



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

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AGENDA BOARD OF DIRECTORS MEETING

1655 Front Street
Oceano
6:30 PM

Wednesday

January 27, 2010

BOARD MEMBERS

Vern Dahl, President

Pamela Dean, Vice President

Jim Hill, Director

Mary K. Lucey, Director

SECRETARY TO THE BOARD

Raffaele F. Montemurro
General Manager

DEPUTY SECRETARY TO THE BOARD

Gina A. Davis
Administrative Assistant

FIRE CHIEF

Chief Mike Hubert

UTILITY OPERATIONS SUPERVISOR

Philip T. Davis

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Roll Call
2. Flag Salute
3. Public Comment *
Any member of the public may address the Board on any item of interest within the jurisdiction of the Board. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot act on items not on the agenda.
4. Board Member Comment *
5. Review and Approval of Minutes
 - a. January 13, 2010
6. Reports*
None.
7. Administration Items
 - a. Audit 2007-2008
Auditor to make presentation of the 2007-2008 Audit to the Board for Board approval

RULES FOR PRESENTING TESTIMONY

All persons who wish to present testimony to the Board of Directors in a public hearing must observe the following rules:

1. When beginning to speak, first identify yourself and place of residence. This is required for the public record. Boards of Directors' meetings are tape recorded.
2. All remarks must be addressed to the Chair. Conversation or debate between the speaker at the podium and a member of the audience is not permitted.
3. Please keep your remarks as brief as possible. Focus your testimony on the most important facts you wish to be considered. Avoid duplicating testimony provided by others.
4. It is important that all participants conduct themselves with courtesy, dignity and respect.
5. Whenever possible, written testimony should be presented as well as oral. Written testimony can be submitted in advance of the actual hearing date.

- 7. Administration Items (Continued)
 - b. 218 Guidelines for Submission pursuant to Article X111D, Section 6(a) of CA Constitution
 Board to review 218 process updates
 - c. Board Workshop- District Revitalization
 Board to share with staff possible Workshop to bring Board to Board.
 - d. New Ad Hoc Committees
 Assignments by the President of the Board
 - e. Nominations from the Board for LAFCO Special District Member
 To fill seat after President Barbara Mann resigned
 - f. Institution of General Manager Log *
 Discuss benefits of having GM keep a log of Directors' contact with GM, to Include length of time spent, topic of conversation, and date to be included in Board members' Friday packet
 - g. Resolution of Appreciation to Barbara Mann for her long service to the Communities of Oceano and Halcyon

- 8. Fire Items
 None

- 9. Utility Items
 - a. Cleaning and Inspection of District Sewer and Water Lines
 Continual Disclosure of the Emergency Declared by the Board of Directors Concerning the Cleaning and Inspection of the District Sewer and Water Mains.

 - b. Review of Current Tracts and Developments Projects and Staff Recommendations
 (1) Mid-State Properties: SFR, correcting Co Code Violations by previous owner at 2450 Ocean St (Will Serve and Fire Exception of Content letter)

- 10. Reports of District Representatives *
 This item gives the President and Board Members the opportunity to present reports to other members regarding committees, commissions, boards, or special projects on which they may be participating.
 - a. **PRESIDENT VERN DAHL**
 - (1) SSLOCSD 01 06 2010 and 01 20 2010
 - (2) Fire Committee 01 26 2010
 - (3) OAC 12 21 2009 and 01 25 2010

 - b. **VICE PRESIDENT PAMELA DEAN**
 - (1) Fire Oversight Committee 12 18 2009
 - (2) Fire Committee 01 26 2010
 - (2) Other

 - c. **DIRECTOR JIM HILL**
 - (1) SSLOCSD 12 16 2009
 - (2) Other

10. Reports of District Representatives (Continued) *
 - d. DIRECTOR MARY LUCEY
 - (1) Zone 3 01 21 2010
 - (2) Other
11. General Manager Items/Discussion *
 - a. Update regarding Insurance Renewal
 - b. Update regarding progress toward purchase of new accounting software
 - c. Update regarding Prop 1 A
 - d. Other
12. Closed Session With Legal Counsel
Closed Session – A closed session pursuant to Government Code Section 54956.9(b) to meet with the District’s Legal Counsel concerning pending litigation. (Santa Maria Groundwater Litigation, Santa Clara County Lead Case #CV 770217)
13. Consideration of Warrants
14. Public Comment *
15. Board Member Discussion *
16. Written Communications
(Correspondence for the Board Received After Preparation of this Agenda is Presented by the General Manager)

Adjournment

* Oral Presentation/Discussion

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager or Administrative Assistant at 805-481-6730.

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OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
January 13, 2010

Wednesday

Oceano

The Meeting was called to order by President Dahl at 6:32 p.m.

1. Roll Call

Present: President Dahl, Vice President Dean, Director Hill, Director Lucey

Absent: None

Staff Present: Raffaele F. Montemurro, Board Secretary/General Manager; Gina A. Davis, Deputy Board Secretary/Administrative Assistant; Philip T. Davis, Utility Operations Supervisor; Alex Simas, District Legal Counsel, Brian Leathers, Fire Captain

Staff Absent: Mike Hubert, Fire Chief

2. Flag Salute

President Dahl led the flag salute.

3. Public Comment *

Cathy Young, Oceano, read a statement she had prepared to the Board.

Fhelma Hurdle, Oceano, stated she would like to see an interim Board Member appointed.

Dave Angello, Oceano, stated that the Board needs to listen to what the people are saying.

4. Board Member Comment *

Director Lucey stated there was a sewage spill into the ocean from the South San Luis Obispo Sanitation District (SSLOCSD) and requested a report from Wallace Group and the cost of the damages.

VP Dean stated 160,000 to 180,000 gallons of sewage was dumped into the ocean.

President Dahl stated the SSLOCSD is looking into the alarms that signal before the effluent gets over-chlorinated.

5. Review and Approval of Minutes

a. November 11, 2009

After a request for public comment, none being given, upon motion by Director Lucey and second by VP Dean, the Board approved the Minutes November 11, 2009, as presented, on a vote of 3, 0 with President Dahl abstaining.

b. December 09, 2009

President Dahl stated the last four words of the last sentence, Page 3, "...and presented with corrections," should be deleted.

Director Hill stated that on Page 6, third line, the second word should be (Jeremy) Freund.

President Dahl stated Page 1, Item 3, Paragraph 6, first line, "and the Board said no," should be eliminated.

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
January 13, 2010

Wednesday

Oceano

After a request for public comment, none being given, upon motion by VP Dean and second by Director Hill, the Board approved the Minutes December 9, 2009 as corrected, on a vote of 4-0.

6. Reports*

a. Commander Brian Hascall, Sheriff's South Station

Commander Hascall reported that on January 7, 2010 the Sheriff's Department stopped a vehicle which resulted in 2 arrests: one for a felony warrant and the other for a violation of parole. The Sexual Assault Felony Enforcement team arrested a man who was in possession of thousands of child pornography images on his computer. Commander Hascall stated that 20 out of 40 items from reported crimes of theft over the holiday break have been successfully returned to victims and reiterated the importance of locking vehicles.

b. December, 2009 Report for Administration Department

AA Davis reported on the activities and services provided by Administration for December, 2009. The report was received and filed.

c. December, 2009 Report for Fire Department

The December, 2009 report was received and filed.

d. December, 2009 Report for Utility Departments

UOS Davis reported for the Utility Departments for December, 2009. Director Lucey asked if the sentry wells are on County property and who is responsible for their maintenance. DLC Simas and UOS Davis stated it is owned by the County; however it is maintained and monitored by the County via the Five Cities Gentlemen's Agreement. The sentry wells are strictly monitoring wells, not drinking water wells.

Dave Angello stated there it has not been established that there is saltwater intrusion.

Carol Hensen, Halcyon, stated the sentry wells should be better protected.

7. Administration Items

a. Action Items

(1) Board Workshop- District Revitalization

President Dahl stated he requested that GM Montemurro look into a team-building workshop. VP Dean stated goal-setting is the agenda of each Board member and she would like to see that the public be incorporated into the workshop. President Dahl agreed that the public be involved either by attending or viewing it on the public access channel. Director Hill stated he is not for using OCSD funds for a Board workshop. President Dahl stated he would like a have the roles of the Board and the General Manager defined. VP Dean and Director Lucey stated that they need more time to process the concept.

It was the consensus of the Board that each Director would come up with ideas for specific training ideas and give these ideas to GM Montemurro prior to next Board meeting. Board Workshop-District Revitalization will be on the January 27, 2010 agenda for further discussion.

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
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President Dahl called for a break at 7:58 pm.

The meeting returned to order at 8:05 pm.

6. d. December, 2009 Report for Utility Departments (Continued)
President Dahl reopened Item 6 d. John Wallace, Administrator SSLOCSD, reported that there was a chlorination system failure at the plant resulting in partially disinfected effluent being released into the ocean. The Health Department posted signs at the beach for hazardous waste and samples were taken. The results will be available by noon on January 14, 2010.

Director Lucey requested a copy of the Health Department press release.

VP Dean asked if there is back-up for the chlorination system or an alarm. Mr. Wallace stated it is difficult to get an alarm on a tank of chlorine. The Sanitation District is looking into adding a remote control alarm to its SCADA system.

12. Closed Session With Legal Counsel
Closed Session – A closed session pursuant to Government Code Section 54956.9(b) to meet with Agency's Legal Counsel concerning Groundwater Issues.

Adjourn to Closed Session at 8:13 pm.

Return to Open Session 8:58 pm.

DC Simas stated that the Board received a report and no action was taken.

7. a. (2) Board Vacancy Discussion & Direction to Staff
GM Montemurro stated he notified the County of the Director vacancy prior to the January 14, 2010, deadline date. DLC Simas referred to a memo in the Agenda packet that covered the details of filling the vacancy on the Board of Directors.

Larry Bross, Oceano, stated the Board should choose someone who can bring the Board together as a group.

Fhelma Hurdle asked what is the criteria. DLC Simas stated the criteria for consideration for Board vacancy is be a resident of Oceano and 18 years of age or older.

Dave Angello suggested pulling a name from a hat.

Director Hill suggested filling the vacant Board position by appointment. He provided an outline that would accommodate the sixty-day Board Election appointment timeframe:

- Set the deadline date for letters of interest on Wednesday, February 3, 2010 before 5:00 pm.
- All letter should be dropped off at the OCSD office.
- Wednesday, February 10, 2010, the Board would conduct interviews of applicants during the Board meeting.

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
January 13, 2010

Wednesday

Oceano

- In the event that no appointment of a new Board member is determined, interviews could be completed at the next scheduled Board meeting on Wednesday, February 24, 2010.

Director Lucey suggested a simple questionnaire be added to the process. The questions would assist in finding out how much general knowledge an individual has regarding the District and what the individual has to offer the Board.

VP Dean suggested including a message for the Board Vacancy on the February 1, 2010 utility billing. President Dahl suggested that a separate notice be attached to the bill. AA Davis stated that a separate stuffer can be placed in the bill. Director Hill stated that half the owners do not reside at the residence.

The Board directed staff to notify the public of Board Vacancy by: Posting a Notice of Vacancy in 3 locations, provide copies for Director Lucey to staple to Pay Station receipts, post flyer in the OCSD Lobby, and notify the New Times and The Tribune. The Board set the application due date for the letters of intent as Friday February 5, 2010, before 5:00 PM.

DLC Simas suggested a light agenda at the February 10th Board meeting and start the meeting earlier than usual so the applicants will have ample time during the interview process.

(3) 218 Guidelines for Submission pursuant to Article X111D, Section 6(a) of CA Constitution

GM Montemurro reported that the 218 Guidelines are now in electronic format and welcomed the Board's input. VP Dean and Director Hill offered proposed changes to the document. The Board agrees that this item be brought back on at the next Board meeting.

President Dahl moved Agenda Item 7. b. (4) PEG Fees to be discussed next.

7. b. (4) PEG Fees

GM Montemurro reported that the County is gathering information on how many households and cable subscribers are in the District. By the end of January, the County would have a better understanding of the figures and how much money would be available.

(4) AGP Contract Renewal

GM Montemurro reported that the contract with AGP was set to expire on January 14, 2010; however, AGP will continue to provide services on a month-to-month basis while the new contract is being prepared for presentation to the Board.

