE SADDLE, CORP. STOP AND 1/2" VENT PIPE

CHECK VALVE

ELECTRIC
EQUIPMENT
ENCLOSURE

3" ELL (TYP.)

4" x 3" RED. (TYP.)

3" OS&Y RW GATE VALVE (TYP.)

4x3 REDUCING ELL

PIPE SUPPORT

BLIND FLANGE
(TYP.)

4x4x3 TEE

CONCRETE SLAB AND RETAINING WALLS
6" THICK, SIDES AND BOTTOM
#4 BARS AT 24" O.C., ALL DIRECTIONS.

GRADE AT TOP OF EXISTING CURB

FROM CONNECTION TO EXISTING 10" MAIN

4" C900 PVC

EXISTING TANK SUPPLY LINE

ADJUST DEPTH TO MATCH
CENTERLINE OF EXISTING PIPE

TO EXISTING DISTRIBUTION LINE

METER STATION PIPING LIMITS

PIPING SECTION A-A

SCALE: 1" = 2'

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: FEBRUARY 17, 1999

CALIFORNIA PUBLIC RETIREMENT SYSTEM

ITEM

This is a proposal to amend our contract with PERS for 2% at 55 full formula.

DISCUSSION

NCSD is a member of the California Public Employee's Retirement System (PERS). The District's current contract with PERS is called 2% at 60 full formula. This refers to the formula used to determine the benefits received upon retirement (the formula utilizes the following-number of years of service, final compensation and age at retirement). By adjusting the contract to 2% at 55, it would allow an employee to retire at an earlier age. Earlier retirement may provided the District with benefits such as reduced cost for tenured employees, possibly less workers compensation claims, assist in the recruitment of employees and greater loyalty. It has been a general trend in our culture towards younger retirement and this includes the public sector. It should be noted that this change would not have any affect on employees over the age of 63.

PERS performed an actuarial valuation analysis for the 2% at 55 and determined that the change in the employer contribution rate would be 1.782% per year. This would bring the employer's contribution to 6.793%. There would not be, however, any out-of-pocket cost to the District for this change for twelve years due to the excess assets the District has on deposit with PERS. The excess assets were created primarily from legislative changes made by the state on how PERS actuarial valuations are conducted. Currently, the District's contribution rate is 0% and that would be expected to continue for twelve years.

RECOMMENDATION

It is recommended that the Board consider modifying the contract with PERS to 2% at 55 full formula. If your Honorable Board wishes to proceed with this item, they may so direct staff to bring back the necessary resolutions to proceed with the modification of the PERS program.

BD 99\PERS

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: FEBRUARY 17, 1999

AGENDA ITEM

FEB 17 1999

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DISTRICT OUTSIDE USER AGREEMENT

The Lucia Mara Unified School District is proceeding to acquire lands outside the Nipomo Community Services District boundary to build a new high school. They have requested an "Outside District User Agreement" for water and sewer services to the proposed high school site on North Thompson Road in Nipomo. It is suggested that your honorable Board establish a sub-committee of two Board members to review the proposed agreement.

Once the sub-committee has reviewed and modified, as necessary, a draft agreement and received input from the school District, the agreement will be brought back to the full Board for consideration and approval.

C:\W:Bd2\Outside user agreement.DOC

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: FEBRUARY 17, 1999

AGENDA ITEM
FEB 17 1999

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MANAGER'S REPORT

1. NIPOMO COMMUNITY ADVISORY COUNCIL
4th District Supervisor Katcho Achadjian is establishing a Nipomo Community Advisory Council which will be meeting at the District Board Room on February 24, 1999 at 4:00 p.m.
2. Urban Streams Conference
Attached is a flyer for the Urban Streams Conference to be held in San Luis Obispo April 11-13, 1999 at the Embassy Suites Hotel.
3. Draft of the Economic Element
The District receive a draft of the Economic Element of the San Luis Obispo County General Plan. This document is in the District office for anyone wishing to review it.
4. PERSONNEL
The District will be recruiting personnel to replace the employee who resigned a few months ago.
5. RETROFIT INFORMATION
Attached is a letter about the retrofit program, which will be sent out to homeowners within the District whose homes were built prior to 1990.

