



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

AGENDA BOARD OF DIRECTORS MEETING

1655 Front Street
6:30 PM

Oceano
Wednesday

August 11, 2010

BOARD MEMBERS

Vern Dahl, President
Mary K. Lucey, Director
Lori J. Angello, Director

Pamela Dean, Vice President
Jim Hill, Director

SECRETARY TO THE BOARD

Raffaele F. Montemurro
General Manager

FIRE CHIEF

Chief Michael E. Hubert

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

1. Roll Call
2. Flag Salute
3. Public Comment *
Any member of the public may address the Board on any item of interest within the jurisdiction of the Board. The Board will listen to all communications; however, in compliance with the Brown Act, the Board cannot act on items not on the agenda.
4. Board Member Comment *
5. Review and Approval of Minutes
 - a. April 28, 2010
 - b. June 23, 2010
 - c. July 14, 2010

6. Report*
July, 2010 Report Commander Ken Conway, Sheriff's South Station
7. Administrative Items
 - a. Water supply: John Wallace Presentation amount of water from Lopez and State.
Discussion: Alternatives for reducing District waster costs
8. Consideration of Warrants
9. Utility Items
 - a. Cleaning and Inspection of District Sewer and Water Lines
Continual Disclosure of the Emergency Declared by the Board of Directors
Concerning the Cleaning and Inspection of the District Sewer and Water Mains.
 - b. Will Serve Letter: OCSD Project # 6702 Coker Ellsworth/Tract 2424 APN 075-011-041
Letter will expire August 26, 2010 Recommendation renew letter to expire August 11, 2011
10. Reports of District Representatives *
This item gives the President and Board Members the opportunity to present reports to other members regarding committees, commissions, boards, or special projects on which they may be participating.
 - a. **PRESIDENT VERN DAHL**

(1) SSLOCSD	08 – 11 - 2010
(2) OAC	07 – 19 - 2010
(3) Other	
 - b. **VICE PRESIDENT PAMELA DEAN**
(1) Other
 - c. **DIRECTOR JIM HILL**
(1) Other

d. **DIRECTOR MARY LUCEY**

- (1) Zone 3 Advisory
- (2) Other

07 – 15 - 2010

e. **DIRECTOR LORI ANGELLO**

- (1) Other

11. **General Manager Items/Discussion** *

- a. Water rate study up date
- b. Computer up date
- c. Meter up date
- d. Other

12. **Public Comment** *

13. **Board Member Discussion** *

14. **Board Member items for the next Board Meeting Agenda***

15. **Written Communications**

(Correspondence for the Board Received After Preparation of this Agenda is Presented by the General Manager)

Adjournment

*Oral Presentation/Discussion

ALL ITEMS APPEARING ON THE AGENDA ARE SUBJECT TO BOARD ACTION

Consistent with the American with Disabilities Act and California Government Code §54954.2 requests for disability related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires the modification or accommodation in order to participate at the referenced public meeting by contacting the District General Manager at 805-481-6730.

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OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
April 28, 2010

Wednesday

Oceano

The Meeting was called to order by President Dahl at 6:30 p.m.

1. Roll Call
Present: President Dahl, Vice President Dean, Director Lucey, Director Hill
Director Angello

Absent: None

Staff Present: Raffaele F. Montemurro, Board Secretary/General Manager;
Gina A. Davis, Deputy Board Secretary/Administrative Assistant;
Philip T. Davis, Utility Operations Supervisor

Staff Absent: Mike Hubert, Fire Chief
2. Flag Salute
President Dahl led the flag salute.

Motion by Director Hill, second by Director Lucey, to adopt the proposed agenda April 28, 2010, motion passed by voice vote 5-0.
3. Public Comment *
Carole Henson, Halcyon, spoke to the very alarming financial report given at the last Board Meeting.
4. Board Member Comment *
VP Dean stated that Board Member Comment is not part of the Robert's Rules of Order and she provided a format of what an agenda should be and parliamentary procedures.

Motion by VP Dean, second by President Dahl, to reconsider the proposed agenda, motion failed by voice vote, 2-3.
5. Review and Approval of Minutes
Motion by VP Dean, second Director Lucey to table minutes to next meeting, motion passed by voice vote 5-0.
 - a. February 24, 2010
 - b. April 14, 2010
6. Consideration of Warrants*
Director Lucey spoke to the warrants and asked if there been any spending since the 90-day moratorium.

VP Dean spoke to item regarding the Todd Engineering billing.

Motion by Director Hill, second by VP Dean to approve Warrant Summary totaling, \$47,522.22 as presented, motion passed by voice vote 5-0.
7. Administrative Items
 - a. Discussion and Possible Response to Unresolved Allegations
GM Montemurro presented the item.

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VP Dean asked GM Montemurro if he could respond to the allegations by next meeting.
GM Montemurro stated no.

Director Lucey spoke to issue regarding the title of the December 9, 2009 document as presented.

Director Hill spoke to issue, by answering the unresolved allegations.

President Dahl called to recess.

Director Lucey called the question.

Motion by VP Dean, second by President Dahl, that GM Montemurro respond accurately to the December 9, 2009 allegations by the next scheduled Board Meeting, motion failed by voice vote, 2 - 3.

Motion by Director Lucey, second by Director Hill, for a ten minute recess starting at 7:17 PM, motion passed, by voice vote 5-0.

b. Discussion of the District's Finances

GM Montemurro presented the following financial cuts:

Postage, general manager's allotted car allowances be cut \$50.00 at each disbursement,
Office supplies comparison Quill verses Staples.

GM Montemurro recommends the following items for financial cuts:

Directors to not receive compensation for committees,
District legal counsel come to one meeting a month.

GM Montemurro recommends closing the LAIF and transferring the money to Rabobank
Money Market Account.

VP Dean stated that every February the District readopts the Investment Policy.

Director Lucey spoke to item, regarding budget.

VP Dean requested point of information, regarding the County bill sent to the District in March 2010. Director Hill stated that the invoice is for work completed by Burke Construction from the earthquake repairs on Juanita and McCarthy dated back to March 28, 2006.

Motion by President Dahl, second by VP Dean, that GM Montemurro research and report correct amount of the invoice from the County for earthquake repairs, motion withdrawn.

Director Lucey spoke to County invoice \$55,000, she wanted to know where were the funds redirected in the 2005 budget and requested that GM Montemurro investigate and report to Directors.

Director Hill spoke to the 2008 District Investment Policy. He stated that the District is not in compliance with the Investment Policy in 2008 or currently.

The Board agreed and directed GM Montemurro to speak and report the outcome regarding the reduction of DLC Simas to one Board meeting per month to alleviate the budget.

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c. LAFCO request for nominations

GM Montemurro stated that the District needs to submit their nomination to San Luis Obispo office for the Local Agency Formation Commission for the Special District Member no later than April 30, 2010

Director Lucey spoke to item, she asked what is the cost to have a LAFCO Representative Committee seat. GM Montemurro stated \$12,000.

Director Hill spoke to item, he stated Mr. Cliff's experience is to be considered.

Motion by VP Dean, second by Director Hill to support Mr. Muril Cliff as the LAFCO Alternate, motion passed, by voice vote 5-0.

d. Review of General Manger and contract renewal.

GM Montemurro presented an employment agreement proposal and consideration of a five year contract from July 01, 2010 to June 30, 2015 instead of the current year to year employment contract.

Director Hill is pleased with GM Montemurro.

VP Dean spoke to item, based on the original employment contract, there are items that have not been met and stated that the current proposed employment agreement is premature and would like it revisited on June 30th, 2010.

President Dahl spoke to item; he stated that GM Montemurro's salary be evaluated upon completion of the original contract agreed upon items.

Director Angello spoke in favor of GM Montemurro.

Director Lucey spoke in support of the GM Montemurro and requested a modification to the employment agreement proposal to a seven year agreement and a 4% salary increase in the 4th year.

GM Montemurro stated that he is not changing the existing conditions of his contract but addressing the base salary and the expiration date.

VP Dean, stated point of information, she stated that item 9a. second paragraph on GM Montemurro original employment contract, can that item be amended. DLC Fothergill, stated it is common to amend. VP Dean spoke to item regarding audit and the budget.

GM Montemurro spoke to items: audit and the budget. He stated that he is working on the budget and Harold and Cathy are working on the audit.