Dave Angello suggested getting bids from several vendors.

An AGP Video representative stated that the OCSD Board of Directors Meeting time slot is Saturday at 6:00 PM on Channel 21.

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
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Larry Bross suggested that the Closed Session be done prior to the Board's regular meeting to save time and money. DLC Simas stated that would violate the Brown Act.

VP Dean stated her opinion that the District should continue service on a month-to-month basis and wait until the PEG fees have been calculated in order to calculate the true budget cost of the AGP Video services .

Director Hill stated his opinion that AGP is a great service.

After a request for public comment, upon motion by Director Hill and second by VP Dean, the Board approved continuing the meeting until 10:30, on a vote of 3-1.

Director Lucey stated she would like the five-year contract to go out to bid.

After a request for public comment, a motion was made by Director Hill and second by Director Lucey, to renew AGP Video contract for five years.

The motion was withdrawn by Director Hill and Director Lucey.

After a request for public comment, upon motion by Director Hill and second by Director Lucey, the Board will continue the AGP Video contract for 3 months on a month-to-month basis, and directed the General Manager to investigate competitive bids, on a vote of 4-0.

9. Utility Items

- a. Cleaning and Inspection of District Sewer and Water Lines
GM Montemurro presented the item.

Therefore, after a request for public comment, (none being given), upon motion by Director Hill, second by VP Dean, and on the following roll call, to wit:

AYES: Director Hill, VP Dean, Director Lucey, President Dahl

NOES: None

ABSENT: None

The Board unanimously approved the continuance of the Declaration of Emergency, 4-0.

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
January 13, 2010

Wednesday

Oceano

13. Consideration of Warrants

Several questions from the Board were answered by AA Davis.

Therefore, after a request for public comment, (none being given), upon motion by Director Hill, second by VP Dean, and on the following roll call, to wit:

AYES: Director Hill, VP Dean, Director Lucey, President Dahl

NOES: None

ABSENT: None

ABSTAIN: None

The Board approved the expenditures as shown on the Warrant Register Summary, totaling \$98,342.64 on a vote of 4-0.

- (5) Bulk Garbage pickup info to occupant's not just owners
None.

(6) Committee Assignments

Director Lucey stated the committee assignments are divisive. President Dahl stated that the Directors requests for Committee Assignments were to be given to GM Montemurro prior to Board meeting. Director Hill stated that due to his employment, he will not be able to serve on the WRAC. VP Dean stated she is open to changes to the assignments and bringing the item back to the Board at the next meeting after Board members' input. President Dahl stated the Committee Assignments are a one year commitment. Director Lucey stated she would like to be the LAFCO representative. DLC Simas clarified that each year the Committee Assignments are up for appointment and that a Board Member could serve year after year.

Therefore, after a request for public comment, (none being given), upon motion by Director Lucey, second by Director Hill, and on the following roll call, to wit:

AYES: Director Lucey, Director Hill, VP Dean, President Dahl

NOES: None

ABSENT: None

ABSTAIN: None

The Board approved the appointment of Board Members to Committee Assignments as presented with Director Lucey to attend the WRAC meetings, on a vote 4-0.

The Board unanimously agreed that the remaining Agenda Items be tabled until the next meeting as follows.

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
January 13, 2010

Oceano

Wednesday

7. a. (7) New Ad Hoc Committees
(8) Discussion Audit 2007-2008

b. Old Business & Updates
(1) Drainage Issues
(2) Water Supply
(3) Sewer Rehabilitation Project
8. Fire Items
None.
9. Utility Items
b. Review of Current Tracts and Developments Projects and Staff Recommendations
None.
10. Reports of District Representatives *
 - a. **PRESIDENT VERN DAHL**
(1) OAC 12 21 2008
(2) Other
 - b. **VICE PRESIDENT PAMELA DEAN**
(1) Fire Oversight Committee 12 18 2009
(2) Fire Committee Cancelled
(3) Other
 - c. **DIRECTOR JIM HILL**
(1) SSLOCSD 12 16 2009 and 01 06 2010
(2) Other
 - d. **DIRECTOR MARY LUCEY**
(1) Other
11. General Manager Items/Discussion *
 - a. Update regarding Insurance Renewal
 - b. Update regarding Computer Equipment
 - c. Update regarding possible loss of Revenue because of bill info
 - d. Update regarding Nominations for LAFCO Special District Member
14. Public Comment *
15. Board Member Discussion *
16. Written Communications

President Dahl adjourned the meeting at 10:30 PM.

Raffaele F. Montemurro, Board Secretary



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

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January 27, 2010

TO: Board of Directors, OCSD

FROM: Raffaele F. Montemurro, General Manager

SUBJECT: PRESENTATION OF FISCAL YEAR 2007-08 AUDIT REPORT

Moss, Levy & Hartzheim will be presenting the Fiscal Year 2007-08 Audit Report. They will be able to answer any questions the Board may have.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: by Board discussion, public comment, motion, second, and voice vote, receive and file the audit report for the Fiscal Year 2007-08.

Agenda Item 01 27 2010 7.a. (4)

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OCEANO COMMUNITY SERVICES DISTRICT
FINANCIAL STATEMENTS
June 30, 2008

OCEANO COMMUNITY SERVICES DISTRICT

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June 30, 2008

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OCEANO COMMUNITY SERVICES DISTRICT

ORGANIZATION

JUNE 30, 2008

The Oceano Community Services District (the District) is a multi-service special district located on the beautiful central coast of California. The District serves the 7,600 residents and business people of Oceano and Halcyon with fire protection, sewer and water services, and street lighting.

BOARD OF DIRECTORS

<u>Name</u>	<u>Office</u>	<u>Term Expires</u>
Jim Hill	President	2008
Bill Bookout	Vice President	2008
Vern Dahl	Director	2008
Barbara J Mann	Director	2010
Pamela Dean	Director	2010

DISTRICT ADMINISTRATION

Patrick O'Reilly, General Manager

Gina A. Davis, Administrative Assistant

FINANCIAL SECTION



MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS

RONALD A. LEVY, CPA
CRAIG A. HARTZHEIM, CPA
HADLEY Y. HUI, CPA

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SANTA MARIA, CA 93454
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INDEPENDENT AUDITORS' REPORT

Board of Directors
Oceano Community Services District
Oceano, California

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Oceano Community Services District (District), as of and for the fiscal year ended June 30, 2008, which collectively comprise the District's basic financial statements, as listed in the table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Oceano Community Services District as of June 30, 2008, and the respective changes in financial position and cash flows, where applicable thereof, for the fiscal year then ended, in conformity with accounting principles generally accepted in the United States of America.

As discussed in note 1 of the notes to basic financial statements effective July 1, 2007, the Oceano Community Services District adopted Governmental Accounting Standards Board (GASB) Statement No. 48, *Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues* and Governmental Accounting Standards Board Statement No. 50, *Pension Disclosures – an Amendment of GASB Statements No. 25 and No. 27*.

The budgetary information on page 27 is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, consisting principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Oceano Community Services District has not presented management's discussion and analysis that the Governmental Accounting Standards Board have determined is necessary to supplement, although not required to be part of, the basic financial statements.

MOSS, LEVY AND HARTZHEIM LLP

December 9, 2009

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Net (Expenses) Revenue and Changes in Net Assets			
Capital Contributions and Grants	Governmental Activities	Business-type Activities	Total
\$ -	\$ 14,940	\$ -	\$ 14,940
	(693,249)		(693,249)
	(32,208)		(32,208)
	(101,782)		(101,782)
	(812,299)		(812,299)
		(65,115)	(65,115)
		(124,797)	(124,797)
		2,519	2,519
		(187,393)	(187,393)
\$ -	(812,299)	(187,393)	(999,692)
	798,739	33,165	831,904
	50,169		50,169
	64,903	150,240	215,143
	19,045		19,045
	932,856	183,405	1,116,261
	120,557	(3,988)	116,569
	1,899,312	5,142,952	7,042,264
	\$ 2,019,869	\$ 5,138,964	\$ 7,158,833

OCEANO COMMUNITY SERVICES DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2008

Total fund balance - governmental fund \$ 1,011,908

In the governmental fund, only current assets are reported. In the statement of net assets, all assets are reported, including capital assets and accumulated depreciation.

Capital assets at historical cost \$ 2,263,782

Accumulated depreciation (1,255,821)

Net 1,007,961

Total net assets - governmental activities \$ 2,019,869

The notes to basic financial statements are an integral part of this statement.

OCEANO COMMUNITY SERVICES DISTRICT
 RECONCILIATION OF THE STATEMENT OF
 REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE OF THE
 GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
 FOR THE FISCAL YEAR ENDED JUNE 30, 2008

Total net change in fund balance - governmental funds	\$ 196,195
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which additions to capital outlay of \$29,389 is less than depreciation expense \$(101,782) in the period.	(72,393)
In governmental funds, the entire proceeds from disposal of capital assets are reported as revenue. In the statement of activities, only the resulting gain or loss is reported. The difference between the proceeds from disposal of capital assets and the resulting gain is:	<u>(3,245)</u>
Changes in net assets - governmental activities	<u><u>\$ 120,557</u></u>

The notes to basic financial statements are an integral part of this statement.

OCEANO COMMUNITY SERVICES DISTRICT
PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS
FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Garbage Fund</u>	<u>Totals</u>
Operating Revenues:				
Charges for services	\$ 1,638,873	\$ 554,733	\$ -	\$ 2,193,606
Other fees	91,672	4,400	66,584	162,656
Total operating revenues	<u>1,730,545</u>	<u>559,133</u>	<u>66,584</u>	<u>2,356,262</u>
Operating Expenses:				
Salaries and wages	165,876	28,536	20,934	215,346
Payroll taxes and employee benefits	66,760	10,959	7,719	85,438
Insurance	6,819	3,348		10,167
Office expense	5,454	3,051		8,505
Legal and professional fees	83,564	36,620		120,184
Dues and fees	2,204			2,204
Education	465	1		466
Vehicle operation and maintenance	7,303	8,335	904	16,542
Repairs and maintenance	17,836	4,965	377	23,178
Water meters	9,209			9,209
Treatment and disposal	15,414			15,414
Special department expenses	327,761			327,761
Sanitation district fees		350,530		350,530
Supplies	15,199	2,231		17,430
Utilities	23,426	975	211	24,612
State water project expense	671,760			671,760
General and administrative overhead	223,373	196,543	32,728	452,644
Depreciation	126,413	37,736	1,192	165,341
Total operating expenses	<u>1,768,836</u>	<u>683,830</u>	<u>64,065</u>	<u>2,516,731</u>
Operating income (loss)	<u>(38,291)</u>	<u>(124,697)</u>	<u>2,519</u>	<u>(160,469)</u>
Non-Operating Revenues (Expenses):				
Interest income	33,470	9,533	2,792	45,795
Rent income	31,333	73,112		104,445
Property tax		33,165		33,165
Interest expense	(26,824)	(100)		(26,924)
Total non-operating revenues (expenses)	<u>37,979</u>	<u>115,710</u>	<u>2,792</u>	<u>156,481</u>
Change in net assets	(312)	(8,987)	5,311	(3,988)
Net assets, July 1, 2007	<u>2,813,996</u>	<u>2,226,420</u>	<u>102,536</u>	<u>5,142,952</u>
Net assets, June 30, 2008	<u>\$ 2,813,684</u>	<u>\$ 2,217,433</u>	<u>\$ 107,847</u>	<u>\$ 5,138,964</u>

The notes to basic financial statements are an integral part of this statement.

OCEANO COMMUNITY SERVICES DISTRICT
 PROPRIETARY FUNDS
 STATEMENT OF CASH FLOWS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	<u>Water Fund</u>	<u>Sewer Fund</u>	<u>Garbage Fund</u>	<u>Totals</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:				
Operating income (loss)	\$ (38,291)	\$ (124,697)	\$ 2,519	\$ (160,469)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities				
Depreciation expense	126,413	37,736	1,192	165,341
Change in assets and liabilities:				
Accounts receivable	(2,920)	(7,342)	(405)	(10,667)
Prepaid expenditures	(121)	741		620
Deposits				
Inventories	(1,395)	(1,313)		(2,708)
Accounts payable	64,997	41,010	30	106,037
Accrued payroll	4,351	1,249	439	6,039
Customer deposits	3,600	4,400		8,000
Compensated absences	5,076			5,076
Net cash provided (used) by operating activities	<u>\$ 161,710</u>	<u>\$ (48,216)</u>	<u>\$ 3,775</u>	<u>\$ 117,269</u>

The notes to basic financial statements are an integral part of this statement.