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BOARD OF SUPERVISORS

COUNTY GOVERNMENT CENTER, Room 370 • SAN LUIS OBISPO, CALIFORNIA 93408-2040 • 805.781.5450



KHATCHIK H. "KATCHO" ACHADJIAN
SUPERVISOR DISTRICT FOUR

DATE: JANUARY 26, 1999

TO: COMMUNITY GROUPS

FROM: KATCHO ACHADJIAN, FOURTH DISTRICT SUPERVISOR

SUBJECT: NIPOMO COMMUNITY ADVISORY COUNCIL MEMBERSHIP

I would like to invite you to appoint a representative to serve on the Nipomo Community Advisory Council (NCAC) which meets monthly to review issues of interest to the community. The NCAC functions as an advisory council to the Fourth District Supervisor as well as a forum for presenting and receiving information about projects, issues and events in the Nipomo Area. I am looking for representation from all community groups to provide a well rounded advisory council for the Nipomo Area.

The next meeting will be held February 24, 1999, at 4 p.m. , at the Nipomo Community Services District office located at 148 South Wilson in Nipomo. Please contact my office, 781-4337, if you would like to participate on this Advisory Council or if you need additional information. I look forward to working with your organization.

Katcho

RECEIVED

FEB 1 1999

NIPOMO COMMUNITY
SERVICES DISTRICT

The City of San Luis Obispo presents

The Second Western Regional (Not Just) Urban Streams Conference



April 11-13, 1999

Embassy Suites Hotel
San Luis Obispo, Central California

Sponsors

City of San Luis Obispo

City of Arcata

US Environmental
Protection Agency

US National Park Service

US Natural Resources
Conservation Service

California Coastal Conservancy

California Department of Fish and Game

Questa Engineering

RRM Design

Waterways Restoration Institute

Environmental Center of
San Luis Obispo County

Land Conservancy of
San Luis Obispo County

Urban Streams Conference Speakers April 11-13, 1999

Plenary Sessions

Ann Riley, Waterways Restoration Institute
"We Have Met the Future of Stream Restoration and It Is Here Now"

Ken Schwartz, Council Member, City of San Luis Obispo
*"How Does a Community Reopen Access to Its Streams?
 San Luis Obispo's Mission Plaza Experience"*

Ken Blackman, City Manager, City of Santa Rosa
 Mary Grogan, former Parks Director, City of Modesto
 Ken Schwartz, Council Member, City of San Luis Obispo
 Panel Discussion: *"Yesterday's Vision and Today's Realities"*
 Moderator: Keith Gurnee, RRM Design

Habitat-Friendly Flood Control

Mark Andre, City of Arcata
"Arcata's Stormwater Master Plan"

Donald Funk, Funk River Consultants
"Combining Stream Habitat Restoration and Channel Stabilization"

David Keller, Council Member, City of Petaluma
"Petaluma River Flood Control"

Richard Nichols, EIP Associates
*"Biotechnical Streambank Stabilization &
 Habitat Restoration on the Petaluma River"*

Jeff Peters, Questa Engineering Corporation
 John Wes Lauer, Questa Engineering Corporation
"Design Procedures for Bank Stabilization along San Luis Obispo Creek"

Mary Reents, The Morro Group
*"The Environmental Components of the San Luis Obispo
 Creek Flood Repair Project"*

Karen Rippey, County of Napa
*"The Napa River Flood Management and
 Downtown Revitalization Project"*

Chad Roberts, Oscar Larson & Associates
*"Approaches for Dealing with the Effects of Runoff
 Intensification in Urbanizing Watersheds"*

John Zentner, Zentner & Zentner Associates
"The Green Valley Creek Flood Bypass Project"

Watershed Planning

Jim King, State Coastal Conservancy
"Goat Canyon: Lessons for Creek Repair from the U.S./Mexico Border"

Troy Murphree, Sweetwater Authority, San Diego Co.
*"Environmental Coordination for Sustainable Water Resources
 in the Sweetwater River Watershed"*

Bill Martin, State Coastal Conservancy
"The Santa Clara River Enhancement and Management Plan"

Michael Wellborn, County of Orange
"Four Watershed Planning Projects in Orange County"

Salmonid Issues

Pete Alexander, East Bay Regional Park District
"Restoration of Wildcat Creek, Contra Costa County"

Jim Edmondson, California Trout, Inc.
"Restoring Southern California Steelhead: Dam, Why Care?"