Director Lucey called the question.

After public comment, Board discussion, a Motion by Director Hill, second by Director Angello, and the following roll call vote:

Ayes: Director Hill, Director Angello, Director Lucey

Nays: VP Dean, President Dahl

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the following motion was adopted: to accept the Employment Agreement Proposal from the GM Montemurro with the a modified change to the First Year Salary \$87,500 and the contract be extended from July 01, 2010 through June 30, 2015.

- e. Properties on 19th Street – Offer of Dedication
VP Dean recused herself.

GM Montemurro introduced the item.

Director Hill introduced the properties and presented the proposal. He stated that there would need to be a financial analysis and a resolution prepared.

UOS, Phil Davis spoke to item and is not in favor.

Kevin Rice, ~~Oceano~~ *San Luis Obispo*, spoke to item; he handed out a document to GM Montemurro and the Directors.

Mr. Angello spoke to item; regarding the expense and the name on title.

- f. Resolution #2010 -04 Director Compensation
GM Montemurro presented the item that each Director is authorized to receive one hundred dollars (\$100.00) as compensation for each regular meeting of the Board attended by him or her.

Director Lucey requested that compensation used in the resolution be replaced with stipend.

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey, and the following roll call vote:

Ayes: Director Hill, Director Lucey, VP Dean, Director Angello, President Dahl

Noes: None

the following resolution was adopted: Resolution #2010-04 Director Compensation with the use of the word stipend instead of compensation

- g. Committee Nominations and appointments
DLC Fothergill recommends bringing this item back.

VP Dean, point of information, she asked DLC Fothergill to look into periodic partial change in Board Membership.

- (1) Sanitation District
- (2) Zone 3 Advisory
- (3) Fire Oversight
- (4) Finance
- (5) Water and Sewer
- (6) Fire (until 07-01-2010 JPA)

10. Fire Items

- a. GM Montemurro presented item of discussion on Contractor mark up for 2010-2011 weed abatement and asked for Board input. He asked would the Board like to use the same mark up as last year or reduce the rate of pay to the Contractor.

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Director Hill spoke to item; he stated revenue neutral as to last year and adjust the percentage, and impose the administrative fee.

VP Dean spoke to item; she stated a 50% mark up instead of 100%.

President Dahl spoke to item; he suggested that a note with the increased fee be included in the second notice.

Director Lucey spoke to item; she suggested that the English correspondences be provided in Spanish as well.

- b. GM Montemurro presented and recommends the authorization to appropriate matching funds for the 2010 assistance to firefighters grant (AFG) application for replacement of a fire engine.

After public comment, Board discussion, a motion by VP Dean, second by Director Lucey, and the following roll call vote:

**Ayes: VP Dean, Director Lucey, Director Hill, Director Angello,
President Dahl**

Nays: None

the following motion was adopted: to appropriate matching funds for the 2010 assistance to firefighters grant (AFG) application for replacement of a fire engine

11. Utility Items

- a. Cleaning and Inspection of District Sewer and Water Lines
GM Montemurro recommends approval.

After public comment, Board discussion, a motion by Director Hill, second by Director Angello, and the following roll call vote:

**Ayes: Director Hill, Director Angello, Director Lucey, VP Dean,
President Dahl**

Nays: None

the following motion was adopted: to the Continual Disclosure of the Emergency Declared by the Board of Directors Concerning the Cleaning and Inspection of the District Sewer and Water Mains following the San Simeon earthquake

- b. SSMP Sewer System Management Plan

GM Montemurro recommends the Board approve and implement the completed Sewer System Management Plan prepared in accordance with the State Water Resources Control Board Statewide General Waste Discharge Requirements (WDR) Order No. 2006-0003- DWR.

Motion by Director Hill, second by VP Dean to implement the completed Sewer System Management Plan prepared in accordance with the State Water Resources Control Board Statewide General Waste Discharge Requirements (WDR) Order No. 2006-0003-DWR, motion passed, by voice vote 4-0, with Director Lucey abstaining.

- c. Reconsider Front Footage Fees and project info.

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VP Dean, point of order, she read the Robert's Rules of Order reconsideration rule.

GM Montemurro stated the point of order is out of order.

VP Dean recused herself.

Director Hill spoke in favor that the Board to reconsideration the front footage fees on Pamela Dean Project 6195.

Pamela Dean played a portion of the June 10, 2009 Board Meeting stating that the front footage fees have been paid for the project.

Ms. Henson spoke against item.

Ms. Hill spoke against item.

Mr. Rice spoke in support of item.

After public comment, Board discussion, a Motion by Director Hill, second by Director Angello, and the following roll call vote:

Ayes: Director Hill, Director Angello, Director Lucey

Nays: President Dahl

the following motion was adopted: to rescind the previous fee letter based on incorrect testimony at a prior meeting and replace with an updated fee letter that shows the correct minimum front footage fee on the property and all other portion of the fee letter stand as originally projected.

d. Will Serve and Fire Safety Plan Letters:

GM Montemurro recommends approval for the will serve request for a Single Family Remodel and Garage Addition for Brian Fisher, APN 062,282,058 OCSD Project #6433.

After public comment, Board discussion, a motion by Director Hill, second by VP Dean, and the following roll call vote:

Ayes: Director Hill, VP Dean, Director Angello, Director Lucey, President Dahl

Nays: None

the following motion was adopted: to will serve the Single Family Remodel and Garage Addition for Brian Fisher, APN 062,282,058 OCSD Project # 6433.

12. Reports of District Representatives *

a. **PRESIDENT VERN DAHL**

President Dahl presented the South San Luis Obispo County Sanitation District for the following dates March 03, 2010, March 17, 2010, and April 07, 2010

President Dahl presented the Fire Committee report for the following dates March 23, 2010 and April 13, 2010.

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President Dahl presented the OAC report for the following dates March 18, 2010 and April 19, 2010.

b. **VICE PRESIDENT PAMELA DEAN**

VP Dean presented Fire Committee report for the following dates March 23, 2010 and April 13, 2010.

c. **DIRECTOR JIM HILL**

No Report Given.

d. **DIRECTOR MARY LUCEY**

No Report Given.

e. **DIRECTOR LORI ANGELLO**

No Report Given. Director Angello suggested that a typed report be provided to each Director on each meeting attended.

13. **General Manager Items/Discussion ***

a. **Update regarding expenses**

GM Montemurro provided this report at Agenda Item 7b

b. **Update regarding cuts**

GM Montemurro provided this report at Agenda Item 7b

c. **Other**

GM Montemurro requested that the following items be on the next agenda: Resolution for 19th Street, committee nominations and appointments, department head reports, legal counsel evaluation in closed session,

Director Lucey requested that present pending litigations be on the next agenda.

Director Hill requested that approval Board Comment, General Manager recommend actions to be determined as necessary, pursuing clear title and offers of dedication for OCSD property on 19th Street, recommend action on District investment policy, consideration of bylaws, consideration of weed abatement mark up, appointment of a presiding officer, and General Manager Items of discussion

Director Lucey suggested that an allotted time limit be put next to each agenda item.

14. **Public Comment ***

None.

15. **Board Member Discussion ***

President Dahl spoke to the item.

16. **Written Communications**

None.

Motion by Director Hill, second by Director Angello, to adjourn to this location at 6:30 PM on May 12, 2010, motion passed, by voice vote 5-0.

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
June 23, 2010

Wednesday

Oceano

The Meeting was called to order by President Dahl at 6:30 p.m.

1. Roll Call
Present: President Dahl, Vice President Dean, Director Angello, Director Hill, Director Lucey

Absent: None

Staff Present: Raffaele F. Montemurro, Board Secretary/General Manager
Gina A. Davis, Deputy Board Secretary/Administrative Assistant
CarolAnn Pardo, Acting Deputy Secretary to the Board
John Bova, Fire Captain
Ryan Fothergill, District Legal Counsel

Staff Absent: Mike Hubert, Fire Chief
Philip T. Davis, Utility Operations Supervisor
2. Flag Salute
President Dahl led the flag salute.
3. Public Comment *

Cathy Young, Oceano, stated the microphone picks up Board conversation

Nel Langford, Oceano, addressed the particulate matter and how a neighbor was rushed to the hospital.
4. Board Member Comment *
None given
5. Review and Approval of Minutes
 - a. April 28, 2010
The consensus of the Board is to bring the corrected April 28, 2010 minutes back to the next meeting
 - b. June 09, 2010
After public comment, Board discussion, a motion by Director Hill, second by Director Lucey and adoption by voice vote, the approval of the June 9, 2010 minutes as presented, on a vote of 5-0
6. Consideration of Warrants
GM Montemurro recommended approval of the warrants as presented.