OCEANO COMMUNITY SERVICES DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2008

NOTE 1 – REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

B. Basis of Accounting, Measurement Focus, and Financial Statements Presentation (Continued)

Fund financial statements for the primary government are presented after the government-wide financial statements. These statements display information about major funds individually and nonmajor funds in the aggregate for governmental and enterprise funds.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The District has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes.

Proprietary funds distinguish *operating* revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services, and producing and delivering goods in connection with proprietary funds' principal ongoing operations. The principal operating revenues of the Water and Sewer Funds are charges to customers. Operating expenses for the Water and Sewer Funds include non-capital expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are combined in a fund, expenditures/expenses are considered to be paid first from restricted resources, and then from unrestricted resources.

Governmental Funds

In the fund financial statements, governmental funds are presented using the *modified accrual basis of accounting*. Their revenues are recognized when they become *measurable* and *available* as net current assets. *Measurable* means that the amounts can be estimated, or otherwise determined. *Available* means that the amounts were collected during the reporting period or soon enough thereafter to be available to finance the expenditures accrued for the reporting period. Revenue recognition is subject to the measurable and *availability* criteria for the governmental funds in the fund financial statements. *Exchange transactions* are recognized as revenues in the period in which they are earned (i.e., the related goods or services are provided). *Locally imposed derived tax revenues* are recognized as revenues in the period in which the underlying exchange transaction upon which they are based takes place. *Imposed nonexchange* transactions are recognized as revenues in the period for which they were imposed. If the period of use is not specified, they are recognized as revenues when an enforceable legal claim to the revenues arises or when they are received, whichever occurs first. *Government-mandated and voluntary nonexchange transactions* are recognized as revenues when all applicable eligibility requirements have been met.

In the fund financial statements, governmental funds are presented using the *current financial resources measurement focus*. This means that only current assets and current liabilities are generally included on their balance sheets. The reported fund balance (net current assets) is considered to be a measure of "available spendable resources." Governmental funds operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period.

Non-current portions of long-term receivables due to governmental funds are reported on their balance sheets in spite of their spending measurement focus. Special reporting treatments are used to indicate, however, that they should not be considered "available spendable resources," since they do not represent net current assets. Recognition of governmental fund type revenue represented by non-current receivables are deferred until they become current receivables. Non-current portions of other long-term receivables are offset by fund balance reserve accounts. Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

OCEANO COMMUNITY SERVICES DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2008

NOTE 1 – REPORTING ENTITY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

H. Compensated Absences

It is the District's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. Sick and vacation pay is accrued in the government-wide, governmental fund, and proprietary fund statements.

I. Fund Balances

- Reserved Fund Balance indicates that portion of fund balance which has been legally segregated for specific purposes;
- Designated Fund Balance indicates that portion of fund balance for which the Board of Directors has made tentative plans for financial resource utilization in a future period; and
- Undesignated Fund Balance indicates that portion of fund balance which is available for budgeting in future periods.

J. Interfund Transactions

Quasi-external transactions are accounted for as revenues and expenditures. Transactions that constitute reimbursements to a fund for expenditures initially made from it that are properly applicable to another fund, are recorded as expenses/expenditures in the reimbursing fund and as reductions of expenses/expenditures in the fund that is reimbursed.

All other interfund transactions except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

K. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America, as prescribed by the GASB and the AICPA, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reported period. Actual results could differ from those estimates.

L. Cash Equivalents

For purposes of the statement of cash flows, the District considers all highly liquid investment instruments purchased with a maturity of three months or less to be cash equivalents.

M. New Accounting Pronouncements

Governmental Accounting Standards Board Statement No. 48

For the fiscal year ended June 30, 2008, the District implemented Governmental Accounting Standards Board (GASB) Statement No. 48, "Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues". The Statement is effective for periods beginning after December 15, 2006. This Statement establishes accounting and financial reporting standards for transactions in which a government receives, or is entitled to, resources in exchange for future cash flows generated by collecting specific receivables or specific future revenues. It also contains provisions that apply to certain situations in which a government does not receive resources but, nevertheless, pledges or commits future cash flows generated by collecting specific future revenues. In addition, this statement establishes accounting and financial reporting standards that apply to all intra-entity transfers of assets and future revenues. Implementation of GASB Statement No. 48 did not have an impact on the District's basic financial statements for the fiscal year ended June 30, 2008.

Governmental Accounting Standards Board Statement No. 50

For the fiscal year ended June 30, 2008, the District implemented Governmental Accounting Standards Board (GASB) Statement No. 50, "Pension Disclosures – an Amendment of GASB Statements No. 25 and No. 27". The Statement is effective for periods beginning after June 15, 2007. This Statement establishes and modifies requirements related to financial reporting by pension plans and by employers that provide defined benefit and defined contribution pensions.

OCEANO COMMUNITY SERVICES DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2008

NOTE 2 - CASH AND INVESTMENTS (Continued)

Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by the California Government Code, the District's investment policy, or debt agreements, and the actual rating as of fiscal year end for each investment type.

<u>Investment Type</u>	<u>Carrying Amount</u>	<u>Minimum Legal Rating</u>	<u>Exempt From Disclosure</u>	<u>Rating as of Fiscal Year End</u>		
				<u>AAA</u>	<u>Aa</u>	<u>Not Rated</u>
San Luis Obispo County Investment Pool	\$ 1,004,703	N/A	\$ -	\$ -	\$ -	\$ 1,004,703
Local Agency Investment Fund	401,225					401,225
Time Deposits	297,682					297,682
Total	\$ 1,703,610		\$ -	\$ -	\$ -	\$ 1,703,610

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code. There are no investments in any one issuer that represent 5% or more of total District investments.

Custodial Credit Risk

Custodial credit risk for *deposits* is the risk that, in the event of the failure of a depository financial institution, the District will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits: The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure the District's deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

The District may waive collateral requirements for deposits which are fully insured up to \$100,000 by the Federal Deposit Insurance Corporation.

The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools (such as LAIF).

Investment in State Investment Pool

The District is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by the California Government Code under the oversight of the Treasurer of the State of California. The fair value of the District's investment in this pool is reported in the accompanying basic financial statements at the amounts based upon the District's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

NOTE 3 - PROPERTY TAXES

Property taxes in the State of California are administered for all local agencies at the county level, and consist of secured, unsecured, and utility tax rolls. The following is a summary of major policies and practices relating to property taxes:

OCEANO COMMUNITY SERVICES DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2008

NOTE 4 – CAPITAL ASSETS (Continued)

	Balance July 1, 2007	Increases	Decreases	Balance June 30, 2008
<i>Business-type activities:</i>				
Nondepreciable capital assets				
Land	\$ 231,000	\$ -	\$ -	\$ 231,000
Construction in progress	<u>492,956</u>	<u>160,096</u>	<u> </u>	<u>653,052</u>
Total nondepreciable capital assets	<u>\$ 723,956</u>	<u>\$ 160,096</u>	<u>\$ -</u>	<u>\$ 884,052</u>
Depreciable capital assets:				
Buildings and improvements	\$ 6,192,736	\$ 181,064	\$ 1,825	\$ 6,371,975
Vehicles, equipment and machinery	<u>441,634</u>	<u> </u>	<u>3,034</u>	<u>438,600</u>
Total depreciable capital assets	6,634,370	181,064	4,859	6,810,575
Less accumulated depreciation	<u>3,046,050</u>	<u>165,341</u>	<u>4,859</u>	<u>3,206,532</u>
Net depreciable capital assets	<u>\$ 3,588,320</u>	<u>\$ 15,723</u>	<u>\$ -</u>	<u>\$ 3,604,043</u>
Net capital assets	<u>\$ 4,312,276</u>	<u>\$ 175,819</u>	<u>\$ -</u>	<u>\$ 4,488,095</u>

NOTE 5 – LONG-TERM DEBT

A. General Obligation Bonded Debt

The outstanding general obligation bonded debt of the Oceano Community Services District at June 30, 2008, is:

Date Of Issue	Interest Rate	Maturity Date	Amount of Original Issue	Outstanding July 1, 2007	Redeemed Current Year	Outstanding June 30, 2008
1966	5.00%	2008	\$ 400,000	\$ 25,000	\$ 25,000	\$ -

B. Revenue Bonded Debt

The outstanding revenue bonded debt of the Oceano Community Services District at June 30, 2008, is:

Date Of Issue	Interest Rate	Maturity Date	Amount of Original Issue	Outstanding July 1, 2007	Issued Current Fiscal Year	Redeemed Current Fiscal Year	Outstanding June 30, 2008
1967	4.00%	2008	\$ 150,000	\$ 5,000	\$ -	\$ 5,000	\$ -
1979	5.00%	2020	<u>318,300</u>	<u>170,000</u>	<u> </u>	<u>10,000</u>	<u>160,000</u>
			<u>\$ 468,300</u>	<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ 15,000</u>	<u>\$ 160,000</u>

The annual requirements to amortize revenue bonds payable outstanding as of June 30, 2008, are as follows:

Fiscal Year Ended June 30	Principal	Interest	Total
2009	\$ 10,000	\$ 7,750	\$ 17,750
2010	10,000	7,250	17,250
2011	10,000	6,750	16,750
2012	10,000	6,250	16,250
2013	15,000	5,625	20,625
2014-2018	75,000	16,875	91,875
2019-2020	<u>30,000</u>	<u>1,500</u>	<u>31,500</u>
Totals	<u>\$ 160,000</u>	<u>\$ 52,000</u>	<u>\$ 212,000</u>

OCEANO COMMUNITY SERVICES DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
JUNE 30, 2008

NOTE 6 - DISTRICT EMPLOYEES' RETIREMENT PLAN/DEFINED BENEFIT PENSION PLAN (FULL TIME EMPLOYEES)
(Continued)

Pension Plan

The District offers a separate County retirement plan for one employee originally employed by the County of San Luis Obispo. Presently, the District contributes 9.28% of the employee's salary to the approved plan along with the employee's portion of 4.79%. The annual County pension cost for the fiscal year ended June 30, 2008, was \$10,150. Actuarial information concerning this pension plan is now combined with several local districts and individual District's information is no longer made available to the District.

NOTE 7 - JOINT VENTURE

In 1991, the District approved participation in the State Water Project (SWP). As a result, the District joined in the formation of the Central Coast Water Authority (CCWA) in August 1991. The purpose of the CCWA is to provide for financing, construction, operation, and maintenance of certain (non-state owned) facilities required to deliver water from SWP to certain water purveyors and users in San Luis Obispo and Santa Barbara Counties.

Each participant, including the District, has entered into a water supply agreement in order to provide for development, financing, construction, operation, and maintenance of the CCWA project. The purpose of the water supply agreement is to assist in carrying out the purposes of CCWA with respect to the CCWA project by: (1) requiring CCWA to sell, and the Project participants to buy, a specified amount of water from CCWA; and (2) assigning the Project participant's entitlement rights from the SWP to CCWA. Although the District does have ongoing financial obligation to the water supply agreement with CCWA, it has been determined that the District does not own an equity interest in the project.

Each project participant is required to pay to CCWA an amount equal to its share of the total cost of "fixed project costs" and certain other costs in proportion established in the water supply agreement. This includes the project participant's share of payments to the State Department of Water Resources (DWR) under the State Water Supply Contract (including capital, operation, maintenance, power, and replacement costs of the DWR facilities), debt service on CCWA bonds, and all CCWA operating and administrative costs.

Each project participant is required to make payments under its water supply agreement solely from the revenues of its water system. Each participant has agreed in its water supply agreement to fix, prescribe and collect rates and charges for its water system which will be at least sufficient to yield each fiscal year's net revenues equal to 125% of the sum of (1) the payment required pursuant to the water supply agreement, and (2) debt service on any existing participant obligation for which revenues are also pledged.

CCWA is composed of eight members, all of which are public agencies. CCWA was organized and exists under a joint exercise of power agreement amount the various participating public agencies. The Board of Directors is made up of one representative from each participating entity. Voters on the Board are apportioned between the entities based upon each entity's pro rata share of the water provided by the project. The District's share of the project, based upon number of acre feet of water, is 0.766%. Operating and capital expenses are allocated to the member based upon various formulas recognizing the benefits of the various project components to each member.