Dan Gilmore, City of San Luis Obispo
"The Pennington Creek Steelhead Passage Project"

Dave Highland, California Department of Fish and Game
"Removal of Natural Barriers to Fish Migration"

Kate Kirsch, Foothill Associates
*"Watershed Assessment for Coho Habitat in the Siletz and
 Yaquina Watersheds of Oregon"*

Lawrence Patrick Kobernus, Thomas Reid Associates
*"Assessment of Steelhead Presence and Habitat in the San Lorenzo Creek
 Watershed (Alameda County)"*

David Magney, David Magney Environmental Consulting
*"Construction Monitoring for Southern Steelhead
 on the Ventura River"*

David Magney, David Magney Environmental Consulting
*"San Antonio Creek (Ventura County)
 Southern Steelhead Habitat Assessment"*

Ramona Swenson, Entrix, Inc.
"Steelhead Status Under the Endangered Species Act"

Lee Waian, Saddleback College (Mission Viejo)
*"The San Juan Creek Watershed (Orange County):
 Can It be Restored to a Viable Steelhead/Rainbow Trout Stream?"*

Citizen Awareness, Education and Monitoring

Robin Mark Freeman, Merritt College (Oakland)
*"Creation of an Urban Watershed Culture:
 Community College Involvement in Creek Restoration and Policy"*

Peg Henderson, U. S. National Park Service
"Paradise Creek (San Diego County) Educational Park"

David Koehler, San Joaquin River Preservation Trust
"The San Joaquin River Parkway"

Judy Neuhauser, University of California Cooperative Extension
*"Recipe for Intergenerational Community Action:
 The Family Science Club Story"*

Tim O'Keefe, College of Agriculture, Cal Poly
"City Creek Way Management & Community Action"

Anna Salavea, Kalihi Valley Stream Project
 Martha Crusius, US National Park Service
"Returning the Community to the Stream"

Brian Stark, Land Conservancy of San Luis Obispo County
*"Starting and Maintaining a Citizen Water Quality
 Monitoring Program: What to Expect"*

David Wolff, Foothill Associates/Sacramento Urban Creeks Council
"Creek Week: Volunteer Stewardship on Urban Streams"



SAN LUIS OBISPO COUNTY
DEPARTMENT OF PLANNING AND BUILDING

ALEX HINDS
DIRECTOR

BRYCE TINGLE
ASSISTANT DIRECTOR

ELLEN CARROLL
ENVIRONMENTAL COORDINATOR

BARNEY MCCAY
CHIEF BUILDING OFFICIAL

PATRICK BRUN
ADMINISTRATIVE SERVICES OFFICER

January 28, 1999

TO: Interested Agencies and Individuals

FROM: John Busselle, Associate Planner

VIA: Alex Hinds, Director, Department of Planning and Building

SUBJECT: Release of the Public Review Draft of the Economic Element of the San Luis Obispo County General Plan

The public review draft of the proposed Economic Element of the San Luis Obispo County General Plan is now available for your review and comment.

The Economic Element contains goals, policies and programs that establish a context and priorities for economic development in the unincorporated area of San Luis Obispo county. The goals contained in the document recognize the importance of economic activity in enabling the county's residents to find employment and pursue the lifestyles that they value. The policies and programs for each goal describe principles that will guide decision making and actions that will be taken to achieve those goals.

The Economic Element represents a new addition to the county General Plan. It is considered an optional element since it is not required by state general plan law. Its development was spearheaded by the county Economic Advisory Committee with funds allocated by the Board of Supervisors.

A public hearing before the Planning Commission is tentatively scheduled for April 8, 1999. A notice will be published confirming that date. After action by the Planning Commission, there will be a 60+ day review period before document goes before the Board of Supervisors. If you wish to comment on this public hearing draft, you may do so by speaking at the public hearing and/or by providing written comments.