Carole Henson, Oceano, addressed the Tuckfield Contract and complimented the District's spending

After public comment, Board discussion, a motion by VP Dean, second by Director Hill, and adoption by voice vote: to approve the warrants as presented by GM Montemurro, on a vote of 5,0
7. Administrative Items
 - a. Weed Abatement Public Hearing

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GM Montemurro invited any property owner objecting to the proposed removal of all combustible materials from the audience. None came forward

b. Resolution NO. 2010 - 07

GM Montemurro recommended approval as presented

Gina Davis, AA, asked GM Montemurro the following question for the minutes, if revenue item 3235 was reduced

VP Dean recused herself

Carole Henson, Oceano, spoke to the revenue fees and that the bulk of the fees are to be met and paid before any project begins

VP Dean, Oceano, spoke to line item 224 and asked GM Montemurro if he has spoken with legal counsel regarding the hours. GM Montemurro spoke with three attorneys who he gathered his information which formulated the monies in line item 224.

Ms Henson spoke to litigation fees and is and supports line item 224

VP Dean spoke to the termination of Gina Davis, AA and Phil Davis, UOS

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey and the following roll call vote:

Ayes: Director Hill, Director Lucey, Director Angello,

Nays: VP Dean, President Dahl

the following Proposed 2010-2011 budget, Oceano Community Services District,' be adopted as follows:

Street Lighting Fund Appropriations:	\$53,546
Fire Department Fund Appropriations:	\$765,427
Water Fund Appropriations:	\$1,785,003
Sewer Fund Appropriations:	\$800,402
Garbage Fund Appropriations:	\$70,000
Major Litigation Fund Appropriations:	\$10,000
Sheriff's Facility Fund Appropriations:	\$9,495

and that the proposed budget be posted as legal counsel has specified and that it be adopted at the July 14, 2010 Oceano Board of Directors meeting as a final budget of July 2010.

President Dahl recessed at 7:59 PM

President Dahl returned from recess at 8:14 PM

c. Resolution No. 2010 – 08

GM Montemurro recommended approval

After public comment, Board discussion, a motion by Director Hill, second by Director Angello and the following roll call vote:

Ayes: Director Hill, Director Angello, Director Lucey, President Dahl

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Nays: VP Dean

the following resolution was adopted: Resolution NO. 2010—08 Determination of Appropriation Limitation for the 2010 Fiscal Year

- d. Solid Waste Collection Franchise Agreement
GM Montemurro recommended approval

President Dahl recused himself

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey and the following roll call vote:

Ayes: Director Hill, Director Lucey, Director Angello, VP Dean

Nays: None

the following motion was adopted: to approve the contract with South County Sanitary Service Inc with the following corrections: delete the words "the District Code" and replace it with "the District Policy", Page 14, Item E "...or Containers damaged by graffiti.." be removed and added to Page 14, Item D, and the signatory be changed from President Dahl to Vice President Dean.

8. Fire Items

- a. None

9. Utility Items

- a. Cleaning and Inspection of District Sewer and Water Lines
GM Montemurro presented item

After public comment, Board discussion, a motion by VP Dean, second by Director Hill and the following roll call vote:

Ayes: Director Hill, VP Dean, Director Angello,
President Dahl

Nays: None

Abstain: Director Lucey

the following motion was adopted: Continual Disclosure of the Emergency Declared by the Board of Directors Concerning the Cleaning and Inspection of the District Sewer and Water Mains following the San Simeon earthquake

- b. Fee Letter: Takken (OCSD) #6340.17
GM Montemurro presented item and recommended approval

Ms Henson spoke to the fee increase design ordinances

Ms Langford spoke that The Old Avocado Ranch be put on forensic audit

The consensus of the Board is to bring this item back at the next board meeting

- c. Fee Letter: Takken (OCSD) #6340.18

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GM Montemurro presented item and recommended approval

The consensus of the Board is to bring this item back at the next board meeting

d. Fee Letter: Takken (OCSD) #6340.20

GM Montemurro presented item and recommended approval

The consensus of the Board is to bring this item back at the next board meeting

10. Reports of District Representatives *

a. PRESIDENT VERN DAHL

President Dahl presented the report from the June 16, 2010 SSLOCSD

President Dahl presented the report from the Zone 1/1A

President Dahl presented the report from the June 22, 2010 OAC

b. VICE PRESIDENT PAMELA DEAN

No report given

c. DIRECTOR JIM HILL

No report given

d. DIRECTOR MARY LUCEY

No report given

e. DIRECTOR LORI ANGELLO

No report given

Ms Langford spoke to sewage dumping

Ms Henson spoke to inconsistency of fees and the loss of revenues and revisit the 19th and Wilmar project.

Kevin Rice, San Luis Obispo, spoke to opening a dump station

11. General Manager Items/Discussion *

No report given

12. Public Comment *

Ms Langford presented a 2 minute video on particulate matter

Mr Rice spoke about the particulate matter

13. Board Member Discussion *

VP Dean presented the Directors with a letter regarding her fee letter OCSD project 6195.84

14. Board Member items for the next Board Meeting Agenda*

Takken fee letters

Tuckfield report to be presented on General Manager Items/Discussion

Update from legal counsel on active litigations

15. Written Communications

None

Adjournment at 9:50 PM

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES

June 14, 2010

Wednesday

Oceano

The Meeting was called to order by President Dahl at 6:35 p.m.

1. Roll Call

Present: President Dahl, Vice President Dean, Director Angello, Director Hill,
Director Lucey

Absent: None

Staff Present: Raffaele F. Montemurro, Board Secretary/General Manager
CarolAnn Pardo, Acting Deputy Secretary to the Board

Staff Absent: Mike Hubert, Fire Chief
Craig Angello, Fire Captain
Alex Simas, District Legal Counsel

2. Flag Salute

President Dahl led the flag salute.

3. Public Comment *

Katrina Dulunkski, Nipomo Resident and committee member of the Mesa for Clean Air and Oceano for Clean Air handed out an action alert which stated that the ODSVRA activities create a health hazard and decrease the quality of life and property values.

Nell Langford, Oceano, presented a 3 minute video of a woman speaking about the cause and effect of particulate matter

Carole Henson, Halcyon, stated she will be running for the Oceano Community Services District Board of Directors.

4. Board Member Comment *

None

5. Review and Approval of Minutes

a. April 28, 2010

The Board unanimously would like the April 28, 2010 minutes brought back with corrections

b. June 23, 2010

The Board unanimously would like the June 23, 2010 minutes brought back with corrections

6. Reports

Commander Ken Conway, presented the June, 2010 Sheriff's South Station report

GM Montemurro stated there was no June, 2010 Fire Department report to be given at this time

7. Consideration of Warrants

GM Montemurro recommended approval of the warrants as presented.

Ms Henson spoke in favor of the great reduction in the District bills and the in lue of fees with the County, and asked about the state water fees.