On October 1, 1992, CCWA sold \$177,120,000 in revenue bonds at a true interest cost of 6.64% to enable CCWA to finance a portion of the costs of constructing a water treatment plant to treat State water for use by various participating water purveyors and users within Santa Barbara and San Luis Obispo Counties, a transmission system to deliver such water to the participating water purveyors and users, and certain local improvements to the water systems of some of the participating purveyors.

In November 1996, CCWA sold \$198,015,000 of revenue bonds at a true interest cost of 5.55% to defease CCWA's \$177,120,000 1992 revenue bonds and to pay certain costs of issuing the bonds. The 1996 bonds were issued in two series: Series A of \$173,015,000 and Series B of \$25,000,000. The Series B bonds are subject to mandatory redemption from amounts transferred from the Construction Fund and the Reserve Fund upon completion of the construction of the CCWA facilities.

The District's current fiscal year State water project expense totaled \$671,760.

NOTE 8 - CONTINGENCIES

According to the District's staff and attorney, no contingent liabilities are outstanding and no lawsuits are pending of any real financial consequence.

REQUIRED SUPPLEMENTARY INFORMATION SECTION

OCEANO COMMUNITY SERVICES DISTRICT
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL
FOR THE FISCAL YEAR ENDED JUNE 30, 2008

	Budgeted Amounts		Actual Amounts	Variance with
	Original	Final		Final Budget
				Positive (Negative)
Revenues:				
Taxes and assessments	\$ 777,308	\$ 777,308	\$ 798,739	\$ 21,431
Contributions	31,310	31,310	50,169	18,859
Interest income	14,546	14,546	29,478	14,932
Rental income	11,900	10,200	35,425	25,225
Administration cost allocation	413,341	463,021	452,644	(10,377)
Other	11,505	11,505	19,045	7,540
Total revenues	1,259,910	1,307,890	1,385,500	77,610
Expenditures:				
Salaries and wages	579,615	638,329	559,585	78,744
Payroll taxes and employee benefits	172,100	196,544	193,952	2,592
Liability insurance	29,500	29,500	29,413	87
Repairs and maintenance	24,155	24,155	33,858	(9,703)
Vehicle operation and maintenance	14,750	14,750	28,570	(13,820)
Administrative services	22,500	22,500	20,762	1,738
Data processing	12,000	12,000	14,105	(2,105)
Dues and fees	6,820	6,820	8,357	(1,537)
Education	7,250	7,250	4,924	2,326
Legal fees	55,950	55,950	58,009	(2,059)
Miscellaneous	2,575	2,575	2,277	298
Office expense	22,600	22,600	25,971	(3,371)
Street lighting	36,508	36,508	32,208	4,300
Professional fees	36,500	43,500	106,451	(62,951)
Supplies	3,500	3,500	9,706	(6,206)
Travel	10,100	10,100	6,735	3,365
Utilities	24,470	24,470	25,033	(563)
Capital outlay	35,100	71,430	29,389	42,041
Total expenditures	1,095,993	1,222,481	1,189,305	33,176
Excess of revenues over (under) expenditures	163,917	85,409	196,195	110,786
Fund balance, July 1, 2007	815,713	815,713	815,713	
Fund balance, June 30, 2008	\$ 979,630	\$ 901,122	\$ 1,011,908	\$ 110,786



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

January 27, 2010

TO: Board of Directors, OCSD

FROM: Raffaele F. Montemurro, General Manager

**SUBJECT: 218 GUIDELINES FOR SUBMISSION PURSUANT TO ARTICLE X111D,
SECTION 6(a) OF CALIFORNIA CONSTITUTION**

Presented here are the revisions to the 218 Resolution Adopting Guidelines for the Submission and Tabulation of Protests in Connection with Rate Hearings and the Notice of Proposed Water and Sewer Rate Increases.

If anyone has any addition comments and/or changes, please bring them with you to the Board Meeting.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: by Board discussion, public comment, motion, second, and voice vote, accept the Resolution Adopting Guidelines for the Submission and Tabulation of Protests in Connection with Rate Hearings and the Notice of Proposed Water and Sewer Rate Increases as presented.

Agenda Item 01 27 2010 7.b.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

RESOLUTION XX-2010 _____, XX-2010

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OCEANO COMMUNITY SERVICES DISTRICT ADOPTING GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS IN CONNECTION WITH RATE HEARINGS CONDUCTED PURSUANT TO ARTICLE XIID, SECTION 6, OF THE CALIFORNIA CONSTITUTION, AND RELATED NOTICING

WHEREAS, Article XIID, Section 6 of the California Constitution requires the Board of Directors of the Oceano Community Services District (OCSD) to consider written protests to certain proposed increases to utility charges; and

WHEREAS, this constitutional provision does not offer specific guidance as to who is allowed to submit protests, how written protests are to be submitted, or how the OCSD is to tabulate the protests; and

WHEREAS, for purposes of determining protests, Government Code Section 53755(b) provides for one written protest per parcel, and Government Code Section 53750(g) provides that identified parcels are those parcels that an agency has identified as a parcel upon which a proposed fee or charge is to be imposed; and

WHEREAS, to implement these provisions, and given the history of subdivision and development in Oceano, where the OCSD serves customers owning Assessor Parcel Numbers (APN) with more than one lot and the OCSD also serves customers with more than one APN, the attached Guidelines provide that a majority protest is to be determined based upon the number of parcels with active accounts served by the OCSD on the date of the public hearing, and defines "parcel" as a piece of land or property identified by Assessor's Parcel Number that is served by the OCSD, the owner of which is subject to the proposed charge; and

WHEREAS, the Board of Directors of the OCSD may direct the General Manager to mail notice of future proposed water charges and proposed wastewater charges, effective __, 20__, to each record owner of every parcel served by the OCSD, scheduling the rates protest hearings for a regular Broad Meeting the second or fourth Wednesday of a month at least 60 days after, at Oceano Community Services District, at 6:30 pm, 1655 Front Street, Oceano, CA; and

Agenda Item 7. a. (2) 01 27 2010

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the OCSD hereby adopts the Guidelines for the Submission and Tabulation of Protests attached hereto as Exhibit "A" and incorporated herein by reference.

PASSED, APPROVED AND ADOPTED on this _____ day of ____ 20__.

Vern Dahl
President

ATTEST:

APPROVED AS TO FORM:

Raffaele F. Montemurro
Board Secretary

Alex Simas
District Legal Counsel

Attachment "A"

OCEANO COMMUNITY SERVICES DISTRICT

GUIDELINES FOR THE SUBMISSION AND TABULATION OF PROTESTS

Where notice of a public hearing with respect to the adoption or increase of a utility charge has been given by the OCSD pursuant to Article XIID, Section 6(a) of the California Constitution, the following guidelines shall apply.

DEFINITIONS

Unless the context plainly indicates another meaning was intended, the following definitions shall apply in construction of these Guidelines:

1. "Parcel" means a piece of land or property identified by Assessor's Parcel Number (APN) that is served by the OCSD, as determined by the San Luis Obispo County Tax Assessor.
2. "Record owner" or "parcel owner" means the person or persons whose name or names appear on the San Luis Obispo County Tax Assessor's latest equalized assessment roll as the owner of a parcel.
3. A "fee protest proceeding" is not an election, but the General Manager will maintain the confidentiality of protests as provided below and will maintain the confidentiality and integrity of protests at all times.
4. "Public hearing" means the public hearing on the proposed charges.

NOTICE OF PROPOSED RATES AND PUBLIC HEARING

5. ***Notice Delivery.***
 - A. The OCSD shall give notice of proposed charges and public hearing on the proposed charges via 1st-class U.S. mail to all record owners and customers of record served by the OCSD, effective the date the notice is approved by the Board of Directors, at least Forty Five (45) days before the date of the public hearing.
 - B. The OCSD will mail each notice subject to a request that the U.S. Postal Service provide forwarding address information to the OCSD for any notices forwarded by the U.S. Postal Service.
 - C. If the U.S. Postal Service returns any notice to the OCSD as undeliverable

and provides the OCSD a forwarding address, the OCSD shall mail the notice to the forwarding address, but its doing so does not extend the time in which protests may be submitted with respect to the proposed charges that are the subject of the public hearing.

- D. The OCSD will provide the notice of proposed charges and public hearing to each record owner and/or record customer who initiates OCSD utility services after the notice is mailed and before the date of the public hearing on the proposed charges, but its doing so does not extend the time in which protests may be submitted with respect to the proposed charges that are the subject of the public hearing.
- E. The OCSD will post the notice of proposed charges and public hearing at its official posting site after the notice is approved by the Board of Directors.

SUBMISSION OF PROTESTS

7. *Protest Requirements.*

A. A written protest must include:

- (i) A statement that it is a protest against the proposed charge which is the subject of the hearing; and
- (ii) Name of the record owner; and
- (iii) Identity of the affected parcel by assessor's parcel number or service address; and
- (iv) Original signature of the record owner with respect to the identified parcel.

B. Protests shall not be counted if any of the required elements (i thru iv) outlined in the preceding subsection "7.A." are omitted.

C. A notice of proposed charges may, but need not, include a form by which record owners may note their protest of, or support for, a proposed charge. However, use of such a protest form shall not be required and the OCSD shall accept any protest which complies with these Guidelines.

8. *Protest Submittal.*

A. Any record owner or customer of record who is subject to the proposed utility charges, which are the subject of the public hearing, may submit a written protest to the General Manger, at any time before or during the public hearing:

- Delivery to the Oceano Community Services District's Office, at 1655 Front Street Oceano, CA 93475
- Mail to OCSD, Attention: General Manager,

- Post Office Box #599, Oceano, CA 93475
 - Personally submitting the protest at the public hearing.
- B. Protests must be received prior to the end of the public hearing, including those mailed to the OCSD. No postmarks will be accepted;
- C. In order to reduce duplicate protests and to avoid fraud, a protest may only be submitted by the record owner or an individual authorized in writing by the record owner. That written authorization shall be provided to the General Manger.
- D. Designated trustees, legal guardians, probate estate executors or administrators, court-appointed or other legal representatives, or property managers/agents of a record owner may file a protest when authorized by the owner off record. Anyone other than the record owner shall provide the General Manger with the written authorization to act in such capacity.
- E. Emailed protests shall not be counted. Only protests with original signatures shall be counted.
- F. Copied protests shall not be counted. Only protests with original signatures shall be counted.
- G. Although oral comments at the public hearing will not qualify as a formal protest unless accompanied by a written protest, the OCSD Board of Directors welcomes input from the community during the public hearing on the proposed charges.

9. ***Protest Withdrawal.***

Any person who submits a protest may withdraw it by submitting to the General Manger a signed written request that the protest be withdrawn. The withdrawal of a protest shall identify the affected parcel and the name of the owner of record who submitted both the protest and the request that it be withdrawn.

10. ***Multiple Record Owners or Customers of Record.***

- A. Each record owner or customer of record of a parcel served by the OCSD may submit a protest. This includes, but is not limited to, instances where:
 - (i) A parcel is owned by more than a single record owner or more than one name appears on the OCSD's records.
 - (ii) Multiple parcels are served via a single utility account such as master-metered condominium units and multiple family residential units.
- B. Only one protest will be counted per parcel.
- C. Any one protest submitted in accordance with these rules will be sufficient to count as a protest for the identified parcel.

11. ***OCSD as Record Owner of Parcel.***

Parcels owned by the OCSD that receive utility services, shall not be included in the parcel count for tabulation.

12. ***Transparency, Confidentiality, and Disclosure.***

- A. To ensure transparency and accountability in the fee protest tabulation, while protecting the privacy rights of record owners, protests will be maintained in confidence until tabulation begins following the public hearing.
- B. Once a protest is opened during the tabulation, it becomes a disclosable public record, as required by state law.

