



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

AGENDA FIRE COMMITTEE MEETING

1655 Front Street
6:30 P.M.

March 24, 2009

Oceano
TUESDAY

COMMITTEE MEMBERS

President Barbara Mann
Pamela Dean, Director

STAFF

Kevin D. Walsh, Interim General Manager
Fire Chief, Mike Hubert

-
1. Roll Call
 2. Public Comment
 3. Approval of Minutes
 - a. February 27, 2009 (Regular)
 - b. February 27, 2009 (Special)
 4. Report of the Fire Operations
 - a. Operations/Review *
 5. New Business
 - a. Weed Abatement
Discuss procedures and schedule for weed abatement.
 - b. Fireworks *
Discuss procedures and schedule for fireworks sale.
 - c. Fire Engine Grant Update *
Update by John Bova regarding AFG application (Type 1 Eng)
 6. Old Business
 - a. None
 7. General Manager Items/Discussion *
 - a. Other

T:\Agendas\FIRE AGENDAS\Fire 2009\03 24 2009 FIRE\03 24 2009 FIRE AGENDA.doc

**OCEANO COMMUNITY SERVICES DISTRICT
FIRE COMMITTEE MEETING MINUTES**

TUESDAY

February 24, 2009

OCEANO

The meeting was called to order by President Mann at 6:30 P.M.

1. Roll Call:

Present: President Mann, Director Dean

Absent: None

Staff Present: Kevin Walsh, General Manager; Brian Leathers, Fire Captain; Riki Heath, Battalion Chief; Dave Mathe, Administrative Officer with the Arroyo Grande Fire Department

2. Public Comment

None

3. Approval of Minutes

a. The minutes from January 27, 2009 were approved.

4. Report of Fire Operations

a. Operations Review

Fire Captain Leathers made a presentation of operations during the month of January, 2008.

5. New Business

a. Grant Updates

Dave Mathe, Administrative Officer with the Arroyo Grande Fire Department, updated the Committee on the process that will be used should the District decide to pursue a grant to purchase a fire engine.

6. Old Business

a. None.

7. Executive Session

No reportable action.

Fire Committee Meeting Minutes

January 13, 2009

Page 2

8. General Manager Items/Discussion

- a. The General Manager reported on the all-hands meeting with fire department personnel from OCE, AYG, & GRO to discuss the progress toward consolidated fire operations.

9. Written Communications

- a. None.

Meeting Adjourned at 7:20 PM

Kevin Walsh, General Manager

**OCEANO COMMUNITY SERVICES DISTRICT
FIRE COMMITTEE SPECIAL MEETING MINUTES**

TUESDAY

February 24, 2009

OCEANO

The meeting was called to order by President Mann at 7:20 P.M.

1. Roll Call:

Present: President Mann, Director Dean

Absent: None

Staff Present: Kevin Walsh, General Manager

2. Public Comment

None

3. Codification Review Session

The committee reviewed Title 7, HEALTH and SAFETY, of the OCSD Code.

4. Public Comment

None

Meeting Adjourned at 9:00 P.M.

Kevin Walsh, General Manager



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

March 24, 2009

TO: Board of Directors, OCSD

FROM: Kevin D. Walsh, General Manager

SUBJECT: 2009 FIRE HAZARD REDUCTION PROGRAM

The Oceano Community Services District is empowered to provide fire protection services as detailed in California State Government Code Section 61623.5 and California State Health and Safety Code Section 14880; and the Fire Department of the Oceano Community Services District has determined that the uncontrolled growth of weeds within the District represents a fire hazard. The best method of addressing this safety issue is to send a notice, as prescribed by Health and Safety Code Section 14892, to each property owner within the District. As an alternative to posting lots, District staff will mail notices as prescribed in Health and Safety Code Section 14896. After a successful experience with this notification method over the past few years, it is recommended that the program again be implemented for the 2009 Fire Hazard Reduction Program.

Property owners will have until June 10, 2009, to clear their properties. After such time the District would employ a contract provider to clear the lots which have not been abated.

The attached resolution declares weeds growing upon on the properties within the District and incorporated herein by reference as a public nuisance which may be in need of abatement for weed infestation.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to:

- (1) **Approve the Hazard Reduction Calendar;** and,
- (2) **By Board discussion, public comment, motion, second, and roll call vote, adopt OCSD Resolution 2009-02, A Resolution Declaring Weeds on Certain Properties to be a Public Nuisance;** and,
- (3) **Schedule a Public Hearing for Protests on June 10, 2009, at 6:30 pm in the OCSD Board Room;** and,
- (4) **Direct staff to commence with the mailing of notices.**

Agenda Item 03 24 2009 5.a.

T:\Agendas\FIRE AGENDAS\Fire 2009\03 24 2009 FIRE\03 24 2009 FIRE HAZ REDUCTION.doc