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After public comment, Board discussion, a motion by Director Hill, second by Director Lucey the approval of the warrants as presented by GM Montemurro, was adopted by voice vote 5-0

8. Utility Items

a. Cleaning and Inspection of District Sewer and Water Lines

GM Montemurro presented item

After public comment, Board discussion, a motion by VP Dean, second by Director Hill and the following roll call vote:

Ayes: VP Dean, Director Hill, VP Dean, Director Angello, Director Lucey, President Dahl

Nays: None

the following motion was adopted: Continual Disclosure of the Emergency Declared by the Board of Directors Concerning the Cleaning and Inspection of the District Sewer and Water Mains following the San Simeon earthquake

President Dahl recessed at 7:45 pm

President Dahl returned from recess at 7:56 pm

President Dahl called a sudden break at 8:10 pm

President Dahl returned from break 8:12 pm

b. Fee Letter: Takken (OCSD) #6340.17

GM Montemurro presented item and recommended approval

Ms Henson spoke about monetary interests while sitting on the Board

Ms Bedell spoke about the front footage fees

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey, and the following roll call vote:

Ayes: Director Hill, Director Lucey, Director Angello

Noes: VP Dean, President Dahl

the following motion was adopted: the approval of the Corrected Fee Letter for OCSD Project # 6340.17

c. Fee Letter: Takken (OCSD) #6340.18

GM Montemurro presented item and recommended approval

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey, and the following roll call vote:

Ayes: Director Hill, Director Lucey, Director Angello

Noes: VP Dean, President Dahl

the following motion was adopted: the approval of the Corrected Fee Letter for OCSD

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Project # 6340.18

d. Fee Letter: Takken (OCSD) #6340.20

GM Montemurro presented item and recommended approval

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey, and the following roll call vote:

Ayes: Director Hill, Director Lucey, Director Angello, President Dahl

Noes:

the following motion was adopted: the approval of the Corrected Fee Letter for OCSD Project # 6340.20

e. Fee Letter: Director Pamela Dean's (OCSD) # 6195.84

GM Montemurro presented item and the following options were recommended either pulling out the water meter or refund the money

VP Dean recused herself

Ms Henson spoke about the OCSD ordinance

Ms Henson does not agree with the monetary issue regarding VP Dean and the front footage fees

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey, and the following roll call vote:

Ayes: Director Hill, Director Lucey, Director Angello

Noes: President Dahl

the following motion was adopted: to remove the water meter, cap the sewer lateral, refund the \$7,026.68, and be able to serve water for this project at a later date.

President Dahl recessed at 9:21 pm

President Dahl returned from recess at 9:31 pm

9. Administrative Items

a. Budget 2010-2011 Public Hearing

After public comment, Board discussion, a motion by Director Hill, second by Director Lucey, and the following roll call vote:

Ayes: Director Hill, Director Lucey, Director Angello

Noes: VP Dean, President Dahl

the following resolution was adopted: a resolution adopting the 2010-2011 Fiscal Year Budget

President Dahl recused himself

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- c. Solid Waste Collection Franchise Agreement
GM Montemurro recommended approval of the agreement

After public comment, Board discussion, a motion by Director Hill, second by Director Angello, and the following roll call vote:

Ayes: Director Hill, Director Angello, Director Lucey, VP Dean

Noes:

the following motion was adopted: the Solid Waste Franchise Agreement as presented by the GM Montemurro

11. Reports of District Representatives *

- a. PRESIDENT VERN DAHL
President Dahl presented the report from the July 7, 2010 SSLOCSD
- b. VICE PRESIDENT PAMELA DEAN
No report given
- c. DIRECTOR JIM HILL
Director Hill presented the report from the July 9, 2010 JPA
- d. DIRECTOR MARY LUCEY
No report given
- e. DIRECTOR LORI ANGELLO
No report given

12. General Manager Items/Discussion *

- a. GM Montemurro stated that the County has informed that the District will receive more of the allotted water and will consume more of the state water
- b. GM Montemurro stated the fire insurance will be cancelled July 10, 2010 and a refund is expected
- c. GM Montemurro stated the plan is spend \$45,000 that has been allocated in the budget for new water meters
- d. GM Montemurro stated that the County Clerk has sent out the 470 Form and each Board Member needs to fill it out and have it returned by July 31, 2010
GM Montemurro stated that system for the new software has been installed and is ready for Tyler Technology to access our computers

13. Public Comment *

Ms Henson commented on VP Dean OCSD project 6195.84 capacity fees and tracking the administrative fees

Kathy Young commented on the water rates increase

14. Board Member Discussion *

Director Lucey requested the GM Montemurro keep a running record of administrative fees on a removal of a meter

President Dahl stated that he received the annual water report late and would like to have an update if there was any fine incurred for the report going out later

OCEANO COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS MEETING MINUTES
June 14, 2010

Wednesday

Oceano

President Dahl requested that the appropriations be revised and be brought back at the next meeting

14. Board Member items for the next Board Meeting Agenda*
The Board directs staff that the next scheduled Board meeting July 28th be cancelled.

15. Written Communications
None

Adjournment at 10:31 pm



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

\$250.93	REGULAR PAYROLL THRU 07/23/10	PR0702	2010-11
14,368.90	DIRECT DEPOSIT P/R THRU 07/23/10	PR0702	2010-11
20,410.01	PREPAID WARRANTS THRU 07/30/10	EX1061	2010-11
9,785.73	DIRECT DEPOSIT P/R THRU 08/06/10	PR0801	2010-11
\$137,080.29	REGULAR WARRANTS THRU 08/11/10	EX1062	2010-11
\$181,895.86			
	TOTAL WARRANTS SUBMITTED		
	FOR APPROVAL 08-11-10		
	<u>VOIDED WARRANTS:</u>		
	NONE		
	TOTAL VOIDED WARRANTS		

CK.#	LAST NAME	F	M	REGULAR	O.T.	OTHER	AUTO/BUS	GROSS	NET	PAY
50931	MONTEMURRO	R	F	3365.36	.00	.00	100.00	3465.36	.00	.00
50932	DIAZ	A	L	1563.20	.00	.00	.00	1563.20	.00	.00
50933	PARDO	C	C	1164.80	.00	.00	.00	1164.80	.00	.00
50934	RUIZ	C	Z	1114.70	.00	.00	.00	1114.70	.00	.00
50935	DAVIS	P	T	411.63	.00	.00	.00	411.63	.00	.00
50936	TORRES	M	A	1971.04	295.66	.00	.00	2266.70	.00	.00
50937	SILVEIRA	D	P	1674.96	376.87	.00	.00	2051.83	.00	.00
50938	LANGSTAFF	S	A	1677.28	125.80	.00	.00	1803.08	.00	.00
50939	WATHEN	S	C	402.00	.00	.00	.00	402.00	.00	.00
50940	SCHMIDT	M	E	33.00	.00	.00	.00	33.00	.00	.00
50941	CORSIGLIA	S	L	33.00	.00	.00	.00	33.00	.00	.00
50942	DAVIS	J	B	264.00	.00	.00	.00	264.00	.00	.00
50943	CHIRCOP	M	V	264.00	.00	.00	.00	264.00	.00	.00
50944	THOMAS	B	A	275.00	.00	.00	.00	275.00	250.93	.00
50945	LEATHERS	B	W	1169.98	.00	.00	.00	1169.98	.00	.00
50946	BOVA	J	M	1169.98	.00	.00	.00	1169.98	.00	.00
50947	RODLIN	J	M	324.00	.00	.00	.00	324.00	.00	.00
50948	ANGELLO	C	A	742.68	.00	.00	.00	742.68	.00	.00
				17620.61	798.33	.00	100.00	18518.94	250.93	*

18 RECORDS PROCESSED

REGULAR PAYROLL THRU -07-23-10

P/R DATE 7/17/10
 CHK DATE 7/23/10

OCEANO COMMUNITY SERVICES DISTRICT
 DIRECT DEPOSIT LIST

RUN: 7/23/10
 14:51:49

PAGE 1
 PRDDEP

EMPH#	NAME	DEDUCTION	DATE	CHECK#					
1-2002	MONTEMURRO, RAFFAELE F	2,386.63	7/23/10	50931					
1-2210	DIAZ, ALMA L	1,438.67	7/23/10	50932					
1-2220	PARDO, CAROL ANN	972.74	7/23/10	50933					
2-3100	DAVIS, PHILIP T	407.10	7/23/10	50935					
2-3150	TORRES, MAXIMIANO A	1,932.25	7/23/10	50936					
2-3182	SILVEIRA, DANIEL P	1,220.80	7/23/10	50937					
2-3194	LANGSTAFF, STEVEN A	1,176.21	7/23/10	50938					
5-4881	LEATHERS, BRIAN W	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4891	BOVA, JOHN M	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4908	RODLIN, JIM M	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4931	ANGELLO, CRAIG A	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4956	KALATA, PAUL J	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4968	MCTIGUE, BRET H	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4972	CIECEK, DANIEL C	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4973	FUKUHARA, BRIAN R	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4977	WATHEN, SHAUN C	358.94	7/23/10	50939					
5-4978	STEELE, ANDREW J	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4979	SCHMIDT, MICHAEL E	25.11	7/23/10	50940					
5-4981	CORSIGLIA, SCOTT L	25.11	7/23/10	50941					
5-4982	LANE, JEFFREY R	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4988	BENNET, IAN M	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4994	DAVIS, JASON B	237.77	7/23/10	50942					
5-4996	BRAMLETTE, JUSTIN M	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-4997	MCKIM, JEREMY P	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
5-5001	CHIRCOP, MATTHEW V	237.77	7/23/10	50943					
25-4881	LEATHERS, BRIAN W	1,034.04	7/23/10	50945					
25-4891	BOVA, JOHN M	943.78	7/23/10	50946					
25-4908	RODLIN, JIM M	300.68	7/23/10	50947					
25-4931	ANGELLO, CRAIG A	587.45	7/23/10	50948					
25-4973	FUKUHARA, BRIAN R	.00	7/23/10		NO CHECK	THIS	PAYROLL	PER	
1-2230	RUIZ, CELIA Z	1,083.85	7/23/10	50934					
31	-EMPS CODED FOR DIRDEP	14,368.90	TOTAL DIRECT DEPOSIT						
17	-EMPS WITH DEDUCTION								