TABULATION OF PROTESTS

13. ***Protest Official.***

The OCSD shall retain a neutral third-party with experience as a City or District Manger, County City or District Clerk or elections official (the Protest Official) to determine the validity of all protests. The Protest Official shall not accept as valid any protest if he or she determines that any of the following conditions exist:

- A. The protest does not state its opposition to the proposed charges.
- B. The protest does not name the record owner or record customer of the parcel identified in the protest, as of the date of the public hearing.
- C. The protest does not identify a parcel served by the OCSD which is subject to the proposed charge.
- D. The protest does not bear an original signature of the named record owner with respect to the parcel identified on the protest. Whether a signature is valid shall be entrusted to the reasonable judgment of the Protest Official, who may review and compare it with signatures on file with the County Elections Official and/or the OCSD. If the signature is questionable, it will be retained for further follow-up with the owner or customer of record. Should the count be close enough that any retained protest might change it, the Protest Official will mail a notice to the record owner requesting they contact the Protest Official within five (5) business days to verify their signature.
- E. The protest was altered in a way that raises a fair question as to whether the protest actually expresses the intent of a record owner or a customer of record to protest the charges.
- F. The protest was emailed or copied.
- G. The protest was not received by the General Manger before the close of the public hearing on the proposed charges.

H. The Protest Official's decision that a protest is not valid shall constitute a final administrative action of the OCSD.

14. ***Majority Protest.***

- A. A majority protest exists if protests are timely submitted and not withdrawn by the record owner or customers of record with respect to a majority (50% plus one) of the parcels subject to the proposed charge.
- B. The number of parcels with active customer accounts served by the OCSD on the date of the public hearing shall control in determining whether a majority protest exists.
- C. The OCSD will inform the public of the number of parcels served by the OCSD when the notice of proposed charges is mailed.

15. ***Tabulation of Protests.***

At the conclusion of the public hearing, the Protest Official shall tabulate all protests received, including those received during the public hearing, and shall report the results of the tabulation to the OCSD Board of Directors.

16. ***Report of Tabulation.***

If at the conclusion of the public hearing the Protest Official determines that he or she will require additional time to tabulate the protests, he or she shall so advise the OCSD Board of Directors, which may continue the meeting to allow the tabulation to be completed on another day or days. If so, the OCSD Board shall declare the time and place of tabulation, which shall be conducted in a place where interested members of the public may observe the tabulation, and the Board shall declare the time at which the meeting shall be resumed to receive and act on the tabulation report of the Protest Official.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

SAMPLE

NOTICE OF PROPOSED WATER AND SEWER RATE INCREASES

Date _____, 20__

Dear Record Owner:

This notice is intended to inform you that the Oceano Community Services District (OCSD) will hold public hearings regarding proposed increases to utility charges for customers receiving OCSD water and wastewater (sewer) services. The proposed water and sewer rate increases will be considered by the OCSD Board of Directors at the date, time, and location specified below. If you would like to receive this notice in Spanish, please contact the OCSD at (805) 481-6730. ***Si le gustaria recibir este document en Español, por favor llame a OCSD (805) 481-6730.***

Consistent with the requirements of Proposition 218, this notice also provides you with the following information:

- The amount of the proposed increases to water and sewer charges;
- The basis upon which the amount of the proposed increases to water and sewer charges was calculated; and
- How to protest the proposed increases to water and sewer charges.

NOTICE OF PUBLIC HEARINGS

Public Hearings for the proposed increases to Water and Sewer Charges will be held on:

Date: Wednesday, _____, 20__

Time: 6:30 PM

Place: Oceano Community Services District, 1655 Front Street, Oceano, CA

This notice has been sent to all record owners that are directly responsible for payment of OCSD water and sewer charges. If adopted by the OCSD Board of Directors, the proposed increases to water and sewer charges would become effective _____ 20__.

PROPOSED WATER AND SEWER RATE INCREASES

Increases to the bi-monthly base rate and per unit (ccf¹) rate for water and sewer services are proposed for all customer classifications (Residential and Commercial) as follows:

¹ A unit equals one ccf "hundred cubic feet;" a hundred cubic feet of water is 748 gallons.

WATER: ___% - Effective _____ 20__ (Bill mailed _____, 20__)
SEWER: ___% - Effective _____ 20__ (Bill mailed _____, 20__)

The following tables reflect the proposed bi-monthly water and sewer rate schedules:

Proposed Bi-Monthly Water Rates-Effective _____, 20__

Usage (ccf)	Existing Residential Rate	Proposed Residential Rate	Existing Commercial Rate	Proposed Commercial Rate
Base Rate plus 0-6 Units	\$	\$	\$	\$
7-15 Units-per Unit	\$	\$	\$	\$
16-20 Units-per Unit	\$	\$	\$	\$
21-30 Units-per Unit	\$	\$	\$	\$
31-40 Units-per Unit	\$	\$	\$	\$
41-50 Units-per Unit	\$	\$	\$	\$
51-60 Units-per Unit	\$	\$	\$	\$
61-70 Units-per Unit	\$	\$	\$	\$
71-80 Units-per Unit	\$	\$	\$	\$
81 or More Units-per Unit	\$	\$	\$	\$

Proposed Bi-Monthly Sewer Rates-Effective _____, 20__

Usage (ccf)	Existing Residential Rate	Proposed Residential Rate	Existing Commercial Rate	Proposed Commercial Rate
Base Rate plus 0-1 Units	\$	\$	\$	\$
2 or More Units-per Unit	\$	\$	\$	\$

SAMPLE RESIDENTIAL BI-MONTHLY UTILITY SERVICE BILL (CONSUMPTION: 12 UNITS)

Current Rate:			Proposed Rates: Effective -----20		
Water	Base	\$	Water	Base	\$
Water	Units	\$	Water	Units	\$
Sewer	Base	\$	Sewer	Base	\$
Sewer	Units	\$	Sewer	Units	\$
Total			Total		\$

BASIS FOR THE PROPOSED WATER AND SEWER RATE INCREASES

WRITTEN PROTEST

Pursuant to Proposition 218, you may express support for or opposition to any or all of the proposed increases to water and sewer charges, **prior to the close of the public hearings** referenced above. A form is attached.

A written protest must contain:

1. A statement that it is a protest against the proposed charge which is the subject of the hearing; and
2. Name of the record owner and
3. Identity of the affected parcel by Assessor's Parcel Number (APN) or service address; and
4. Original signature of the record owner with respect to the identified parcel.

Written protests must be submitted to the General Manager by:

- Delivery to the General Manger's Office 1655 Front Street Oceano, CA 93475;
- Mail to the OCSD, Attention: General Manger, Post Office Box 599 Oceano, CA 93475; or
- Personally submitting the protests at the public hearing.

A protest may only be submitted by the record owner or customer of record who signed the protest or an individual authorized in writing by the record owner or customer of record to submit the protest. That written authorization shall be provided to the General Manger so the General Manager may accept a protest from someone other than the record owner or customer of record.

QUESTIONS?

Additional information may also be obtained by contacting the OCSD at (805) 481-6730 or via email to the General Manger: raffaele@oceanocsd.org

Sample

I protest the proposed OCSD water/sewer rate increase.

Name of record owner _____

Address/APN _____

Signature _____

Note: Any Statement that incorporates the information in Section 7 A of the attached letter will be acceptable as a protest submittel.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6886

January 27, 2010

TO: Board of Directors, OCSD

FROM: Raffaele F. Montemurro, General Manager

SUBJECT: BOARD WORKSHOP – DISTRICT REVITALIZATION

This item is on the agenda to allow Board Directors to discuss and determine the focus or goal of a Board Workshop. Please be prepared to present your suggestions and ideas.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: by Board discussion, public comment, motion, second, and voice vote, determine if your Board wishes to have a Board Workshop and if so, direct staff to research the availability of appropriate speakers/facilitators.

Agenda Item 01 27 2010 7.c.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

January 27, 2010

TO: Board of Directors, OCSD

FROM: Raffaele F. Montemurro, General Manager

SUBJECT: CONSIDERATION OF NOMINATION OF A SPECIAL DISTRICT REPRESENTATIVE TO LAFCO

Attached is the form provided by LAFCO to be used if your Board wishes to make a nomination for the Special Districts seat vacated by Barbara Mann. The nomination must be submitted to the LAFCO Office by February 11, 2010.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: by Board discussion, public comment, motion, second, and voice vote, determine if your Board wishes to make a nomination for the Special District seat, and if so, direct staff to submit the appropriate form to LAFCO no later than February 11, 2010.

Agenda Item 01 27 2010 7.e.

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San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County



TO: EACH INDEPENDENT SPECIAL DISTRICT
FROM: DAVID CHURCH, LAFCO EXECUTIVE OFFICER

DATE: JANUARY 8, 2010

RE: REQUEST FOR NOMINATIONS FOR LAFCO SPECIAL DISTRICT MEMBER

COMMISSIONERS

DAVID L. BROOKS
CHAIR, Special District
Member

DUANE PICANCO
Vice-Chair,
City Member

K. H. ACHADJIAN
County Member

BRUCE GIBSON
County Member

BARBARA MANN
Special District Member

Richard Roberts
Public Member

ALLEN SETTLE
City Member

ALTERNATES

ED EBY
Special District Member

TOM MURRAY
Public Member

JAMES R. PATTERSON
County Member

KRIS VARDAS
City Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

DONNA J. BLOYD
Commission Clerk

As you may know, Special District LAFCO member Barbara Mann has resigned from the Oceano Community Services District Board of Directors. A LAFCO Special District member is needed to fill the remainder of her term on the Commission which ends December 2010. Ed Eby, Board Member with the Nipomo Community Services District and alternate LAFCO member will fill the position until the election of a new regular member is complete.

The appointment could not be completed by the Independent Special District Selection Committee due to the difficulty in gathering a quorum. In the event that a meeting of the Special District Selection Committee is not feasible, Government Code Section 56332(c)(1) allows the LAFCO Executive Officer to conduct the business of the committee in writing. Nominations are to be submitted in writing within 30 days. At the end of the nomination period the Executive Officer shall prepare and deliver, or send by certified mail, to each independent special district one ballot and voting instructions. A nomination must be approved by the District's governing body. If only one candidate is nominated that candidate shall be deemed selected, with no further proceeding.

If your District's Board decides to nominate someone to fill the Special District seat on LAFCO, please submit that nomination to this office by **February 11, 2010**. Please schedule this request for nominations for a meeting of your Board of Directors as soon as possible.

A nomination form, self-addressed stamped envelope, and current Commission Membership sheet are enclosed to assist you. Also, the LAFCO website (www.slolafco.com) has additional information about LAFCO. Please call me at 781-5795 if you have any questions.

cc: Members, Formation Commission

1042 Pacific Street, Suite A • San Luis Obispo, California 93401
Tel: 805.781.5795 Fax: 805.788.2072
www.slolafco.com

**NOMINATION FOR LAFCO
SPECIAL DISTRICT MEMBER**

The _____
(Insert Name of Special District)

Hereby nominates _____ to serve as the
(Insert Name of Nominee)

Special District Member on the San Luis Obispo Local Agency Formation Commission
(LAFCO).

Board of Director's action in the nomination was taken on:

(Insert Date of Board Action)

**SAN LUIS OBISPO
LOCAL AGENCY FORMATION COMMISSION**

The Commission is comprised of seven (7) Regular Members (two county, two city, two special district, and one public member) and four (4) Alternate Members (one county, one city, one special district, and one public member) serving four-year terms. Current members and their term expiration dates are as follows:

Chairman

David L. Brooks

Special District Member, Templeton CSD
December 2012

Vice Chairman

Duane Picanco

City Member, City of Paso Robles
December 2011

K.H. "Katcho" Achadjian

County Board Member, District 4 Supervisor
December 2009

Special District Member, Vacant
December 2010

Bruce Gibson

County Board Member, District 2 Supervisor
December 2011

Richard Roberts

Public Member, December 2012

Allen Settle

City Member, City of San Luis Obispo
December 2009

Alternates

Ed Eby

Special District Member, Nipomo CSD, December 2009

Tom Murray

Public Member, December 2012

James R. Patterson

County Member, December 2009

Kris Vardas

City Member, City of Pismo Beach, December 2010



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

January 27, 2010

TO: Board of Directors, OCSD

FROM: Raffaele F. Montemurro, General Manager

SUBJECT: CLEANING AND INSPECTION OF DISTRICT SEWER AND WATER LINES

Public Contracts Code Section 22050(c)(1) requires that if the governing body orders any action after the emergency has been declared, the governing body shall review the emergency action at its next regularly-scheduled meeting and at every regularly-scheduled meeting thereafter until the action is terminated, to determine, by four-fifths vote, that there is need to continue the action.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: by Board discussion, public comment, motion, second, and roll call vote, determine, by four-fifths vote, that there is a need to continue the action.