2009 FIRE HAZARD REDUCTION SCHEDULE

- March 26 Call County and request CD (Format) and labels to be mailed. Update information and order postcards.
- April 8 Present to Board the 2009 Fire Hazard Reduction Calendar and Resolution "Declaring Weeds on Certain Properties to be Seasonal and Recurring Public Nuisance". Upon adoption of Calendar, set June 10th as date for Public Hearing.
- April 9 To TIMES PRESS RECORDER: Legal Notice advising residents of the Public Hearing on June 11th AND mail copy of Calendar to South County Sanitary Service. (Garbage Company to coordinate their delinquent notices and Public Hearing with OCSD schedule.)
- April 9 To TIMES PRESS RECORDER: Legal Notice requesting bid proposals for Fire Hazard Reduction (bids due by May 14th at 2:00 pm) AND Public Service Announcement apprising public of upcoming Fire Hazard Reduction program, including information regarding 4" maximum height of weeds through November 1st. Order postcards and print labels.
- April 9 OCSD staff to mail notices to every property owner.
- May 1 Prepare and submit maps and directive to District Personnel to begin preparation of list of properties in need of Fire Hazard Reduction.
- May 14 ** Open bids, at 2:00 pm, received for Fire Hazard Reduction services. Prepare summary for presentation at May 27th Board Meeting.
- May 27 Award bid to contractor at Board Meeting.
- Jun 1-4 District Staff to prepare final lot list for Fire Hazard Reduction by contractor.
- June 10 Public Hearing for Protests Against Fire Hazard Reduction Notices.
- June 12 Fire Hazard Reduction may commence. **District Personnel Contractor** will take before and after photos of each lot.
- June 12 Deadline for District personnel to submit listing of all questionable/marginal lots for re-evaluation and final reduction decision.
- June 19 Deadline for completion of all Fire Hazard Reduction.

Agenda Item 03 24 2009 5.a.

2009 FIRE HAZARD REDUCTION SCHEDULE

- June 23 Contractor to turn in summary of total hours for weed eater and/or tractor, hauling charges, etc, in final form. **Payment to contractor will be made after all lots have been reviewed and accepted by Fire Department.**
- June 24 Reinspection date. District Personnel to survey all lots for possible Round Two reduction.
- June 25-26 Staff to compute and mail out hand billings.
- July 8 Public Hearing.
- July 13 Final postmark date for receipt of hand-billed reduction charges.
- July 15* Deadline for submission special assessment listing and authorizing resolution to County Auditor's office for collection of Fire Hazard Reduction charges on the tax roll.
- July 17 Submit list of APNs to District Office to prepare Round Two reduction.
- August 27* Deadline for submission of final special assessment listing and proof to County Auditor's office for collection of Fire Hazard Reduction charges on the tax roll.
- November 1 END of FIRE SEASON.

* County deadline dates may change since formal notice has not been received.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

March 25, 2009

TO: Board of Directors, OCSD

FROM: Kevin D. Walsh, General Manager

SUBJECT: 2009 FIREWORKS PROGRAM PERMITTING PROCESS AND FEES

1. The Board of Directors established their authority, through the adoption of Ordinance 1991-02, to regulate the fees and conditions for the granting of permits for the sale of safe and sane fireworks within the boundaries of the District. Thereafter, through the adoption of Resolution 1997-12, the Board of Directors limited the number of applicants to enhance the profit potential of each organization and therefore increase the return to the Community. Five organizations were recognized as authorized to submit application to the District to sell safe and sane fireworks; to wit: Oceano Depot Association, Oceano/Five Cities Elks No. 2504, Squad 745 (CHP), Five Cities Aerie No. 4153 F.O.E., and the South County Boys and Girls Club. During the 1999 Fireworks Program, the South County Boys and Girls Club opted not to participate, and the OCSD Board of Directors elected not to set into motion the defined procedure to replace the Boys and Girls Club with another participant. During the 2001 Fireworks Program, the Depot Association opted not to participate and the Oceano Firefighters' Association was authorized in lieu of the Depot Association to submit an application to sell safe and sane fireworks. The Firefighters' Association was granted continuing application authority by Resolution 2001-6.

2. During the 2003 Fireworks Program only three organizations opted to participate: Squad 745 (CHP), Five Cities Aerie No. 4153 F.O.E. and the Oceano Volunteer Firefighters. The Board of Directors authorized an advertisement to solicit interest from other organizations; no other organization came forward to express an interest in selling Safe and Sane Fireworks in Oceano. During 2004, two new organizations, the Eagles Ladies Auxiliary; and the Food Bank Coalition of SLO County, were approved to sell Safe and Sane Fireworks in Oceano. During the 2005 Fireworks Program the Food Bank Coalition of SLO County opted not to continue their participation and was replaced by the Church of God Prophecy.

3. It has been past practice to limit the number of participants to between four and six. During the 2007 Fireworks Program, the following five organizations were authorized to participate: Squad 745 (CHP); Five Cities Area No 4153 F.O.E.; the Oceano Firefighters' Association; Eagles Ladies Auxiliary; and the Church of God Prophecy. For the 2008 Program, the Eagles Ladies Auxiliary opted not to continue. Other local organizations, including the Kiwanis Club and a local youth athletic

Agenda Item 03 24 2009 5.b.

organization, submitted applications. A lottery was held, and the successful applicant, the Oceano Kiwanis Club, replaced the Eagles Ladies Auxiliary.

4. In prior years, the Board of Directors elected to charge each participant a \$385 fee.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: by Board discussion, public comment, motion, second, and voice vote, direct staff to provide each of the designated organizations (Squad 745 [CHP]; Five Cities Aerie No. 4153 F.O.E.; Oceano Firefighters Association, Church of God of Prophecy; and Oceano Kiwanis Club) with an application form in which they may indicate:

- a. Their interest in participating in the safe and sane fireworks for 2009,
- b. How their profits in 2008 were used to benefit the Community, and,
- c. How they would use any revenues realized in 2009 for the betterment of the Oceano.

Applications must be received by the District no later than April 20, 2009.

FURTHER, by Board discussion, public comment, motion, second, and voice vote: confirm the administration/processing fee at \$385 payable at such time as the application is filed with the District.