DIRECT DEPOSIT THRU 07-23-10

PAYEE	VEND.NO.	CHECK DATE	CHECK #	CHECK AMT	PREPAID
ANTHEM BLUE CROSS	3950	73010	50950	7842.00	0
PACIFIC GAS & ELECTRIC	24453	73010	50953	4575.84	0
STATE COMPENSATION INS. FUND	32472	73010	50956	4080.92	0
FIRST TEXAS BANK	13535	73010	50952	3041.11	0
A T & T	255	73010	50949	482.47	0
J.B. DEWAR, INC.	11150	73010	50951	182.51	0
THE GAS COMPANY	31878	73010	50955	105.16	0
NATIONWIDE RETIREMENT	26225	73010	50954	100.00	0
				20410.01	*

8 RECORDS PROCESSED

PAYEE	DETAIL OF DEMANDS	VEND. NO.	INV. NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
070210	8054816730		805481673062	01-4100-111	ADMINISTRA		284.58		10
070210	8054810085		805481008558	02-4400-111	WATER		43.88		20
070210	8054892124		805489212449	02-4400-111	WATER		85.14		30
070210	8054817760		805481776058	03-4500-111	SEWER		68.87		40
A T & T		00255				050949	482.47		
08/10 PREM			396469	01-2166-001	PAYROLL		7,842.00		210
ANTHEM BLUE CROSS		03950				050950	7,842.00		
07/16 FUEL 30016			736275	02-4400-172	WATER		95.82	41680172	290
07/16 FUEL 30017			736275	03-4500-172	SEWER		86.69	51780172	300
J.B. DEWAR, INC.		11150				050951	182.51		
NEW SYSTEM LEASE:AUG 2010			2010041-03	01-4100-321	ADMINISTRA		3,041.11		280
FIRST TEXAS BANK		13535				050952	3,041.11		
07/21 ST LIGHTS			6158009002	01-4195-295	LIGHTING D		566.92		50
07/21 ST LIGHTS			6158009004	01-4195-295	LIGHTING D		492.56		60
07/21 ST LIGHTS			6158009008	01-4195-295	LIGHTING D		231.12		70
07/21 ST LIGHTS			6158009014	01-4195-295	LIGHTING D		720.59		80
07/21 ST LIGHTS			6158009016	01-4195-295	LIGHTING D		8.47		90
07/21 ST LIGHTS			6158009022	01-4195-295	LIGHTING D		82.37		100
07/21 ST LIGHTS			6158009026	01-4195-295	LIGHTING D		342.30		110
07/21 ST LIGHTS			6158009028	01-4195-295	LIGHTING D		89.72		120
07/21 ST LIGHTS			6158009748	01-4195-295	LIGHTING D		85.69		130
07/21 ST LIGHTS			6158009351	01-4195-295	LIGHTING D		13.08		140
07/15 1655 FRONT			6158009015	01-4100-290	ADMINISTRA		857.42		150
07/16 1685 FRONT			6158009020	02-4400-290	WATER		219.51		160
07/16 LIFT STAT			6158009030	03-4500-290	SEWER		51.07		170
07/15 1687 FRONT			6158009401	01-4200-290	FIRE		102.58		180
07/15 MODULAR			6158009846	01-4200-290	FIRE		68.44		190
07/16 1935 WILMAR			6158009939	02-4400-290	WATER		644.00		200
PACIFIC GAS & ELECTRIC		24453				050953	4,575.84		
CONTRIB:PR0702			05220@071710	01-2183-000	PAYROLL		50.00		220
CONTRIB:PR0701			05220@070310	01-2183-000	PAYROLL		50.00		230
NATIONWIDE RETIREMENT		26225				050954	100.00		
07/15 1655 FRONT			14371606006	01-4100-290	ADMINISTRA		40.84		250
07/15 1689 FRONT			15211606007	01-4200-290	FIRE		36.74		260
07/15 1935 WILMAR			01761523008	02-4400-290	WATER		27.58		270
THE GAS COMPANY		31878				050955	105.16		
PREM : JULY 2010			590828-10	01-2168-000	PAYROLL		4,080.92		240

PAYEE	DETAIL OF DEMANDS VEND.NO.	INV.NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
STATE COMPENSATION INS.	FUND 32472				050956	4,080.92		
	CHECKS WRITTEN					20,410.01		
	* PREPAID ITEMS					.00 *		
	TOTAL DEMANDS PAID					20,410.01		

PAYEE	VEND.NO.	CHECK DATE	CHECK #	CHECK AMT	PREPAID
SSLOCS	32274	81110	50995	69321.59	0
SAN LUIS OBISPO, COUNTY OF	28350	81110	50993	12218.81	0
CREDIT CARD PROCESSING CENTER	10090	81110	50976	8602.02	0
PAMELA DEAN	11121	81110	50979	7026.68	0
CITY OF ARROYO GRANDE	20883	81110	50968	6778.09	0
KIRK & SIMAS	18780	81110	50986	4251.84	0
WALLACE GROUP	35041	81110	51000	3714.75	0
GROVER BEACH, CITY OF	150246	81110	50982	3036.00	0
NACCARATI, SHARON M.	222550	81110	50989	2835.00	0
TODD ENGINEERS	334570	81110	50998	2616.63	0
ARROYO GRANDE, CITY OF	20885	81110	50969	2427.23	0
BURDINE PRINTING	4548	81110	50970	1296.47	0
AGP VIDEO	700	81110	50965	1230.00	0
DAVE'S ELECTRIC	10550	81110	50978	1004.73	0
WATER SYSTEMS CONSULTING, INC.	994532	81110	51009	890.44	0
DELL MARKETING L.P.	991415	81110	51006	888.56	0
NOSSAMAN, GUTHNER, KNOX ETAL	23375	81110	50991	873.49	0
FERGUSON ENTERPRISES, INC #632	13100	81110	50981	843.33	0
CA DEPT OF HEALTH SERVICES	6349	81110	50972	750.20	0
RICHARD JONES DBA	36349	81110	51001	690.00	0
WRIGHT, IV HAROLD L.	91038	81110	51002	600.00	0
CSG SYSTEMS	10475	81110	50977	515.93	0
CLINICAL LABORATORY OF	8135	81110	50974	500.00	0
SHORELINE LANDSCAPE AND	31400	81110	50994	474.36	0
INFPRINT SOLUTIONS CO	16933	81110	50985	432.00	0
CRAIG MCPHETRIDGE CONSTRUCTION	99119	81110	51007	358.20	0
MINER'S ACE HARDWARE, INC.	21087	81110	50988	328.82	0
ELECSYS INTERNATIONAL CORP	94526	81110	51008	326.00	0
CA CHAMBER OF COMMERCE	5140	81110	50971	299.00	0
COAST ELECTRONICS	8200	81110	50975	287.79	0
QUILL CORPORATION	25743	81110	50992	198.91	0
ADVANTAGE ANSWERING PLUS, INC	599	81110	50964	180.69	0
EXECUTIVE JANITORIAL	12575	81110	50980	175.00	0
STANLEY CONVERGENT SECURITY	33040	81110	50997	168.00	0
VERIZON WIRELESS	15500	81110	50983	151.94	0
UNDERGROUND SERVICE ALERT	34475	81110	50999	150.00	0
AMERITAS LIFE INSURANCE	1484	81110	50967	107.03	0
JIM HILL	16200	81110	50984	100.00	0
LUCEY, MARY K.	20089	81110	50987	100.00	0
AIRGAS WEST	820	81110	50966	81.90	0
NOBLE SAW, INC	23250	81110	50990	65.82	0
CHARTER COMMUNICATIONS	7500	81110	50973	49.99	0
CAROLANN PARDO	91228	81110	51005	39.00	0
STATEWIDE SAFETY & SIGNS, INC	32480	81110	50996	38.37	0
DIAZ, ALMA L.	1226	81110	51004	28.50	0
MONTEMURRO, RAFFAELE F.	91222	81110	51003	27.18	0