Agenda Item 01 27 2010 9.a.

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Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

January 27, 2010

Mid-State Properties, LLC
1320 Archer Street
San Luis Obispo, CA 93401

SUBJECT: APN 062-131-020; OCSD PROJ #6424 SLO CO (In Process)
OWNER/PROJECT: MID-STATE PROPERTIES, LLC
SFR (CODE CORRECTIONS)

Gentlemen:

Oceano Community Services District will serve the single family residence already existing on APN 062-131-020, located at 2450 Oceano St. It is our understanding that the work being done is to correct County Code violations committed by a prior owner. Presented below are the District requirements:

1. Obtain valid OCSD and SSLOCSD permits. There are no fees due at this time.
2. Show onsite water and sewer services and cleanouts on plot plan.
3. Engineered plans are required before Fire Department and/or offsite improvements can be determined.
4. A fire safety plan exception of content letter has been issued.
5. If any of the District facilities are required to be moved, raised, or in any way altered or changed because of required conditions of the District or any other agency having jurisdiction over the proposed development, the owner, developer, contractor, or agent responsible shall bring such facilities up to a minimum District standard of design and access.
6. If District facilities (such as water and/or sewer lines) extend into or across the subject property, you will be required to prepare and submit appropriate easement documents and/or encroachment permits for acceptance by the District's Board of Directors and recording with the County Clerk-Recorder.
7. Service will be subject to compliance with all District rules and regulations including, but not limited to: Fees, if applicable; inspections; backflow requirements; fire flow requirements; and main extensions.
8. All projects will require final inspections by OCSD.

Agenda Item 01 27 2010 9.b.

Mid-State Properties, LLC
Page Two
January 27, 2010

Pursuant to County Ordinance 22.05.106 curbs, gutters and sidewalks may be required at owner's expense.

This will serve letter will expire January 27, 2011 and is nontransferable. The District reserves the right to review service at the time permits are issued. If you have any questions, please contact the office at (805) 481-6730.

Respectfully submitted,

OCEANO COMMUNITY SERVICES DISTRICT

Raffaele F. Montemurro, General Manager

RFM/PTD/cap



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

January 27, 2010

San Luis Obispo County
Planning & Building Department
Rm 317, County Government Center
San Luis Obispo, CA 93408

Attention Leslie Perry:

**SUBJECT: FIRE SAFETY PLAN FOR APN #062-131-020/ OCSD PROJ# 6424
SLO CO PERMIT (In Process)
OWNER/PROJECT: MID-STATE PROPERTIES, LLC; SFR (To correct
County Code Violations)**

Dear Ms. Perry:,

After reviewing information concerning building permit application, OCSD has determined that this project falls under the EXCEPTION OF CONTENT REQUIREMENTS

If you have any questions, or require further information, please feel free to call.

Respectfully submitted,

OCEANO COMMUNITY SERVICES DISTRICT

By Philip T. Davis, Utility Operations Supervisor
For Raffaele F. Montemurro, General Manager

RFM//PTD/cap

**Reamer Construction Services
944 Patria Circle
Atascadero, Ca. 93422**

December 23, 2009

Oceano Community Services District
P.O. Box 599
Oceano, Ca. 93475-0599

Subject: Will Serve Request for a 266 sq. ft. addition, APN 062-131-020

6424

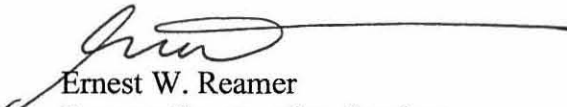
Project Location: 2450 Ocean St.,
Oceano

Owner: Mid-State Properties, LLC
1320 Archer Street
San Luis Obispo, Ca 93401
(805) 543-1500

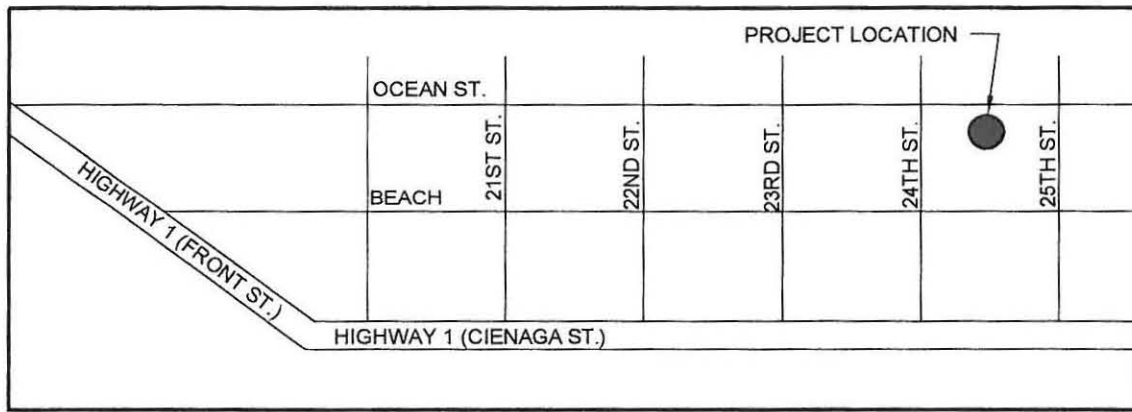
Attached is a set of plans to correct code violations to a SFR. These violations were committed by a prior owner. The current owner, Mid-State Properties, did not create these code violations, but is correcting these violations at their expense. The scope of work is a variety of minor modifications which will bring the property into complete building code compliance.

If you have any questions or need additional information, please call me at (805) 466-1849.

Sincerely,


Ernest W. Reamer
Reamer Construction Services
Owner's Authorized Agent

Attachment: Set of Plans



AREA MAP

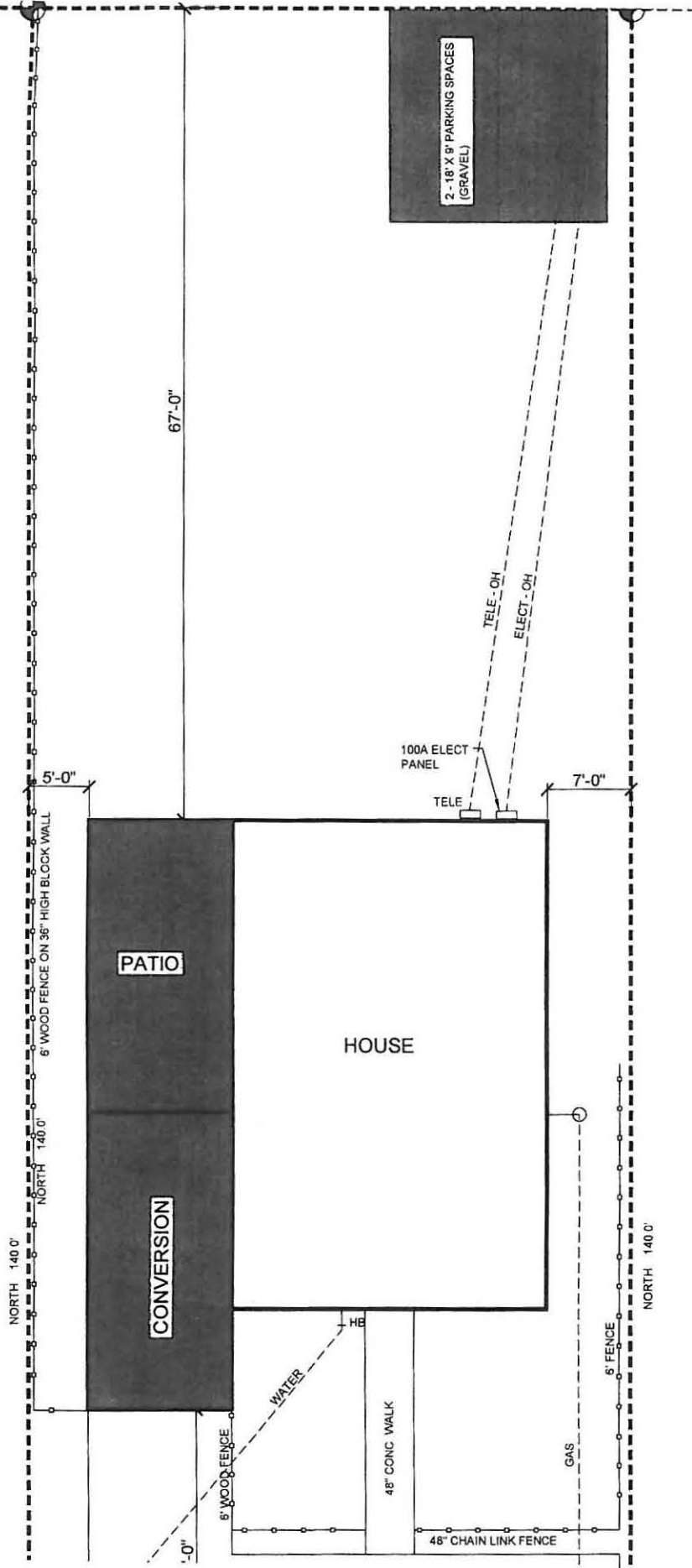
<p>LEGAL DESCRIPTION Lot 10 & 11 Block 22 Oceano County of San Luis Obispo, California APN: 062-131-020</p>	<p>ADDRESS 2450 Ocean Street Oceano, Ca.</p>
<p><u>BUILDING STATISTICS</u></p> <p>LIVING SPACE 1,040 SQ. FT. CONVERSION 266 SQ. FT. PATIO 288 SQ. FT.</p>	<p><u>CONTENTS</u></p> <p>T1. SITE PLAN A1. FLOOR PLAN, ELEVATIONS & DETAILS A2. ELEVATIONS & DETAILS</p>
<p><u>SITE STATISTICS</u></p> <p>LOT AREA: 7,000 SQ. FT.</p>	

SCOPE OF WORK

1. PROVIDE TWO 18' X 9' PARKING SPACE OFF REAR ALLEY
2. REPLACE TOILET TO PROVIDE FOR 24" CLEARANCE IN FRONT
3. INSTALL BLOCKING TO SECURE REAR PATIO ROOF TO EXISTING HOUSE
4. PROVIDE 3' X 3' CONC. LANDING @ SIDE DOOR
5. REPLACE 4030 WINDOW W/ 4040 WINDOW IN BEDROOM
6. PROVIDE TEMPERED GLASS @ 3020 WINDOW NEXT TO DOOR
7. PROVIDE 14" X 14" X 12" DEEP CONC. PADS @ PATIO POSTS AS REQUIRED
8. ELECTRICAL SURVEY BY A LICENSED ELECTRICAL CONTRACTOR

APPLICABLE CODES

2007 California Building Code (Based on 2006 IBC)
 2007 California Electrical Code (Based on 2005 NEC)
 2007 California Mechanical Code (Based on 2006 UMC by IAPMO)
 2007 California Plumbing Code (Based on 2006 UPC by IAPMO)
 California Title 24: California State Energy and Accessibility Standards
 County Building and Construction Ordinance - Title 19
 County Coastal Zone Land Use Ordinance - Title 23
 County Fire Code Ordinance - Title 16





Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6886

WARRANT SUMMARY

\$369.64	REGULAR PAYROLL THRU 01/08/10	PR0101	2009-10
20,323.91	DIRECT DEPOSIT P/R THRU 01/08/10	PR0101	2009-10
5,836.47	PREPAID WARRANT THRU 01/21/10	EX1023	2009-10
713.53	REGULAR PAYROLL THRU 01/22/10	PR0102	2009-10
20,306.28	DIRECT DEPOSIT P/R THRU 01/22/10	PR0102	2009-10
179,639.57	REGULAR WARRANTS THRU 01/27/10	EX1024	2009-10
\$227,189.40			
	TOTAL WARRANTS SUBMITTED		
	FOR APPROVAL 012710		
	<u>VOIDED WARRANTS:</u>		
	NONE		