Page 1 of 2

UTILITY SYSTEMS OPERATOR II
NIPOMO COMMUNITY SERVICES DISTRICT
SALARY RANGE \$2,340 TO \$2,850 PER MONTH PLUS BENEFITS

Under minimal supervision, perform a variety of skilled and unskilled tasks in all phases of maintenance and repair of the District's water and sewer systems and other work as required. Operation and maintenance of pumps, motors, piping, control systems, lift stations and other related equipment required. Mechanical, electrical and hydraulic principles and safe work place knowledge a must. Requires ability to perform strenuous physical labor, read, write and follow written instructions. Must be able to operate a compressor, trash pump, emergency generators and backhoe. Will be required to perform standby duty, including nights, weekends and holidays.

Graduation from high school or equivalent and possess the following: valid Class "C" California driver's license, Water Treatment Operator Grade I and Wastewater Treatment Plant Operator Grade I. Minimum of three years experience in water and wastewater operations.

A fully completed application is required for consideration for the position. A current DMV printout and copies of the water and wastewater certificates must be attached to application to be considered complete. A pre-employment physical and drug screening will be required of successful candidate. Applications will be accepted through 4:30 p.m. on Friday, March 11, 1999. Applications may be obtained at Nipomo Community Services District, 148 South Wilson Street, Nipomo, CA 93444, (805) 929-1133.

**NIPOMO COMMUNITY SERVICES DISTRICT
148 SOUTH WILSON - P.O. BOX 326
NIPOMO, CA 93444-0326
(805) 929-1133 FAX (805) 929-1932**

February 1999

Dear Property Owner:

The Nipomo Community Services District Board of Directors has adopted a plumbing retrofit water conservation program. Under this program the Board requires the developer of annexed property to reduce water consumption in the District by replacing old water wasting fixtures in exchange for service. The retrofit would include the replacement of the following fixtures:

Toilets – Replace with ultra low flow 1.6 gallons per flush

Bathroom water faucets – Install aerators designed for 2.5 gallons per minute

Showerheads – Replace with 2.5 gallons per minute with shut-offs

Pressure Regulator – Check and set or install pressure regulator not to exceed 80 psig

The fixture replacements provide for considerable water savings in the average house. This means your water bill could be reduced. The District encourages your participation in this completely voluntary program. There is no cost to you to participate.

If you are interested in having your home retrofitted, please complete the attached form. Your name will be provided to individuals required to retrofit under this program. They will contact you directly to make arrangements to have your plumbing retrofitted.

If you have any questions about the procedure, please call the District office at (805) 929-1133.

Sincerely,

Doug Jones
General Manager

RETROFIT REQUEST FORM

Return to Nipomo Community Services District
P.O. Box 326
Nipomo, CA 93444
(805) 929-1133 Fax (805) 929-1932

Property Owner's Name _____

Mailing Address _____

Phone # (day) _____ (evening) _____

Occupant's Name _____

Phone # (day) _____ (evening) _____

Location of structure to be retrofitted _____

Type: House _____ Apartment _____ Mobile Home _____
Other _____ (please describe)
Number of Bathrooms _____

Property Owner's Signature

Date

(A property owner may designate an agent via a notarized letter to the District)

Please be sure to fill out the form completely and legibly. Failure to do so may prevent the retrofiters from contacting you.

Please note that it is your responsibility to contact our office upon the completion of work so your name may be removed from the volunteer retrofit list. Your cooperation is greatly appreciated.

TO: BOARD OF DIRECTORS
FROM: DOUG JONES
DATE: FEBRUARY 17, 1999

AGENDA ITEM
FEB 17 1999



DIRECTORS COMMENTS

The following are committees established by the District Board. Some of the committees have vacancies and should be appointed by the Board Chairperson.

<u>Committee</u>	<u>Member</u>	<u>Alternate</u>
Nipomo Community Advisory Committee		
Water Resources Advisory Committee	Doug Jones	Bob Blair
Chamber of Commerce	Gene Kaye	
Finance Committee		
Water Committee		

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