137080.29 *

46 RECORDS PROCESSED

PAYEE	DETAIL OF DEMANDS	VEND.NO.	INV.NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
07/10 ANSWER SERV ADVANTAGE ANSWERING PLUS,		INC00599	114502	02-4400-110	WATER	050964	180.69 180.69		140
06/10 VIDEO SERV AGP VIDEO		00700	4034	01-4100-220	ADMINISTRA	050965	1,230.00 1,230.00		520
06/10 OXYGEN AIRGAS WEST		00820	103280567	01-4200-175	FIRE	050966	81.90 81.90		130
08/10 VISION AMERITAS LIFE INSURANCE		01484	102818800001	01-2166-004	PAYROLL	050967	107.03 107.03		870
6701:CYN CREST WHEEL			10-013	02-4400-297	WATER		2,403.27	670160297	10
6704:CHRISTIE FAM WHEEL			10-013	02-4400-297	WATER		74.39	670460297	20
6705:GRANDE MOBILE MANOR			10-013	02-4400-297	WATER		219.30	670560297	30
6706:HALCYON ESTATES			10-013	02-4400-297	WATER		335.40	670660297	40
6701:CYN CREST WHEEL			10-017	02-4400-297	WATER		2,957.97	670160297	50
6704:CHRISTIE FAM WHEEL			10-017	02-4400-297	WATER		75.68	670460297	60
6705:GRANDE MOBILE MANOR			10-017	02-4400-297	WATER		273.48	670560297	70
6706:HALCYON ESTATES			10-017	02-4400-297	WATER		438.60	670660297	80
CITY OF ARROYO GRANDE		02083				050968	6,778.09		
MAINT:VEHICLES			10-11	01-4200-171	FIRE		294.87		90
FINGERPRINT LIVE SCAN			PCFA	01-4200-220	FIRE		96.00		100
CLOTHING: FIRE			PCFA	01-4200-100	FIRE		2,036.36		110
ARROYO GRANDE, CITY OF		02085				050969	2,427.23		
CONSUMER CONF REPORT BURDINE PRINTING		04548	14510	02-4400-200	WATER	050970	1,296.47 1,296.47		290
2010-11 ANNUAL MEMBERSHIP CA CHAMBER OF COMMERCE		05140	47287	01-4100-180	ADMINISTRA	050971	299.00 299.00		550
07/01-12/30/09 AB2995 FEE CA DEPT OF HEALTH SERVICES		06349	1050548	02-4400-220	WATER	050972	750.20 750.20		510
SERV THRU 083110 CHARTER COMMUNICATIONS		07500	083110	01-4100-200	ADMINISTRA	050973	49.99 49.99		880
06/10 PROF SERV			908809	02-4400-220	WATER		500.00		310

PAYEE	DETAIL OF DEMANDS	INV. NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
CLINICAL LABORATORY OF		08135			050974	500.00		
0237 R&M: KENWOOD		7101170	01-4200-165	FIRE		287.79	23780165	120
COAST ELECTRONICS		08200			050975	287.79		
FIX ASSETS		0175	01-4200-321	FIRE		4,139.43		590
OPER SUPP		0183	01-4200-321	FIRE		3,944.24		600
OFF SUPP		0175	01-4100-200	ADMINISTRA		518.35		610
CREDIT CARD PROCESSING CENTER		10090			050976	8,602.02		
1306:06/10 POSTAGE		62931	02-4400-210	WATER		116.80	130680210	940
1306:06/10 POSTAGE		62931	03-4500-210	SEWER		116.80	130680210	950
1306:06/10 PROF SERV		62931	02-4400-220	WATER		141.17	130660220	960
1306:06/10 PROF SERV		62931	03-4500-220	SEWER		141.16	130660220	970
CSG SYSTEMS		10475			050977	515.93		
R&M AC/ELEC		6295	02-4400-173	WATER		1,004.73		990
DAVE'S ELECTRIC		10550			050978	1,004.73		
REFUND:PROJ #619584		919584	02-2200-000	LIABILITY		7,026.68		560
PAMELA DEAN		11121			050979	7,026.68		
07/10 SERV/SUPP		43551	01-4100-173	ADMINISTRA		175.00		400
EXECUTIVE JANITORIAL		12975			050980	175.00		
OPER SUPP		633760	03-4500-175	SEWER		843.33		150
FERGUSON ENTERPRISES, INC #6313100					050981	843.33		
DISPATCHING		073110	01-4200-110	FIRE		1,518.00		170
DISPATCHING		083010	01-4200-110	FIRE		1,518.00		180
GROVER BEACH, CITY OF		15246			050982	3,036.00		
07/22 CELL SERV		872985413	01-4200-111	FIRE		8.61CR		620
07/22 CELL SERV		872985413	02-4400-111	WATER		140.17		630
07/22 CELL SERV		87298413	01-4100-111	ADMINISTRA		56.38		640
06/22 CELL SERV		872985413	02-4400-111	WATER		36.00CR		650
VERIZON WIRELESS		15500			050983	151.94		
B/S:1REG		07/14/10	01-4100-225	ADMINISTRA		100.00	118560225	430

PAYEE	DETAIL OF DEMANDS	VEND.NO.	INV.NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
QUILL CORPORATION		25743				050992	198.91		
LAFCO 2010-11 SAN LUIS OBISPO, COUNTY OF		28350	072210	02-1020-000	LIABILITY	050993	12,218.81 12,218.81		540
9173:07/10	1655 FRONT		1138	01-4100-173	ADMINISTRA		199.23	917360173	240
1225:07/10	1687 FRONT		1138	01-4200-173	FIRE		23.72	122560173	250
4173:07/10	1685 FRONT		1138	02-4400-163	WATER		75.90	417360163	260
9701:07/10	1681 FRONT		1138	10-4300-173	FUNDED CON		175.51	970160173	270
SHORELINE LANDSCAPE AND		31400				050994	474.36		
063010:COLLECTIONS SSLOCS		32274	063010	03-4500-297	SEWER	050995	69,321.59 69,321.59		480
OPER SUPP OPER SUPP			79918 79397	02-4400-175	WATER		5.41	14660170	280
STATEWIDE SAFETY & SIGNS, INC		32480		02-4400-175	WATER	050996	32.96 38.37		530
07/10	ALARM SERV		7232508	02-4400-110	WATER		42.00	44180220	320
07/10	ALARM SERV		7232508	02-4400-110	WATER		42.00	44080220	330
07/10	ALARM SERV		7232508	03-4500-110	SEWER		42.00	57380220	340
07/10	ALARM SERV		7232508	01-4200-110	FIRE		42.00	927380220	350
STANLEY CONVERGENT SECURITY		33040				050997	168.00		
8601:ANNUAL MONITORING PROF SERV:WTR MSTR PLAN			46202 6-10 46203 6-10	02-4400-220	WATER		253.62	860160220	440
TODD ENGINEERS		33570		02-4400-357	WATER	050998	2,363.01 2,616.63		980
FY 2010-2011 ANN MEMSHIP UNDERGROUND SERVICE ALERT		34475	10070658	01-4100-235	ADMINISTRA	050999	150.00 150.00		390
063010 ADMIN			30213	01-4100-222	ADMINISTRA		1,711.25		190
063010 FRND WTR BASIN			30214	02-4400-222	WATER		490.00		200
063010 17TH & BEACH ALLEY			30214	02-4400-222	WATER		368.00		210
063010 SWP			30214	02-4400-222	WATER		1,145.50		220
WALLACE GROUP		35541				051000	3,714.75		
07/01	LIFT STATION		14193	03-4500-220	SEWER		138.00	57360220	890
07/14	LIFT STAT		14206	03-4500-220	SEWER		138.00	57360220	900
07/19	LIFT STAT		50920	03-4500-220	SEWER		138.00	57360220	910