CK.#	LAST NAME	F M	REGULAR	O.T.	OTHER	AUTO/BUS	GROSS	NET PAY
50061	MONTEMURRO	R F	3019.20	.00	150.00	.00	3169.20	.00
50062	DAVIS	G A	2411.76	.00	.00	.00	2411.76	.00
50063	DIAZ	A L	1524.80	.00	.00	.00	1524.80	.00
50064	DAVIS	P T	2566.64	.00	.00	.00	2566.64	.00
50065	TORRES	M A	1971.04	221.74	.00	.00	2192.78	.00
50066	SILVEIRA	D P	1674.96	125.62	.00	.00	1800.58	.00
50067	LANGSTAFF	S A	304.01	.00	.00	.00	304.01	.00
50068	KALATA	P J	720.00	.00	.00	.00	720.00	.00
50069	WATHEN	S C	864.00	.00	.00	.00	864.00	.00
50070	STEELE	A J	264.00	.00	.00	.00	264.00	.00
50071	SCHMIDT	M E	77.00	.00	.00	.00	77.00	.00
50072	WALTON	C J	264.00	.00	.00	.00	264.00	237.77
50073	BENNET	I M	451.00	.00	.00	.00	451.00	.00
50074	MCKIM	J P	120.00	.00	.00	.00	120.00	104.50
50075	KENNEDY	J M	30.00	.00	.00	.00	30.00	27.37
50076	LEATHERS	B W	2568.98	1891.18	.00	.00	4460.16	.00
50077	BOVA	J M	2568.98	790.86	.00	.00	3359.84	.00
50078	RODLIN	J M	1164.00	.00	.00	.00	1164.00	.00
50079	ANGELLO	C A	2226.96	.00	.00	.00	2226.96	.00
			24791.33	3029.40	150.00	.00	27970.73	369.64 *

19 RECORDS PROCESSED

PR0101

PPE:01-02-10

P/R DATE 1/02/10
CHK DATE 1/08/10

OCEANO COMMUNITY SERVICES DISTRICT
DIRECT DEPOSIT LIST

RUN: 1/08/10
13:17:11

PAGE 1
PRDDEP

EMP#	NAME	DEDUCTION	DATE	CHECK#					
1-2002	MONTEMURRO, RAFFAELE F	2,273.84	1/08/10	50061					
1-2100	DAVIS, GINA A	1,721.13	1/08/10	50062					
1-2206	REA, GINA J	.00	1/08/10						
1-2207	SUMPTER, HEATHER M	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
1-2210	DIAZ, ALMA L	1,407.97	1/08/10	50063					
2-3100	DAVIS, PHILIP T	1,856.83	1/08/10	50064					
2-3150	TORRES, MAXIMIANO A	1,975.78	1/08/10	50065					
2-3182	SILVEIRA, DANIEL P	1,180.36	1/08/10	50066					
2-3194	LANGSTAFF, STEVEN A	46.79	1/08/10	50067					
5-4881	LEATHERS, BRIAN W	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4891	BOVA, JOHN M	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4908	RODLIN, JIM M	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4931	ANGELLO, CRAIG A	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4954	GARCIA, GULMARO	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4956	KALATA, PAUL J	534.50	1/08/10	50068					
5-4968	MCTIGUE, BRET H	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4972	CIECEK, DANIEL C	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4973	FUKUHARA, BRIAN R	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4977	WATHEN, SHAUN C	705.61	1/08/10	50069					
5-4978	STEELE, ANDREW J	237.77	1/08/10	50070					
5-4979	SCHMIDT, MICHAEL E	65.26	1/08/10	50071					
5-4981	CORSIGLIA, SCOTT L	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4982	LANE, JEFFREY R	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4988	BENNETT, IAN M	382.50	1/08/10	50073					
5-4994	DAVIS, JASON B	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-4996	BRAMLETTE, JUSTIN M	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
5-5001	CHIRCOP, MATTHEW V	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
25-4881	LEATHERS, BRIAN W	3,134.18	1/08/10	50076					
25-4891	BOVA, JOHN M	2,348.01	1/08/10	50077					
25-4908	RODLIN, JIM M	966.21	1/08/10	50078					
25-4931	ANGELLO, CRAIG A	1,580.75	1/08/10	50079					
25-4972	CIECEK, DANIEL C	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
25-4973	FUKUHARA, BRIAN R	.00	1/08/10		NO	CHECK	THIS	PAYROLL	PER
33	-EMPS CODED FOR DIRDEP	20,323.91	TOTAL DIRECT DEPOSIT						
16	-EMPS WITH DEDUCTION								

PR0101 PPE 01-02-10

PAYEE	VEND.NO.	CHECK DATE	CHECK #	CHECK AMT	PREPAID
UNITED STAFFING ASSOCIATES	34478	12110	50139	1293.60	0
SWRCB ACCOUNTING OFFICE	32990	12110	50137	1226.00	0
RICHARD JONES DBA	36349	12110	50141	966.00	0
SM TIRE, INC	29600	12110	50136	854.29	0
GSI SOILS, INC	95577	12110	50142	675.00	0
MISSION LINEN SUPPLY	21186	12110	50133	182.84	0
ULTREX BUSINESS PRODUCTS	34400	12110	50138	162.13	0
NOSSAMAN, GUTHNER, KNOX ETAL	23375	12110	50134	150.12	0
CALFIRE/SLO CO FIRE DEPT	28617	12110	50135	135.00	0
LIFE ASSIST	19700	12110	50132	119.29	0
BURKE AND PACE	4200	12110	50131	52.20	0
VALLEY AUTO SERVICE	35046	12110	50140	20.00	0
				5836.47 *	

12 RECORDS PROCESSED

PAYEE	DETAIL OF DEMANDS VEND. NO.	INV. NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
OPER SUPP BURKE AND PACE	04200	2396650	03-4500-175	SEWER	050131	52.20 52.20		40
OPER SUPP LIFE ASSIST	19700	521758	01-4200-175	FIRE	050132	119.29 119.29		50
12/09 CLOTHING/TOWELS MISSION LINEN SUPPLY	21186	110099	02-4400-100	WATER	050133	182.84 182.84		10
11/09 LIT SERV: 27.30% NOSSAMAN, GUTHNER, KNOX ETAL	23375	366171	09-4994-362	WATER LITI	050134	150.12 150.12	949960362	60
TRAINING INSTRUCTOR 1-A CALFIRE/SLO CO FIRE DEPT	02/01-2/5/10 28617		01-4200-285	FIRE	050135	135.00 135.00		20
0517: R&M 30017 SM TIRE, INC	29600	159532	03-4500-171	SEWER	050136	854.29 854.29	51780171	190
ANN PERMIT FEES 7/1/09-6/30/10 SWRCB ACCOUNTING OFFICE	WD-0012072 32990		02-4400-220	WATER	050137	1,226.00 1,226.00		140
0151:MO BIZHUB C451/123108 ULTREX BUSINESS PRODUCTS	34400	105606	01-4100-170	ADMINISTRA	050138	162.13 162.13	15180170	160
122709 TEMP SERV 122709 TEMP SERV UNITED STAFFING ASSOCIATES	34478	037339 037339	01-4100-220 01-4100-220	ADMINISTRA ADMINISTRA	050139	646.80 646.80 1,293.60		170 180
0415:R&M 30009 VALLEY AUTO SERVICE	35046	18634	02-4400-171	WATER	050140	20.00 20.00	41560171	150
11/02 LIFT STATION 11/10 LIFT STATION 11/25 LIFT STATION 12/03 LIFT STATION 12/10 LIFT STATION 12/18 LIFT STATION 12/24 LIFT STATION RICHARD JONES DBA	36349	13724 13746 13761 13824 13836 13845 13857	03-4500-220 03-4500-220 03-4500-220 03-4500-220 03-4500-220 03-4500-220 03-4500-220	SEWER SEWER SEWER SEWER SEWER SEWER SEWER	050141	138.00 138.00 138.00 138.00 138.00 138.00 138.00 966.00	57360220 57360220 57360220 57360220 57360220 57360220 57360220	70 80 90 100 110 120 130
PROF SERV:CDBG SWR		25095	03-4500-355	SEWER		675.00		30

PAYEE	DETAIL OF DEMANDS VEND. NO.	INV. NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
GSI SOILS, INC	95577				050142	675.00		
						5,836.47		
						.00	*	
						5,836.47		

SUMMARY PAYROLL REGISTER

CK.#	LAST NAME	F	M	REGULAR	O.T.	OTHER	AUTO/BUS	GROSS	NET PAY
50143	MONTEMURRO	R	F	3019.20	.00	150.00	.00	3169.20	.00
50144	DAVIS	G	A	2411.76	.00	.00	.00	2411.76	.00
50145	DIAZ	A	L	1524.80	.00	.00	.00	1524.80	.00
50146	PARDO	C	P	582.40	.00	.00	.00	582.40	.00
50147	DAVIS	P	T	2566.64	.00	.00	.00	2566.64	.00
50148	TORRES	M	A	1971.04	184.79	.00	.00	2155.83	.00
50149	SILVEIRA	D	P	1674.96	188.44	.00	.00	1863.40	.00
50150	KALATA	P	J	36.00	.00	.00	.00	36.00	.00
50151	WATHEN	S	C	864.00	.00	.00	.00	864.00	.00
50152	SCHMIDT	S	E	33.00	.00	.00	.00	33.00	.00
50153	CORSIGLIA	M	L	33.00	.00	.00	.00	33.00	.00
50154	LANE	J	R	528.00	.00	.00	.00	528.00	.00
50155	BENNET	I	M	77.00	.00	.00	.00	77.00	.00
50156	GREEN	B	T	264.00	.00	.00	.00	264.00	237.77
50157	MCKIM	J	P	30.00	.00	.00	.00	30.00	22.37
50158	CHIRCOP	M	V	240.00	.00	.00	.00	240.00	.00
50159	KENNEDY	J	M	30.00	.00	.00	.00	30.00	27.37
50160	THOMAS	B	A	480.00	.00	.00	.00	480.00	426.02
50161	LEATHERS	B	W	2500.21	.00	.00	.00	2500.21	.00
50162	BOVA	J	M	2568.98	481.39	.00	.00	3050.37	.00
50163	RODLIN	J	M	612.00	.00	.00	.00	612.00	.00
50164	ANGELLO	C	A	2445.14	1014.54	.00	.00	3459.68	.00
50165	FUKUHARA	B	R	825.00	.00	.00	.00	825.00	.00
				25317.13	1869.16	150.00	.00	27336.29	713.53 *

23 RECORDS PROCESSED

PR0102 PPE 01-16-10

P/R DATE 1/16/10
CHK DATE 1/22/10

OCEANO COMMUNITY SERVICES DISTRICT
DIRECT DEPOSIT LIST

RUN: 1/22/10
15:27:24

PAGE 1
PRDDEP

EMP#	NAME	DEDUCTION	DATE	CHECK#					
1-2002	MONTEMURRO, RAFFAELE F	2,273.84	1/22/10	50143					
1-2100	DAVIS, GINA A	1,721.14	1/22/10	50144					
1-2206	REA, GINA J	.00	1/22/10						
1-2207	SUMPTER, HEATHER M	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
1-2210	DIAZ, ALMA L	1,407.97	1/22/10	50145					
2-3100	DAVIS, PHILIP T	1,856.84	1/22/10	50147					
2-3150	TORRES, MAXIMIANO A	1,945.21	1/22/10	50148					
2-3182	SILVEIRA, DANIEL P	1,229.22	1/22/10	50149					
2-3194	LANGSTAFF, STEVEN A	.00	1/22/10						
5-4881	LEATHERS, BRIAN W	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4891	BOVA, JOHN M	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4908	RODLIN, JIM M	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4931	ANGELLO, CRAIG A	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4954	GARCIA, GULMARO	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4956	KALATA, PAUL J	27.85	1/22/10	50150					
5-4968	MCTIGUE, BRET H	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4972	CIECEK, DANIEL C	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4973	FUKUHARA, BRIAN R	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4977	WATHEN, SHAUN C	705.61	1/22/10	50151					
5-4978	STEELE, ANDREW J	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4979	SCHMIDT, MICHAEL E	25.11	1/22/10	50152					
5-4981	CORSIGLIA, SCOTT L	25.11	1/22/10	50153					
5-4982	LANE, JEFFREY R	458.83	1/22/10	50154					
5-4988	BENNET, IAN M	70.26	1/22/10	50155					
5-4994	DAVIS, JASON B	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-4996	BRAMLETTE, JUSTIN M	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
5-5001	CHIRCOP, MATTHEW V	218.27	1/22/10	50158					
25-4881	LEATHERS, BRIAN W	1,954.99	1/22/10	50161					
25-4891	BOVA, JOHN M	2,162.51	1/22/10	50162					
25-4908	RODLIN, JIM M	533.29	1/22/10	50163					
25-4931	ANGELLO, CRAIG A	2,446.77	1/22/10	50164					
25-4972	CIECEK, DANIEL C	.00	1/22/10		NO CHECK	THIS	PAYROLL	PER	
25-4973	FUKUHARA, BRIAN R	702.72	1/22/10	50165					
1-2220	PARDO, CAROL ANN	540.74	1/22/10	50146					
34	-EMPS CODED FOR DIRDEP	20,306.28	TOTAL DIRECT DEPOSIT						
19	-EMPS WITH DEDUCTION								

