



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

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AGENDA FIRE COMMITTEE MEETING

1655 Front Street
6:30 P.M.

September 23, 2008

Oceano
Tuesday

COMMITTEE MEMBERS

Vacant

Barbara Mann, Director

STAFF

Patrick J. O'Reilly, General Manager
Fire Chief, Mike Hubert

CLOSED SESSION MOU

1. Roll Call
2. Public Comment
3. Approval of Minutes
 - a. September 9, 2008
4. Report of the Fire Operations
 - a. Operations/Review *
5. New Business
 - a. Uniform Allowance*
6. Old Business
 - a. Alley Signs *
Discuss status of project to install "No Parking" signs in alleys.
 - b. Sale of Excess Equipment *
Discuss status of projects to sell excess equipment.
 - c. Fire Department Consolidation
Consider staff report from Fire Oversight Committee and other alternatives for Fire Department Consolidation.
7. General Manager Items/Discussion*
 - a. Other
8. Written Communications

Adjournment

* Oral Presentation/Discussion

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**OCEANO COMMUNITY SERVICES DISTRICT
FIRE COMMITTEE MEETING MINUTES**

TUESDAY

SEPTEMBER 9, 2008

OCEANO

The meeting was called to order by President Hill at 6:30 P.M.

1. Roll Call:

Present: President Hill, Director Mann

Absent: None

Staff Present: Patrick O'Reilly, General Manger, Riki Heath, Battalion Chief,
John Bova, Fire Captain

2. Public Comment:

None

3. Approval of Minutes:

a. The minutes from August 26, 2008 were approved unanimously.

4. Report of Fire Operations:

a. Operations Review

Fire Captain Bova made a brief presentation of operations during the months of August and September. .

5. New Business:

None

6. Old Business:

a. Alley Signs

Captain Bova reported that the signs, posts and fasteners are available to start installing the signs. Fire Department personnel hope to install signs in one or two alleys each day until completed.

b. Sale of Excess Equipment

GM O'Reilly reported that an ad has been submitted to Fire Trader magazine to sell the excess utility vehicle.

c. Fire Department Consolidation

A revised list of criteria for fire operations was discussed. One option presented was to hire an additional fire captain to be shared by all agencies to eliminate the need for imbedded overtime. Another option presented was to develop specific costs to operate the department and use that as justification to request additional property tax revenue from the County. It was determined that staff needs to develop specific costs to operate the department for comparison to other methods of providing admin support. Additional revenue from the old fire station property also needs to be pursued by staff by either selling the property or converting it to a usable facility that can be rented out.

7. General Manager Items/Discussion

None

8. Written Communications:

None

Meeting Adjourned at 7:25 PM
Patrick O'Reilly, for the Fire Committee



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September 23, 2008

TO: OCSD Fire Committee

FROM: Patrick J. O'Reilly, General Manager *PJO*

SUBJECT: FIRE OPERATIONS CONSOLIDATION

On September 9, 2008 the Fire Committee reviewed the list of items to clearly identify the resources available to the Fire Department and priorities for Fire Department operations. That list was discussed and revised during that meeting. The revised list is attached.

THE RECOMMENDED ACTION BEFORE YOUR COMMITTEE is to: by Committee discussion and public comment, review and revise the attached list of alternatives for providing fire and emergency medical services to the Oceano community for submission to the whole Board of Directors.

Agenda Item 9 9 2008 6.c

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**OCEANO COMMUNITY SERVICES DISTRICT
FIRE AND EMERGENCY MEDICAL SERVICES**

MISSION STATEMENT

Define minimum standards acceptable for community

- a) 24/7 Fire and EMS Response
- b) Fire/EMS response within guidelines established by NFPA 1710
- c) ISO Rating of 5.0 or lower
- d) Provide primary and backup fire engines (Class 1)

GOALS/PRIORITIES

- 1) Contain costs to remain within fixed revenue
 - a) Minimize overhead costs
 - b) Eliminate imbedded overhead costs
 - additional captain shared by all three agencies
 - part-time captain at OCSD
 - c) Maintain cash reserves sufficient to replace equipment as required
- 2) Provide fire response with at least three firefighters on the engine
- 3) Provide some form of full-time firefighter response
- 4) Provide permanent living quarters for firefighters

ALTERNITIVES (think outside the box)

- 1) Less expensive administration
 - a) contract with a city
 - cost estimates from city
 - avoided costs for OCSD
 - b) hire account clerk just for fire
 - additional cost to OCSD enterprise funds
 - c) hire an additional fire captain to eliminate need for imbedded overtime
- 2) Stop providing response to the beach
 - a) negotiate new contract at expiration of current contract charging actual costs to provide response
- 3) SERVICE OPTIONS
 - a) OCSD
 - b) AREA CONSOLIDATION
 - Fire JPA
 - Fire District
 - c) Contract with City of Arroyo Grande
 - d) CAL FIRE

RESOURCES

- 1) Property Tax Revenue (about \$750,000 per year)
- 2) Public Facility Fees
- 3) 3 Story Assessment
- 4) Grants
- 5) Sale or Rent of Old Fire Station (option to demolish and rebuild)
- 6) San Luis Ambulance Subsidy
- 7) Weed Abatement Charges
- 8) Fireworks Fees
- 9) Mutual Aid Reimbursements
- 10) Interest on Use of Funds
- 11) Special Assessment on Property**
- 12) Additional Property Taxes from County**