PAYEE	DETAIL OF DEMANDS	VEND. NO.	INV. NO.	ACCOUNT	DEPT NAME	CHECK NO.	CHECK AMOUNT	JOB/PROJECT	KEY #
07/22 LIFT STATION			14229	03-4500-220	SEWER		138.00	57360220	920
07/30 LIFT STAT			14243	03-4500-220	SEWER		138.00	57360220	930
RICHARD JONES DBA		36349				051001	690.00		
PROF SERV:8HRS			072710	01-4100-220	ADMINISTRA		600.00		160
WRIGHT, IV HAROLD L.		91038				051002	600.00		
OFF SUPP			071410	01-4100-200	ADMINISTRA		27.18		230
MONTEMURRO, RAFFAELE F.		91222				051003	27.18		
MILEAGE			073110	01-4100-280	ADMINISTRA		28.50		690
DIAZ, ALMA L.		91226				051004	28.50		
MILEAGE			063110	01-4100-280	ADMINISTRA		10.50		660
MILEAGE			063010	01-4100-280	ADMINISTRA		11.00		670
MILEAGE			073110	01-4100-280	ADMINISTRA		17.50		680
CAROLANN PARDO		91228				051005	39.00		
COMP EQUIPMENT			XDX49TP19	01-4100-170	ADMINISTRA		888.56		570
DELL MARKETING L.P.		91415				051006	888.56		
HDY MTR REFUND:PASO &24TH			01001500	02-2200-000	LIABILITY		358.20		1000
CRAIG MCPHETRIDGE CONSTRUCTION		94119				051007	358.20		
0427:08/10 SERV			087908	02-4400-170	WATER		163.00	42780170	380
0427:09/10 SERV			089331	02-4400-170	WATER		163.00	42780170	700
ELECSYS INTERNATIONAL CORP		94526				051008	326.00		
LOPEZ LINE:22.50%			0142-0	02-4400-220	WATER		890.44		300
WATER SYSTEMS CONSULTING, INC		94532				051009	890.44		
CHECKS WRITTEN							137,080.29		
* PREPAID ITEMS							.00	*	
TOTAL DEMANDS PAID							137,080.29		



Oceano Community Services District
1655 Front Street, P.O. Box 599, Oceano, CA 93476 (805) 461-6730 FAX (805) 461-6836

MEMORANDUM

DATE: August 11, 2010
TO: Board of Directors
VIA: Raffaele Montemurro, General Manager
FROM: John L. Wallace, P.E., District Engineer
SUBJECT: Alternatives for reducing District water costs—potential sale of Lopez Project water entitlement

RECOMMENDATIONS:

Staff recommends the Board:

1. Receive this report.
2. Direct Staff to Update the District's water needs projected for buildout to identify any surplus water not necessary for the future needs of the District.
3. Discuss with Zone 3 Flood Control District representatives, the terms of agreement necessary to effectuate a sale/transfer of a portion of the District's Lopez entitlement
4. Direct Staff to discuss the possibility of sale of a portion of the District's Lopez water to other interested agency(ies).
5. Return to the Board at a future date with a more specific analysis of future water needs and water costs.
6. Return to the Board at a future date with a complete financial analysis and alternatives for consummating a sale and transfer of Lopez water entitlement consistent with Board direction.

FUNDING:

The District currently contracts with the City of Arroyo Grande for the City to assume the District's cost of 100 AFY of Lopez water. This amounts to approximately \$150,000 savings to the District this fiscal year. It is unlikely that the City will renew its contract of this temporary allocation. The sale and transfer of a permanent allocation of Lopez water would save the District approximately \$50,000 to \$190,000 per year depending on the quantity of water transferred and the availability to continue to pump groundwater in the future. Lopez water costs the District approximately \$1,500/AFY at the current cost being charged by Zone 3.. The District would incur administrative costs to analyze, negotiate and consummate this transaction. If the District's State Water contract was expanded to purchase "buffer water" insurance to ensure the reliability of the District's remaining water supply, the buffer water would be purchased at approximately \$75/AFY (\$56,250 for an additional 750 AFY). This cost was taken into account in the projected savings

BACKGROUND:

In the District's recent Budget deliberations for FY 2010-11, the possibility of selling some of the District's water entitlement was discussed. Staff has been asked to evaluate the savings that might be achieved if a portion of the Lopez water supply entitlement were sold. At the present time, OCSD is contracting with the City of Arroyo Grande for a temporary sale of 100 AF of Lopez water. This report analyzes a permanent sale of anywhere from 50 to 150 AFY in three scenarios; 50, 100 and 150 AFY. There are many variables in this analysis and therefore the conclusions and recommendations presented are intended to determine the District's general interest in pursuing a Lopez water sale and if the Board is so inclined, to direct staff to proceed with a more specific analysis and discussions with other agencies, primarily the City of Arroyo Grande. One major factor is the District's future ability to pump groundwater and how that might affect the potential for seawater intrusion. To simplify this current analysis, it was assumed that the District would be able to continue to pump groundwater within the limits of the "Gentlemen's Agreement" to make up the difference in available supply from State Water/Lopez Water and projected water demand.

The following are excerpts from the 2009 Draft Master Water Plan for background on water use projections. Also attached are spreadsheets illustrating potential savings for the three scenarios outlined above.

HISTORICAL WATER DEMAND

Table 3.1 updates the District's water demand and per capita use from 2003 to 2008. While total production is rising over time as would be expected with population growth, the per capita demand continues to fall.

Table 3.1 Water Demand

Year	Population	Demand gpcd	Demand AFY
-	-		
2003	8,117	100	910
2004	8,215	103	953
2005	8,324	100	933
2006	8,422	94	885
2007	8,519	97	925
2008	8,617	97	934
Average	8,369	98	923

GROUNDWATER

In order to reduce groundwater pumpage to protect against seawater intrusion, the District would need to rely more on its Lopez and state water supplies. To increase the reliability of its state water deliveries, at some point the District will also need to purchase "buffer water" from the County's excess state water allocation. This is because environmental and drought factors are limiting the amount of state water that can be delivered to our county. At the present time, state water deliveries are limited to 50% of our allocation, or 375 AFY (750 AFY x 50%) although with the use of the County's excess entitlement, it is anticipated we will receive our full entitlement of 750 AFY this year if required.

The cost of reducing groundwater pumpage to protect against seawater intrusion is being discussed with all the other affected agencies (Pismo Beach, Arroyo Grande, and Grover Beach) in the Northern Cities Management Area (NCMA). Therefore, the District's cost to purchase buffer water may be shared with these other agencies in some undefined manner. If for example, the District purchases a "100% buffer" of its state water entitlement, i.e. 750 AFY, the cost will be approximately \$56,250, (750 AFY x \$75/AFY). Staff is continuing to meet with the other agencies within the NCMA, to determine, first the best method for reducing groundwater pumpage and secondly, the appropriate cost sharing between agencies.

During this past year, samples taken at the sentry well located near the Pier Avenue entrance to the State Park in Oceano displayed characteristics indicating the beginning of seawater intrusion. However, with the recent rains this season, groundwater levels have risen and the immediate threat of seawater intrusion has been somewhat mitigated, but to what extent, is not precisely known at this time. On-going monitoring will help clarify this issue.

A secondary factor is that the County is presently negotiating with the Central Coast Water Authority to trade a portion of its state water excess entitlement for additional capacity in the State Water pipeline. However, the County will provide an opportunity for all of its state water subcontractors to purchase a portion of this excess entitlement for "buffer water" before any permanent transfer of entitlement is made outside the county.

Therefore, for these several reasons, it was recommended that OCSD not purchase "buffer water" this year, rather, we should monitor the County's negotiations with CCWA and consider the purchase of "buffer water" at such time as the County indicates that a transfer of excess entitlement is near and the District must act to make this purchase. County staff now believes that this decision will need to be made for FY 2011-12

FUTURE WATER DEMAND

Future water demand is determined by changes in population, customer habits, land use, District service area, and climate. The relatively low per capita water demand of the customers is unlikely to change without a significant demographic shift. Therefore, changes in the District's service area, population, and land use will primarily drive the change in demand. All of these changes result in an effectively larger customer base.