PR0102 PPE 01-16-10

PAYEE	VEND.NO.	CHECK DATE	CHECK #	CHECK AMT	PREPAID
SSLOCS	32274	12110	50166	141668.56	1
NACCARATI, SHARON M.	22550	12710	50179	6562.50	0
ARROYO GRANDE, CITY OF	2086	12710	50169	5489.58	0
KIRK & SIMAS	18780	12710	50178	42254.00	0
STATE COMPENSATION INS. FUND	32472	11410	50130	40098.50	1
TODD ENGINEERS	33570	12710	50191	2997.75	0
BADGER METER, INC.	3085	12710	50170	2734.89	0
UNITED STAFFING ASSOCIATES	34478	12710	50193	1848.00	0
CSG SYSTEMS	10475	12710	50175	1569.46	0
PRINCIPAL MUTUAL LIFE INS CO	26100	12710	50182	1231.17	0
WRIGHT, IV HAROLD L.	91038	12710	50196	975.00	0
SAN LUIS OBISPO, COUNTY OF	28908	12710	50184	774.87	0
AGP VIDEO	700	12710	50168	765.00	0
GSI SOILS, INC	95577	12710	50201	665.00	0
CLINICAL LABORATORY OF	8135	12710	50173	500.00	0
XTREME UNLIMITED	37000	12710	50195	450.00	0
WEST PAYMENT CENTER	35739	12710	50194	418.92	0
ULTREX BUSINESS PRODUCTS	34400	12710	50192	407.47	0
NATIONWIDE RETIREMENT	26225	12710	50183	250.00	0
WILSON EXCAVATING & GRADING	94519	12710	50199	240.00	0
WATHEN, SHAUN	91218	12710	50197	192.25	0
STATEWIDE SAFETY & SIGNS, INC	32480	12710	50187	177.74	0
HSM ELECTRONIC PROTECTION SERV	33040	12710	50189	168.00	0
ELECSYS INTERNATIONAL CORP	94526	12710	50200	163.00	0
SWCA	32890	12710	50188	159.64	0
ADVANTAGE ANSWERING PLUS, INC	599	12710	50167	157.93	0
PURCHASE POWER (PITNEY BOWES)	25739	12710	50181	155.20	0
TITAN INDUSTRIAL & SAFETY SUPP	33525	12710	50190	135.31	0
DAY-TIMER	92521	12710	50198	79.24	0
GRAND AWARDS	14720	12710	50176	67.41	0
STAPLES BUSINESS ADVANTAGE	32425	12710	50186	53.03	0
NOSSAMAN, GUTHNER, KNOX ETAL	23375	12710	50180	52.55	0
CHARTER COMMUNICATIONS	7500	12710	50172	49.99	0
CARQUEST	31875	12710	50185	44.72	0
CSK PROSHOP WHOLESALE AUTO PAR	9600	12710	50174	36.94	0
CENTRAL COAST FIRE PREV ASSN	7275	12710	50171	30.00	0
HACH COMPANY	15600	12710	50177	15.95	0

179639.57 *

37 RECORDS PROCESSED

PAYEE	DETAIL OF DEMANDS	VEND.NO.	INV.NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
12/09 ANSWER SERV ADVANTAGE ANSWERING PLUS, INC		00599	109154	02-4400-110	WATER	050167	157.93 157.93		440
12/09 VIDEO SERV AGP VIDEO		00700	3723	01-4100-220	ADMINISTRA	050168	765.00 765.00		370
01/10 BATT CHEIF 01/10 FIRE CHIEF ARROYO GRANDE, CITY OF		02086	201007152 201007-152	01-4200-220 01-4200-220	FIRE FIRE	050169	2,312.75 3,176.83 5,489.58	422060220 422160220	40 50
3" METER TESTER BADGER METER, INC.		03085	85024601	02-4400-176	WATER	050170	2,734.89 2,734.89		220
CCFPA MEMBER DUES CENTRAL COAST FIRE PREV ASSN		07275	2009/10	01-4200-180	FIRE	050171	30.00 30.00		120
SERV THRU 013110 CHARTER COMMUNICATIONS		07500	200141448301	01-4100-200	ADMINISTRA	050172	49.99 49.99		450
12/09 PROF SERV CLINICAL LABORATORY OF		08135	905778	02-4400-220	WATER	050173	500.00 500.00		20
0212: R&M 6192 CSK PROSHOP WHOLESALE AUTO		PA09600	600000136321	01-4200-171	FIRE	050174	36.94 36.94	21280171	230
1306: 12/09 POSTAGE 1306: 12/09 POSTAGE 1306: 12/09 PROF SERV 1306: 12/09 PROF SERV CSG SYSTEMS		10475	61685 61685 61685 61685	02-4400-210 03-4500-210 02-4400-220 03-4500-220	WATER SEWER WATER SEWER	050175	453.76 453.76 330.97 330.97 1,569.46	130680210 130680210 130660220 130660220	180 190 200 580
OFF SUPP: SIGNS GRAND AWARDS		14720	2262	01-4100-200	ADMINISTRA	050176	67.41 67.41		540
OPER SUPP HACH COMPANY		15600	6558223	02-4400-175	WATER	050177	15.95 15.95		110
1248-01: ADM			123109	01-4100-223	ADMINISTRA		3,227.50		280

PAYEE	DETAIL OF DEMANDS	VEND.NO.	INV.NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
1248-01: EXPS			123109	01-4100-223	ADMINISTRA		6.50		290
1248-02: FIRE			123109	01-4200-223	FIRE		200.00		300
1248-05: WATER			123109	02-4400-223	WATER		820.00		310
KIRK & SIMAS		18780				050178	4,254.00		
1121: D/P SERV			123109OCSD	01-4100-221	ADMINISTRA		6,562.50	112160221	430
NACCARATI, SHARON M.		22550				050179	6,562.50		
12/09 LIT SERV: 27.30%			366523	09-4994-362	WATER LITI		52.55	949960362	210
NOSSAMAN, GUTHNER, KNOX ETAL		23375				050180	52.55		
POSTAGE SUPP			833460	01-4100-210	ADMINISTRA		155.20		130
PURCHASE POWER (PITNEY BOWES)		25739				050181	155.20		
02/10 DENTAL PREM			P42890-1	01-2166-002	PAYROLL		1,073.26		460
02/10 LIFE INS			P42890-1	01-2166-003	PAYROLL		157.91		470
PRINCIPAL MUTUAL LIFE INS CO		26100				050182	1,231.17		
CONTRIB: PR0102			052220@011610	01-2183-000	PAYROLL		250.00		90
NATIONWIDE RETIREMENT		26225				050183	250.00		
CONTRIB: PR0102 EMPLEER 18.32%			XXX-XX-8570	01-2182-000	PAYROLL		470.21		70
CONTRIB: PR0102 EMPLEE 11.87%			XXX-XX-8570	01-2182-000	PAYROLL		304.66		80
SAN LUIS OBISPO, COUNTY OF		28908				050184	774.87		
0415: R&M 30015			375252	02-4400-171	WATER		17.37	41580171	480
0219: R&M VEH (CR)			370608	01-4200-171	FIRE		15.09CR	21980171	490
0219: R&M VEH			369184	01-4200-171	FIRE		3.77	21980171	500
0219: R&M VEH			367855	01-4200-171	FIRE		38.67	21980171	510
CARQUEST		31875				050185	44.72		
103009 COLLECTIONS			103009	03-4500-297	SEWER		56,599.51		590
113009 COLLECTIONS			113009	03-4500-297	SEWER		26,611.16		600
123009 COLLECTIONS			123009	03-4500-297	SEWER		58,457.89		610
SSLOCSD		32274				1/21/10 050166	141,668.56	*	
OFF SUPP			8014442444	01-4100-200	ADMINISTRA		53.03		260
STAPLES BUSINESS ADVANTAGE		32425				050186	53.03		
PREM: DECEMBER 2009			590828-10	01-2168-000	PAYROLL		4,098.50		620

PAYEE	DETAIL OF DEMANDS	VEND.NO.	INV.NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
STATE COMPENSATION INS.	FUND 32472					1/14/10 050130	4,098.50	*	
OPER SUPP		74837		02-4400-175	WATER		144.45		240
OPER SUPP		75754		02-4400-175	WATER		33.29		250
STATEWIDE SAFETY & SIGNS, INC	32480					050187	177.74		
PROF SERV: CDBG SWR		32890	15108-012	03-4500-355	SEWER		159.64		60
SWCA						050188	159.64		
02/09 ALARM SERV		698229		02-4400-110	WATER		42.00	44180220	140
02/10 ALARM SERV		698229		02-4400-110	WATER		42.00	44080220	150
02/10 ALARM SERV		6982209		03-4500-110	SEWER		42.00	57380220	160
02/10 ALARM SERV		6982209		01-4200-110	FIRE		42.00	927380220	170
HSM ELECTRONIC PROTECTION	SER33040					050189	168.00		
TRAINING			1038761	03-4500-285	SEWER		135.31		30
TITAN INDUSTRIAL & SAFETY SUP	33525					050190	135.31		
8601: ANNUAL MONITORING		33570	46201 12-09	02-4400-220	WATER		2,997.75	860160220	530
TODD ENGINEERS						050191	2,997.75		
0151: MO BIZHUB C451		34400	106975	01-4100-170	ADMINISTRA		407.47	15180170	340
ULTREX BUSINESS PRODUCTS						050192	407.47		
011010 TEMP SERV			037663	01-4100-220	ADMINISTRA		924.00		350
011010 TEMP SERV			037663	01-4100-220	ADMINISTRA		924.00		360
UNITED STAFFING ASSOCIATES		34478				050193	1,848.00		
CODE UPDATES			818720748	02-4400-235	WATER		418.92		520
WEST PAYMENT CENTER		35739				050194	418.92		
0210: R&M 6171			6839	01-4200-171	FIRE		450.00	21080171	100
XTREME UNLIMITED		37000				050195	450.00		
PROF SERV: 19.5 HRS			011210	01-4100-200	ADMINISTRA		975.00		380
WRIGHT, IV HAROLD L.		91038				050196	975.00		
MILEAGE REIM			01/12-14/10	01-4200-285	FIRE		97.25		390

PAYEE	DETAIL OF DEMANDS	VEND.NO.	INV.NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
EMT RECERT			775002	01-4200-285	FIRE		50.00		400
DMV PRINTOUT			012010	01-4200-200	FIRE		5.00		410
FIREFIGHTER II CERT			011910	01-4200-285	FIRE		40.00		420
WATHEN, SHAUN		91218				050197	192.25		
OFF SUPP			59541607	01-4100-200	ADMINISTRA		34.43		550
OFF SUPP			59541607	01-4100-200	ADMINISTRA		11.40		560
OFF SUPP			59541607	02-4400-200	WATER		33.41		570
DAY-TIMER		92521				050198	79.24		
R&M: STRUCTURES			011510-02	02-4400-173	WATER		120.00		320
R&M: STRUCTURES			011510-02	03-4500-173	SEWER		120.00		330
WILSON EXCAVATING & GRADING		94519				050199	240.00		
0427:02/10 SERV			84155	02-4400-170	WATER		163.00	42780170	10
ELECSYS INTERNATIONAL CORP		94526				050200	163.00		
PROF SERV: CDBG SWR			25152	03-4500-355	SEWER		665.00		270
GSI SOILS, INC		95577				050201	665.00		
CHECKS WRITTEN							33,872.51		
* PREPAID ITEMS							145,767.06	*	
TOTAL DEMANDS PAID							179,639.57		