The County has previously provided projections and indicated that OCSD's population will increase to approximately 8,863 in 2010. Assuming no new water service agreements outside the District the population and demand will increase as summarized in Table 1.

Table 1 Projected Populations and Water Production

Year	Population	Demand AFY	Development, Post 2009 Units
2010	8,863	978	50
2015	9,141	1,009	144
2030	10,033	1,107	446
Build-out same zoning	12,855	1,419	1,399
Build-out rezoning	15,986	1,764	2,457

In more recent discussions with the County, it may be that the population projections for the District have been/are being reduced by SLOCOG. This of course will reduce the future demand for water. The revised population projections are as follows in Table 2

Table 2 Revised Population Projections (SLOCOG)

Year	Population
2010	8,098
2020	8,465
2030	8,485
2035	8,465
Buildout	10,340

Obviously these figures are quite different from those previously furnished. In any event, the revised buildout figure of 10,340 population has been used as an alternative scenario in the attached spreadsheets.

CONCLUSIONS

- The sale of any portion of the District's permanent water entitlement is a very serious decision and deserves significant analysis.
- The District can apparently achieve on-going savings of up to \$190,000/year if no other variables contradict the analysis.
- No estimates of "sunk costs" were included in this analysis. Any desire to capture previous investments in the Lopez entitlement would be subject to negotiations.
- Groundwater pumpage and the potential for seawater intrusion must be considered before any agreement is reached to sell a portion of the District's permanent Lopez entitlement.
- Staff will receive general Board direction and proceed with additional, more detailed analysis and hold discussions with the City Arroyo Grande and other interested agencies if so directed by the Board.

Oceano CSD Delivery Scenarios

DRAFT - PLANNING PURPOSES ONLY

**Analysis of Sale of Lopez Water
Current Usage of 900 AFY +/-**

	Current	Scenario 1 Sale of 50 AFY	Scenario 2 Sale of 100 AFY	Scenario 3 Sale of 150 AFY
Lopez	303 AF (pay regardless of delivery)	253 AF (pay regardless of delivery)	203 AF (pay regardless of delivery)	153 AF (pay regardless of delivery)
Subtotal	\$458,800	\$335,178	\$272,558	\$233,748
	\$1,514/AF	\$1,325/AF	\$1,343/AF	\$1,528/AF
State Water	750 AF Allocation	750 AF Allocation	750 AF Allocation	750 AF Allocation
	\$637,500	\$637,500	\$637,500	\$637,500
	\$850/AF	\$850/AF	\$850/AF	\$850/AF
	600 AF Delivered	650 AF Delivered	700 AF Delivered	750 AF Delivered
	\$150,000	\$162,500	\$175,000	\$187,500
	\$250/AF	\$250/AF	\$250/AF	\$250/AF
Buffer Water (assumes 100% or 750AFY)	\$0	\$56,250	\$56,250	\$56,250
Subtotal	\$787,500	\$856,250	\$868,750	\$881,250
Total	\$1,246,300	\$1,191,428	\$1,141,308	\$1,114,998
Savings	0	\$54,872	\$104,992	\$131,302

Assumes little or no pumping of ground water and that State Water deliveries are relatively constant at 50% or more
If State Water falls below 50%, supplies will be supplemented by unused state water and ground water

Oceano CSD Delivery Scenarios

DRAFT - PLANNING PURPOSES ONLY

**Analysis of Sale of Lopez Water
Buildout Usage of 1,419 AFY**

	No Sale of Lopez Water	Scenario 1 Sale of 50 AFY	Scenario 2 Sale of 100 AFY	Scenario 3 Sale of 150 AFY
Lopez	303 AF (pay regardless of delivery)	253 AF (pay regardless of delivery)	203 AF (pay regardless of delivery)	153 AF (pay regardless of delivery)
Subtotal	\$458,800	\$335,178	\$272,558	\$233,748
	\$1,514/AF	\$1,325/AF	\$1,343/AF	\$1,528/AF
State Water	750 AF Allocation	750 AF Allocation	750 AF Allocation	750 AF Allocation
	\$637,500	\$637,500	\$637,500	\$637,500
	\$850/AF	\$850/AF	\$850/AF	\$850/AF
	750 AF Delivered	750 AF Delivered	750 AF Delivered	750 AF Delivered
	\$187,500	\$187,500	\$187,500	\$187,500
	\$250/AF	\$250/AF	\$250/AF	\$250/AF
Buffer Water (assumes 100% or 750AFY)	\$56,250	\$56,250	\$56,250	\$56,250
Subtotal	\$881,250	\$881,250	\$881,250	\$881,250
Groundwater	\$91,500	\$104,000	\$116,500	\$129,000
	\$250/AF	\$250/AF	\$250/AF	\$250/AF
	366 AF	416 AF	466AF	516AF
Total w/12,855 Buildout Pop	\$1,431,550	\$1,320,428	\$1,270,308	\$1,243,998
Savings	0	\$111,122	\$161,242	\$187,552
Total w/10,340 Buildout Pop	\$1,413,250	\$1,299,628	\$1,247,008	\$1,218,198
Savings	0	\$113,622	\$166,242	\$195,052

Assumes that Buildout total demand is 1,419 AFY without rezoning of properties (with rezoning, buildout demand would be 1,764 AFY)
 Difference between available State Water/Lopez water supplies would need to be made up with groundwater @\$250/AF
 Population projections for buildout assumed to reach 12,855 in 2030 and beyond
 SLOCOG and County Planning estimates are lower for buildout, i.e. 10,340. This would reduce demand by approx 20% which would be reflected in less use of groundwater and costs.



Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

August 11, 2010

TO: Board of Directors, OCSD

FROM: Raffaele F. Montemurro, General Manager

SUBJECT: CLEANING AND INSPECTION OF DISTRICT SEWER AND WATER LINES

Public Contracts Code Section 22050(c)(1) requires that if the governing body orders any action after the emergency has been declared, the governing body shall review the emergency action at its next regularly-scheduled meeting and at every regularly-scheduled meeting thereafter until the action is terminated, to determine, by four-fifths vote, that there is need to continue the action.

THE RECOMMENDED ACTION BEFORE YOUR BOARD is to: by Board discussion, public comment, motion, second, and roll call vote, determine, by four-fifths vote, that there is a need to continue the action.

Agenda Item 08 11 2010 9. a.

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Oceano Community Services District

1655 Front Street, P.O. Box 599, Oceano, CA 93475

(805) 481-6730

FAX (805) 481-6836

August 11, 2010

Coker Ellsworth
PO Box 1238
Arroyo Grande, CA 93420

SUBJECT: APN 075-011-041; OCSD PROJECT #6702
OWNER/PROJECT: Coker Ellsworth/ Tract 2424

Dear Dr. Ellsworth:

Oceano Community Services District will serve the 7 residential units with a mini storage development proposed for Tract 2424 subject to the following conditions:

1. Obtain valid OCSD and SSLOCSD permits. There are fees due.
2. Show onsite water and sewer services and cleanouts on plot plan.
3. Offsite improvements for water, sewer, street lighting, and/or fire protection may be required and will be determined when engineered plans are submitted for District review.
4. A fire safety plan will be required.
5. If any of the District facilities are required to be moved, raised, or in any way altered or changed because of required conditions of the District or any other agency having jurisdiction over the proposed development, the owner, developer, contractor, or agent responsible shall bring such facilities up to a minimum District standard of design and access.
6. If District facilities (such as water and/or sewer lines) extend into or across the subject property, you will be required to prepare and submit appropriate easement documents and/or encroachment permits for acceptance by the District's Board of Directors and recording with the County Clerk-Recorder.
7. All projects will require final inspections by OCSD.
8. An Acceptable fire truck turn around needs to be approved, shown on the plans and constructed before construction on any homes will be allowed.

Curbs, gutters and sidewalks will be required pursuant to County Ordinance 22.05.106 at owner's expense.

This will serve letter will expire August 11, 2011 and is nontransferable. The District reserves the right to review service at the time permits are issued. If you have any questions, please contact the office at (805) 481-6730.

Respectfully submitted,

OCEANO COMMUNITY SERVICES DISTRICT

Raffaele F. Montemurro, General Manager
RFM/cap

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